

## PROCEEDINGS OF THE TERREBONNE PARISH SCHOOL BOARD

October 7, 2003

The Terrebonne Parish School Board met today at 7:00 P.M. in regular session at its regular meeting place, the Terrebonne Parish School Board Office, 201 Stadium Drive, Houma, Louisiana, with Mr. Clark J. Bonvillain, President, presiding, and the following members present: Mr. L. P. Bordelon, III, Vice-President; Mr. Roosevelt Thomas, Mr. Gregory Harding, Mr. Richard Jackson, Mr. Rickie Pitre, Mr. Roger Dale DeHart, Mr. Donald Duplantis, and Mr. Hayes Badeaux.

ABSENT: None

Mr. Jackson led the Board and audience in the invocation and Pledge of Allegiance to the Flag.

A moment of silence was observed in memory of Mr. Nelis Chassion, retired maintenance worker, who recently passed away.

Motion of Mr. Duplantis, seconded by Mr. Pitre, unanimously carried, the Board approved the minutes of the School Board Meeting of September 16, 2003, as recorded.

Superintendent Elizabeth Scurto presented a plaque to Ms. Judy Gaspard, Principal, Grand Caillou Middle School, for her recent visit to New York as speaker and delegate for the United States of America's 56<sup>th</sup> Annual Conference of Non-Governmental Organizations (NGOs) associated with the United Nations Department of Public Information (NPI).

At this time, Superintendent Scurto presented plaques to Ms. Denise Bourgeois, Principal, Caldwell Middle School, for being selected Parish Principal of the Year, Region 3 Principal of the Year (2003-2004) and Finalist for State Principal of the Year.

The following report of the Buildings, Food Service, and Transportation Committee meeting was presented to the Board with Mr. DeHart, Chairman, presiding:

Dear Members of the Board:

The **Buildings, Food Service, and Transportation Committee** met on Monday, September 15, 2003, at 5:00 P. M. in the Board Room of the School Board Office, 201 Stadium Drive, with the following members present: Mr. Roger Dale DeHart, Chairman, Mr. Rickie Pitre, Vice-Chairman, and Mr. Gregory Harding. Others in attendance were Mr. L. P. Bordelon III, Vice-President, Mr. Hayes Badeaux, Mr. Richard Jackson, Mr. Roosevelt Thomas, Superintendent Elizabeth Scurto, and members of the staff.

Mr. DeHart called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

A partial report of the Committee meeting was presented to the Board on September 16, 2003.

Ms. Kayla Guerrero addressed the Committee regarding the use of certain schools by the Office of Public Health (OPH) in case of bio-terrorism and/or mass vaccinations.

### RECOMMENDATION NO. 1

The Committee recommends that the Board enter into a Memorandum of Agreement with the Louisiana Department of Health and Hospitals, Office of

Public Health (OPH), for the use of Lisa Park Elementary, Southdown Elementary, H. L. Bourgeois High, and South Terrebonne High Schools in the event of bio-terrorism and/or mass vaccinations, provided the use of these facilities does not interfere with the Cooperative Endeavor/Intergovernmental Agreement between the Terrebonne Parish Consolidated Government and the Terrebonne Parish School Board, waive policy relative to the building usage fee, and further, authorize the Board President to sign all necessary documents pertaining thereto, subject to Board attorney review.

Mr. Matthew Ridley, Siemens Building Technology, Inc., addressed the Committee regarding the annual energy report. He stated that this report covers the energy performance for the third year of the guaranteed savings agreement (June 2002 - May 2003). The district has realized energy savings of \$454,318.00 during the third year and this represents 117% of the \$388,416.00 energy dollars that the district has been guaranteed to achieve each year. The project savings to-date is \$1,668,401.00.

Mr. Ira Davis addressed the Committee regarding bids received on vinyl siding.

