

PROCEEDINGS OF THE TERREBONNE PARISH SCHOOL BOARD

July 6, 2004

The Terrebonne Parish School Board met today at 7:00 P.M. in regular session at its regular meeting place, the Terrebonne Parish School Board Office, 201 Stadium Drive, Houma, Louisiana, with Mr. Clark J. Bonvillain, President, presiding, and the following members present: Mr. L. P. Bordelon, III, Vice-President; Mr. Roosevelt Thomas, Mr. Gregory Harding, Mr. Richard Jackson, Mr. Rickie Pitre, Mr. Roger Dale DeHart, Mr. Donald Duplantis, and Mr. Hayes Badaeux.

ABSENT: None

Mr. Badaeux led the Board and audience in the invocation and Pledge of Allegiance to the Flag.

A moment of silence was observed in memory of Southern Townsend, retired custodian, who recently passed away.

Motion of Mr. Duplantis, seconded by Mr. DeHart, unanimously carried, the Board approved the minutes of School Board Meeting of June 15, 2004, as recorded.

The following report of the Buildings, Food Service, and Transportation Committee meeting was presented to the Board with Mr. Bordelon, Chairman, presiding:

Dear Members of the Board:

The **Buildings, Food Service, and Transportation Committee** met on Monday, June 14, 2004, at 5:00 P. M. in the Board Room of the School Board Office, 201 Stadium Drive, with the following members present: Mr. L. P. Bordelon, III, Chairman, and Mr. Roger Dale DeHart. Mr. Gregory Harding, Vice-Chairman, was absent. Others in attendance were Mr. Richard Jackson, Mr. Roosevelt Thomas, Mr. Rickie Pitre, Superintendent Elizabeth Scurto, Superintendent-Elect Edward J. Richard, Jr., and members of the staff.

Mr. Bordelon called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

A partial report of the Committee meeting was presented to the Board at the June 15, 2004, meeting.

Mr. Merlin Lirette, The Merlin Group, LTD, addressed the Committee relative to the Comprehensive Master Facility Plan. He informed the Committee that the project is on schedule, and he is in the process of finalizing population numbers. A presentation will be made to the Committee on Monday, July 12, 2004.

Mr. Harris Henry addressed the Committee relative to the Special Education building restroom renovation.

RECOMMENDATION NO. 1

The Committee recommends that the Board approve the reclassification of expenditures from the Special Education Fund to the General Fund in the amount of \$18,237.83 for the renovation of restroom facilities at the Special Education building.

Mr. Henry addressed the Committee relative to the renewal of the contract with Laidlaw Education Services.

RECOMMENDATION NO. 2

The Committee recommends that the Board authorize the administration to enter into an extension of the existing Bus Lease/Maintenance Agreement with Laidlaw Transit, Inc., d/b/a Laidlaw Education Service for the period of July 1, 2005, and ending June 30, 2010, (as per Section 3.06 of said Agreement), incorporating the following changes:

- 1) "AGE LIMITS" - if the TPSB decides to keep any units beyond twelve (12) years of age, the responsibility for major repairs in excess of \$1,000.00 will remain with the Terrebonne Parish School Board.
- 2) Reduction in the number of leased fleet will be removed based on Last-In/First-Out, which will result in a pro-rata reduction in the annual lease price.
- 3) If the number of buses quoted to be maintained varies beyond five (5) units of the base (177) then Laidlaw reserves the right to negotiate the corresponding change in pricing. Any increase or decrease in the number of units maintained within the limit of five (5), will result in a pro-rata change in the maintenance pricing at the existing rate when the change took effect.
- 4) Additional units requested at anytime during the term of the contract, the lease rate for that particular model-year will be negotiated between both parties.
- 5) Invoicing will be made at the beginning of the month of service as opposed to the 25th of the month of service, and payable within fifteen (15) business days.
- 6) Substitute the existing Attachment "B," page 25 of said Agreement with a new "B" page 25 - "Price Quotations for 5-year Plan," effective July 1, 2005,

and further, authorize the Board President to sign all necessary documents pertaining thereto, subject to review by the Board attorney.

Mr. Henry also addressed the Committee relative to a request from the Terrebonne Parish Consolidated Government for servitude for a bus turnaround on Adoue Street.

RECOMMENDATION NO. 3

The Committee recommends that the Board grant the request of the Terrebonne Parish Consolidated Government for an "Act of Servitude for Turnaround" on Adoue Street, and further, authorize the Board President to sign all necessary documents pertaining thereto, subject to review of the Board attorney.

