

PROCEEDINGS OF THE TERREBONNE PARISH SCHOOL BOARD

April 5, 2005

The Terrebonne Parish School Board met today at 7:00 P.M. in regular session at its regular meeting place, the Terrebonne Parish School Board Office, 201 Stadium Drive, Houma, Louisiana, with Mr. Clark J. Bonvillain, President, presiding, and the following members present: Mr. L. P. Bordelon, III, Vice-President; Mr. Roosevelt Thomas, Mr. Richard Jackson, Mr. Rickie Pitre, Mr. Roger Dale DeHart, Mr. Donald Duplantis, and Mr. Hayes Badeaux.

ABSENT: Mr. Gregory Harding

Mr. Jackson led the Board and audience in the invocation and Pledge of Allegiance to the Flag.

A moment of silence was observed in memory of Ms. Charlene Rainey, teacher, who recently passed away.

Motion of Mr. DeHart, seconded by Mr. Jackson, unanimously carried, the Board approved the minutes of School Board Meeting of March 15, 2005, as recorded.

Motion of Mr. Bordelon, seconded by Mr. DeHart, unanimously carried, the Board deviated from the regular order of the agenda to take up agenda item 7-A (Information Item (1) Special Recognition of H. L. Bourgeois High School's Choir Student's Recent Performance at Carnegie Hall).

At this time, Supt. Ed Richard, Jr. and the Board recognized and presented a certificate to Ms. Angela Jones, H. L. Bourgeois High School Choir Director, and H. L. Bourgeois High School Choir students for their recent performance at Carnegie Hall in New York City on March 21, 2005.

Mr. Harding entered the meeting at this time and was present for the remainder of the proceedings.

The Board returned to the regular order of the agenda.

The following report of the Buildings, Food Service, and Transportation Committee meeting was presented to the Board with Mr. Bordelon, Chairman, presiding:

Dear Members of the Board:

The **Buildings, Food Service, and Transportation Committee** met on Monday, March 14, 2005, at 5:00 P. M. in the Board Room of the School Board Office, 201 Stadium Drive, with the following members present: Mr. L. P. Bordelon, III, Chairman; Mr. Gregory Harding, Vice-Chairman, and Mr. Roger Dale DeHart. Others in attendance were Mr. Richard Jackson, Superintendent Ed Richard, Jr., and members of the staff.

Mr. Bordelon called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

A partial report of the Committee was presented to the Board at the March 15, 2005, meeting.

Mr. Kirby Bonvillain addressed the Committee relative to a request from the Terrebonne Rockets to waive policy regarding the usage fee for the Thomas B. Smith Memorial Stadium track and field. He requested that the above item be placed on the agenda of the Buildings, Food Service, and Transportation Committee in April 2005.

Mr. Jose Ochoa, Performance Assurance Engineer, Siemens Building Technologies, Inc., addressed the Committee relative to a quarterly energy report. He stated that the summary of savings for the first and second quarters of 2004-2005 is \$232,403.00.

Mr. Ira Davis addressed the Committee relative to the replacement of the mechanical sewer plant at Schriever Elementary School.

RECOMMENDATION NO. 1

The Committee recommends that the Board issue a "Notice to Proceed" (as per contractual agreement) to Ronald J. Boudreaux, P.E. Inc., to proceed with plans and specifications for the replacement of a mechanical sewer plant at Schriever Elementary School, establish a total project budget not to exceed \$137,592.00, monies to be derived from previously budgeted funds, authorize the advertising of bids, authorize the Board President to sign all necessary documents pertaining thereto, and further, direct that any major project changes be reported to the Buildings, Food Service, and Transportation Committee prior to advertising of bids.

The Committee was presented with a monthly update on projects and maintenance issues.

There being no further business to come before the Buildings, Food Service, and Transportation Committee, the meeting was adjourned.

Respectfully submitted,

/s/ L. P. Bordelon, III, Chairman
 /s/ Gregory Harding, Vice-Chairman
 /s/ Roger Dale DeHart

Motion of Mr. Duplantis, seconded by Mr. Jackson, unanimously carried, the Board issued a "Notice to Proceed" (as per contractual agreement) to Ronald J. Boudreaux, P.E., Inc., with an amendment, to proceed with plans and specifications for Parish sewer connection and removal of a mechanical sewer plant at Schriever Elementary School, established a total project budget not to exceed \$137,592.00, monies to be derived from previously budgeted funds, authorized the advertising of bids, authorized the Board President to sign all necessary documents pertaining thereto, and further, directed that any major project changes be reported to the Buildings, Food Service, and Transportation Committee prior to advertising of bids.

