

PROCEEDINGS OF THE TERREBONNE PARISH SCHOOL BOARD

March 1, 2005

The Terrebonne Parish School Board met today at 7:00 P.M. in regular session at its regular meeting place, the Terrebonne Parish School Board Office, 201 Stadium Drive, Houma, Louisiana, with Mr. Clark J. Bonvillain, President, presiding, and the following members present: Mr. L. P. Bordelon, III, Vice-President; Mr. Richard Jackson, Mr. Donald Duplantis, and Mr. Hayes Badeaux.

ABSENT: Mr. Roosevelt Thomas, Mr. Gregory Harding, Mr. Rickie Pitre, and Mr. Roger Dale DeHart

All School Board Members led the audience in the invocation and Pledge of Allegiance to the Flag.

Motion of Mr. Duplantis, seconded by Mr. Badeaux, unanimously carried, the Board approved the minutes of School Board Meeting of February 15, 2005, as recorded.

The following report of the Education and Policy Committee meeting was presented to the Board with Mr. Badeaux, Chairman, presiding:

Dear Members of the Board:

The Education and Policy Committee met on Monday, February 14, 2005, at 5:00 P.M., in the Board Room of the School Board Office with the following members present: Mr. Hayes Badeaux, Chairman; Mr. Rickie Pitre, Vice-Chairman, and Mr. Richard Jackson. Also in attendance were Mr. L. P. Bordelon, III, Vice-President, Superintendent Ed Richard, Jr., and members of the staff.

Mr. David Bourg, Supervisor of Secondary/Vocational/Adult/Driver Education, presented information to the Committee regarding Option III (see attachment).

Mr. Bourg presented information to the Committee relative to the First Circuit Court of Appeal's request to hold court at South Terrebonne High School in May 2005 (see attachment).

RECOMMENDATION #1:

The Committee recommends that the Board approve the First Circuit Court of Appeal's request to hold court at South Terrebonne High School in May 2005.

Mrs. Cynthia Hebert, Educational Technology Facilitator, presented information to the Committee relative to revised policy FILE: G-8.3, Computer and Internet Use.

RECOMMENDATION #2:

The Committee recommends that the Board approve the revised policy FILE: G-8.3, Computer and Internet Use, as presented.

G-8.3

COMPUTER AND INTERNET USE

The Terrebonne Parish School Board believes it is necessary for all persons to become aware of acceptable use of computers. Any person using computers or other electronic information resources shall be required to use such equipment and resources in a responsible, legal manner. The School Board retains the right to monitor all computer usage and files for compliance to all regulations and/or procedures.

The Internet is a vast global computer network that provides access to major universities around the world, governmental agencies, other school systems, and commercial providers of data banks. The School Board shall establish appropriate guidelines for exploring and using Internet resources within the school district to enhance learning and teaching activities. The Board shall incorporate the use of computer-related technology or the use of Internet service provider technology designed to block access or exposure to any harmful materials or information, such as sites that contain obscene, pornographic, pervasively vulgar, excessively violent, or sexually harassing information or material. Sites which contain information on the manufacturing of bombs or other incendiary devices shall also be prohibited. ~~However, the School Board does not prohibit authorized employees or students from having unfiltered or unrestricted access to Internet or online services, including online services of newspapers with daily circulation of at least 1,000, for legitimate scientific or educational purposes approved by the Board.~~

It shall be the policy of the Terrebonne Parish School Board that any use of the Internet that adversely affects its operation in pursuit of teaching and learning or jeopardizes its use or performance for other community members is prohibited and may result in loss of Internet privileges, suspension of the student, or other appropriate disciplinary action. The School Board does not condone the use of the Internet for any illegal or inappropriate activities and shall not be responsible for any such use by staff or students. Parents shall be made aware that Internet usage is only partially controllable by supervision.

Students may use the Internet only if under the direct supervision of a teacher or other professional designated by the teacher.