The Committee was presented with a monthly update on projects and maintenance issues.

There being no further business to come before the **Buildings, Food Service, and Transportation Committee**, the meeting was adjourned.

Respectfully submitted,

/s/ L. P. Bordelon, III, Chairman
/s/ Roger Dale DeHart

Motion of Mr. DeHart, seconded by Mr. Jackson, unanimously carried, the Board approved the reclassification of expenditures from the Special Education Fund to the

General Fund in the amount of \$18,237.83 for the renovation of restroom facilities at the Special Education building.

Motion of Mr. DeHart, seconded by Mr. Duplantis, unanimously carried, the Board authorized the administration to enter into an extension of the existing Bus Lease/Maintenance Agreement with Laidlaw Transit, Inc., d/b/a/ Laidlaw Education Service, for the period of July 1, 2005, and ending June 30, 2010 (as per Section 3.06 of said Agreement), incorporating the following changes:

- 1) "AGE LIMITS" - if the TPSB decides to keep any units beyond twelve (12) years of age, the responsibility for major repairs in excess of \$1,000.00 will remain with the Terrebonne Parish School Board.
- 2) Reduction in the number of leased fleet will be removed based on Last-In/First-Out, which will result in a pro-rata reduction in the annual lease price.
- 3) If the number of buses quoted to be maintained varies beyond five (5) units of the base (177) then Laidlaw reserves the right to negotiate the corresponding change in pricing. Any increase or decrease in the number of units maintained within the limit of five (5), will result in a pro-rata change in the maintenance pricing at the existing rate when the change took effect.
- 4) Additional units requested at anytime during the term of the contract, the lease rate for that particular model-year will be negotiated between both parties.
- 5) Invoicing will be made at the beginning of the month of service as opposed to the 25th of the month of service, and payable within fifteen (15) business days.
- 6) Substitute the existing Attachment "B," page 25 of said Agreement with a new "B" page 25 - "Price Quotations for 5-year Plan," effective July 1, 2005,

and further, authorized the Board President to sign all necessary documents pertaining thereto, subject to Board Attorney review.

Mr. Henry Phillips, Supervisor of Transportation, addressed the Board regarding the foregoing motion.

Motion of Mr. Jackson, seconded by Mr. Bonvillain, unanimously carried, the Board granted the request of the Terrebonne Parish Consolidated Government for an "Act of Servitude for Turnaround" on Adoue Street, and further, authorized the Board President to sign all necessary documents pertaining thereto, subject to Board Attorney review.

The Buildings, Food Service, and Transportation Committee report was concluded, and the President reassumed the chair.

The following report of the Finance, Insurance, and Section 16 Lands Committee meeting was presented to the Board with Mr. Duplantis, Chairman, presiding:

Dear Members of the Board:

The FINANCE, INSURANCE, and SECTION 16 LANDS COMMITTEE met in the Board Room of the School Board Office, 201 Stadium Drive, at 5:00 P.M. on Monday, June 21, 2004, with the following members present: Mr. Donald Duplantis, Chairman, and Mr. Roosevelt Thomas. Mr. Richard Jackson, Vice-

Chairman was absent. Also in attendance were Mr. L. P. Bordelon, III, Superintendent Elizabeth Scurto, and members of the staff.

Mr. Duplantis called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mr. Jack Moore presented the Nurse's Professional Liability and Student Nurse Professional Liability renewals, effective August 15, 2004. He stated that there are 8 nurses covered under the plan, and there are 150 student nurses enrolled in the pre-nursing program at Vocational-Technical High School that must be covered under a blanket student professional liability policy.

RECOMMENDATION NO. 1

The Committee recommends that the Board accept a proposal for Nurse's Professional Liability provided by Shaver-Robichaux Agency, Inc., underwritten by Lloyd's of London with limits of \$1,000,000.00 per claim, with an estimated annual premium of \$6,673.00, effective August 15, 2004.

RECOMMENDATION NO. 2

The Committee recommends that the Board accept a proposal for Student Nurse Professional Liability provided by Shaver-Robichaux Agency, Inc., underwritten by Chicago Insurance Co., with limits of \$1,000,000.00 per claim, with an estimated annual premium of \$2,855.00, effective August 15, 2004.

Mr. Moore then discussed proposals that were received for Student Accident Insurance, as well as Catastrophic Athletic Insurance for 2004/2005 (spreadsheet attachment). He indicated that in order to keep the Student Accident plan at a cost similar to the prior year that a few changes were incorporated. He said the new plan does away with the "vanishing deductible," and when in effect, all participants will have a \$100.00 deductible.

