

PROCEEDINGS OF THE TERREBONNE PARISH SCHOOL BOARD

October 5, 2004

The Terrebonne Parish School Board met today at 7:00 P.M. in regular session at its regular meeting place, the Terrebonne Parish School Board Office, 201 Stadium Drive, Houma, Louisiana, with Mr. Clark J. Bonvillain, President, presiding, and the following members present: Mr. L. P. Bordelon, III, Vice-President; Mr. Roosevelt Thomas, Mr. Richard Jackson, Mr. Rickie Pitre, Mr. Roger Dale DeHart, Mr. Donald Duplantis, and Mr. Hayes Badeaux.

ABSENT: Mr. Gregory Harding

Mr. Jackson led the Board and audience in the invocation and Pledge of Allegiance to the Flag.

A moment of silence was observed in memory of Eula Barker, retired school teacher, who recently passed away.

Motion of Mr. Duplantis, seconded by Mr. DeHart, unanimously carried, the Board approved the minutes of School Board Meeting of September 7, 2004, as recorded.

The following report of the Buildings, Food Service, and Transportation Committee meeting was presented to the Board with Mr. Bordelon, Chairman, presiding:

Dear Members of the Board:

The **Buildings, Food Service, and Transportation Committee** met on Monday, September 20, 2004, at 5:00 P. M. in the Board Room of the School Board Office, 201 Stadium Drive, with the following members present: Mr. L. P. Bordelon, III, Chairman; Mr. Gregory Harding, Vice-Chairman, and Mr. Roger Dale DeHart. Others in attendance were Mr. Richard Jackson, Mr. Roosevelt Thomas, Mr. Rickie Pitre, Superintendent Ed Richard, Jr., and members of the staff.

Mr. Bordelon called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

A partial report of the Committee meeting was presented to the Board at the September 21, 2004, meeting.

Mr. John Hebert, Houma/Terrebonne Soccer Association, addressed the Committee relative to the renewal of an agreement between the Terrebonne Parish School Board and the Houma/Terrebonne Soccer Association.

RECOMMENDATION NO. 1

The Committee recommends that the Board renew its annual agreement with Houma/Terrebonne Soccer Association, Inc. from October 5, 2004, to June 30, 2005, and waive the Terrebonne Parish School Board policy for any usage fee for the Lisa Park Elementary School ball fields, the South Terrebonne High School ball fields, and the Southdown Stadium, provided that the necessary insurance requirements, non-profit status and all other Terrebonne Parish School Board policy requirements are met, subject to the approval of the Board Attorney, and further, authorize the Board President to sign the necessary documents pertaining thereto.

Mr. Merlin Lirette addressed the Committee relative to the Comprehensive Master Facility Plan. The project is on schedule, and he is meeting with the principals to

assess the needs of the schools. It was suggested that he review all schools regarding population growth.

Mr. Matthew Ridley, Siemens Building Technologies, Inc., presented to the Committee an annual energy report. The district has realized energy savings of \$439,733.00 during the fourth year. This represents 113% of the \$388,416.00 energy dollars that the district has been guaranteed to achieve each year. The project-to-date total energy savings is \$2,208,134.00. Siemens has been trending some of the operations at the schools showing poor savings results to identify potential causes for the poor energy performance and is working with the Terrebonne Parish School Board staff to determine the causes and abate these reductions wherever possible.

Mr. Ira Davis addressed the Committee relative to the Handicap Lift projects at Evergreen Junior High School and Houma Junior High School. The installation of the lift at Evergreen Junior High School is complete and has been inspected by the Fire Marshal. The lift at Houma Junior High School has been delivered and installed on September 13, 2004, completion of the firewalls will start after the lift is installed, and the entire project should be complete by the end of September.

Mr. Davis presented information to the Committee relative to the roof survey. It was requested by the Committee that a priority schedule be presented to the Committee at a later date.

Mr. Davis addressed the Committee relative to the drainage projects at H. L. Bourgeois High School, Ellender Memorial High School, and Mulberry Elementary School. H. L. Bourgeois High School is in fair condition, the new system is working well, and we are awaiting the Terrebonne Parish Consolidated Government to rework the drainage at the rear of the campus. There is no drainage work being done at Ellender Memorial High School. The drainage at Mulberry Elementary School and Dularge Middle School is working very well.

Mr. Davis addressed the Committee relative to the South Terrebonne High School emergency generator. He stated that the generator was installed in June 2004, is on line, and is currently working well.

The Committee was presented with a monthly update on projects and maintenance issues.

There being no further business to come before the **Buildings, Food Service, and Transportation Committee**, the meeting was adjourned.