USE OF INTERNET REGULATIONS

The School Board provides access to the Internet to students, teachers, staff and administrators. The Internet is a very exciting educational tool which can greatly benefit schools. Research, collaborative learning, and exchange of educational ideas and information are regularly pursued on the Internet. The Board believes that there are appropriate regulations to maximize effective educational use of the Internet and minimize abuse of the opportunity being provided to our schools. Ethical, efficient and legal use of any network is the key to a successful linkage with the Internet. Accordingly, regulations for participation by anyone on the Internet shall include but not be limited to the following:

1. Users must demonstrate honest, integrity, and respect for others at all times. Appropriate manners and language shall be required.
2. No individual student shall be permitted to have an e-mail account. Only teachers and classes as a whole may be permitted to use e-mail. E-mail is not guaranteed to be private on the Internet. Therefore, only appropriate teacher or class messages shall be allowed.
3. No photographs, personal addresses, personal phone numbers, or last names will be permitted in student use of the Internet.
4. Illegal activities, including copyright or contract violations, shall not be permitted. The Internet may not be used for financial or commercial gain.
5. Threatening, profane, or abusive messages shall be forbidden.
6. No activities shall be allowed which may damage or interrupt equipment or any networking system.
7. Any attempt to alter, harm or destroy the data of another user of the Internet, or any network on the Internet shall be forbidden.

8. No user is permitted to upload or create a computer virus on the Internet or any networking system.
9. Resources offered by the Internet and paid for by the Board may not be willfully wasted.
10. A user shall not attempt to access any Internet resources or entities not previously authorized by the teacher.
11. Invading the privacy of another user, or using their account, shall not be tolerated.
12. Posting personal messages without the author's consent shall be forbidden.
13. Sending or posting anonymous messages shall be forbidden.
14. Perusing or otherwise accessing obscene or pornographic material, or using profanity in messages shall be forbidden.
15. Perusing or otherwise accessing information on manufacturing bombs or other incendiary devices shall be forbidden.
16. Product advertising, political lobbying, or sending messages involving illegal activities shall not be permitted. Violations shall be reported to the teacher when evidence of such is encountered on the Internet.
17. Any subscriptions to list servers, bulletin boards, or online services shall be approved by the Superintendent or his designee prior to any such usage.
18. When a security problem is detected, it shall be reported immediately to the teacher. The problem shall not be demonstrated to other users.
19. Suspension shall automatically result for a user who accesses, sends, receives, or configures electronically any profane or obscene language or pictures.

No one shall be permitted to use the Internet unless a completed Internet Usage Contract has been submitted to the Superintendent or designee.

Revised: December 1999

Revised: February 2005

Ref: La. Rev. Stat. Ann. §17:81, 17:100.6; Board minutes, 10-19-99.

There being no further business to come before the **Education and Policy Committee**, the meeting was adjourned.

Respectfully submitted,

/s/ Hayes Badeaux, Chairman
 /s/ Rickie Pitre, Vice-Chairman
 /s/ Richard Jackson

Motion of Mr. Jackson, seconded by Mr. Duplantis, unanimously carried, the Board approved the First Circuit Court of Appeal's request to hold court at South Terrebonne High School in May 2005.

The Education and Policy Committee report was concluded, and the President reassumed the chair.

The following report of the Buildings, Food Service, and Transportation Committee meeting was presented to the Board with Mr. Bordelon, Chairman, presiding:

Dear Members of the Board:

The **Buildings, Food Service, and Transportation Committee** met on Monday, February 21, 2005, at 5:00 P. M. in the Board Room of the School Board Office, 201 Stadium Drive, with the following members present: Mr. L. P. Bordelon, III, Chairman; Mr. Gregory Harding, Vice-Chairman, and Mr. Roger Dale DeHart. Others in attendance were Mr. Hayes Badeaux, Mr. Donald Duplantis, Mr. Richard Jackson, Mr. Roosevelt Thomas, Mr. Rickie Pitre, Superintendent Ed Richard, Jr., and members of the staff.

Mr. Bordelon called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Discussion by Board Members ensued relative to the Comprehensive Master Facility Plan, which included, but was not limited to, the following issues: Models 1 and 2, renovations, expansion of existing facilities, flood prone schools, priorities/phases, implementation of the plan, and public input.

RECOMMENDATION NO. 1

The Committee recommends that the Board direct the Superintendent, using the input and discussion provided by Board Members at the Buildings, Food Service, and Transportation Committee meeting of February 21, 2005, to formulate a "Facility Master Plan of Action" and present said "Plan" to the Buildings, Food Service, and Transportation Committee no later than April 11, 2005.

Mr. Ira Davis addressed the Committee relative to the Architectural/Engineering Request for Proposals (RFP).

RECOMMENDATION NO. 2

The Committee recommends that the Board authorize the administration to release and advertise a Request for Proposals (RFP) for comprehensive architectural and engineering services for capital repair and renovation projects assigned during the period beginning July 1, 2005, have an administrative committee review and evaluate said proposals, and report findings, along with a recommendation, to the Buildings, Food Service, and Transportation Committee.