RECOMMENDATION NO. 3

The Committee recommends that the Board accept a proposal for Student Accident Insurance, including coverage for volunteer workers, provided by Mr. Marc Harris, underwritten by Guaranteed Trust Life Insurance Co., with limits of \$25,000.00 per accident, subject to a \$100.00 per claim deductible with an annual premium of \$163,145.00, effective August 1, 2004.

RECOMMENDATION NO. 4

The Committee recommends that the Board accept a proposal for Catastrophic Accident Insurance, underwritten by Guaranteed Trust Life Insurance Co., with limits of \$1,000,000.00, subject to a \$25,000.00 deductible with an annual premium of \$3,900.00, effective August 1, 2004.

Mr. Moore gave an update on the Group Health, Life and Dental Request for Proposal (RFP). He informed the Committee that fifteen (15) proposals were received. Each vendor presented their plans to the Insurance Advisory Committee and subsequently met with Mr. Moore for additional negotiations. A comparison was provided to the Advisory Committee and the Committee selected six (6) proposals to continue negotiations. These companies then met with Mr. Moore and Mr. Harris Henry and their final offer will be presented to the Advisory Committee in July. A recommendation will be presented to the Finance Committee either in July or August. Mr. Moore further stated that current claims were down and if negotiations continue to do well, a change could possibly be earlier than January 1, 2005. He also stated other issues were being discussed including plan design, coverage, and possible options offered.

Mrs. Rebecca Breaux reviewed several revised 2003-2004 Special Revenue Funds.

RECOMMENDATION NO. 5

The Committee recommends that the Board adopt the following 2003-2004 Special Revenue Funds budget adjustments:

REVISED 2003-2004 SPECIAL REVENUE FUNDS

<u>FUND NUMBER</u>	<u>FEDERAL FUNDS</u>	<u>CURRENT BUDGET</u>	<u>INCREASE (DECREASE)</u>	<u>REVISED BUDGET</u>
310	TITLE III			
	- Current Year	\$ 64,058	6,593	\$ 70,651
	- Prior Year	16,930	-0-	16,930
	- Supplemental Award	2,762	-0-	2,762
	- Carryover	-0-	2,683	2,683
	TOTAL	\$ 83,750	\$9,276	\$ 93,026
370	NCLB TITLE II – EISENHOWER Act			
	-Current	\$1,553,063	-0-	\$1,553,063
	-Enhancing Education through Technology	162,564	-0-	162,564
	-Prior Year-Staff Development	93,731	-0-	93,731
	-Carry Over-Staff Development	18,896	-0-	18,896
	-Prior Year-Class Size Reduction	56,458	-0-	56,458
	-Prior Year-Enhancing Education through Technology	79,586	-0-	79,586
	-Carry Over-Enhancing Education through Technology	21,176	-0-	21,176
	-Teaching American History	3,587	-0-	3,587
	-Transfer-3/4 Cent Sales Tax	400	(21)	379
	TOTAL	\$1,989,461	\$ (21)	\$1,989,440
590	FEDERAL VOCATIONAL ED			
	-Carl Perkins-Current Year	\$ 274,245	-0-	\$ 274,245
	-Carl Perkins-Carryover	6,285	-0-	6,285
	-Tech Prep	-0-	1,353	1,353
	-General Fund Transfer	-0-	10	10
	TOTAL	\$ 280,530	\$1,363	\$ 281,893
750	IDEA			
	-Current-IDEA-Part B	\$3,725,527	-0-	\$3,725,527
	-Current-IDEA-Preschool	139,112	-0-	139,112
	-Competitive Grant	101,122	-0-	101,122

-Due Process		3,000	-0-	
				3,000
-Prior Year-IDEA-Part B	401,139		-0-	401,139
-Prior Year-IDEA-Preschool	23,603		-0-	23,603
-Assistive Technology-IDEA		-0-		3,500
				<u>3,500</u>
TOTALS	\$4,393,503		\$3,500	\$4,397,003

