

PROCEEDINGS OF THE TERREBONNE PARISH SCHOOL BOARD

April 4, 2006

The Terrebonne Parish School Board met today at 7:00 P.M. in regular session at its regular meeting place, the Terrebonne Parish School Board Office, 201 Stadium Drive, Houma, Louisiana, with Mr. Clark J. Bonvillain, President, presiding, and the following members present: Mr. L. P. Bordelon, III, Vice-President; Mr. Roosevelt Thomas, Mr. Richard Jackson, Mr. Rickie Pitre, Mr. Roger Dale DeHart, Mr. Donald Duplantis, and Mr. Hayes Badeaux.

ABSENT: Mr. Gregory Harding

Mr. Badeaux led the Board and audience in the invocation and Pledge of Allegiance to the Flag.

Motion of Mr. Jackson, seconded by Mr. Thomas, unanimously carried, the Board approved the minutes of School Board Meeting of March 21, 2006, as recorded.

Mr. Harding entered the meeting at this time and was present for the remainder of the proceedings.

President Bonvillain gave introductions and Superintendent Ed Richard, Jr. presented plaques to Terrebonne Parish's 2006 Students of the Year: James Williams, III, fifth grader at Oakshire Elementary School, Elementary Level Student of the Year; Jordan Bergeron, eighth grader at Montegut Middle School, Middle/Junior High School Level Student of the Year; and Clinton Rogers, twelfth grader at South Terrebonne High School, High School Level Student of the Year. These students will be competing for regional honors.

The following report of the Finance, Insurance, and Section 16 Lands Committee meeting was presented to the Board with Mr. Duplantis, Chairman, presiding:

Dear Members of the Board:

The FINANCE, INSURANCE, and SECTION 16 LANDS COMMITTEE met in the Board Room of the School Board Office, 201 Stadium Drive, at 5:00 P.M. on Monday, March 20, 2006, with the following members present: Mr. Donald Duplantis, Chairman, Mr. Roosevelt Thomas, Vice-Chairman, and Mr. Richard Jackson. Also in attendance were Mr. L.P. Bordelon, III, Mr. Roger DeHart, Mr. Rickie Pitre, Superintendent Ed Richard, Jr., and members of the staff.

Mr. Duplantis called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mr. Roger DeHart asked that the Committee petition the Board to rescind its motion of February 7, 2006, relative to the 2% salary increase, and in lieu of that motion, adopt the following:

RECOMMENDATION NO. 1

The Committee recommends that the Board rescind its motion of February 7, 2006, and in lieu of, adopt the following: That the Terrebonne Parish School Board direct Superintendent Ed Richard, Jr. to increase the salary pay scale for all teachers and all full-time employees by two percent (2%), and furthermore, request a salary increase for all non-instructional employees' salary pay scale

by two percent (2%), at a minimum of \$500.00, said increase to be paid on or around March 31, 2006, for the 2005-2006 school year. Further, direct Superintendent Ed Richard, Jr. to adjust the budget to meet said amount for the 2006-2007 school year and that said amounts be derived from the One Cent Sales Tax Fund, if funds permit, and if additional funds are needed, said funds to be derived from the 3/4 Cent and 1/3 Cent Sales Tax Funds.

Mr. Ira Davis discussed the matter relative to the South Terrebonne High School Running Track stating that an extension of seven (7) days was given to the bidders, thus creating a delay situation in being presented to the Board. He stated there were only two (2) bidders and the lowest bid was \$10,000.00 *higher* than the previous bid.

RECOMMENDATION NO. 2

The Committee recommends that the Board accept the lowest responsible bidder meeting all specifications, Barriere Construction of Boutte, Louisiana, for the South Terrebonne High School Running Track resurfacing in the amount of \$376,200.00, increase the budget, including architectural fees and 5% contingency by \$178,154.00 (from \$264,000.00 to \$442,154.00), with monies to be derived from the General Fund, and authorize the Board President to sign all necessary documents pertaining thereto.

