

TERREBONNE PARISH PUBLIC SCHOOLS REGISTRATION INFORMATION

INFORMATION FOR PARENTS PLANNING FOR THE 2009-2010 SCHOOL YEAR

Getting your child immunized should be top priority

Parents are reminded that Louisiana law requires all children entering any school in Terrebonne Parish School System to present a copy of their immunization record at the time of registration (baby shot record). This includes new students, those in pre-kindergarten, kindergarten, first grade, Special Education, and those entering grades 2-12 in Terrebonne Parish for the first time. Students without an immunization record will be permitted to register, but they may not attend classes until they comply with the Louisiana law on immunization requirements for school entry (References: R.S. 17:170.)

Required schedule for immunization of infants and children.

Age	
Birth	HBV
2 mos	DTaP, IPV, Hib, HBV
4 mosDTaP, IPV, Hib
6 mos.	DTaP, Hib, HBV, IPV
12-15 mosDTaP, Hib, MMR, Var
4 years of age	DTaP, IPV, MMR
11-12 yrs.Td - repeat every 10 years

Immunization Centers

The following locations can assist parents with immunizations: The Terrebonne Parish Health Unit, located at 600 Polk Street, every Thursday from 8:00 AM to 6:00 PM. The Terrebonne General Medical Kid Med, located at 8120 Main Street, Suite 300. Immunizations are given on Tuesday, Thursday, and Friday from 8:30 AM to 4:00 PM, and Wednesday from 8:30 AM to 11:30 AM. For more information, call the Health Unit (985) 857-3601, or Terrebonne General Medical Kid Med (985) 851-6155.

We are proud because . . .

- ◆ **Student Achievement** – students entering 5th or 9th grade must have passed the State LEAP tests in 4th and 8th grade.
- ◆ **Attendance** – new Truancy Court in the parish
- ◆ **Teachers** - 90% certified
- ◆ **Academic** – all schools are working toward accountability goals.
- ◆ **Scholarships** - high school students taking college courses at Nicholls State University. (Jump start to T. O. P. S.)

We are proud because our community cares!

Volunteers, Parents, and Business Partners

- ◆ Commitment where it counts: A donation of services to children worth more than the money contributed.

Registration - 2009-2010

Kindergarten and those entering first grade for the first time – February 11, 2009 through May 8, 2009, at each public school in the parents' domicile area and throughout the summer beginning May 11, 2009 at the School Board Office till the deadline of **September 30, 2009**. Registration for new and transferring students coming from out of state or out of parish must come to the School Board Office to register. **Children must attend the school in the district where their parents or legal guardians live.** Proof of such residency must be presented at the time of registration.

Registration Guidelines & Information

◆ What is the age to enter kindergarten?

Children who reach the age of five on or before September 30, 2009, are eligible to enter kindergarten at the opening of the session in which they attain the age of five. Children are eligible to enter the first grade at the opening of the 2009-2010 session if

they reach the age of six on or before September 30, 2009, and meet one of the following criteria: (1) have attended a full-day of kindergarten for a full year or (2) have satisfactorily passed academic readiness screening

administered by this school system at the time of enrollment for first grade. Additional information on kindergarten registration can be found at each school in the Pupil Progression Plan.

◆ What is needed to register a child?/

- **Immunization record ("Baby Shots");**
- **Birth Certificate;**
- **Social Security Card,**

even though students can be registered without a Social Security number;

- **Proof of residence - e.g.,**

utility bill (electric, water or gas), copy of utility deposit, lease, purchase agreement, or a rent receipt.

◆ Where are birth records obtained?

All new registrants to the Terrebonne Parish Public Schools are required to present a copy of their official birth record to the Office of Child Welfare and Attendance. Certified copies may be obtained in the following manner:

- For all children born outside the State of Louisiana, applications should be mailed to the State Registrar of Vital Statistics, generally located in the capital city.
- **For children born in Terrebonne Parish or any other Louisiana Parish,** applications should

be made to the Office of Vital Records, Room 102, Louisiana State Office Building, 325 Loyola Avenue. This office is open from 8:00 AM to 4:00 PM weekdays, except holidays. There is a charge of \$9.00 for each certified Birth Card and \$15.00 for each certified copy of the Birth Certificate. Please include an additional state charge of \$.50 per transaction for mail orders. Applicants must also provide a

copy of a state issued driver's license or picture I.D. and a certified money order made payable to the Office of Vital Records. Mail all documents to the **Office of Vital Records, P. O. Box 60630, New Orleans, LA 70160.** The fee is not refundable.

