

PROCEEDINGS OF THE TERREBONNE PARISH SCHOOL BOARD

MAY 18, 2004

The Terrebonne Parish School Board met today at 7:00 P.M. in regular session at its regular meeting place, the Terrebonne Parish School Board Office, 201 Stadium Drive, Houma, Louisiana, with Mr. Clark J. Bonvillain, President, presiding and the following members present: Mr. L. P. Bordelon, III, Vice-President, Mr. Roosevelt Thomas, Mr. Gregory Harding, Mr. Richard Jackson, Mr. Rickie Pitre, Mr. Roger Dale DeHart, Mr. Donald Duplantis, and Mr. Hayes Badeaux.

ABSENT: None

Mr. Duplantis led the Board and audience in the invocation and Pledge of Allegiance to the Flag.

A moment of silence was observed in memory of Dexter Ray, Terrebonne High School student, and Ms. Rita Neal, retired school food service employee, who recently passed away.

Motion of Mr. Pitre, seconded by Mr. Duplantis, unanimously carried, the Board accepted the following Education and Policy Committee report in its entirety with Mr. Badeaux, Chairman, presiding:

Dear Members of the Board:

The Education and Policy Committee met on Monday, May 3, 2004, at 5:00 P.M., in the Board Room of the School Board Office with the following members present: Mr. Hayes Badeaux, Chairman, Mr. Rickie Pitre, Vice-Chairman, and Mr. Richard Jackson. Also in attendance were Mr. L. P. Bordelon, III, Vice-President, Mr. Roosevelt Thomas, Superintendent Elizabeth Scurto, and members of the staff.

Mr. Van Johnson appeared before the Committee and requested that the Foster Grandparent Program remain in the budget. A discussion followed.

Ms. Pamela Lemoine, Supervisor of Elementary Education, presented information to the Committee regarding summer school (see attachment).

Ms. Kathleen Tamplain, Assistant Supervisor of Assessment and Staff Development, presented information to the Committee relative to the District Performance Scores (see attachment).

There being no further business to come before the Education and Policy Committee, the meeting was adjourned.

Respectfully submitted,

/s/ Hayes Badeaux, Chairman
/s/ Rickie Pitre, Vice-Chairman
/s/ Richard Jackson

The Education and Policy Committee report was concluded, and the President reassumed the chair.

The following Finance, Insurance, and Section 16 Lands Committee report was presented to the Board with Mr. Duplantis, Chairman, presiding:

Dear Members of the Board:

The FINANCE, INSURANCE, and SECTION 16 LANDS COMMITTEE met in the Board Room of the School Board Office, 201 Stadium Drive, at 5:00 P.M. on Monday, May 10, 2004, with the following members present: Mr. Donald Duplantis, Chairman, Mr. Richard Jackson, Vice-Chairman, and Mr. Roosevelt Thomas. Also in attendance were Mr. L. P. Bordelon, III, Mr. Roger DeHart, Mr. Gregory Harding, Superintendent Elizabeth Scurto, and members of the staff.

Mr. Duplantis called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mr. Horace Thibodaux, T. Baker Smith and Son, Inc., addressed the Committee relative to a potential mitigation project that is available. He said Entergy of Louisiana obtained an emergency permit to do activities in Terrebonne and Lafourche Parishes. As a result of this, Entergy has been required to do some mitigation. Originally, he said this work was to occur in the Pointe-Aux-Chenes area, however, because of recent hurricanes, that specific area was destroyed. Mr. Thibodaux said that if he is successful in working something out with Entergy that it may require the School Board to enter into an agreement.

RECOMMENDATION NO. 1

The Committee recommends that the Board authorize the firm of T. Baker Smith and Son, Inc., in conjunction with staff, to obtain necessary permits from the appropriate regulatory agencies to plug breaches in canal levees in Section 16, Township 19 South, Range 16 East, and to proceed with a mitigation project to plant Bullwhip plants to restore marsh area, and post the section as needed to prevent damage to the project at no cost to the Board.

Mr. Van Johnson, Catholic Social Services of Louisiana, informed the Committee of a Notice of Grant Award relative to the Foster Grandparent Program along with the Application for Federal Assistance. He requested, if possible, that the School Board assist in part of the matching of monies required in order to obtain the grant.

A general discussion ensued.

RECOMMENDATION NO. 2

The Committee recommends that the Board match up to \$5,000.00 for monies pledged by any Community Organization(s) relative to the Foster Grandparent Program.

Mrs. Rebecca Breaux reviewed the 2003-2004 revised budgets for several Special Revenue Funds.

