

#### New to District Student Registration (K-12)

### Documents Required for Registration

- -Birth Certificate
- -Immunization Record
- -Last Report Card
- -Name and Address of Previous School
- -A withdrawal form from Previous School
- -Custody Papers
  - •Divorced parents or parents who live at separate addresses.
  - •Legal guardians, who are not the parents, with signed judgements.
  - •Provisional Custody that has been notarized and filed with the Clerk of Courts office.

-Social Security Card- If available. Social cannot be placed in Jeampus without a copy.

In addition to the above listed documents, each new registrant must provide proof of residency. These items must be current and not past due.

# If you are a homeowner two (2) of the following must be provided:

- -Current gas bill
- -Current electric bill
- -Current water bill
- -Homestead Exemption notification
- -Parent(s)/Legal Guardian(s), current Louisiana Driver's License with address
- -The Homeowner's Original Bill of Sale
- -Purchase Agreement of home

### If you are renting:

- -Rent or lease agreement/receipt (apt., trailer, or home). Must have owner's contact info for verification.
- -Current gas, water, or electric bill in renter's name.
- -If an apartment, all registrants must be listed on lease.

## If you are living with another person:

- -A notarized affidavit of domicile address
- -Current gas, water, or electric bill of homeowner
- -If an apartment, all registrants must be listed on the lease.