#### RECOMMENDATION NO. 2

The Committee recommends that the Board accept the lowest responsible bidders for vinyl siding products from Wholesale Siding Supply of Houma, La. for related insulation products, and Global Energy Technologies of Houma, La. on a requirement contract for the Gibson Elementary School vinyl siding project, and further, transfer the remaining monies within the Building Fund from the Grand Caillou Elementary School vinyl project, in the amount of \$12,938.00, to the Gibson Elementary School vinyl siding project.

Superintendent Scurto and Mr. Harris Henry addressed the Committee regarding the donation of a fence for Mulberry Elementary School. It was stated that Mr. Michael St. Martin of Mandalay Oil & Gas Co. has withdrawn the offer for donation of a fence for Mulberry Elementary School.

Superintendent Scurto gave an update on the staggering of school buses. She stated that a Bus Staggering Task Force has been formed consisting of the Transportation Supervisor and Educational Supervisors, etc., and that a complete report will be presented to the Buildings, Food Service, and Transportation Committee at its October meeting.

Mr. Badeaux addressed the Committee regarding the drainage at South Terrebonne High School. He stated that there is a serious drainage problem on the front lawn and roadway at the school, as well as the portable classrooms behind the school. Mr. Davis informed the Committee that this problem will be taken care of as soon as possible and a report will be presented to the Buildings, Food Service, and Transportation Committee at its October meeting.

The Committee was presented with a monthly update on projects and maintenance issues.

There being no further business to come before the **Buildings, Food Service, and Transportation Committee**, the meeting was adjourned.

Respectfully submitted,

/s/ Roger Dale DeHart, Chairman

/s/ Rickie Pitre, Vice-Chairman

/s/ Gregory Harding

Motion of Mr. Duplantis, seconded by Mr. Bordelon, unanimously carried, the Board entered into a Memorandum of Agreement with the Louisiana Department of Health and Hospitals, Office of Public Health (OPH), for the use of Lisa Park

Elementary, Southdown Elementary, H. L. Bourgeois, and South Terrebonne High Schools in the event of bio-terrorism and/or mass vaccinations, provided the use of these facilities does not interfere with the Cooperative Endeavor/Intergovernmental Agreement between the Terrebonne Parish Consolidated Government and the Terrebonne Parish School Board, waived policy relative to the building usage fee, and further, authorized the Board President to sign all necessary documents pertaining thereto, subject to Board attorney review.

Motion of Mr. Bordelon, seconded by Mr. Bonvillain, unanimously carried, the Board accepted the lowest responsible bidders for vinyl siding products from Wholesale Siding Supply of Houma, LA for related insulation products, and Global Energy Technologies of Houma, LA on a requirement contract for the Gibson Elementary School vinyl siding project, and further, authorized the transfer of the remaining monies within the Building Fund from the Grand Caillou Elementary School vinyl siding project, in the amount of \$12,938.00, to the Gibson Elementary School vinyl siding project.

The Buildings, Food Service, and Transportation Committee report was concluded, and the President reassumed the chair.

The following report of the Finance, Insurance, and Section 16 Lands Committee meeting was presented to the Board with Mr. Duplantis, Chairman, presiding:

Dear Members of the Board:

The FINANCE, INSURANCE, and SECTION 16 LANDS COMMITTEE met in the Board Room of the School Board Office, 201 Stadium Drive, at 5:00 P.M. on Monday, September 22, 2003, with the following members present: Mr. Donald Duplantis, Chairman, and Mr. L. P. Bordelon, III, Vice-Chairman. Mr. Hayes Badeaux was absent. Also in attendance were Mr. Richard Jackson, Mr. Roosevelt Thomas, Superintendent Elizabeth Scurto, and members of the staff.

Mr. Duplantis called the meeting to order. The meeting began with a prayer and the Pledge of Allegiance to the Flag.

The Committee deviated from the regular order of the agenda to allow two requests for Section 16 Lands (agenda items three and four), then returned to the regular order of the agenda.

Mr. Herbert Carreker addressed the Committee relative to an application from Robert A. Schroeder Oil Properties to nominate all of Section 16, Township 21 South, Range 16 East for an oil, gas and/or other liquid or gaseous hydrocarbon minerals lease at the next appropriate State of Louisiana Lease Sale.