RECOMMENDATION NO. 3

The Committee recommends that the Board adopt the 2003-2004 revised budgets for the following Special Revenue Funds:

<u>FUND NUMBER</u>	<u>FEDERAL FUNDS</u>	<u>CURRENT BUDGET</u>	<u>INCREASE (DECREASE)</u>	<u>REVISED BUDGET</u>
240	U S DEPARTMENT OF HEALTH AND HUMAN RESOURCES-- TANF BLOCK GRANT			
	U S Child-Care Development - Current Year-Federal Funds	\$ 123,156	-0-	\$ 123,156
	U S Child-Care Development			

-Current Year-State Funds	800	(800)	
			-0-
Home Instruction for Parents of Preschool Youngsters			
- Prior Year	6,252	-0-	6,252
- Donation-Prior Year	700	-0-	700
TANF Pre-GED/Skills Option Drop Out Program			
- Current Year	124,536	-0-	124,536
Strategies to Empower People -STEP Program			
	-0-	17,712	17,712
TOTAL	<u>\$ 255,444</u>	<u>\$16,912</u>	<u>\$</u>
		272,356	

<u>FUND NUMBER</u>	<u>STATE FUNDS</u>	<u>CURRENT BUDGET</u>	<u>INCREASE (DECREASE)</u>	<u>REVISED BUDGET</u>
510	EDUCATION EXCELLENCE REVENUE	\$ 754,267		
	- Prior Year		(51,000)	
	- Current Year		424,033	\$1,127,300
	EXPENDITURES	\$ 803,586	(334,671)	\$ 468,915
	EXCESS (DEFICIENCY) OF REVENUE	\$ (49,319)	707,704	\$ 658,385
	FUND BALANCE:BEGINNING	\$ 49,319	-0-	\$ 49,319
	ENDING FUND BALANCE	\$ -0-	707,704	\$ 707,704
550	STATE STARTING POINTS TANF-MATCH U S Child-Care Development			
800	-Current Year-State Funds		-0-	800
740	STATE TEXTBOOKS REVENUE:			
	-MFP Textbooks	\$ 621,775	-0-	\$ 621,775
	-Nonpublic Textbooks	78,047	-0-	78,047
	-Lost/Damaged Books	2,000	-0-	2,000
	-Sales Tax Transfer	591,895	-0-	591,895
	TOTAL	<u>\$ 1,293,717</u>	-0-	<u>\$1,293,717</u>
	EXPENDITURES:			
	-Textbooks	\$1,425,657	(193,712)	\$1,231,945
	-Nonpublic Textbook	78,047	-0-	-0-
	<u>78,047</u>			
	TOTAL	\$1,503,704	(193,712)	\$1,309,992
	EXCESS (DEFICIENCY) OF REVENUE	\$ (209,987)	193,712	\$ (16,275)
	FUND BALANCE:BEGINNING	\$ 209,987	-0-	\$ 209,987
	ENDING FUND BALANCE	\$ -0-	193,712	\$ 193,712

Superintendent Scurto introduced the Original Proposed 2004-2005 budgets for the General Operating Fund, One-Cent Sales Tax Fund, ¾-Cent Sales Tax Fund, School Food Service Fund, and Special Revenue Funds.

RECOMMENDATION NO. 4

The Committee recommends that the Board receive the Original Proposed 2004-2005 budgets and establish a tentative public hearing on same: Monday, May 24, 2004, at 6:00 P.M. in the Board Room of the Terrebonne Parish School Board Office, 201 Stadium Drive, Houma, Louisiana.

There being no further business to come before the Finance, Insurance, and Section 16 Lands Committee, the meeting adjourned at 5:33 P.M.

Respectfully submitted,

/s/ Donald Duplantis, Chairman
 /s/ Richard Jackson, Vice-Chairman
 /s/ Roosevelt Thomas

Motion of Mr. DeHart, seconded by Mr. Bordelon, unanimously carried, the Board authorized the firm of T. Baker Smith and Son, Inc., in conjunction with staff, to obtain necessary permits from the appropriate regulatory agencies to plug breaches in canal levees in Section 16, Township 19 South, Range 16 East, and to proceed with a mitigation project to plant Bullwhip plants to restore marsh area, and post the section, as needed, to prevent damage to the project, at no cost to the Board.

Motion of Mr. Thomas, seconded by Mr. Jackson, unanimously carried, the Board matched up to \$5,000.00 for monies pledged by any Community Organization(s) relative to the Foster Grandparent Program.