- Residents of Terrebonne and Lafourche Parish can also obtain birth records at the Office of Public Health located at 2535 Veterans Blvd., in Thibodaux, LA.
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◆ What if birth records are not immediately available?

When birth certificates and/or birth verification forms cannot be obtained at the time of registration, the child

will be enrolled; however, after a period of **ten** school days, if the parent has not submitted the

certified birth certificate, the child will be asked to remain home until such is obtained.

◆ How do students re-enter from a state-approved home-study program?

Students who have filed for permission from the State Board of Elementary and Secondary Education to participate in the Home Study

Program and have been granted permission and wish to re-enter the Terrebonne Parish Public Schools must fulfill certain requirements.

For information on these requirements, call Mrs. Marsha Williams at the Vocational Technical High (985) 851-1163.

◆ How is proof of legal guardianship obtained?

Any of the following documents may be presented as proof of legal guardianship: Welfare card, Custodial card from Juvenile Court, letter from Social Security Office, Foster Parent identification, court order, or adoption papers. Child Welfare and Attendance will make a copy of the document and send it to the school where the child attends. A legal guardian may be required to assume full legal and medical responsibility for the child.

◆ How do students from other countries register?

Foreign students who have with them proof of birth (e.g. passport, visa, birth certificate, or a notarized affidavit) and proof of residence in Terrebonne Parish should contact the Terrebonne Parish School Board Office at (985) 876-7400. Anyone having questions about regulations, guidelines, or procedures pertaining to registering foreign students should call the Office of Child Welfare and Attendance at (985) 876-7400 ext. 237, 238, or 239.

◆ What if a student does not have a transcript?

If a pupil cannot present a transcript or other official verification of grade level, he/she should be placed tentatively in the grade in which the parent or guardian states he/she belongs. The final responsibility for securing the transcript rests with the parents or guardians of the pupil (or with the pupil, if he or she has reached the age of maturity). For pupils in grades 1-8 who are unable to verify grade level, the school principal shall assign permanent placement on the basis of pupil progress at the tentative grade level and/or through an examination process. For pupils in grades 9-12 who are unable to verify grade level, the school principal may assign permanent placement on the same basis as above. However, the State Department of Education requires the school issuing the high school diploma to account for all credits required for graduation and its records to show when and where these credits were obtained. Therefore, the pupil and his parents (or guardians) must exhaust all methods of receiving transcripts to establish course credits. When it is apparent that transcript requests will not be honored, the pupil must take the courses required for graduation for which no record exists. (Exceptions are permitted by the State Department of Education for foreign students who are political refugees and whose discharging schools are prohibited by governmental policy from forwarding such information.)

◆ About the Pupil Progression Plan, or PPP . . .

The Pupil Progression Plan, or PPP, is a state-mandated plan which governs the placement, promotion, or retention of all students in the Terrebonne Parish Public School District. The plan includes a broad-based instructional program to accommodate all students in a balanced curricular experience. A copy of the Pupil Progression Plan is available at every school and at the School Board Office. Parents are invited to review the plan.