Mr. Brendan McEntee, Sealevel Construction, Inc., addressed the Committee relative to the final inspection of the Federal Programs Building parking lot project regarding the assessment of liquidated damages, explaining the circumstances which led to the liquidated damages, and requested that said liquidated damages be eliminated or a portion of the damages be assessed.

Mr. Merlin Lirette, The Merlin Group, LTD, and Mr. Ira Davis addressed the Committee relative to the assessment of liquidated damages in the amount of \$8,100.00 (27 days @ \$300.00 per day) and explained the sequence of events which led to the above.

No action was taken by the Committee, therefore, the contract will be implemented and liquidated damages will be assessed.

The Committee was presented with a monthly update on projects and maintenance issues.

There being no further business to come before the **Buildings, Food Service, and Transportation Committee**, the meeting was adjourned.

Respectfully submitted,
 /s/ L. P. Bordelon, III, Chairman
 /s/ Gregory Harding, Vice-Chairman
 /s/ Roger Dale DeHart

Motion of Mr. Duplantis, seconded by Mr. Jackson, unanimously carried, the Board directed the Superintendent, using the input and discussion provided by Board Members at the Buildings, Food Service, and Transportation Committee meeting of February 21, 2005, to formulate a "Facility Master Plan of Action" and present said "Plan" to the Buildings, Food Service, and Transportation Committee no later than April 11, 2005.

Motion of Mr. Badeaux, seconded by Mr. Jackson, unanimously carried, the Board authorized the administration to release and advertise a Request for Proposals (RFP) for comprehensive architectural and engineering services for capital repair and renovation projects assigned during the period beginning July 1, 2005, have an administrative committee review and evaluate said proposals, and report findings, along with a recommendation, to the Buildings, Food Service, and Transportation Committee.

The Buildings, Food Service, and Transportation Committee report was concluded, and the President reassumed the Chair and presided for the remainder of the proceedings.

The Executive Committee report was presented to the Board.

Motion of Mr. Duplantis, seconded by Mr. Badeaux, unanimously carried, the Board received the following Executive Committee report in its entirety:

Dear Members of the Board:

The Executive Committee met at 5:30 P.M. on Tuesday, February 15, 2005, in the Board Conference Room of the School Board Office with the following members present: Mr. Clark Bonvillain, President, Mr. L. P. Bordelon, III, Vice-President, and Mr. Hayes Badeaux. Others in attendance were Superintendent Ed Richard, Jr., and Mrs. Rebecca Breaux.

The meeting began with a prayer and Pledge of Allegiance to the Flag.

The Executive Committee granted a request for two (2) days of sick leave for Mrs. Debbie McGee due to the activation of her son-in-law's departure into military active duty to serve in Operation Iraqi Freedom.

The Executive Committee examined and authorized payment of invoices for the current month (including supplemental payroll and travel expenses).

There being no further business to come before the Executive Committee, the meeting was adjourned.

Respectfully submitted,

/s/ Clark Bonvillain, President
 /s/ L. P. Bordelon, III, Vice-President
 /s/ Hayes Badeaux

The Executive Committee report was concluded.

The report of the Board of Directors of Terrebonne Construction Company, Inc. was then presented to the Board.

Motion of Mr. Badeaux, seconded by Mr. Jackson, unanimously carried, the Board received the following report of the Board of Directors of Terrebonne Construction Company, Inc. in its entirety:

Dear Members of the School Board:

The **Board of Directors of Terrebonne Construction Company, Inc.** met at 6:00 P.M. on Tuesday, February 15, 2005, in the Board Conference Room of the School Board Office with the following members present: Mr. Clark Bonvillain, President, Mr. L. P. Bordelon, III, Secretary/Treasurer, and Mr. Hayes Badeaux. Others in attendance were Superintendent Ed Richard, Jr., and Mrs. Rebecca Breaux.

The **Board of Directors** received the January 2005 financial statement (attachment).

There being no further business to come before the **Board of Directors of Terrebonne Construction Company, Inc.**, the meeting was adjourned.

Respectfully submitted,

/s/ Clark Bonvillain, President
 /s/ L. P. Bordelon, III, Secretary-Treasurer
 /s/ Hayes Badeaux

The report of the Board of Directors of Terrebonne Construction Company, Inc. was concluded.

Motion of Mr. Bordelon, seconded by Mr. Jackson, unanimously carried, the Board approved a request to allow Ms. Mary Chilek, librarian at Oakshire Elementary School, to attend the International Reading Association (IRA) 50th Annual Convention in San Antonio, Texas, May 1-5, 2005 (Sunday-Thursday), in accordance with Policy (FILE: F-11.2), expenses to be borne by NCLB Title I Fund.