Motion of Mr. Jackson, seconded by Mr. Thomas, unanimously carried, the Board adopted the 2003-2004 revised budgets for several Special Revenue Funds, as outlined in the foregoing report.

Motion of Mr. Badeaux, seconded by Mr. Jackson, unanimously carried, the Board received the Original Proposed 2004-2005 budgets and established a tentative public hearing on same (Monday, May 24, 2004, 6:00 P.M.) in the Board Room of the Terrebonne Parish School Board Office, 201 Stadium Drive, Houma, Louisiana.

The Finance, Insurance, and Section 16 Lands Committee report was concluded, and the President reassumed the chair.

The following partial report of the Buildings, Food Service, and Transportation Committee was presented to the Board with Mr. Bordelon, Chairman, presiding:

Dear Members of the Board:

The Buildings, Food Service, and Transportation Committee met on Monday, May 17, 2004, at 5:00 P. M. in the Board Room of the School Board Office, 201 Stadium Drive, with the following members present: Mr. L. P. Bordelon, III, Chairman, and Mr. Roger Dale DeHart. Mr. Gregory Harding, Vice-Chairman, was absent. Others in attendance were Mr. Richard Jackson, Superintendent Elizabeth Scurto, and members of the staff.

Mr. Bordelon called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

The following is a partial report of the Committee meeting.

The Committee deviated from the agenda to allow Mr. DeHart to address the matter of moving a portable classroom from Dularge Elementary School to Grand Caillou Middle School, and then returned to the regular order of the agenda.

RECOMMENDATION NO. 1

The Committee recommends that the Board authorize the administration to move a portable classroom building from Dularge Elementary School to Grand Caillou Middle School, establish a budget for such move not to exceed \$14,000.00, with monies to be derived from the General Fund.

Mr. Merlin Lirette, The Merlin Group, LTD, addressed the Committee relative to the substantial completion of the Acadian Elementary School roof project.

RECOMMENDATION NO. 2

The Committee recommends that the Board approve the substantial completion of the Acadian Elementary School roof project, subject to the punch list, authorize the Board President to sign all the necessary documents pertaining thereto, and upon completion of the punch list items, final inspection, and receipt of the lien-free certificate, authorize the release of retainage, and further, that a partial report of the Committee be presented to the Board at the May 18, 2004, meeting.

Mr. Lirette also addressed the Committee relative to the substantial completion of the Schriever Elementary School roof project.

RECOMMENDATION NO. 3

The Committee recommends that the Board approve the substantial completion of the Schriever Elementary School roof project, subject to the punch list, authorize the Board President to sign all the necessary documents pertaining thereto, and upon completion of the punch list items, final inspection, and receipt of the lien-free certificate, authorize the release of retainage, and further, that a partial report of the Committee be presented to the Board at the May 18, 2004, meeting.

Mr. Ira Davis addressed the Committee relative to the replacement of an HVAC air handler at H. L. Bourgeois High School.

RECOMMENDATION NO. 4

The Committee recommends that the Board authorize the administration to procure and replace air handling unit #1 (200 hall unit) at H. L. Bourgeois High School, establish a budget not to exceed \$87,000.00, with monies to be derived from the One-Cent Sales Tax Fund, authorize the Board President to sign all the necessary documents pertaining thereto, and further, that a partial report of the Committee be presented to the Board at the May 18, 2004, meeting.

A final report of the Committee meeting will be presented to the Board at the June 1, 2004, meeting.

Respectfully submitted,

/s/ L. P. Bordelon, III, Chairman

/s/ Roger Dale DeHart

Motion of Mr. DeHart, seconded by Mr. Jackson, unanimously carried, the Board authorized administration to move a portable classroom building from Dularge Elementary School to Grand Caillou Middle School, established a budget for such move not to exceed \$14,000.00, monies to be derived from the General Fund.

Motion of Mr. Duplantis, seconded by Mr. Bonvillain, unanimously carried, the Board approved the substantial completion of the Acadian Elementary School roof project, subject to the punch list, authorized the Board President to sign all necessary documents pertaining thereto, and upon completion of the punch list items, final

inspection, and receipt of the lien-free certificate, authorize the release of retainage.

Motion of Mr. Duplantis, seconded by Mr. Pitre, unanimously carried, the Board approved the substantial completion of the Schriever Elementary School roof project, subject to the punch list, authorized the Board President to sign all necessary documents pertaining thereto, and upon completion of the punch list items, final inspection, and receipt of the lien-free certificate, authorize the release of retainage.