Mrs. Rebecca Breaux presented the revised General Fund Operating Budget. She stated that shortly after submitting the previous reviewed budget the State Department forwarded the "final" MFP numbers for fiscal year 2005-2006.

RECOMMENDATION NO. 3

The Committee recommends that the Board adopt the 2005-2006 revised budget for the General Operating Fund.

GENERAL OPERATING FUND 2005-2006 REVISED BUDGET

REVENUE AND OTHER FINANCING SOURCES

LOCAL	\$ 14,307,201
STATE	76,336,781
FEDERAL	900
OTHER SOURCES	<u>13,352,661</u>
TOTAL – REVENUES	\$103,997,543

EXPENDITURES AND OTHER FINANCING USES

INSTRUCTION	60,787,550
SUPPORT SERVICES	34,114,504
DEBT SERVICE	762,269
TRANSFERS OUT	4,211,062
Less: Non-recurring capital outlay:	<u>(1,838,946)</u>
TOTAL – EXPENDITURES	\$ 98,036,439

EXCESS OF REVENUES OR (EXPENDITURES)	5,961,104
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FUND BALANCE: BEGINNING	6,547,957
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NON-RECURRING CAPITAL

OUTLAY TRANSFERS OUT	(1,838,946)
ENDING FUND BALANCE	
Reserved – Capital Improvement	500,000
Unreserved/Undesignated	<u>10,170,115</u>
TOTAL ENDING FUND BALANCE:	<u>\$ 10,670,115</u>

Mrs. Breaux then presented the budget revisions for the Building Fund.

RECOMMENDATION NO. 4

The Committee recommends that the Board adopt the 2005-2006 revised budget for the Building Fund.

BUILDING FUND 2005-2006 REVISED BUDGET

REVENUES AND OTHER FINANCING SOURCES:

Revenue	
Interest Income	\$2,500.00
Other Financing Sources	
Transfer from General Operating Fund	1,200,000.00
Transfer from General Operating Fund - STHS	264,000.00
Transfer from General Operating Fund - SDN	22,975.00
Transfer from School Food Service Fund	<u>250,000.00</u>
TOTAL REVENUES AND OTHER FINANCING SOURCES	1,739,475.00

APPROPRIATIONS:

Relocation of Portables	66,558.01
PA/Intercom – Parish wide	4,871.00
Exterior Door Replacements	368,768.79
Siding - Gibson Elementary	13,954.72
Sub-Surface Drainage - Southdown	47,975.00
Running Track - South Terrebonne High	264,000.00
Waterproof Bricks - Schriever and Lacache	831,850.00
Freezer at Warehouse – SFS	<u>250,000.00</u>
TOTAL APPROPRIATIONS	1,847,977.52

EXCESS OF APPROPRIATIONS OVER REVENUES AND OTHER FINANCING SOURCES	(108,502.52)
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FUND BALANCE

Beginning	<u>112,326.98</u>
Ending - Designated for Future Projects	<u>\$3,824.46</u>

Mrs. Breaux presented several revised Special Revenue Funds and one original Special Revenue Fund.

RECOMMENDATION NO. 5

The Committee recommends that the Board adopt the 2005-2006 original and revised budgets for the following Special Revenue Funds:

<u>FUND NUMBER</u>	<u>FEDERAL FUNDS</u>	<u>CURRENT BUDGET</u>	<u>INCREASE (DECREASE)</u>	<u>REVISED BUDGET</u>
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240	U S DEPARTMENT OF HEALTH AND HUMAN RESOURCES- TANF BLOCK GRANT			
	U S Child-Care Development	\$ 40,840	(14,161)	\$ 26,679
	-Strategies to Empower People Program (STEP)	3,564	0	3,564
	TOTALS	\$ 44,404	(14,161)	\$ 30,243
310	NCLB-TITLE III FUND			
	-Current Year	\$ 91,680	25,018	\$116,698
	-Prior Year	31,399	0	31,399
	TOTALS	\$123,079	25,018	\$ 148,097
320	NCLB – TITLE IV FUND PART A AND PART B MOVE I			
	-Current Year	\$ 670,502	0	\$ 670,502
	-Prior Year	55,396	0	55,396
	-Donation	0	54,778	54,778
	MOVE II			
	-Current Year	483,956	0	483,956
	-Donation	2,000	11,415	13,415
	Safe and Drug-Free Schools and Communities Grants			
	-Current Year	148,481	0	148,481
	-Prior Year	28,462	0	28,462
	-Donation	4,940	137	5,077
	Creative Art Grant	5,460	0	5,460
	TOTALS	\$ 1,399,197	66,330	\$ 1,465,527
<u>FUND NUMBER</u>	<u>STATE FUNDS</u>	<u>CURRENT BUDGET</u>	<u>INCREASE (DECREASE)</u>	<u>REVISED BUDGET</u>
430	Teacher Assessment	\$ 34,020	61,298	\$95,318
510	EDUCATION EXCELLENCE			
	REVENUE	\$2,100,000	0	\$2,100,000
	EXPENDITURES	811,693	14,464	826,157
	EXCESS (DEFICIENCY) OF REVENUE	1,288,307	(14,464)	1,273,843
	FUND BALANCE: BEGINNING	28,046	0	28,046
	ENDING FUND BALANCE	\$1,316,353	(14,464)	\$1,301,889
550	STATE STARTING POINTS TANF-MATCH			
	U S Child-Care Development	\$42,507	17,129	\$ 59,636
740	STATE TEXTBOOKS REVENUE:			
	-MFP-Textbooks	\$ 618,610	0	\$ 618,610
	-¾ Cent –Textbooks	485,816	50,000	535,816
	-Support Transfer	200,000	0	200,000
	-Non Public Textbooks	76,239	0	76,239
	-Lost/Damaged Books	2,000	0	2,000

TOTAL	\$1,382,665	50,000	\$1,432,665
EXPENDITURES:			
-Textbooks	\$1,585,059	50,000	\$1,635,059
-Non Public Textbooks	<u>76,239</u>	<u>0</u>	<u>76,239</u>
TOTAL	\$1,661,298	50,000	\$1,711,298
EXCESS (DEFICIENCY) OF REVENUE	\$(278,633)	0	\$(278,633)
FUND BALANCE: BEGINNING	\$ 278,633	0	\$ 278,633
ENDING FUND BALANCE	\$ 0	0	\$ 0

<u>FUND NUMBER</u>	<u>FEDERAL FUNDS</u>	<u>CURRENT BUDGET</u>	<u>INCREASE (DECREASE)</u>	<u>REVISED BUDGET</u>
450 STATE SCHOOL IMPROVEMENT FUND				
-K-12 Accountability Rewards	\$	-0-	127,838	\$ 127,838

Mr. Jack Moore discussed the renewal for Excess Workers' Compensation Insurance from Risk Services of Louisiana, LLC and Midwest Employers Casualty Company. He stated that Midwest held their previous rate of approximately \$57,000.00 for two years. He also stated that frequency of incidents has increased. He then said in light of "post-Katrina/Rita" market conditions and past claim history that the \$9,876.00 increase was in order and the renewal offer is fair.

RECOMMENDATION NO. 6

The Committee recommends that the Board accept the renewal offer provided by Risk Services of Louisiana, LLC, underwritten by Midwest Employers Casualty Co., with aggregate limits of \$1,000,000.00, subject to \$300,000.00 Self-Insured Retention, for an annual premium of \$66,904.00, effective July 1, 2006.

Mr. Harris Henry discussed some recent changes relative to levying millages. He informed the Committee that property reappraisals are done every four (4) years with the exception that the State of Louisiana can require more frequent reassessments. In Terrebonne Parish the regular reassessment was done in 2004 and the State required another in 2005. He said the next regular scheduled reassessment is due in 2008. He then stated the *real key* is that when notification comes from the State indicating your adjusted millage and adjusted maximum millage (or maximum authorized levy, which requires a 2/3 vote of the taxing body), in order to retain the maximum authorized millage the taxing body has to levy *that* maximum at least one (1) year between the period of reassessment. He indicated that the Terrebonne Parish School Board levied only the adjusted maximum millage and have 2006 and possibly 2007 to levy the maximum authorized millage. Mr. Henry also stated that at the next Finance, Insurance, and Section 16 Lands Committee meeting, the request will be to start the millage process appraisal for calendar year 2006.