Registration Guidelines Con't

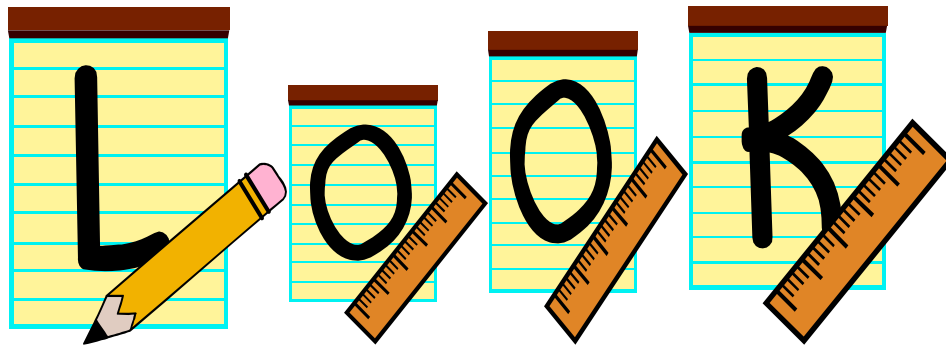
TERREBONNE PARISH PUBLIC SCHOOLS HOUSING KINDERGARTEN STUDENTS

SCHOOLS	ADDRESS	PHONE	GRADES
Acadian	1020 Saadi St., Houma, LA 70363	876-0612	K - 4
Bayou Black	4449 Bayou Black Dr., Houma, LA 70360	872-2460	K - 4
Boudreaux Canal	208 Doctor Hugh St. Martin Rd., Chauvin, LA 70344	594-2570	PreK - 4
Bourg	4413 Saint Andrew St., Bourg, LA 70343	594-3663	K - 4
Broadmoor	1010 Broadmoor Ave., Houma, LA 70364	879-1042	K - 6
Coteau-Bayou Blue	2550 Coteau Rd., Houma, LA 70364	868-4267	K - 6
Dularge Elementary	1327 Bayou Dularge Rd., Theriot, LA 70397	879-1629	K - 2
East Houma	222 Connely St., Houma, LA 70363	872-1990	K - 2
Gibson	6357 South Bayou Black Dr., Gibson, LA 70356	575-3260	K - 4
Grand Caillou Elementary	6741 Grand Caillou Rd., Dulac, LA 70353	563-4488	K - 3
Honduras	530 Grand Caillou Rd., Houma, LA 70363	872-5695	K - 3
Lisa Park	6639 Lisa Park Ave., Houma, LA 70364	876-1055	K - 7
Montegut Elementary	1137 Hwy 55, Montegut, LA 70377	594-3657	K - 4
Mulberry	450 Cougar Dr., Houma, LA 70360	872-5328	K - 6
Oakshire	5459 Vicari St., Houma, LA 70364	876-1007	K - 6
Pointe-Aux-Chenes	1236 Hwy 665, Montegut, LA 70377	594-2131	K - 4
Schriever	2052 West Main St., Schriever, LA 70395	868-1199	K - 3
Southdown	1124 Saint Charles St., Houma, LA 70360	872-9429	K - 6
Upper Little Caillou	4824 Hwy 56, Chauvin, LA 70344	594-4071	K - 4
West Park	7573 Park Ave., Houma, LA 70364	873-7434	K - 3

Terrebonne Parish School Board
 201 Stadium Drive, Houma, LA 70360
 Administration
 Philip Martin, Superintendent
 Linda A. Joseph, Supervisor, Child Welfare and Attendance
 Ernest C. Brown, Supervisor, Child Welfare and Attendance
 Switchboard (985) 876-7400

TERREBONNE PARISH SCHOOL BOARD MEMBERS

Hayes Badeaux, Jr., President, District 9	Gregory Harding, Vice-President, District 2
Roosevelt Thomas, District 1	L. P. Bordelon, III, District 6
Richard Jackson, District 3	Roger Dale Dehart, District 7
Rickie Pitre, District 4	Donald Duplantis, District 8
Clark Bonvillain, District 5	



Attention Parents of Prekindergarten Age Children!

Registration for Terrebonne Parish Prekindergarten Classes
will be taken on

**Thursday, March 5th and Friday, March 6th, 2009,
at the following schools:**

Acadian
Bayou Black
Boudreaux Canal
Bourg
Broadmoor
Coteau Bayou Blue
Dularge Elementary

East Houma
Gibson
Grand Caillou Elementary
Honduras
Lisa Park Elementary
Montegut Elementary
Mulberry

Oakshire
Pointe-Aux-Chenes
Schriever
Southdown
Upper Little Caillou
West Park

Your child must be 4 years old on or before September 30,
2009.

You will need to bring the following:

- 1. Child's birth certificate**
- 2. Child's social security card**
- 3. Child's immunization record (Shot Records)**
- 4. Proof of domicile address (Recent Utility Bill,
Deposit Receipt for Utilities, Rent Receipt)**