<u>FUND NUMBER</u>	<u>STATE FUNDS</u>	<u>CURRENT BUDGET</u>	<u>INCREASE (DECREASE)</u>	<u>REVISED BUDGET</u>
450	STATE SCHOOL IMPROVEMENT FUND			
	-K-12 Accountability Rewards	\$212,625	-0-	\$ 212,625
	-Rewards-Prior	499	-0-	499
	-School Improvement	<u>97,757</u>	<u>1</u>	<u>97,758</u>
	TOTAL	\$310,881	\$1	\$
		310,882		
510	EDUCATION EXCELLENCE REVENUE	\$1,127,300	-0-	\$1,127,300
	EXPENDITURES	\$ 468,915	49,319	\$ 518,234
	EXCESS (DEFICIENCY) OF REVENUE	\$ 658,385	(49,319)	\$ 609,066
	FUND BALANCE:BEGINNING	\$ 49,319	-0-	\$ 49,319
	ENDING FUND BALANCE	\$ 707,704	(49,319)	\$ 658,385
620	8g SUPERIOR TEXTBOOKS	\$ 22,620	2,087	\$ 24,707
680	STATE ADULT EDUCATION			
	-Adult Ed. Basic Grant	\$ 97,457	-0-	\$ 97,457
	-Donations	-0-	4,430	4,430
	-General Fund Transfer	<u>20,530</u>	<u>-0-</u>	<u>20,530</u>
	TOTAL	\$ 117,987	\$ 4,430	\$
		122,417		
740	STATE TEXTBOOKS REVENUE:			
	-Donations	\$ -0-	14,810	\$ 14,810
	-MFP Textbooks	621,775	-0-	621,775
	-Nonpublic Textbooks	78,047	-0-	78,047
	-Lost/Damaged Books	2,000	707	2,707
	-Sales Tax Transfer	<u>591,895</u>	<u>-0-</u>	<u>591,895</u>
	TOTAL	\$ 1,293,717	\$15,517	\$1,309,234
	EXPENDITURES:			
	-Textbooks	\$ 1,231,945	-0-	\$1,231,945
	-Nonpublic Textbooks	<u>78,047</u>	<u>14,810</u>	<u>92,857</u>
	TOTAL	\$ 1,309,992	\$14,810	\$1,324,802
	EXCESS (DEFICIENCY) OF REVENUE	\$ (16,275)	707	\$ (15,568)
	FUND BALANCE:BEGINNING	\$ 209,987	-0-	\$ 209,987
	ENDING FUND BALANCE	\$ 193,712	707	\$ 194,419

<u>FUND NUMBER</u>	<u>LOCAL FUNDS</u>	<u>CURRENT BUDGET</u>	<u>INCREASE (DECREASE)</u>	<u>REVISED BUDGET</u>
--------------------	--------------------	-----------------------	----------------------------	-----------------------

160 CAPTURING KIDS' HEARTS

Current Year	\$150,000	(35,000)	
		\$115,000	
390 SUMMER PROGRAMS	\$ 4,205		
-Bourg			650
-H.L. Bourgeois		1,200	
-South Terrebonne		1,200	
-Terrebonne		1,200	8,455

Mrs. Breaux then presented various fund budgets to be adopted as a "variable" so that any variance can be adjusted to actual ending amounts.

RECOMMENDATION NO. 6

The Committee recommends that the Board adopt the Final 2003-2004 Budgets for the funds listed, allow that the final budget for the funds be deemed a variable budget with estimated revenues set equal to actual revenues provided that such revenues do not exceed those approved by the Board and/or State or Federal regulatory authorities, and that the final budget for appropriations be set equal to amounts actually expended, provided that such expenditures do not exceed those approved by the Board and/or State or Federal regulatory authorities:

FUND #	STATE FUNDS	CURRENT BUDGET	INCREASE (DECREASE)	FINAL BUDGET
140	MFP APPRAISAL ALLOTMENT	58,488		*
430	TEACHER ASSESSMENT FUND	97,283		*
450	STATE CORRECTIVE ACTION/AWARD	310,882		*
510	EDUCATION EXCELLENCE			
	REVENUES	1,127,300		*
	EXPENDITURES	518,234		*
	BEGINNING FUND BALANCE	49,319		*
	ENDING FUND BALANCE	658,385		*
520	K-3 READING & MATH INITIATIVE	320,701		*
530	CLASSROOM BASED TECHNOLOGY	76,106		*
550	STATE STARTING POINTS TANF-MATCH	800		*
610	LQEA 8(G) BLOCK GRANT	515,220		*
FUND #	STATE FUNDS	CURRENT BUDGET	INCREASE (DECREASE)	FINAL BUDGET
620	LQEA 8 (G) SUPERIOR TEXTBOOKS	24,707		*
630	LQEA 8 (G) STUDENT ENHANCEMENT	275,697		*
640	SPECIAL EDUCATION MATERIALS/SUPPLIES	22,482		*
650	SPECIAL EDUCATION GIFTED PROGRAM	14,966		*
660	SPECIAL EDUCATION ACT 23/24	92,319		*
680	STATE ADULT EDUCATION	122,417		*
720	STATE REMEDIATION FUND	598,916		*