Mr. Ira Davis addressed the Board regarding the foregoing motion.

The Buildings, Food Service, and Transportation Committee report was concluded, and the President reassumed the chair and presided for the remainder of the proceedings.

The Executive Committee report was presented to the Board.

Motion of Mr. Duplantis, seconded by Mr. Badeaux, unanimously carried, the Board received the following Executive Committee report in its entirety:

Dear Members of the Board:

The Executive Committee met at 5:30 P.M. on Tuesday, March 15, 2005, in the Board Conference Room of the School Board Office with the following members present: Mr. Clark Bonvillain, President, Mr. L. P. Bordelon, III, Vice-President, and Mr. Hayes Badeaux. Others in attendance were Superintendent Ed Richard, Jr., Mr. Harris Henry, and Mrs. Rebecca Breaux.

The meeting began with a prayer and Pledge of Allegiance to the Flag.

The **Executive Committee** deviated at this time to address agenda item 7 relative to Mrs. Angela Jones, then returned to the regular order of the agenda.

The **Executive Committee** granted a request from Mrs. Angela Jones upon exhausting all personal days, to use two (2) days of sick leave, provided sick leave days are available, to attend court for depositions and legal matters.

The **Executive Committee** granted a request for eight (8) days of sick leave, provided sick leave days are available, for Mrs. Denise Martin to spend time with her spouse returning from the war in Iraq.

The **Executive Committee** granted a request for three (3) days of sick leave, provided sick leave days are available, for Mr. Anthony Romero to attend a ceremony for bravery in honor of his son serving in the war in Iraq.

The **Executive Committee** denied a request for five (5) days of sick leave (February 17, 18, 21, 22, 23) for Ms. Allison Daigneault to spend time with her fiancée prior to being deployed to Iraq.

The **Executive Committee** granted a request for five (5) days of sick leave, provided sick leave days are available, for Mrs. Joyce Chauvin to spend time with her grandson who is being deployed to Iraq on March 25, 2005.

The **Executive Committee** granted a request for four (4) days of sick leave, provided sick leave days are available, for Mrs. Carrie LeCompte to spend time with her son prior to his deployment to Afghanistan on March 15, 2005.

The **Executive Committee** examined and authorized payment of invoices for the current month (including supplemental payroll and travel expenses).

There being no further business to come before the **Executive Committee**, the meeting was adjourned.

Respectfully submitted,

/s/ Clark Bonvillain, President
 /s/ L. P. Bordelon, III, Vice-President
 /s/ Hayes Badeaux

The Executive Committee report was concluded.

The report of the Board of Directors of Terrebonne Construction Company, Inc. was then presented to the Board.

Motion of Mr. Duplantis, seconded by Mr. Badeaux, unanimously carried, the Board received the following report of the Board of Directors of Terrebonne Construction Company, Inc. in its entirety:

Dear Members of the School Board:

The **Board of Directors of Terrebonne Construction Company, Inc.** met at 6:00 P.M. on Tuesday, March 15, 2005, in the Board Conference Room of the School Board Office with the following members present: Mr. Clark Bonvillain, President, Mr. L. P. Bordelon, III, Secretary/Treasurer, and Mr. Hayes Badeaux. Others in attendance were Superintendent Ed Richard, Jr., Mr. Harris Henry, and Mrs. Rebecca Breaux.

The **Board of Directors** received the February 2005 financial statement (attachment).

Mr. Henry updated the **Board of Directors** on the current delinquent status of the lease at 252 Barrow Street.

The **Board of Directors** authorized the Superintendent and staff to continue the process of evicting the tenant (David Landry) from 252 Barrow Street and to take whatever measures necessary to obtain a "lien" and/or garnishment in favor of Terrebonne Construction, Co., Inc. for monies that are owed.

There being no further business to come before the **Board of Directors of Terrebonne Construction Company, Inc.**, the meeting was adjourned.

Respectfully submitted,

/s/ Clark Bonvillain, President
 /s/ L. P. Bordelon, III, Secretary-Treasurer
 /s/ Hayes Badeaux

The report of the Board of Directors of Terrebonne Construction Company, Inc. was concluded.