#### **RECOMMENDATION NO. 1**

The Committee recommends that the Board accept the nomination by Robert A. Schroeder Oil Properties, adopt the attached resolution authorizing the State Mineral Board to advertise the nominated acreage for bids (all of Section 16, Township 21 South, Range 16 East), and execute an oil, gas and/or other liquid or gaseous hydrocarbon mineral rights lease on behalf of the Terrebonne Parish School Board; further, authorize the Superintendent to sign said resolution and authorize the Board President to sign all necessary documents pertaining thereto.

Mr. Carreker then reviewed a request from Mr. A. J. Gray, III, to nominate a portion of Section 16, Township 18 South, Range 17 East for an oil, gas and/or other liquid or gaseous hydrocarbon mineral lease at the next appropriate State of Louisiana Lease Sale.

**RECOMMENDATION NO. 2**

The Committee recommends that the Board accept the nomination by Mr. A. J. Gray, III, adopt the attached resolution authorizing the State Mineral Board to advertise the nominated acreage (124.2954 acres in Section 16, Township 18 South, Range 17 East) for bids, and execute an oil, gas and/or other liquid or gaseous hydrocarbon mineral rights lease on behalf of the Terrebonne Parish School Board; further, authorize the Superintendent to sign said resolution and authorize the Board President to sign all necessary documents pertaining thereto.

Mr. William "Bill" H. Maloz, U.S. Army Corps of Engineers, explained to the Committee the magnitude of the proposed Morganza-to-the-Gulf Hurricane Protection System. He stated that the levee was approximately seventy-two (72) miles long and will take some sixteen (16) years to construct. As per Mr. Maloz, this levee will help in controlling salt-water intrusion, flood control, and also help with navigation. He informed the Committee that a by-pass channel, much of which will be on Section 16 property, will be dug and a lock constructed which will become part of the existing Houma Navigation Canal. The existing Houma Navigation Canal parallel to the by-pass channel will be closed. Mr. Maloz said that it is the intent to utilize the spoils of the dredging in order to fill in areas of Section 16, Township 20 South, Range 17 East.

Mr. Jerome Zeringue, Terrebonne Levee & Conservation District, informed the Committee that the Corps of Engineers has been very responsive to the requests made of them. He said even though the process will be a lengthy one, the turning of dirt should begin in 2004 and the lock construction to begin in 2005. He also stated that the Corps will cut a channel for the marina located in the section, so as not to isolate the individual's business. Mr. Zeringue offered to address whatever questions that may need to be answered on this project.

Mr. Carreker reviewed a request from Mr. Lee Sonnier, III, MKM and Associates, Inc., to assign all of L.L.S.S., L.L.C. rights and interest in State Agency Lease Number 17414.

**RECOMMENDATION NO. 3**

The Committee recommends that the Board approve the request for the assignment of State Agency Lease number 17414, dated March 18, 2002, recorded in COB 1775, Entry Number 1119830, Terrebonne Parish, Louisiana from L.L.S.S., L.L.C. unto Mandalay Oil and Gas, L.L.C., adopt the attached resolution, authorize the Superintendent to sign said resolution, and further, authorize the Board President to sign all necessary documents pertaining thereto.

Mr. Jack Moore discussed the Tillinghast - Towers Perrin Actuarial Study of Claim Reserves for 2003. He said that a reserve is needed in the amount of \$2,848,647.00 by December 31, 2003, to cover unpaid claims should the current program cease at that point. He stated that by December 31, 2004, the needed reserve will be approximately \$3,271,677.00. Mr. Moore stated that according to the report, Group Insurance claims without Dental included is estimated at \$24,039,468.00 and with Dental included the estimate is \$24,910,158.00.

