

PROCEEDINGS OF THE TERREBONNE PARISH SCHOOL BOARD

MARCH 21, 2006

The Terrebonne Parish School Board met today at 7:00 P.M. in regular session at its regular meeting place, the Terrebonne Parish School Board Office, 201 Stadium Drive, Houma, Louisiana, with Mr. Clark J. Bonvillain, President, presiding and the following members present: Mr. L. P. Bordelon, III, Vice-President, Mr. Roosevelt Thomas, Mr. Richard Jackson, Mr. Rickie Pitre, Mr. Roger Dale DeHart, Mr. Donald Duplantis, and Mr. Hayes Badeaux.

ABSENT: Mr. Gregory Harding

Mr. Jackson led the Board and audience in the invocation and Pledge of Allegiance to the Flag.

A moment of silence was observed in memory of Christopher White, Evergreen Jr. High School student; Laquitha Jackson, Terrebonne High School student, and Mr. John Woodard, local businessman and supporter of the Terrebonne Parish School System, who recently passed away.

Motion of Mr. Jackson, seconded by Mr. Duplantis, unanimously carried, the Board approved the minutes of School Board Meetings of February 21, and March 7, 2006, as recorded.

Mr. Gregory Harding entered the meeting at this time and was present for the remainder of the proceedings.

The following Buildings, Food Service, and Transportation Committee report was presented to the Board with Mr. Bordelon, Chairman, presiding:

Dear Members of the Board:

The **Buildings, Food Service, and Transportation Committee** met on Monday, March 13, 2006, at 5:00 P. M. in the Board Room of the School Board Office, 201 Stadium Drive, with the following members present: Mr. L. P. Bordelon, III, Chairman; Mr. Gregory Harding, Vice-Chairman, and Mr. Roger Dale DeHart. Others in attendance were Mr. Richard Jackson, Mr. Donald Duplantis, Mr. Roosevelt Thomas, Mr. Hayes Badeaux, Superintendent Ed Richard, Jr., and members of the staff.

Mr. Bordelon called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

The matter bearing upon the Terrebonne High School baseball field was pulled due to no new information to present to the Committee at this time.

Mr. Merlin Lirette, The Merlin Group, LTD, addressed the Committee relative to the South Terrebonne High School running track. He stated that the opening of bids was postponed for seven working days. Bids are to be received on Thursday, March 16, 2006. This item will be addressed at the Finance, Insurance, and Section 16 Lands Committee meeting on Monday, March 20, 2006, and may be presented to the Board in a partial report at the March 21, 2006, meeting.

The Committee addressed the South Terrebonne High School HVAC replacement.

RECOMMENDATION NO. 1

The Committee recommends that the Board award the South Terrebonne High School HVAC replacement project to the lowest responsible bidder meeting all specifications, Volute, Inc., in the amount of \$709,686.00, (Base Bid - \$655,986.00, Alternate No. 1 - replacement of classroom fan coil units, deduction of \$40,000.00, Alternate No. 2 – replacement of boiler, increase of \$93,700.00), increase the project budget, including engineering fees, by \$474,374.00 (from \$373,238.00 to \$847,612.00), monies to be derived from the One Cent Sales Tax Fund, and further, authorize the Board President to sign all the necessary documents pertaining thereto, subject to Board Attorney review.

Mr. Ira Davis addressed the Committee relative to a stand-by generator for the School Board Central Office.

RECOMMENDATION NO. 2

The Committee recommends that the Board issue a "Notice to Proceed" (per contractual agreement) to GSE Associates, Inc. to proceed with plans and specifications for a 200/250 KW emergency stand-by natural gas generator for the School Board Central Office, establish a total project budget of \$201,000.00, including engineering fees, monies to be derived from the General Fund, authorize the advertising of bids, authorize the Board President to sign all the necessary documents pertaining thereto, and further, direct that any major project changes be reported to the Buildings, Food Service, and Transportation Committee prior to the advertising of bids.

Mr. Davis addressed the Committee relative to Lawn Care Service.