There being no further business to come before the **Finance, Insurance, and Section 16 Lands Committee**, the meeting adjourned at 5:42 P.M.

Respectfully submitted,

/s/ Donald Duplantis, Chairman
 /s/ Roosevelt Thomas, Vice-Chairman
 /s/ Richard Jackson

Mr. DeHart moved, seconded by Mr. Bordelon, that the Board rescind its motion of February 7, 2006, and in lieu of, adopt the following: That the Terrebonne Parish School Board direct Superintendent Ed Richard, Jr. to increase the salary pay scale for all teachers and all full-time employees by two percent (2%), and furthermore, request a salary increase for all non-instructional employees' salary pay scale by two percent (2%), at a minimum of \$500.00, said increase to be paid on or around March 31, 2006, for the 2005-2006 school year. Further, direct Superintendent Ed Richard, Jr. to adjust the budget to meet said amount for the 2006-2007 school year and that said amounts be derived from the One Cent Sales Tax Fund, if funds permit, and if additional funds are needed, said funds to be derived from the 3/4 Cent and 1/3 Cent Sales Tax Funds.

Following a lengthy discussion, Mr. Harding, seconded by Mr. Pitre, offered a substitute motion, that the Terrebonne Parish School Board direct the Superintendent to implement the following:

- 1) a one-time incentive payment for all full-time employees equal to not less than 2% of salary and not less than \$500.00 for non-instructional and support employees; and not less than 2% of salary and not less than \$1,000.00 for all certificated personnel, effective on or around April 15, 2006,

and further, direct the Superintendent to:

- 2) budget and implement a 2% increase in the salary pay scales for all full-time employees for budget year 2006-2007, with all said amounts to be derived from the One-Cent Sales Tax Fund, and if additional funds are needed, to be derived from the 3/4 Cent and 1/3 Cent Sales Tax Funds.

Following a lengthy discussion, a roll call vote having been called for on the substitute motion, the vote thereon was as follows:

YEAS: Mr. Thomas, Mr. Harding, Mr. Jackson, Mr. Pitre, Mr. Bonvillain, Mr. Bordelon, Mr. DeHart, Mr. Duplantis, and Mr. Badeaux

NAYS: None

ABSENT: None

The Chairman declared the substitute motion carried.

Motion of Mr. Thomas, seconded by Mr. Badeaux, unanimously carried, the Board accepted the lowest responsible bidder meeting all specifications, Barriere Construction of Boutte, Louisiana, for the South Terrebonne High School Running Track resurfacing in the amount of \$376,200.00, increased the budget, including architectural fees and 5% contingency by \$178,154.00 (from \$264,000.00 to \$442,154.00), with monies to be derived from the General Fund, and authorized the Board President to sign all necessary documents pertaining thereto.

Motion of Mr. Bordelon, seconded by Mr. Jackson, unanimously carried, the Board adopted the 2005-2006 revised budget for the General Operating Fund, as outlined in the foregoing report.

Motion of Mr. DeHart, seconded by Mr. Jackson, unanimously carried, the Board adopted the 2005-2006 revised budget for the Building Fund, as outlined in the foregoing report.

Motion of Mr. Jackson, seconded by Mr. Thomas, unanimously carried, the Board adopted the 2005-2006 original and revised budgets for several Special Revenue Funds, as outlined in the foregoing report.

Motion of Mr. DeHart, seconded by Mr. Jackson, with the exception of Mr. Pitre who objected, the Board accepted the renewal offer provided by Risk Services of Louisiana, LLC, underwritten by Midwest Employers Casualty Co., with aggregate limits of \$1,000,000.00, subject to \$300,000.00 Self-Insured Retention, for an annual premium of \$66,904.00, effective July 1, 2006.

Mr. Jack Moore, Risk Manager, addressed the Board regarding the foregoing motion.