Motion of Mr. Badeaux, seconded by Mr. Duplantis, unanimously carried, the Board approved a request to allow Ms. Brenda Bergeron, Operation MOVE I Program Manager in the Federal Department, to attend, as a presenter, the Children, Youth, and Families at Risk (CYFAR) Conference 2005 in Boston, Massachusetts, May 24-27, 2005 (Tuesday-Friday), in accordance with Policy (FILE: F-11.2), expenses to be borne by LSU/Agriculture Center and Operation MOVE I Fund.

Motion of Mr. Jackson, seconded by Mr. Bordelon, unanimously carried, the Board approved a request to allow Ms. Rebecca Boudloche, Ms. Nadine Frye, Ms. Nicole Hayes, Ms. Sharon Henry, and Ms. Melissa Mabile, teachers at Honduras Elementary School, to attend the Responsive Classroom Summer Institute in Stillwater, Oklahoma, June 6-10, 2005 (Monday-Friday), in accordance with Policy (FILE: F-11.2), expenses to be borne by NCLB Title I Fund.

Motion of Mr. Duplantis, seconded by Mr. Badeaux, unanimously carried, the Board approved a request to allow Ms. Adria Robertson and Ms. Mona Young, teachers at Elysian Fields School, to attend the National Council of Teachers of Mathematics (NCTM) Annual Meeting and Exposition in Anaheim, California, April 6-9, 2005 (Wednesday-Saturday), in accordance with Policy (FILE: F-11.2), expenses to be borne by NCLB Title I Fund.

Motion of Mr. Bordelon, seconded by Mr. Badeaux, unanimously carried, the Board approved a family and medical leave in accordance with Policy (FILE: F-11.4a) for Ms. Darla Voisin, teacher at Dularge Elementary School, beginning February 16, 2005, through May 18, 2005.

Motion of Mr. Jackson, seconded by Mr. Bordelon, unanimously carried, the Board ratified the following list of professional instructional and non-instructional/support personnel actions (contract renewals, appointments, retirements, resignations, and terminations) for January and February 2005:

New Employee Appointments - Professional Instructional Personnel

Troy Winger, Elementary Teacher, Certified, Greenwood - Criston Dusenberry, Resigned, 02/11/05

New Employee Appointments - Non-Instructional/Support Personnel

Jennifer Hartman, Health Nurse, Upper Little Caillou - JoAnn LeBoeuf, Transferred, 02/10/05

Henry Cooks, School Bus Driver Regular Ed, Transportation Dept. - Christine Billiot, Leave Without Pay, 01/31/05

Resignations or Terminations - Professional Instructional Personnel

Valerie Branton, 5th Grade Teacher, Elysian Fields - Resigned, 02/18/05

Tara Samanie, English Teacher, South Terrebonne - Resigned, 02/10/05

Resignations or Terminations - Non-Instructional/Support Personnel

Mylisse Chauvin, Title 1 Paraprofessional, Grand Caillou Middle - Resigned, 1/14/05

Motion of Mr. Duplantis, seconded by Mr. Bordelon, unanimously carried, the Board authorized the Purchasing Department to advertise for bids for canned and dry goods, meat and frozen items, juice, bread, milk, milk products, ice cream, yogurt, supplies and disposables, linen service, and kitchen ware (small) for the Child Nutrition Department for the 2005-2006 school year.

Motion of Mr. Badeaux, seconded by Mr. Jackson, unanimously carried, the Board authorized the Purchasing Department to advertise for bids to replace one (1) satellite food delivery truck and one (1) freezer delivery truck for the Child Nutrition Department.

Motion of Mr. Badeaux, seconded by Mr. Jackson, unanimously carried, the Board rescheduled the agenda deadline for the April 5, 2005, School Board Meeting from noon Wednesday, March 30, 2005, to noon Wednesday, March 23, 2005 (due to Easter Holidays/Spring Break).

At this time, President Bonvillain announced that the Louisiana Tax Commission has called an unprecedented re-hearing on March 7, 2005, at 10:00 A.M., in the New Orleans Council Chambers, to reconsider an additional assessment valuation credit for future utility, oil, and gas wells, associated equipment and associated (non-public service) pipelines.

Motion of Mr. Duplantis, seconded by Mr. Jackson, unanimously carried, the Board voted to adjourn its meeting (7:15 P.M.).

/s/ Ed Richard, Jr., Secretary
President

/s/ Clark J. Bonvillain,

RLB