RECOMMENDATION NO. 3

The Committee recommends that the Board amend the current contracts for lawn care services with a Consumer Price Index (CPI) cost increase of 7.8% for all services to be performed, including all past site improvements with Cooley Enterprises (Zone 2 – H. L. Bourgeois High School area, and Zone 4 – South Terrebonne High School area) for a three year total of \$469,093.00, M. J. Lawn Service (Zone 1 - Terrebonne High School area) for a three year total of \$192,955.00, and M & N Lawn Services (Zone 3 – Ellender Memorial High School area) for a three year total of \$262,853.00, and a time extension of thirty-six (36) months (August 2006 to August 2009); a baseline fuel adjustment is to be recalculated at the current cost, and further, authorize the Board President to sign all the necessary documents pertaining thereto.

Mr. Davis addressed the Committee relative to Pest Control Service.

RECOMMENDATION NO. 4

The Committee recommends that the Board extend the current contract for pest control service with Fon's Pest Management, Inc. for a time extension of five years (August 2006 to August 2011) under the existing terms, conditions and cost (\$1,500.00 per month), and further, authorize the Board President to sign all the necessary documents pertaining thereto.

Mr. Davis addressed the Committee relative to Garbage Service.

RECOMMENDATION NO. 5

The Committee recommends that the Board authorize the administration to solicit a Request for Proposals (RFP) for garbage collection service for a multi-year contract, have an administrative committee review and evaluate said proposals, and report findings, with a recommendation, to the Buildings, Food Service, and Transportation Committee.

Superintendent Richard addressed the Committee relative to the Master Comprehensive Facility Plan. He presented the rationale of the Task Force Committee and his recommendation relative to the phases of implementing the plan, overcrowded schools, and flood prone schools. A lengthy discussion ensued.

RECOMMENDATION NO. 6

The Committee recommends that the Board receive the revised Master Comprehensive Facility Plan of March 2006.

Superintendent Richard addressed the Committee relative to the Gibson Elementary School vinyl siding project. He stated that the approximate cost to complete this project by the current bid contractor would be \$34,020.00 for labor only, with all equipment and supplies provided by the School District.

RECOMMENDATION NO. 7

The Committee recommends that the Board authorize V. J. Caro, Inc. to complete the Gibson Elementary School vinyl siding project, establish a budget not exceed \$34,020.00 for labor only, with all equipment and supplies provided by the School District.

The Committee was presented with a monthly update on projects and maintenance issues.

There being no further business to come before the **Buildings, Food Service, and Transportation Committee**, the meeting was adjourned.

Respectfully submitted,

/s/ L. P. Bordelon, III, Chairman

/s/ Gregory Harding, Vice-Chairman

/s/ Roger Dale DeHart

Motion of Mr. Badeaux, seconded by Mr. Duplantis, with the exception of Mr. Pitre who objected, the Board awarded the South Terrebonne High School HVAC replacement project to the lowest responsible bidder meeting all specifications, Volute, Inc., in the amount of \$709,686.00, (Base Bid - \$655,986.00, Alternate No. 1 - replacement of classroom fan coil units, deduction of \$40,000.00, Alternate No. 2 - replacement of boiler, increase of \$93,700.00), increased the project budget, including engineering fees, by \$474,374.00 (from \$373,238.00 to \$847,612.00), monies to be derived from the One Cent Sales Tax Fund, and further, authorized the Board President to sign all the necessary documents pertaining thereto, subject to Board Attorney review.

Motion of Mr. Duplantis, seconded by Mr. DeHart, unanimously carried, the Board issued a "Notice to Proceed" (per contractual agreement) to GSE Associates, Inc. to proceed with plans and specifications for a 200/250 KW emergency stand-by natural gas generator for the School Board Central Office, established a total project budget of \$201,000.00, including engineering fees, monies to be derived from the General Fund, authorized the advertising of bids, authorized the Board President to sign all the necessary documents pertaining thereto, and further, directed that any major project changes be reported to the Buildings, Food Service, and Transportation Committee prior to the advertising of bids.