Mr. Moore then reviewed the recommendations of the Insurance Advisory Committee regarding the premiums affecting Group Health, Life, and Dental plans. He informed the Committee that Trustmark submitted two proposals: (1) with a Pooling Premium increase of 14% or an additional \$77,492.88 above the existing price of \$1,099,915.68, to a total of \$1,177,408.56, and (2) with an overall decrease in the total fixed cost of the Plan of approximately \$84,228.36, by utilizing a prescription drug program with Advance PCS (a 3-tier

benefit option of \$10 generic, \$20 preferred brand, and \$40 non-preferred brand co-pay), instead of using the current ScriptCare plan. He also told the Committee that there would not be any changes in the Third Party Administrator (Gilsbar), or the PPO (American Life Care), and all other benefits would remain the same.

**RECOMMENDATION NO. 4**

The Committee recommends that the Board accept the Option 2 proposal from Trustmark which includes the use of the prescription drug card from Advance PCS through Acadia Financial Services, Agent of Record; further, approve the attached Group Insurance rates as presented, effective January 1, 2004.

Mr. Moore then discussed the Group Life renewal rates offered by Standard Life Insurance Company.

**RECOMMENDATION NO. 5**

The Committee recommends that the Board approve the Group Life renewal program provided by Standard Life Insurance Co. (Acadia Financial Services, Agent of Record), which also includes Optional Life coverage, effective January 1, 2004.

The Group Dental plan was reviewed by Mr. Moore. He indicated that this was a voluntary program which was fully self-funded by the employees participating in this plan.

**RECOMMENDATION NO. 6**

The Committee recommends that the Board allow the continuation of the Optional Dental program which is self-funded by the participants, effective January 1, 2004.

There being no further business to come before the Finance, Insurance, and Section 16 Lands Committee, the meeting was adjourned.

Respectfully submitted,

/s/ Donald Duplantis, Chairman

/s/ L. P. Bordelon, III, Vice-Chairman

Motion of Mr. Bonvillain, seconded by Mr. Harding, unanimously carried, the Board accepted the nomination by Robert A. Schroeder Oil Properties, adopted Resolution No. 1723, as presented, authorizing the State Mineral Board to advertise the nominated acreage for bids (all of Section 16, Township 21 South, Range 16 East), executed an oil, gas, and/or other liquid or gaseous hydrocarbon mineral rights lease on behalf of the Terrebonne Parish School Board, authorized the Superintendent to sign said resolution, and further, authorized the Board President to sign all necessary documents pertaining thereto.

Motion of Mr. Jackson, seconded by Mr. DeHart, unanimously carried, the Board accepted the nomination by A. J. Gray, III, adopted Resolution No. 1724, as presented, authorized the State Mineral Board to advertise the nominated acreage (124.2954 acres in Section 16, Township 18 South, Range 17 East) for bids, executed an oil, gas and/or other liquid or gaseous hydrocarbon mineral rights lease on behalf of the Terrebonne Parish School Board, authorized the Superintendent to sign said resolution, and further, authorized the Board President to sign all necessary documents pertaining thereto.

Motion of Mr. Thomas, seconded by Mr. DeHart, unanimously carried, the Board approved the request for the assignment of State Agency Lease No. 17414, dated

March 18, 2002, recorded in COB 1775, Entry No. 1119830, Terrebonne Parish, Louisiana from L.L.S.S., L.L.C. unto Mandalay Oil and Gas, L.L.C., adopted Resolution No. 1725, as presented, authorized the Superintendent to sign said resolution, and further, authorized the Board President to sign all necessary documents pertaining thereto.

Motion of Mr. Badeaux, seconded by Mr. Bordelon, unanimously carried, the Board accepted the Option 2 proposal from Trustmark which includes the use of the prescription drug card from Advance PCS through Acadia Financial Services, Agent of Record; and further, approved the Group Insurance rates, as presented, effective January 1, 2004.

Motion of Mr. Bonvillain, seconded by Mr. Harding, unanimously carried, the Board approved the Group Life renewal program provided by Standard Life Insurance Company (Acadia Financial Services, Agent of Record), which also includes Optional Life coverage, effective January 1, 2004.