730	STATE LIBRARY ALLOTMENT			
	REVENUES	51,975		*
	EXPENDITURES	54,951		*
	BEGINNING FUND BALANCE	2,976		*
	ENDING FUND BALANCE	-0-		*
740	STATE TEXTBOOKS & MATERIALS FUND			
	REVENUES	1,309,234		*
	EXPENDITURES	1,324,802		*
	BEGINNING FUND BALANCE	209,987		*
	ENDING FUND BALANCE	194,419		*

FUND #	FEDERAL FUNDS	CURRENT BUDGET	INCREASE (DECREASE)	FINAL BUDGET
220	NCLB TITLE I FUND	7,132,112		*
240	DHHS - TANF FUND	272,356		*
250	NCLB TITLE V FUND	163,676		*
280	LAT WORKFORCE INVESTMENT BOARD, INC.	9,595		*
310	NCLB TITLE III FUND	93,026		*
320	NCLB TITLE IV FUND	1,266,735		*
370	NCLB TITLE II FUND	1,989,440		*
410	NCLB TITLE VII FUND	360,261		*
490	FEDERAL ADULT EDUCATION FUND	332,405		*
560	NCLB TITLE X FUND	114,555		*
570	AMERICORPS GRANT	4,900		*
590	FEDERAL VOCATIONAL EDUCATION	281,893		*
750	SPECIAL EDUCATION IDEA FUND	4,397,003		*

FUND #	LOCAL FUNDS	CURRENT BUDGET	INCREASE (DECREASE)	FINAL BUDGET
160	CAPTURING KIDS' HEARTS	115,000		*
180	MINERAL TRUST FUND			
	REVENUES	233		*
	EXPENDITURES	98,346		*
	BEGINNING FUND BALANCE	98,113		*
	ENDING FUND BALANCE	-0-		*
390	SUMMER SCHOOL ENHANCEMENT	8,455		*
470	CHILD CARE PROGRAM	335,896		*
860	AD VALOREM BOND FUND	-0-		*
880	BUILDING FUND			
	REVENUE	29,000		*
	EXPENDITURES	340,648		*
	BEGINNING FUND BALANCE	327,785		*
	ENDING FUND BALANCE	16,137		*

910	TERREBONNE CONSTRUCTION COMPANY	-0-	*
930	WORKERS COMPENSATION FUND		
	REVENUE	656,433	*
	EXPENDITURES	533,195	*
	BEGINNING FUND BALANCE	51,446	*
	ENDING FUND BALANCE	174,684	*
940	LOSS FUND		
	REVENUE	511,860	*
	EXPENDITURES	911,265	*
	BEGINNING FUND BALANCE	1,222,936	*
	ENDING FUND BALANCE	823,531	*
950	GROUP INSURANCE FUND		
	REVENUE	24,329,005	*
	EXPENDITURES	25,318,732	*
	BEGINNING FUND BALANCE	1,270,106	*
	ENDING FUND BALANCE	280,379	*

Superintendent Elizabeth Scurto introduced the proposed 2004-2005 budgets for the General Operating Fund, One (1) Cent Sales Tax Fund, 3/4-Cent Sales Tax Fund, Food Service Fund, and Special Revenue Funds.

RECOMMENDATION NO. 7

The Committee recommends that the Board adopt the (attached) Budget Adoption Resolution, which provides for adopting the General Operating Fund, One (1) Cent Sales Tax Fund, 3/4-Cent Sales Tax Fund, Food Service Fund, and various Special Revenue Funds for the 2004-2005 Fiscal Year.

There being no further business to come before the Finance, Insurance, and Section 16 Lands Committee, the meeting adjourned at 5:27 P.M.

Respectfully submitted,

/s/ Donald Duplantis, Chairman
/s/ Roosevelt Thomas

Motion of Mr. Thomas, seconded by Mr. Jackson, unanimously carried, the Board accepted the proposal for Nurse's Professional Liability provided by Shaver-Robichaux Agency, Inc., underwritten by Lloyd's of London, with limits of \$1,000,000.00 per claim, with an estimated annual premium of \$6,673.00, effective August 15, 2004.

Motion of Mr. Badeaux, seconded by Mr. Bordelon, unanimously carried, the Board accepted the proposal for Student Nurse Professional Liability provided by Shaver-Robichaux Agency, Inc., underwritten by Chicago Insurance Co., with limits of \$1,000,000.00 per claim, with an estimated annual premium of \$2,855.00, effective August 15, 2004.