Motion of Mr. Jackson, seconded by Mr. DeHart, unanimously carried, the Board authorized Administration to procure and replace air handling unit #1 (200 hall unit) at H. L. Bourgeois High School, established a budget not to exceed \$87,000.00, with monies to be derived from the One-Cent Sales Tax Fund, and authorized the Board President to sign all necessary documents pertaining thereto.

The partial report of the Buildings, Food Service, and Transportation Committee was concluded, and the President reassumed the chair and presided for the remainder of the proceedings.

Motion of Mr. Jackson, seconded by Mr. Pitre, unanimously carried, the Board approved the personnel appointment of Mr. David Boles, Principal at Gibson Elementary School, as recommended by the Superintendent, effective with the 2004-2005 school session.

Motion of Mr. Thomas, seconded by Mr. Harding, unanimously carried, the Board approved the personnel appointment of Mr. Clyde Washington, Assistant Principal at Ellender Memorial High School, as recommended by the Superintendent, effective with the 2004-2005 school session.

Motion of Mr. Pitre, seconded by Mr. Jackson, unanimously carried, the Board approved the personnel appointment of Ms. Melissa Badeaux, Assistant Principal at Coteau-Bayou Blue School, as recommended by the Superintendent, effective with the 2004-2005 school session.

Motion of Mr. Jackson, seconded by Mr. DeHart, with the exception of Mr. Duplantis and Mr. Bonvillain who objected, the Board approved the personnel appointment of Mr. Vaughn Luquette, Instrumental Music Director at Terrebonne High School, as recommended by the Superintendent, effective with the 2004-2005 school session.

Motion of Mr. Pitre, seconded by Mr. Bordelon, unanimously carried, the Board approved the personnel appointment of Ms. Jennifer Foret, Instrumental Music Director at Evergreen Jr. High School, as recommended by the Superintendent, effective with the 2004-2005 school session.

Motion of Mr. Bordelon, seconded by Mr. Harding, unanimously carried, the Board approved the personnel appointment of Ms. Angela Lee, Guidance Counselor at Terrebonne High School, as recommended by the Superintendent, effective with the 2004-2005 school session.

Motion of Mr. Duplantis, seconded by Mr. Jackson, unanimously carried, the Board approved the personnel appointment of Ms. Ivalou Worthington, School Counselor at Acadian Elementary School, as recommended by the Superintendent, effective with the 2004-2005 school session.

Motion of Mr. Jackson, seconded by Mr. Bordelon, unanimously carried, the Board approved the personnel appointment of Ms. Shannon Benoit, School Counselor at Gibson Elementary School, as recommended by the Superintendent, effective with the 2004-2005 school session.

Motion of Mr. Jackson, seconded by Mr. Duplantis, with the exception of Mr. DeHart who objected, the Board approved the personnel appointment of Ms. Janet Smith, School Counselor at Village East School, as recommended by the Superintendent,

effective with the 2004-2005 school session.

Motion of Mr. Duplantis, seconded by Mr. Jackson, unanimously carried, the Board approved the personnel appointment of Ms. Barbara Tjoa, School Counselor at Lacache Middle School, as recommended by the Superintendent, effective with the 2004-2005 school session.

Motion of Mr. Duplantis, seconded by Mr. DeHart, unanimously carried, the Board approved the following extracurricular personnel appointments, as recommended by the Superintendent, effective with the 2004-2005 school session:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
Kenny Delcambre	Girls' Head Varsity Basketball Coach	H. L. Bourgeois
Reschelle Jones	Girls' Head Varsity Track Coach	H. L. Bourgeois
Jurgen Bach	Boys' Soccer Coach	H. L. Bourgeois
Scotty Dryden Memorial	Assistant Varsity Football Coach	Ellender
Nykea Seymore	Cheerleader Sponsor	Ellender Memorial
Scotty Dryden Memorial	Assistant Baseball Coach	Ellender
Tony Malbrough Memorial	Head Baseball Coach	Ellender
Richard Sasser Terrebonne	Girls' Head 9 th Grade Softball Coach	South
Richard Sasser	Girls' 9 th Grade Volleyball Coach	South Terrebonne
Evette Detiveaux	Drill Squad Sponsor	Terrebonne
Holly Michel Middle	Girls' Head 8 th Grade Basketball Coach	Grand Caillou
Tabitha English Middle/Lacache	Girls' Head 8 th Grade Volleyball Coach	Montegut
Tabitha English Middle/Lacache	Girls' Head 8 th Grade Softball Coach	Montegut
Rebecca Price Middle/Lacache	Cheerleader Sponsor	Montegut
Erin Pitre Middle/Lacache	Drill Squad Sponsor	Montegut
Mary Espenan	Cheerleader Sponsor	Oaklawn Jr. High

Motion of Mr. Thomas, seconded by Mr. Harding, unanimously carried, the Board approved the subsequent personnel appointment of Mr. Kevin George, Assistant Principal at Oaklawn Jr. High School, as recommended by the Superintendent, effective with the 2004-2005 school session.