Respectfully submitted,

/s/ L. P. Bordelon, III, Chairman
 /s/ Gregory Harding, Vice-Chairman
 /s/ Roger Dale DeHart

Motion of Mr. DeHart, seconded by Mr. Jackson, unanimously carried, the Board renewed its annual agreement with Houma/Terrebonne Soccer Association, Inc. from October 5, 2004, to June 30, 2005, and waived Terrebonne Parish School Board policy for any usage fee for the Lisa Park Elementary and South Terrebonne High Schools' ball fields, and Southdown Stadium, provided that necessary insurance requirements, non-profit status, and all other Terrebonne Parish School Board policy requirements are met, subject to the approval of the Board Attorney, and further, authorized the Board President to sign the necessary documents pertaining thereto.

Mr. Harding entered the meeting at this time and was present for the remainder of the proceedings.

The Buildings, Food Service, and Transportation Committee report was concluded, and the President reassumed the chair and presided for the remainder of the proceedings.

The Executive Committee report was presented to the Board.

Motion of Mr. Duplantis, seconded by Mr. Badeaux, unanimously carried, the Board accepted the following Executive Committee report in its entirety:

Dear Members of the Board:

The **Executive Committee** met at 5:30 P.M. on Tuesday, September 21, 2004, in the Board Conference Room of the School Board Office with the following members present: Mr. Clark Bonvillain, President; Mr. L. P. Bordelon, III, Vice-President, and Mr. Hayes Badeaux. Others in attendance were Superintendent Ed Richard, Jr., Mr. Harris Henry, and Mrs. Rebecca Breaux.

The meeting began with the invocation and Pledge of Allegiance to the Flag.

The **Executive Committee** examined and authorized payment of invoices for the current month (including supplemental payroll and travel expenses).

There being no further business to come before the **Executive Committee**, the meeting was adjourned.

Respectfully submitted,

/s/ Clark Bonvillain, President
/s/ L. P. Bordelon, III, Vice-President
/s/ Hayes Badeaux

The Executive Committee report was concluded.

The report of the Board of Directors of Terrebonne Construction Company, Inc. was then presented to the Board.

Motion of Mr. Badeaux, seconded by Mr. DeHart, unanimously carried, the Board received the following report of the Board of Directors of Terrebonne Construction Company, Inc. in its entirety:

Dear Members of the School Board:

The **Board of Directors of Terrebonne Construction Company, Inc.** met at 6:00 P.M. on Tuesday, September 21, 2004, in the Board Conference Room of the School Board Office with the following members present: Mr. Clark Bonvillain, President, Mr. L. P. Bordelon, III, Secretary-Treasurer, and Mr. Hayes Badeaux. Others in attendance were Superintendent Ed Richard, Jr., Mr. Harris Henry, and Mrs. Rebecca Breaux.

The **Board of Directors** received the August 2004 financial statement (attachment).

There being no further business to come before the **Board of Directors of Terrebonne Construction Company, Inc.**, the meeting was adjourned.

Respectfully submitted,

/s/ Clark Bonvillain, President
/s/ L. P. Bordelon, III, Secretary-Treasurer
/s/ Hayes Badeaux

The report of the Board of Directors of Terrebonne Construction Company, Inc. was concluded.

Motion of Mr. Badeaux, seconded by Mr. Duplantis, unanimously carried, the Board deviated from the regular order of the agenda to recognize the parish and regional finalists for the 2005 Louisiana Teacher of the Year Program, and upon completion, return to the regular order of the agenda.

At this time, the Board recognized and congratulated the three Terrebonne Parish School Board parish and regional finalists for the 2005 Louisiana Teacher of the Year Program: Ms. Tessie Adams, teacher at Acadian Elementary School (Elementary School Level); Ms. Janice Grisham, teacher at Houma Jr. High School (Middle School Level), and Mr. Earl "Stan" Gravois, teacher at South Terrebonne High School (High School Level).

The Board returned to the regular order of the agenda.

At this time, the Board recognized and congratulated Mrs. Carol Davis, Principal, and faculty of Oakshire Elementary School for having recently been informed by the Louisiana State Department of Education that their school has sustained high quality academic achievement for the past three years and will receive an on-site visit by the State Department of Education on October 14, 2004.

Superintendent Richard informed the Board of his two appointees (Mr. Curtis Prevost, Assistant Supervisor of Transportation, and Mr. Marcel Fournier, Principal at Vocational-Technical High School) for consideration to serve on the Terrebonne Economic Development Authority Board, in accordance with Act No. 622.

Motion of Mr. DeHart, seconded by Mr. Duplantis, unanimously carried, the Board approved a request to allow Ms. Gwen Chapman, HIPPY Coordinator in the Federal Department, to be a member of the HIPPY USA Age Five Curriculum Advisory Committee in New York, New York, October 27-28, 2004 (Wednesday-Thursday), in accordance with Policy (FILE: F-11.2), expenses to be borne by HIPPY USA.