Motion of Mr. Jackson, unanimously seconded, unanimously carried, the Board approved the following resolution recognizing April 17-23, 2005, as Secretaries Week and April 20, 2005, as Secretaries Day:

RESOLUTION

WHEREAS, April 17-23, 2005, has been proclaimed as Secretaries Week; and

WHEREAS, Wednesday, April 20, 2005, has been designated as Secretaries Day; and

WHEREAS, School and department secretaries are responsive to the well-being of students, professional personnel, support personnel, parents, and the community; and

WHEREAS, The Terrebonne Parish School Board wishes to publicly recognize the contributions that school and department secretaries make to the educational process in our district; now

THEREFORE, BE IT RESOLVED, That the Terrebonne Parish School Board hereby recognizes the week of April 17-23, 2005, as Secretaries Week and April 20, 2005, as Secretaries Day and expresses deep appreciation to the secretaries for their unselfish service to schools, departments, and the community; and

BE IT FURTHER RESOLVED, That copies of this resolution be forwarded to all Terrebonne Parish public schools and office buildings.

Motion of Mr. Bordelon, seconded by Mr. Duplantis, unanimously carried, the Board adopted the following resolution and agreement, as presented, relative to Hospital Insurance - Medicare Only Coverage, authorized the Board President to sign both the resolution and agreement between the Terrebonne Parish School Board and the State of Louisiana, and further, ordered said resolution and agreement spread across the minutes:

RESOLUTION 1751

WHEREAS, Act No. 204, Regular Session, Louisiana Legislature of 1952 (La. R. S. 42:1001-1011 (as amended by Act 280 of 2004) established procedures whereby members of retirement system/s in political subdivisions of the State of Louisiana may obtain Hospital Insurance - Medicare only coverage ("Medicare"), and

WHEREAS, Terrebonne Parish School Board desires to offer Medicare coverage to its eligible employees,

NOW THEREFORE, Be it resolved that the Terrebonne Parish School Board does hereby adopt the following resolution:

SECTION 1. It is hereby declared to be the policy and purpose of the Terrebonne Parish School Board to extend the provisions of Section 1, Act 204, Regular Session, Louisiana Legislature of 1952, as amended by La. Act 280 of 2004, providing Medicare coverage to eligible officers and employees of the Terrebonne Parish School Board.

SECTION 2. In pursuance of said policy, the Terrebonne Parish School Board requested the State Treasurer's Office to conduct a divided vote referendum, under Section 218(d)(6) of the Social Security Act, for employees hired before April 1, 1986, who were members of the Teachers Retirement System of LA-Regular and the School Employees Retirement System.

SECTION 3. The Clark Bonvillain, President is hereby authorized and directed to execute an agreement with the State of Louisiana to secure Medicare coverage of eligible officers and employees as provided in Section 1 hereof.

SECTION 4. The coverage of eligible officers and employees shall be effective as of July 1, 2005, for the employees who voted "Yes" in the divided vote Medicare only referendum.

SECTION 5. Withholdings from salaries or wages of officers and employees for the purposes provided in Section 1 hereof of this resolution are hereby authorized to be made in the amounts and at such times as may be required by applicable State and Federal laws and regulations, and shall be paid to the Internal Revenue Service, in such amounts and at such times as are designated in IRS Code 3121(b)(7)(E) and 3126.

SECTION 6. Employer contributions shall be paid from amounts appropriated for such purposes to the Internal Revenue Service in accordance with applicable Federal laws.

SECTION 7. The Terrebonne Parish School Board shall maintain such records and submit such reports as may be required by applicable State and Federal laws or regulations.

SECTION 8. This resolution shall take effect and be in full force from and after its passage.