Motion of Mr. DeHart, unanimously seconded, unanimously carried, the Board approved a military leave of absence in accordance with Policy (FILE: F-11.7) for Mr. Jarod Martin, teacher at Houma Jr. High School, beginning May 10, 2004, for length of

call to active service.

Motion of Mr. Bordelon, seconded by Mr. Thomas, unanimously carried, the Board approved leaves of absence without pay in accordance with Policy (FILE: F-11.10) for: Mrs. Stephanie Lirette, teacher at Mulberry Elementary School, for the 2004-2005 school session, and Mrs. Pamela Boquet, school food service technician at Dularge Elementary School, for the 2004-2005 school session.

Motion of Mr. Duplantis, seconded by Mr. Badeaux, unanimously carried, the Board accepted the bids received meeting all specifications, as presented, on materials and supplies for teaching and authorized the Purchasing Department to award purchases to the following vendors in the total amount of \$285,765.69 (previously budgeted), funding to be derived from $\frac{3}{4}$ -Cent Sales Tax Fund:

A to Z Paper Company New Orleans, LA	\$10,814.91
AFP Industries Miami, FL	18,890.25
American International Sales Corp. Gilbert, AZ	410.00
Economical Janitorial & Paper Supply Kenner, LA	5,528.36
Elan Publishing Co. Meredith, NH	536.07
Office Depot St. Rose, LA	9,245.60
Prairie Carbon & Ribbon Larrabee, IA	6,160.80
Pyramid Paper Company Tampa, FL	61,667.63
Sav-On, Inc. Houma, LA	407.68
School Specialty/Beckley Cardy Mansfield, OH	20,735.89
Standard Stationery Supply Wheeling, IL	9,938.30
Unisource Kenner, LA	131,400.00
Video Service of America Lincoln, NE	10,030.20

Motion of Mr. Duplantis, seconded by Mr. DeHart, unanimously carried, the Board accepted the lowest bids received meeting all specifications, as presented, on supplies and disposables and authorized the Purchasing Department to award purchases to the following vendors:

A to Z Paper Co., Inc.
New Orleans, LA

Calico Industries, Inc.

Annapolis Junction, MD

Corporate Express
Baton Rouge, LA

Economical Paper & Janitorial Supplies, Inc.
Kenner, LA

PFG Caro
Houma, LA

Pon Food Corporation
Ponchatoula, LA

Motion of Mr. DeHart, seconded by Mr. Duplantis, unanimously carried, the Board accepted the lowest bids received meeting all specifications, as presented, on kitchen ware and authorized the Purchasing Department to award purchases to the following vendors:

Calico Industries, Inc.
Annapolis Junction, MD

Equipment Concepts & Designs
Hattiesburg, MS

Sysco Food Systems of N.O.
Jefferson, LA

Motion of Mr. DeHart, seconded by Mr. Bordelon, unanimously carried, the Board rejected the bid received from Cintas Corporation, Thibodaux, LA on linen service, due to failure to comply with the bid specifications, and authorized the Purchasing Department to readvertise for bids on linen service for the 2004-2005 school session.

Mr. Herbert Carreker and Mrs. Lauren Fletcher addressed the Board regarding the foregoing motion.

Motion of Mr. DeHart, seconded by Mr. Bordelon, unanimously carried, the Board voted to go into executive session at this time (7:45 P.M.) relative to: Matter Pertaining to the Settlement of "Michael Ferguson v. Terrebonne Parish School Board and Elizabeth Scurto in the United States District Court, Eastern District of Louisiana, Bearing Number 03-1100 of its Docket."

Motion of Mr. Pitre, seconded by Mr. Duplantis, unanimously carried, the Board reconvened in regular session (8:30 P.M.) with all members present.

At this time, President Bonvillain announced that the Board would be voting for a Superintendent at the next Board Meeting on June 1, 2004.

Motion of Mr. Duplantis, seconded by Mr. Bordelon, unanimously carried, the Board voted to adjourn its meeting (8:35 P.M.).

/s/ Elizabeth Scurto, Secretary
President

/s/ Clark J. Bonvillain,

RLB