Motion of Mr. Badeaux, seconded by Mr. Thomas, unanimously carried, the Board amended the current contracts for lawn care services with a Consumer Price Index (CPI) cost increase of 7.8% for all services to be performed, including all past site improvements with Cooley Enterprises (Zone 2 – H. L. Bourgeois High School area, and Zone 4 – South Terrebonne High School area) for a three year total of \$469,093.00, M. J. Lawn Service (Zone 1 - Terrebonne High School area) for a three year total of \$192,955.00, and M & N Lawn Services (Zone 3 – Ellender Memorial High School area) for a three year total of \$262,853.00, and a time extension of thirty-six (36) months (August 2006 to August 2009); a baseline fuel adjustment is to be recalculated at the current cost, and further, authorized the Board President to sign all the necessary documents pertaining thereto.

Motion of Mr. Jackson, seconded by Mr. Badeaux, unanimously carried, the Board extended the current contract for pest control service with Fon's Pest Management, Inc. for a time extension of five years (August 2006 to August 2011) under the existing terms, conditions and cost (\$1,500.00 per month), and further, authorized the Board President to sign all the necessary documents pertaining thereto.

Motion of Mr. DeHart, seconded by Mr. Bonvillain, unanimously carried, the Board authorized the administration to solicit a Request for Proposals (RFP) for garbage collection service for a multi-year contract, have an administrative committee review and evaluate said proposals, and report findings, with a recommendation, to the Buildings, Food Service, and Transportation Committee.

Mr. DeHart moved, seconded by Mr. Duplantis, that the Board receive the revised Master Comprehensive Facility Plan of March 2006, as presented.

A brief discussion ensued.

Mr. Pitre, seconded by Mr. Badeaux, offered a substitute motion that the Board table the matter pertaining to the receipt of the revised Master Comprehensive Facility Plan of March 2006.

A roll call vote having been called for on the substitute motion, the vote thereon was as follows:

YEAS: Mr. Thomas, Mr. Harding, Mr. Pitre, Mr. Bonvillain, and Mr. Badeaux

NAYS: Mr. Jackson, Mr. Bordelon, Mr. DeHart, and Mr. Duplantis

ABSENT: None

The Chairman declared the substitute motion to table the matter pertaining to the receipt of the revised Master Comprehensive Facility Plan of March 2006 carried.

Motion of Mr. Harding, seconded by Mr. DeHart, unanimously carried, the Board authorized V. J. Caro, Inc. to complete the Gibson Elementary School vinyl siding project, established a budget not exceed \$34,020.00 for labor only, with all equipment and supplies provided by the School District.

The Buildings, Food Service, and Transportation Committee report was concluded, and the President reassumed the chair and presided for the remainder of the proceedings.

Mr. Duplantis moved, seconded by Mr. DeHart, that the Board deviate from the regular order of the agenda to receive a partial report of the Finance, Insurance, and Section 16 Lands Committee and then return to the regular order of the agenda.

A roll call vote having been called for on the motion to deviate (requires 2/3 majority vote), the vote thereon was as follows:

YEAS: Mr. Jackson, Mr. Bordelon, Mr. DeHart, and Mr. Duplantis

NAYS: Mr. Thomas, Mr. Harding, Mr. Pitre, Mr. Bonvillain, and Mr. Badeaux

ABSENT: None

The President declared the motion to deviate failed to carry (lacked 2/3 majority vote).

Motion of Mr. Thomas, seconded by Mr. Harding, unanimously carried, the Board approved a request to allow Mr. Travis Bourg, Technical Support Specialist in the Central Office, to attend the Red Hat Summit in Nashville, Tennessee, May 30 – June 2, 2006 (Tuesday-Friday), in accordance with Policy (FILE: F-11.2), expenses to be borne by One Cent Technology Training Fund and Technology Travel Expenses.

Mr. Philip Martin, Assistant Superintendent, addressed the Board regarding the foregoing motion.

Motion of Mr. DeHart seconded by Mr. Bordelon, unanimously carried, the Board approved a request to allow Ms. Crystal Adams and Ms. Misty Richard, teachers at Grand Caillou Middle School, and Ms. Nichole Lee and Ms. Alice Wright, teachers at Grand Caillou Elementary School, to attend the National Reading Styles Conference in Orlando, Florida, July 13-17, 2006 (Thursday-Monday), in accordance with Policy (FILE: F-11.2), expenses to be borne by Title I School Funds.