The Finance, Insurance, and Section 16 Lands Committee report was concluded, and the President reassumed the chair and presided for the remainder of the proceedings.

The Executive Committee report was presented to the Board.

Motion of Mr. Duplantis, seconded by Mr. DeHart, unanimously carried, the Board received the following Executive Committee report in its entirety:

Dear Members of the Board:

The **Executive Committee** met at 5:30 P.M. on Tuesday, March 21, 2006, in the Board Conference Room of the School Board Office with the following members present: Mr. Clark Bonvillain, President, Mr. L. P. Bordelon, III, Vice-President, and Mr. Richard Jackson. Others in attendance were Superintendent Ed Richard, Jr., Mrs. Louise Whipple, Mr. Harris Henry, and Mrs. Rebecca Breaux.

The meeting began with a prayer and Pledge of Allegiance to the Flag.

The **Executive Committee** granted a request for the use of two (2) days of sick/emergency leave for Marie LeBlanc to spend time with her son prior to his deployment to Afghanistan.

The **Executive Committee** examined and authorized payment of invoices for the current month (including travel expenses).

There being no further business to come before the **Executive Committee**, the meeting was adjourned.

Respectfully submitted,

/s/ Clark Bonvillain, President
 /s/ L. P. Bordelon, III, Vice-President
 /s/ Richard Jackson

The Executive Committee report was concluded.

The report of the Board of Directors of Terrebonne Construction Company, Inc. was then presented to the Board.

Motion of Mr. Badeaux, seconded by Mr. DeHart, unanimously carried, the Board received the following report of the Board of Directors of Terrebonne Construction Company, Inc. in its entirety:

Dear Members of the School Board:

The **Board of Directors of Terrebonne Construction Company, Inc.** met at 6:00 P.M. on Tuesday, March 21, 2006, in the Board Conference Room of the School Board Office with the following members present: Mr. Clark Bonvillain, President, Mr. L.P. Bordelon, III, Secretary/Treasurer, and Mr. Richard Jackson. Others in attendance were Superintendent Ed Richard, Jr., Mr. Harris Henry, and Mrs. Rebecca Breaux.

The **Board of Directors** allowed Lanoux & Felger, Certified Public Accountants, to continue their services of preparing the federal income tax return, Form 990 - Return of Organization Exempt from Income Tax, with supporting schedules, on a continuing basis with year ending December 31, 2006, at a cost of \$550.00 and year ending December 31, 2007, at a cost of \$550.00, unless either party terminates this agreement in writing, and to perform any bookkeeping necessary for preparation of the income tax return; and further, authorized the President to sign all necessary documents pertaining thereto.

The **Board of Directors** received the February 2006 financial statement (attachment).

There being no further business to come before the **Board of Directors of Terrebonne Construction Company, Inc.**, the meeting was adjourned.

Respectfully submitted,

/s/ Clark Bonvillain, President

/s/ L. P. Bordelon, III, Secretary-Treasurer

/s/ Richard Jackson

The report of the Board of Directors of Terrebonne Construction Company, Inc. was concluded.

Motion of Mr. DeHart, unanimously seconded, unanimously carried, the Board approved the following resolution recognizing April 23-29, 2006, as Secretaries' Week and April 26, 2006, as Secretaries' Day:

RESOLUTION

WHEREAS, April 23-29, 2006, has been proclaimed as Secretaries' Week; and

WHEREAS, Wednesday, April 26, 2006, has been designated as Secretaries' Day; and

WHEREAS, School and department secretaries are responsive to the well-being of students, professional personnel, support personnel, parents, and the community; and

WHEREAS, The Terrebonne Parish School Board wishes to publicly recognize the contributions that school and department secretaries make to the educational process in our district; now

THEREFORE, BE IT RESOLVED, That the Terrebonne Parish School Board hereby recognizes the week of April 23-29, 2006, as Secretaries' Week and April 26,

2006, as Secretaries' Day and expresses deep appreciation to the secretaries for their unselfish service to schools, departments, and the community; and

BE IT FURTHER RESOLVED, That copies of this resolution be forwarded to all Terrebonne Parish public schools and office buildings.