Motion of Mr. DeHart, seconded by Mr. Jackson, unanimously carried, the Board accepted the proposal for Student Accident Insurance, including coverage for volunteer workers, provided by Mr. Marc Harris, underwritten by Guaranteed Trust Life Insurance Co., with limits of \$25,000.00 per accident, subject to a \$100.00 per claim deductible, with an annual premium of \$163,145.00, effective August 1, 2004.

Mr. Marc Harris addressed the Board regarding the foregoing motion.

Motion of Mr. Jackson, seconded by Mr. Bonvillain, unanimously carried, the Board accepted the proposal for Catastrophic Accident Insurance, underwritten by Guaranteed Trust Life Insurance Co., with limits of \$1,000,000.00, subject to a

\$25,000.00 deductible, with an annual premium of \$3,900.00, effective August 1, 2004.

Motion of Mr. Jackson, seconded by Mr. Thomas, unanimously carried, the Board adopted 2003-2004 Special Revenue Funds budget adjustments as outlined in the foregoing report.

Motion of Mr. DeHart, seconded by Mr. Jackson, unanimously carried, the Board adopted the Final 2003-2004 Budgets for the funds listed in the foregoing report, allowed the final budget for the funds to be deemed a variable budget with estimated revenues set equal to actual revenues, provided that such revenues do not exceed those approved by the Board and/or State or Federal regulatory authorities, and further, that the final budget for appropriations be set equal to amounts actually expended, provided that such expenditures do not exceed those approved by the Board and/or State or Federal regulatory authorities.

Mr. Jackson moved, seconded by Mr. Pitre, that the Board adopt the Budget Adoption Resolution, as presented, which provides for adopting the General Operating Fund, One (1) Cent Sales Tax Fund, $\frac{3}{4}$ Cent Sales Tax Fund, Food Service Fund, and various Special Revenue Funds for the 2004-2005 Fiscal Year.

Ms. Phyllis Picou, representing the H. L. Bourgeois High School Band/Booster Club, addressed the Board regarding the foregoing motion.

Mr. Harding, seconded by Mr. Badeaux, offered a substitute motion, that the Board adopt the Budget Adoption Resolution, as presented, which provides for adopting the General Operating Fund, One (1) Cent Sales Tax Fund, $\frac{3}{4}$ Cent Sales Tax Fund, Food Service Fund, and various Special Revenue Funds for the 2004-2005 Fiscal Year, including suspending athletic tutorials, reverting back to LHSAA standards, and further, direct that savings (currently \$10,000.00 budget) derived from the suspension of athletic tutorials be applied toward the band enhancement fund at all four high schools.

Mr. Berwick Duval, Board Attorney, addressed the Board regarding the foregoing motion.

Following a lengthy discussion, a roll call vote having been called for on the substitute motion, the vote thereon was as follows:

YEAS: Mr. Thomas, Mr. Harding, Mr. Bonvillain, Mr. DeHart, and Mr. Badeaux

NAYS: Mr. Jackson, Mr. Pitre, Mr. Bordelon, and Mr. Duplantis

ABSENT: None

The Chairman declared the substitute motion carried.

The Finance, Insurance, and Section 16 Lands Committee report was concluded, and the President reassumed the Chair and presided for the remainder of the proceedings.

The Executive Committee report was presented to the Board.

Motion of Mr. Badeaux, seconded by Mr. Bordelon, unanimously carried, the Board accepted the following Executive Committee report in its entirety:

Dear Members of the Board:

The Executive Committee met at 5:30 P.M. on Tuesday, June 15, 2004, in the Board Conference Room of the School Board Office with the following members present: Mr. Clark Bonvillain, President, Mr. L. P. Bordelon, III, Vice-President,

and Mr. Hayes Badeaux. Others in attendance were Superintendent Elizabeth Scurto, Mr. Harris Henry, and Mrs. Rebecca Breaux.

The meeting began with the invocation and Pledge of Allegiance to the Flag.

The **Executive Committee** examined and authorized payment of invoices for the current month (including supplemental payroll and travel expenses).

There being no further business to come before the **Executive Committee**, the meeting was adjourned.

Respectfully submitted,

/s/ Clark Bonvillain, President
/s/ L. P. Bordelon, III, Vice-President
/s/ Hayes Badeaux

The Executive Committee report was concluded.

The report of the Board of Directors of Terrebonne Construction Company, Inc. was then presented to the Board.