Motion of Mr. Jackson, seconded by Mr. Bonvillain, unanimously carried, the Board allowed the continuation of the Optional Dental Program which is self-funded by the participant, effective January 1, 2004.

The Finance, Insurance, and Section 16 Lands Committee report was concluded, and the President reassumed the chair.

The Executive Committee report was presented to the Board.

Motion of Mr. Duplantis, seconded by Mr. Jackson, unanimously carried, the Board received the following Executive Committee report in its entirety:

Dear Members of the Board:

The **Executive Committee** met at 5:30 P.M. on Tuesday, September 16, 2003, in the Board Conference Room of the School Board Office with the following members present: Mr. Clark Bonvillain, President, Mr. L. P. Bordelon, III, Vice-President, and Mr. Richard Jackson. Mr. Rickie Pitre was absent. Others in attendance were Mr. Hayes Badeaux, Superintendent Elizabeth Scurto, and Mr. Harris Henry.

The meeting began with a prayer and Pledge of Allegiance to the Flag.

The **Executive Committee** examined and authorized payment of invoices for the current month (including supplemental payroll and travel expenses).

There being no further business to come before the **Executive Committee**, the meeting was adjourned.

Respectfully submitted,

/s/ Clark Bonvillain, President  
 /s/ L. P. Bordelon, III, Vice-President  
 /s/ Richard Jackson

The Executive Committee report was concluded.

The report of the Board of Directors of Terrebonne Construction Company, Inc. was presented to the Board.

Motion of Mr. Duplantis, seconded by Mr. DeHart, unanimously carried, the Board received the following report of the Board of Directors of Terrebonne Construction Company, Inc. in its entirety:

Dear Members of the School Board:

The Board of Directors of Terrebonne Construction Company, Inc. met at 6:00 P.M. on Tuesday, September 16, 2003, in the Board Conference Room of the School Board Office with the following members present: Mr. Clark Bonvillain, President, Mr. L. P. Bordelon, III, Secretary-Treasurer, and Mr. Richard Jackson. Mr. Rickie Pitre was absent. Others in attendance were Mr. Hayes Badeaux, Superintendent Elizabeth Scurto, and Mr. Harris Henry.

The Board of Directors received the August 2003 financial statement (attachment).

There being no further business to come before the Board of Directors of Terrebonne Construction Company, Inc., the meeting was adjourned.

Respectfully submitted,

/s/ Clark Bonvillain, President

/s/ L. P. Bordelon, III, Secretary-Treasurer

/s/ Richard Jackson

The report of the Board of Directors of Terrebonne Construction Company, Inc. was concluded.

Motion of Mr. Badeaux, seconded by Mr. Duplantis, unanimously carried, the Board voted to deviate from the regular order of the agenda to receive the following partial report of the Education and Policy Committee and then return to the regular order of the agenda.

The following partial report of the Education and Policy Committee meeting was presented to the Board with Mr. Badeaux, Chairman, presiding:

Dear Members of the Board:

The Education and Policy Committee met on Monday, October 6, 2003, at 5:00 P.M., in the Board Room of the School Board Office with the following members present: Mr. Hayes Badeaux, Chairman, Mr. Richard Jackson, Vice-Chairman, and Mr. Roosevelt Thomas. Also in attendance were Mr. L. P. Bordelon, III, Vice-President, Mr. Gregory Harding, Mr. Don Duplantis, Superintendent Elizabeth Scurto, and members of the staff.

The following is a partial report of the Committee meeting.

Ms. Gwen Chapman, HIPPY Coordinator, presented information to the Committee regarding the HIPPY Program (attachment).

**RECOMMENDATION #1:**

The Committee recommends that the information regarding the HIPPY Program be presented to the entire Board at its October 7, 2003, School Board Meeting.

The final report of the Committee meeting will be presented to the Board on October 21, 2003.