Motion of Mr. Thomas, seconded by Mr. Duplantis, unanimously carried, the Board approved a sabbatical leave (for professional improvement) in accordance with Policy (FILE: F-11.1) for Ms. Diana Navarre, teacher at H. L. Bourgeois High School, for the 2006-2007 school session.

Motion of Mr. Duplantis, seconded by Mr. DeHart, unanimously carried, the Board ratified the following list of professional instructional and non-instructional/support personnel actions (contract renewals, appointments, retirements, resignations, and terminations) for March and April 2006:

Contract Renewal – Professional Supervisory Personnel

Ernest Brown, Supervisor, Child Welfare & Attendance, Central Office - April 21, 2006 - April 20, 2008

Contract Renewal – Professional Administrative Personnel

Gerard Lotz, Principal, Andrew Price - April 21, 2006 - April 20, 2008

Resignations or Terminations – Professional Instructional Personnel

Albert Lirette, ACT Prep/Math Teacher, H. L. Bourgeois – Resigned, 3/24/06

Paul Schexnaydre, Alternative Elem. Teacher, East Street – Resigned, 3/21/06

At this time, Supt. Richard recognized and presented a certificate to the following outgoing retiree for her years of service with the Terrebonne Parish School Board:

Mary Yvonne Corzo, Special Ed Teacher, S. E. C. - Disability Retirement, 17 years, 3/04/06

Motion of Mr. DeHart, seconded by Mr. Duplantis, unanimously carried, the Board accepted the quote meeting all specifications on alligator egg collection services rendered from Daneco, Inc., Houma, LA for a five-year contract at a price of \$15.00/per egg and authorized the Board President to sign all necessary documents pertaining thereto.

Motion of Mr. Bordelon, seconded by Mr. Duplantis, unanimously carried, the Board authorized the Purchasing Department to advertise for bids on replacement classroom furniture.

Motion of Mr. Badeaux, seconded by Mr. Duplantis, unanimously carried, the Board authorized the Purchasing Department to advertise for bids on materials, supplies, equipment, and services for the Auxiliary Service Department.

Motion of Mr. Duplantis, seconded by Mr. Badeaux, unanimously carried, the Board adopted the resolution, as presented, granting the request from Lafourche Parish School Board to act upon the application from J. Percy Bernard, Jr. to nominate all of Section 16, Township 19 South, Range 20 East for an oil, gas, and mineral lease, directing the Lafourche Parish School Board to handle the leasing of said tract of land, and further, authorizing the Terrebonne Parish School Board President to sign all necessary documents pertaining thereto.

President Bonvillain then announced that the agenda topic listed by Mr. L. P. Bordelon, III – Matter Relative to take from the Table the Issue of the Revised Master Comprehensive Plan of March 2006, could not be brought up for reconsideration within a 30-day period. Further, President Bonvillain stated that his ruling would require a two-thirds vote of the Board to overturn his decision.

Mr. Berwick Duval, Board Attorney, addressed the Board regarding the foregoing issue.

A discussion ensued.

Mr. Bordelon challenged the ruling of the Chair.

A roll call vote having been called for on overturning the ruling of the chair, the vote thereon was as follows:

YEAS: Mr. Jackson, Mr. Bordelon, and Mr. DeHart

NAYS: Mr. Thomas, Mr. Harding, Mr. Pitre, Mr. Bonvillain, Mr. Duplantis, and Mr. Badeaux

ABSENT: None

The President declared the ruling of the Chair carried.

Motion of Mr. Duplantis, seconded by Mr. Thomas, unanimously carried, the Board rescheduled the School Board Meeting of April 18, 2006, to April 25, 2006 (due to Easter Holidays), with the Agenda Deadline to be noon Wednesday, April 12, 2006.

Motion of Mr. Thomas, seconded by Mr. Bordelon, unanimously carried, the Board voted to adjourn its meeting **(8:10 P.M.)**.

/s/ Ed Richard, Jr., Secretary

/s/ Clark J. Bonvillain, President

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