The vote, in open meeting, on the resolution was as follows:

YEAS: Mr. Roosevelt Thomas, Mr. Gregory Harding, Mr. Richard "Dicky" Jackson, Mr. Rickie Pitre, Mr. Clark Bonvillain, Mr. L. P. Bordelon, III, Mr. Roger Dale DeHart, Mr. Donald Duplantis, and Mr. Hayes Badeaux

NAYS: None

ABSENT: None

THIS AGREEMENT, effective as of July 1, 2005 is made by and between:

The State of Louisiana, through the Department of the Treasury, Division of Social Security ("State") appearing herein through John Neely Kennedy, Treasurer of the State of Louisiana and Administrator of the Social Security Division and The Terrebonne Parish School Board, the governing body of the Terrebonne Parish School Board ("Political Subdivision")

WITNESSETH

WHEREAS the Terrebonne Parish School Board desires to extend to its eligible employees coverage under the provisions of Section 1, Act 204, Regular Session, Louisiana Legislature of 1952, as shown in the Resolution attached as Exhibit A and made a part of this Agreement; and

WHEREAS the State has authorized and the Terrebonne Parish School Board has held a divided referendum for employees eligible for Medicare only coverage under Section 218 of the Social Security Act, as amended;

NOW, THEREFORE, in consideration of the premises, the parties hereby agree that said coverage shall be extended to the eligible employees of the Political Subdivision who elected to participate in the Medicare only coverage (list of employees who voted yes is attached to agreement), subject to the following terms and conditions:

A. SERVICES COVERED:

This agreement includes services performed by individuals as employees of the Political Subdivision as defined in Section 218 of the Social Security Act, as amended.

B. MANDATORY EXCLUSIONS:

The following services shall be excluded from the terms and conditions of this Agreement:

- (1) services covered by an agreement between the State and the Commissioner of the Social Security Administration entered into pursuant to Section 218 of the Social Security Act, providing for social security coverage including Medicare;
- 2) services excluded from the definition of employment under any provision of section 3121(b) of the Internal Revenue Code other than Section 3121(b)(7);
- (3) services performed by an individual who is employed to relieve the individual of unemployment;
- (4) services performed in a hospital, home, or other institution by a patient or inmate;
- (5) services performed by an individual as an employee serving on a temporary basis in case of fire, storm, snow, earthquake, flood, or other similar emergency; or
- (6) services performed by an individual as an employee included under section 5351(2) of Title 5, United States Code (relating to certain interns, student nurses, and other student employees of the District of Columbia government), other than as a medical or dental intern or medical or dental resident in training.

C. OPTIONAL EXCLUSIONS:

It is understood and agreed that in addition to services excluded from coverage under the Social Security Act and Part B(1) of this Agreement, services in the following classifications shall likewise be excluded from coverage under this Agreement if they are so marked and initialed by the individual authorized to sign this Agreement. Otherwise, such officers and employees shall be covered by the Health Insurance, only under the Social Security Act, as amended. Excluded positions may be covered at a later date by modification of this original Agreement; however, once coverage is extended to a class of positions or employees, it remains in effect and thereafter cannot be excluded.

_____ Elective positions

_____ Part-time positions

_____ Fee basis positions

- _____ Agricultural labor, to the extent permitted by Federal law
- _____ Student services, to the extent permitted by federal law

D. CONTRIBUTIONS BY THE POLITICAL SUBDIVISION:

The POLITICAL SUBDIVISION, as a part of this Agreement hereby agrees to pay to the INTERNAL REVENUE SERVICE, at such times as may be required by Federal laws and regulations, amounts equivalent to the sum of taxes which would be imposed under the Federal Insurance Contributions Act if the services of employees covered by this Agreement constituted employment as defined in such Act.

The POLITICAL SUBDIVISION, as a part of this Agreement hereby agrees to pay to the INTERNAL REVENUE SERVICE contributions due on any supplemental pay. Employees' deductions shall be made from that portion of the salary paid by the POLITICAL SUBDIVISION; the POLITICAL SUBDIVISION shall be responsible for remitting its portion of contributions due on supplemental pay to the INTERNAL REVENUE SERVICE.

E. COMPLIANCE WITH THE LAW AND REGULATIONS:

The POLITICAL SUBDIVISION further agrees that it will comply with all Federal and State laws and with such rules and regulations as the INTERNAL REVENUE SERVICE and/or the STATE may prescribe to carry out the purposes of Section 218 of the Social Security Act, as amended.

F. MODIFICATION:

This agreement may be modified at the request of the POLITICAL SUBDIVISION to include additional employees or additional services not now included in this agreement. Such modification shall be consistent with the provisions of Section 218(v) of the Social Security Act, as amended, but no modification shall be allowed to exclude employees or services currently included in this Agreement.

G. EFFECTIVE DATE:

This Agreement shall be effective as of July 1, 2005.