Motion of Mr. Bordelon, seconded by Mr. DeHart, unanimously carried, the Board approved a sabbatical leave of absence in accordance with Policy (FILE: F-11.1) for Ms. Mildred Filardo, teacher at Terrebonne High School, beginning March 22, 2006, through May 24, 2006 (medical).

Motion of Mr. Thomas, seconded by Mr. Harding, unanimously carried, the Board approved a sabbatical leave of absence for Ms. Celestine Thomas, teacher at Southdown Elementary School, beginning March 22, 2006, through first semester of the 2006-2007 school session (medical).

Motion of Mr. Duplantis, seconded by Mr. Bordelon, unanimously carried, the Board approved a family and medical leave in accordance with Policy (FILE: F-11.4a) for Ms. Christy Gregg, teacher at South Terrebonne High School, beginning March 14, 2006, through May 24, 2006.

Motion of Mr. Bordelon, seconded by Mr. Harding, unanimously carried, the Board approved a family and medical leave in accordance with Policy (FILE: F-11.4a) for Ms. Kelly Smith, teacher at Gibson Elementary School, beginning March 8, 2006, through May 24, 2006.

Motion of Mr. Duplantis, seconded by Mr. Jackson, unanimously carried, the Board ratified the following list of professional instructional and non-instructional/support personnel actions (contract renewals, appointments, retirements, resignations, and terminations) for February and March 2006, as presented:

New Employee Appointments – Professional Instructional Personnel

Courtney Kraemer, Elementary Librarian, Certified, Coteau-Bayou Blue - Kayla Cressione, Resigned, 02/13/06

Rodney Anderson, Gifted Secondary Tchr, Certified, Ellender Memorial - Lorraine Chwalek, Sick Leave, 03/02/06

Laura Richard, 1st Grade Teacher, Certified, Lisa Park - Added Position, 03/03/06

New Employee Appointments – Non-Instructional/Support Personnel

Karla Curry, Special Ed Paraprofessional, H. L. Bourgeois - Andrea Benoit, Resigned, 03/02/06

Patricia Payne, Custodian III-A 12M, Grand Caillou Middle - Eliza Ledet, Promoted, 03/13/06

Natasha Chauvin, Special Ed Paraprofessional, S. E. C. - Vacant Position, 03/02/06

Natasha Crappel, School Bus Driver, Transportation - Kinya Hartman, Resigned, 02/13/06

Resignations or Terminations – Professional Instructional Personnel

Matthew Ford, Special Ed Teacher, Oaklawn Jr. High – Resigned, 03/03/06

Patricia Johnson, 8th Grade Teacher, Houma Jr. High – Retired, 02/24/06

Resignations or Terminations – Non-Instructional/Support Personnel

Karen Boquet, Special Ed Paraprofessional, Honduras – Resigned, 03/13/06

Starry Naquin, School Secretary I, Legion Park – Resigned, 03/24/06

David Boudreaux, Commodity Clerk, Warehouse – Resigned, 03/03/06

Ms. Louise Whipple, Supervisor of Personnel, addressed the Board regarding the foregoing motion.

Motion of Mr. Badeaux, seconded by Mr. Thomas, unanimously carried, the Board accepted the following lowest bids received meeting all specifications on large kitchen equipment from the various vendors, as presented:

Texas Food Service Equipment, Inc. Houston, Texas 77012	\$55,674.00
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Bucklew's Company Baton Rouge, LA 70815-8082	\$46,730.00
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Cayard's, Inc.
Baton Rouge, LA 70805

\$31,685.00

Motion of Mr. Bordelon, seconded by Mr. Duplantis, unanimously carried, the Board authorized the Purchasing Department to advertise for bids on One (1) Trailer Mounted Aerial Lift Unit.

Motion of Mr. Jackson, seconded by Mr. Pitre, unanimously carried, the Board voted to adjourn its meeting **(7:55 P.M.)**.

/s/ Ed Richard, Jr., Secretary

/s/ Clark J. Bonvillain, President

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