Motion of Mr. Badeaux, seconded by Mr. DeHart, unanimously carried, the Board received the following report of the Board of Directors of Terrebonne Construction Company, Inc. in its entirety:

Dear Members of the School Board:

The **Board of Directors of Terrebonne Construction Company, Inc.** met at 6:00 P.M. on Tuesday, June 15, 2004, in the Board Conference Room of the School Board Office with the following members present: Mr. Clark Bonvillain, President, Mr. L. P. Bordelon, III, Secretary-Treasurer, and Mr. Hayes Badeaux. Others in attendance were Superintendent Elizabeth Scurto, Mr. Harris Henry, and Mrs. Rebecca Breaux.

The **Board of Directors** received the May 2004 financial statement (attachment).

There being no further business to come before the **Board of Directors of Terrebonne Construction Company, Inc.**, the meeting was adjourned.

Respectfully submitted,

/s/ Clark Bonvillain, President
/s/ L. P. Bordelon, III, Secretary-Treasurer
/s/ Hayes Badeaux

The report of the Board of Directors of Terrebonne Construction Company, Inc. was concluded.

Mr. Duplantis moved, seconded by Mr. DeHart, that the Board adopt the following resolution regarding employment of special counsel, in accordance with Louisiana Revised Statute 42:263, relative to Labor Board issues and authorize the Special Counsel to conduct a self-audit and report all findings to the Department of Labor:

**RESOLUTION OF TERREBONNE PARISH SCHOOL BOARD
REGARDING EMPLOYMENT OF SPECIAL COUNSEL**

WHEREAS, Louisiana Revised Statute 42:263 authorizes the retention of special counsel by any school board upon a statement of reasons why such counsel is necessary and upon the approval by the Attorney General; and

WHEREAS, the Terrebonne Parish School Board, its Superintendent of Schools and its staff are in need of special counsel with experience, training, and expertise in school law issues including, but not limited to, Fair Labor Standards Act compliance, special education, school personnel matters and general school board policy matters involving compliance with the federal and state laws and regulations, including due process hearings, tenure hearings, misconduct investigations and the handling of administrative hearings and litigation in state and federal courts; and

WHEREAS, through its representation of the Louisiana School Boards Association and various school boards throughout the State of Louisiana, the law firm of Hammonds & Sills of Baton Rouge and Monroe, Louisiana, has special experience, training and expertise in those issues of school law.

NOW, THEREFORE, BE IT DULY RESOLVED by the Terrebonne Parish School Board in regular session duly convened:

Section I - This School Board does hereby employ the firm of Hammonds & Sills of Baton Rouge and Monroe, Louisiana as special counsel with training, experience and expertise in school law issues including, but not limited to, Fair Labor Standards Act compliance and audits, special education, school personnel matters and general policy matters to include administrative hearings and litigation with respect thereto for the purpose of advising, consulting with, and representing this School Board, its individual members, superintendent of schools, and administrative staff in connection with such legal matters involving the school system.

Section II - Said law firm shall be paid for their services at hourly rates equal to the maximum hourly fee schedule for special counsel published by the Attorney General of the State of Louisiana in effect at the time of the services, subject to a maximum hourly rate of \$150.00 and to be reimbursed for out-of-pocket expenses for consultant fees, long distance telephone calls, document duplication, expert witness fees, court reporter fees, printing costs, and other expenses as a result of the legal services to and for this School Board not to exceed the sum of \$12,500.00.

Section III - Said law firm shall keep itemized time records for presentation to the Superintendent with respect to services rendered at said hourly rates and the expenses incurred, and the Superintendent is hereby authorized and directed to pay same upon submission and receipt thereof.

Section IV - This employment shall be effective immediately upon adoption of this resolution.

Mr. Berwick Duval, Board Attorney, addressed the Board regarding the foregoing resolution.

A roll call vote having been called for on the resolution, the vote thereon was as follows:

YEAS: Mr. Thomas, Mr. Harding, Mr. Jackson, Mr. Pitre, Mr. Bonvillain, Mr. Bordelon, Mr. DeHart, Mr. Duplantis, and Mr. Badeaux

NAYS: None

ABSENT: None

The President declared the motion to adopt the foregoing resolution carried.

Motion of Mr. DeHart, seconded by Mr. Jackson, unanimously carried, the Board approved the personnel appointment of Ms. Carla Starr, Guidance Counselor at H. L.

Bourgeois High School, as recommended by the Superintendent, effective with the 2004-2005 school session.

Motion of Mr. Jackson, seconded by Mr. DeHart, unanimously carried, the Board approved the personnel appointment of Ms. Melanie Stevens, School Counselor at Oakshire Elementary School, as recommended by the Superintendent, effective with the 2004-2005 school session.