IN WITNESS THEREOF, the parties hereto, referred to as STATE and POLITICAL SUBDIVISION, through their respective agents, have executed this Agreement as of the date written below.

State of Louisiana
 Department of the Treasury
 6001392
 Division of Social Security

Terrebonne Parish School Board
 Federal Tax ID No. 072-
 Social Security ID No. 69-0720081

John Neely Kennedy, Treasurer

Clark Bonvillain, President

Date

Date

Motion of Mr. DeHart, seconded by Mr. Jackson, with the exception of Mr. Pitre who objected, the Board approved and ratified the 2005-2006 School Calendar with the school year beginning August 8, 2005 (for employees)/August 9, 2005 (for students) and ending May 26, 2006, with the following holidays to be observed during the school session: Labor Day, September 5, 2005; Thanksgiving, November 21-25, 2005; Christmas, December 23, 2005, through January 3, 2006; Dr. Martin Luther King's Birthday (observance), January 16, 2006; Mardi Gras, February 27 - March 1,

2006; and Easter/Spring Break, April 14-21, 2006 (If make-up days are not needed, Christmas Holidays will begin on December 21, 2005; students' last day will be May 23, 2006, and teachers' last day will be May 24, 2006).

Motion of Mr. Duplantis, seconded by Mr. Badeaux, unanimously carried, the Board approved a request to allow Ms. Monica Talbot, Guidance Counselor, Ellender Memorial High School, to attend the American Counseling Association Conference in Atlanta, Georgia, April 7-10, 2005 (Thursday-Sunday), in accordance with Policy (FILE: F-11.2), expenses to be paid by NCLB Title I Fund.

Motion of Mr. Badeaux, seconded by Mr. Bordelon, unanimously carried, the Board approved a request to allow Mrs. Lauren Fletcher, Supervisor, and Mr. Troy James and Ms. Sheri Neil, Area School Food Service Managers, Child Nutrition Department, to attend the School Nutrition Association Annual National Conference in Baltimore, Maryland, July 15-20, 2005 (Friday-Wednesday), in accordance with Policy (FILE: F-11.2), expenses to be paid by Child Nutrition Fund.

Mrs. Lauren Fletcher addressed the Board regarding the foregoing motion.

Motion of Mr. Pitre, seconded by Mr. Bordelon, unanimously carried, the Board approved a sabbatical leave (for professional or cultural improvement) in accordance with Policy (FILE: F-11.1) for Ms. Jill Talbot, teacher at Oakshire Elementary School, for the 2005-2006 school session.

Motion of Mr. Badeaux, seconded by Mr. Jackson, unanimously carried, the Board ratified the following list of professional instructional and non-instructional/support personnel actions (contract renewals, appointments, retirements, resignations, and terminations) for February and March 2005:

New Employee Appointments - Professional Instructional Personnel

Era Jeanette Duplantis, Title 1 Reading Recovery, Certified - Dularge Elementary, Darla Voisin, FmLA Leave, 2/16/05

Ashley Toups, Early Childhood/Title 1, PLT - Honduras Elementary, Gina Trahan, Maternity Leave, 3/09/05

Nanci Smith, Instrumental Music Tchr, Certified - Lacache Middle, Vacant Position, 3/14/05

Resignations or Terminations - Professional Instructional Personnel

Diane Adams, 8th Grade Teacher, Oaklawn Jr. High - Application for Disability Retirement, 3/09/05

At this time, Supt. Richard recognized and presented certificates to the following outgoing retirees for their years of service with the Terrebonne Parish School Board:

Lou Callais, 4th Grade Teacher, Lisa Park - Service Retirement, 31 years (24 TPSB), 2/23/05

Gayle Cope, Gifted Elem/Vocal Music, Schriever - Service Retirement, 25 years, 3/11/05

Diane LeBlanc, Talented Teacher, Ellender Memorial - Service Retirement, 25 years, 2/28/05

Non-Instructional Support Personnel

Jennifer Daigle, Secretary II, Central Office - Service Retirement, 14 years, 3/15/05

Motion of Mr. Duplantis, seconded by Mr. DeHart, unanimously carried, the Board voted to adjourn its meeting (8:00 P.M.).

/s/ Ed Richard, Jr., Secretary
President

/s/ Clark J. Bonvillain,

RLB