Motion of Mr. Jackson, seconded by Mr. Thomas, unanimously carried, the Board approved a request to allow Ms. Jill Bianca and Ms. Dorothy Fontenot, teachers at Village East School, to attend the Math Renaissance Workshop for Accelerated Math/Star Math in Gulfport, Mississippi, November 17, 2004 (Wednesday), in accordance with Policy (FILE: F-11.2), expenses to be paid by NCLB Title I Funds.

Motion of Mr. Bordelon, seconded by Mr. Duplantis, unanimously carried, the Board approved a request to allow Ms. Ellen Lusco, Assistant Principal at Acadian Elementary School, to attend the Mid-South Educational Research Association (MSERA) Conference in Gatlinburg, Tennessee, November 17-19, 2004 (Wednesday-Friday), in accordance with Policy (FILE: F-11.2), expenses to be borne by Title I Funds and Ms. Lusco.

Motion of Mr. DeHart, seconded by Mr. Duplantis, unanimously carried, the Board approved the personnel appointment of Mr. Jared Degruise, Guidance Counselor at Ellender Memorial High School, as recommended by the Superintendent, effective October 6, 2004.

Motion of Mr. DeHart, seconded by Mr. Bordelon, unanimously carried, the Board approved the personnel appointment of Ms. Jessica Robertson, Guidance Counselor at Houma Jr. High School, as recommended by the Superintendent, effective October 6, 2004.

Motion of Mr. Duplantis, seconded by Mr. Badeaux, unanimously carried, the Board approved the following extracurricular personnel appointments, with the exception of the Head 9th Grade Football Coach position at Ellender Memorial High School (to be voted upon separately), as recommended by the Superintendent, effective October 6, 2004:

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
Davis Arceneaux	Golf Coach	H. L. Bourgeois
Monica Hebert	Girls' Assistant Softball Coach	H. L.
Bourgeois		
Kenya Bibbs	Girls' Assistant Varsity Basketball Coach	Ellender Memorial
Cynthia Newman	Girls' Head Track Coach	Ellender Memorial
Lexie Taylor	Girls' Assistant Varsity Softball Coach	South
Terrebonne High		
Reshelle Jones	Cross Country Coach	Terrebonne
High		
Scott Louviere	Assistant Football Coach	Montegut Middle/ Lacache Middle

Motion of Mr. Duplantis, seconded by Mr. Badeaux, unanimously carried, the Board approved the extracurricular personnel appointment of Ms. Maria Vice, Head 9th Grade Football Coach at Ellender Memorial High School, as recommended by the Superintendent, effective October 6, 2004.

Motion of Mr. Bordelon, seconded by Mr. Jackson, with the exception of Mr. Pitre who objected, the Board ratified the following list of professional instructional and non-instructional/support personnel actions (contract renewals, appointments, retirements, resignations, and terminations) for September 2004:

New Employee Appointments - Professional Instructional Personnel

Crystal Triche, Special Ed Teacher, Certified, Acadian - Added Position, 9/08/04

Jane Gray, Special Ed Teacher, Certified, Broadmoor - April Adams, Sabbatical Leave, 9/08/04

Susan Jeffrey, Special Ed Teacher, TAT, Ellender - Added Position, 9/03/04

Kaye Thibodaux, Special Ed Teacher, OFAT, Ellender - Billy Juneau, Resigned, 9/21/04

Kristen Balhoff, Math Teacher, TAT, Houma Jr. High - Priscilla Freeman, Promoted, 9/13/04

Charles Guillote, Elementary Teacher, TAT, Oakshire - James Champagne, Promoted, 9/07/04

Tyra Brown, Special Ed Teacher, TAT, Upper Little Caillou - Patricia Manning, Resigned, 9/13/04

New Employee Appointments - Non-Instructional/Support Personnel

Penny Mitchell, Custodian III-A, East Houma - Vacant Position, 9/28/04

Betty Coleman, Bus Attendant, Transportation Dept. - Vacant Position, 9/20/04

Retirements, Resignations, Terminations - Professional Instructional Personnel

Patricia Manning, Special Ed Teacher, Upper Little Caillou - Resigned, 9/17/04

Henry Phillips, Jr., Supervisor of Transportation, Transportation Dept. - Service Retirement, 9/09/04

Motion of Mr. Duplantis, seconded by Mr. DeHart, unanimously carried, the Board accepted the lowest bid received meeting all specifications from Trane New Orleans Sales District, Harahan, LA for six (6) chiller water units in the amount of \$215,656.00, monies for said project previously budgeted from the One-Cent Sales

Tax Fund, and authorized the Superintendent/Designee to sign all necessary documents pertaining thereto.

Motion of Mr. Duplantis, seconded by Mr. Thomas, unanimously carried, the Board voted to adjourn its meeting (7:50 P.M.).

/s/ Ed Richard, Jr., Secretary
President

/s/ Clark J. Bonvillain,

RLB