Motion of Mr. Jackson, seconded by Mr. DeHart, unanimously carried, the Board approved the personnel appointment of Ms. Frances Modisette, School Counselor at Upper Little Caillou Elementary School, as recommended by the Superintendent, effective with the 2004-2005 school session.

Motion of Mr. Badeaux, seconded by Mr. DeHart, unanimously carried, the Board approved the personnel appointment of Mr. William Simmons, Jr., Master Teacher at Oaklawn Jr. High School, as recommended by the Superintendent, effective with the 2004-2005 school session.

Motion of Mr. Jackson, seconded by Mr. Thomas, unanimously carried, the Board approved the personnel appointment of Mr. Tommy Salter, Principal at East Street School, as recommended by the Superintendent, effective with the 2004-2005 school session.

Motion of Mr. Bordelon, seconded by Mr. DeHart, unanimously carried, the Board approved the personnel appointment of Ms. Melissa Adams, Supervisor of Special Education Services, as recommended by the Superintendent, effective July 7, 2004.

Motion of Mr. Duplantis, seconded by Mr. DeHart, unanimously carried, the Board approved the following extracurricular personnel appointments, as recommended by the Superintendent, effective with the 2004-2005 school session:

	<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
1)	Matthew Ford	Assistant Varsity Football Coach	H. L. Bourgeois
2)	Bruce Champagne Bourgeois	Assistant Varsity Track Coach	H. L.
3)	Matthew Ford	Boys' Assistant Baseball Coach	H. L. Bourgeois
4)	Bruce Champagne	Girls' Assistant Basketball Coach	H. L. Bourgeois
5)	Tawaskie Anderson	Head Varsity Football Coach	Ellender Memorial
6)	John Haslitt	Assistant Varsity Football Coach	Ellender Memorial
7)	Lajun "Pete" Burks	Assistant Varsity Football Coach	Ellender Memorial
8)	Scott Dryden	Boys' Assistant Baseball Coach	Ellender Memorial
9)	Tawaskie Anderson	Boys' Head Soccer Coach	Ellender Memorial
10)	Kristy Breaux	Swimming Coach	Ellender Memorial
11)	Bethanie Guidry Memorial	Girls' 9 th Grade Softball Coach	Ellender
12)	Reshelle Jones High	Head Girls' Varsity Track Coach	Terrebonne
13)	Latoya Authement	Drill Squad Sponsor	Oaklawn Jr. High
14)	Ricky Darcey	Athletic Coordinator	Montegut Middle/

Lacache

- | | | | |
|-----|----------------|---|-----------------------------|
| 15) | Ricky Darcey | Head Football Coach | Montegut Middle/
Lacache |
| 16) | Steven Malcolm | Boys' Head 8 th Grade Basketball Coach | Montegut Middle/
Lacache |

Motion of Mr. Jackson, seconded by Mr. Thomas, unanimously carried, the Board approved a sabbatical leave (for medical reasons) in accordance with Policy (FILE: F-11.1) for Mrs. Pamela Curry, teacher at West Park Elementary School, for the 2004-2005 school session.

Motion of Mr. Duplantis, seconded by Mr. Badeaux, unanimously carried, the Board accepted low bids received meeting all specifications on materials, equipment, supplies, and services for the Auxiliary Department, as presented, and further, authorized the Purchasing Department to award purchases to said vendors.

Motion of Mr. Bordelon, seconded by Mr. Duplantis, unanimously carried, the Board authorized a letter of objection to be forwarded to the State Mineral Board regarding Louisiana Land and Exploration Company, et al's nomination of Section 16, Township 22 South, Range 18 East, authorized the firm of Veazey and Associates to process the advertising and leasing of the 16th Section on behalf of the Terrebonne Parish School Board, and further, authorized the Board President to sign all necessary documents pertaining thereto.

At this time, Mr. Bordelon addressed the Board regarding "Matter Relative to High School Graduation Ceremonies Inclusive, but not Limited to, Crowd Control and Security."

Motion of Mr. Bordelon, seconded by Mr. Pitre, unanimously carried, the Board referred the issue of high school graduation ceremonies inclusive, but not limited to, crowd control and security to the staff for review and report to the Education and Policy Committee in October 2004.

Motion of Mr. Duplantis, seconded by Mr. Bordelon, unanimously carried, the Board voted to adjourn its meeting (8:45 P.M.).

/s/ Ed Richard, Jr., Secretary
President

/s/ Clark J. Bonvillain,

RLB