Respectfully submitted,

/s/ Hayes Badeaux, Chairman

/s/ Richard Jackson, Vice-Chairman

/s/ Roosevelt Thomas

Motion of Mr. Jackson, seconded by Mr. Thomas, unanimously carried, the Board requested that Ms. Gwen Chapman, HIPPY Coordinator, who was in attendance at tonight's meeting, be allowed to address the full Board regarding the HIPPY Program.

At this time, Ms. Gwen Chapman, HIPPY Coordinator, gave a presentation to the Board regarding the HIPPY Program.

The partial report of the Education and Policy Committee was concluded, and the President reassumed the chair and presided for the remainder of the proceedings.

The Board returned to the regular order of the agenda.

Motion of Mr. Duplantis, seconded by Mr. Jackson, unanimously carried, the Board approved a request to allow Ms. Judy Martin, Chief Accountant in the Finance Department, to attend the annual Carter^Pertaine National Users' Group Meeting in Houston, Texas, October 8-11, 2003 (Wednesday-Saturday), in accordance with Policy (FILE: F-11.2), expenses to be borne by Carter^Pertaine National Users' Group.

Motion of Mr. Duplantis, seconded by Mr. Thomas, unanimously carried, the Board approved a request to allow Ms. Amy Pellegrin, Master Teacher; and Ms. Toni Hornsby, Ms. Christina LeCompte, Ms. Danielle Moore, Ms. Carol Pellegrin, and Ms. Amy Sissac, Classroom Teachers at Acadian Elementary School, to attend the Accelerated Math Training one-day seminar in Hattiesburg, Mississippi, October 13, 2003 (Monday), in accordance with Policy (FILE: F-11.2), expenses to be paid through NCLB Title I Fund.

Motion of Mr. DeHart, seconded by Mr. Pitre, unanimously carried, the Board approved a request to allow Mr. Kirby Verret, Title VII Indian Education Project/School/Community Coordinator; Mr. John Solet, Dropout Prevention Specialist; and Ms. Corine Paulk, Secretary in the Federal Department, to attend the NIEA (National Indian Education Association) Conference in Greensboro, North Carolina, November 1-6, 2003 (Saturday-Thursday), in accordance with Policy (FILE: F-11.2), expenses to be paid through Title VII Indian Education Fund.

Motion of Mr. Jackson, seconded by Mr. DeHart, unanimously carried, the Board approved a request to allow Ms. Julie Brown, Master Teacher; Ms. Evette Detiveaux, Ms. Darlene Hoob, and Ms. Marilyn Waguespack, Classroom Teachers at Terrebonne High School, to attend the Connected Classroom Conference in Orlando, Florida, November 6-7, 2003 (Thursday-Friday), in accordance with Policy (FILE: F-11.2), expenses to be paid through NCLB Title II Fund.

Motion of Mr. Bordelon, seconded by Mr. Thomas, unanimously carried, the Board approved a request to allow Ms. Marsha Adragna, Speech Therapist in the Special Education Department; Ms. Sharri McGuire, Classroom Teacher at Village East School; and Mr. Cory Butler, Classroom Teacher at East Street School, to attend the Operation Move I Program 21<sup>st</sup> Century Community Learning Centers Training I workshop in Houston, Texas, November 17-19, 2003 (Monday-Wednesday), in accordance with Policy (FILE: F-11.2), expenses to be paid through Operation Move I Fund.

Motion of Mr. Duplantis, seconded by Mr. Thomas, unanimously carried, the Board approved a request to allow Ms. Debra Yarbrough, Principal; Ms. Carrie Folse, Ms. Adria Robertson, and Ms. Mona Young, Classroom Teachers; and Ms. Janelle Eells, Paraprofessional, Elysian Fields School, to attend the Accelerated Math Training one-day seminar in Gulfport, Mississippi, November 18, 2003 (Tuesday), in accordance with Policy (FILE: F-11.2), expenses to be paid through NCLB Title I Fund.

Motion of Mr. Bordelon, seconded by Mr. Badeaux, unanimously carried, the Board approved family and medical leaves in accordance with Policy (FILE: F-11.4a) for: Monica Theriot, Librarian at Coteau-Bayou Blue School, beginning September 11,

2003, through December 4, 2003; and Marion Manor, Guidance Secretary at Houma Jr. High School, beginning September 22, 2003, through December 19, 2003.

Motion of Mr. Duplantis, seconded by Mr. Jackson, unanimously carried, the Board ratified the following list of professional instructional and non-instructional/support personnel actions (contract renewals, appointments, retirements, resignations, and terminations) for June, August, September, and November 2003:

**Contract Renewal - Professional Supervisory Personnel**

Gerald Picou, Supervisor of Federal Programs, Federal Department - 11/08/03 - 07/01/06

**New Employee Appointments - Professional Instructional Personnel**

Shirell Hotard, Social Studies Teacher, OFAT, H. L. Bourgeois - Bruce Champagne, Reassigned - 8/14/03

Stephanie Clements, Elem. Guidance Counselor, Certified, Grand Caillou Elem. - Raunda Ashner, Resigned - 8/14/03

Shannon Tamplain, 1<sup>st</sup> Grade Teacher, Certified, Grand Caillou Elem. - Pamala Sauce, Resigned - 8/14/03

Jay Theriot, Math Teacher, Certified, Houma Jr. High - Ronald Foret, Reassigned - 8/14/03

Sharon Picou, Special Ed Teacher, TAT, Village East - Vicky Rodrigue, Reassigned - 8/14/03

Alice Trosclair, Kindergarten Teacher, Certified, West Park - Vacant Position - 8/14/03

Stacey Duet, 6<sup>th</sup> Grade Teacher, Certified, Grand Caillou Middle - Jennifer Kreller, Transferred - 8/25/03

Jenie Domangue, Occupational Therapist, Certified, Special Ed Department - Added Position - 8/01/03

Dana Robichaux, QualExam/Speech Path., Certified, Special Ed Department - Added Position - 8/01/03

**New Employee Appointments - Non-Instructional/Support Personnel**

MaryAnn Martin, Health Nurse, H. L. Bourgeois - Joni Green, Transferred - 8/14/03

Mary Gautreaux, Special Ed Paraprofessional, Broadmoor - Mary Champagne, Resigned - 9/15/03

Christine Kenny, School Food Service Technician, Dularge Elementary - Lucille Shepherd, Retired - 8/13/03

Julie Soignet, Special Ed Paraprofessional, Dularge Elementary - Deanna Hebert, Transferred - 9/24/03

Wanda Harvey, Custodian III - A 12M, Evergreen - Betty Daigs, Terminated - 9/15/03

Ellyn Lajaunie, Special Ed Interpreter Para, Lacache - Carla Gibbs, Resigned - 8/15/03

Jodi Picou, School Food Service Technician, Lisa Park - Vickie Neil, Promoted - 8/13/03

Linette Naquin, School Food Service Technician, Montegut Middle - Wendy Larrabee, Promoted - 8/13/03

Viola Ford, School Food Service Technician, Schriever - Donna Labauve, Transferred - 8/13/03

Diane Pellegrin, School Food Service Technician, Schriever - Eva Stevenson, Promoted - 8/13/03

Mary Russell, School Food Service Technician, Schriever - Sheryl Lewis, Transferred - 8/13/03

Tina Lyons, School Food Service Technician, Southdown - Kimi Gautreaux, Transferred - 8/13/03

Roosevelt Fountain, Jr., Custodian III - 12M, Terrebonne High - Dale LeBoeuf, Transferred - 8/20/03

Joann LeBoeuf, Health Nurse, Upper Little Caillou - Jennifer Way, Resigned - 8/18/03

Archie Dion, Technical Support Specialist, Central Office - Added Position - 8/13/03

Teresa Foret, School Bus Driver, Transportation Department - Brenda Dubois, Transferred - 8/15/03

Carlene Kennedy, School Bus Driver, Transportation Department - Mary Washington, Application for Dis. Ret. - 8/15/03

Tonya Lagarde, School Bus Driver, Transportation Department - Cynthia Dore, Leave Without Pay - 8/15/03

Carolyn Lapeyrouse, Special Ed Bus Attendant, Transportation Department - Katie LeBlanc, Leave Without Pay - 8/15/03

Gretchen Rink, School Bus Driver, Transportation Department - James Harding, II, Retired - 8/15/03

Melissa Verrett, School Bus Driver, Transportation Department - Alice Williams, Retired - 8/15/03

Reba Wolfe, School Bus Driver, Transportation Department - Esther Beattie, Resigned - 8/15/03

#### **Retirements, Resignations, Terminations - Professional Instructional Personnel**

Tracy Alexander, Special Ed Teacher, Gibson - Resigned - 6/03/03

Jacqueline Bonvillain, Special Ed Teacher, Ellender Memorial - Resigned - 6/03/03

Stacy Canuteson, 3<sup>rd</sup> Grade Teacher, Acadian - Resigned - 6/03/03

Angelle Caro, Social Studies Teacher, Terrebonne High - Resigned - 6/03/03

Patricia Charles, 3<sup>rd</sup> Grade Teacher, Grand Caillou Elem. - Retired - 9/12/03

Pamela Detiveaux, Infant-Toddler Teacher, S. E. C. - Position Closed - 8/29/03

Charlene Dupre, 6<sup>th</sup> Grade Teacher, Lacache - Resigned - 6/03/03

Shelley LeBoeuf, Speech Therapist, Special Ed Department - Resigned - 6/03/03

Suzanne Louviere, Secondary Guidance Counselor, Oaklawn - Deceased - 8/12/03

Shannon Williams, English Teacher, Andrew Price-TAPPS - Resigned - 6/03/03

**Retirements, Resignations, Terminations - Non-Instructional /Support Personnel**

Sheila Bergeron, Title 1 Paraprofessional, Upper Little Caillou - Resigned - 6/02/03

Shina Burks, Custodian III - A 12M, Maintenance Department - Resigned - 9/05/03

Priscilla Cormier, Custodian III - A 12M, Elysian Fields - Resigned - 9/03/03

Stephanie Dorsey, Custodian III - A 12M, Elysian Fields - Resigned - 9/03/03

Maurice Foret, Building Manager, South Terrebonne - Retired - 9/15/03

John Harvey, Carpenter, Maintenance Department - Retired - 8/27/03

James Lacaze, Jr., School Bus Driver, Transportation Department - Resigned - 8/18/03

Carl McGuin, Custodian II, Elysian Fields - Resigned - 9/15/03

Jacqueline Scott, Title 1 Paraprofessional, Southdown - Retired - 8/26/03

Martha Spencer, School Food Service Technician, H. L. Bourgeois - Resigned - 6/03/03

**The following employees have processed the necessary paperwork for a maternity leave of absence:**

Dena Nettleton - Teacher - Mulberry

Kristie Billiot - Teacher - Oakshire

Mr. Bordelon moved, seconded by Mr. Duplantis, that the Board renew Superintendent Elizabeth Scurto's contract for a three-year period (July 1, 2004 through June 30, 2007), and that all other terms and conditions, including salary, remain the same as in the original contract.

Mr. Badeaux, seconded by Mr. Thomas, offered a substitute motion, that the Board table all matters pertaining to the renewal of Superintendent Elizabeth Scurto's contract until the second Board meeting in January 2004.

A roll call vote having been called for on the substitute motion, the vote thereon was as follows:

**YEAS:** Mr. Thomas, Mr. Harding, Mr. Pitre, Mr. Bonvillain, Mr. DeHart, and Mr. Badeaux

**NAYS:** Mr. Jackson, Mr. Bordelon, and Mr. Duplantis

**ABSENT:** None

The President declared the substitute motion carried.

Motion of Mr. Duplantis, seconded by Mr. Jackson, unanimously carried, the Board voted to adjourn its meeting (8:20 P.M.).

/s/ Elizabeth Scurto, Secretary  
President

/s/ Clark J. Bonvillain,

RLB