

TERREBONNE PARISH SCHOOL BOARD  
201 STADIUM DRIVE  
HOUMA, LOUISIANA 70360

School Board Meeting - May 17, 2005

Order of Business

7:00 P.M.

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes of School Board Meeting of May 3, 2005
6. Citizen Concern
  - A. Ms. Cindy Callahan - Matter Concerning the Terrebonne High School Tigerette Tryouts on April 16, 2005
7. Board Committee Meeting Reports
  - A. Education and Policy Committee
  - B. Finance, Insurance, and Section 16 Lands Committee
8. Superintendent's Agenda
  - A. Agenda Items
    - (1) Matter Pertaining to Upgrading Norstar Phone System at School Sites

- (2) Requests for Professional Leave
  - (a) Computer Programmer/Analyst in Child Nutrition Department
  - (b) Educational Technology Facilitator and Network Systems Administrator in Central Office
  - (c) Assistant Principal and Three Classroom Teachers at Elysian Fields School
  - (d) Operation Move I Program Manager in the Federal Department, Operation Move I Principal and Operation Move I Site Director at Dularge Middle School, and Operation Move I Site Director at Village East School
  - (e) Operation Move II Program Manager in the Federal Department, Operation Move II Site Director at Elysian Fields School, Operation Move II Academic Instructor at Grand Caillou Middle School, Operation Move II Site Director at Oaklawn Jr. High School, and Operation Move II Co-Director at Legion Park Middle School
  
- (3) Personnel Section
  - (a) Personnel Appointments
    - 1) English Curriculum Specialist
    - 2) Instrumental Music Director at Houma Jr. High School
    - 3) Guidance Counselor at Grand Caillou Middle School
    - 4) Guidance Counselor at Oaklawn Jr. High School
  - (b) Matter Pertaining to Granting an Extension of Contracted Services for Mr. William "Bill" Simmons, Sr., Interim

Assistant Supervisor of Personnel

- (c) Personnel Actions for March, April, and May 2005  
(Contract Renewals, Appointments, Retirements,  
Resignations, and Terminations)
- (4) Purchasing Section
  - (a) Consideration of Approval of Bids Received on Two  
Vehicles for Child Nutrition Department
  - (b) Consideration of Approval of Bids Received on  
Replacement Classroom Furniture
  - (c) Consideration of Approval of Bids Received on Materials  
and Supplies for Teaching

9. Announcements

- 5/18  
7:00 Adult Education Graduation (Houma-Terrebonne Civic  
Center)
- 5/24  
6:00 Public Hearing for Budgets
- 5/27  
7:00 Ellender Memorial High School Graduation (Houma-  
Terrebonne Civic Center)
- 5/30  
7:00 H. L. Bourgeois High School Graduation (Houma-Terrebonne  
Civic Center)
- 5/31  
7:00 South Terrebonne High School Graduation (Houma-  
Terrebonne Civic Center)
- 6/01 Last Day of School for Students

7:00 Terrebonne High School Graduation (Houma-Terrebonne Civic Center)

**6/02** Last Day of School for Teachers

**6/06**

5:00 Education and Policy Committee

**6/07**

7:00 Regular School Board Meeting

10. Adjournment

## AGENDA ITEMS

(1) **MATTER PERTAINING TO UPGRADING NORSTAR PHONE SYSTEM AT SCHOOL SITES**

**RECOMMENDATION:** That the Board approve the appropriate funding to upgrade the Norstar phone system for fourteen (14) e-rate funding approved school sites by BellSouth Business, Inc., Metairie, LA at a total project cost of \$76,495.27, with a funding commitment from e-rate of \$68,443.08, and further, that the remaining balance of \$8,052.19 be paid by the Terrebonne Parish School Board.

(2) **REQUESTS FOR PROFESSIONAL LEAVE**

(a) **Computer Programmer/Analyst in Child Nutrition Department**

**RECOMMENDATION:** That the Board approve a request to allow Ms. Dru Foret, Computer Programmer/Analyst, Child Nutrition Department, to attend the 2005 National Educational Computing Conference (NECC) in Philadelphia, Pennsylvania, June 25-30, 2005 (Saturday-Thursday), in accordance with Policy (FILE: F-11.2), expenses to be borne by School Food Service Fund.

(b) **Educational Technology Facilitator and Network Systems**

## Administrator in Central Office

**RECOMMENDATION:** That the Board approve a request to allow Ms. Cindy Hebert, Educational Technology Facilitator, and Mr. Chris Babin, Network Systems Administrator, Central Office, to attend the 2005 National Educational Computing Conference (NECC) in Philadelphia, Pennsylvania, June 27-30, 2005 (Monday-Thursday), in accordance with Policy (FILE: F-11.2), expenses to be borne by General Fund.

(c) **Assistant Principal and Three Classroom Teachers at Elysian Fields School**

**RECOMMENDATION:** That the Board approve a request to allow Ms. Debrah Allemand, Assistant Principal, and Ms. Stacey Authement, Ms. Erika Haddix, and Ms. Jameka McKinley, Classroom Teachers, Elysian Fields School, to attend the 3<sup>rd</sup> Annual National Conference on Differentiated Instruction in Las Vegas, Nevada, July 10-13, 2005 (Sunday-Wednesday), in accordance with Policy (FILE: F-11.2), expenses to be borne by NCLB Title I and II Funds.

(d) **Operation Move I Program Manager in the Federal Department, Operation Move I Principal and Operation Move I Site Director at Dularge Middle School, and Operation Move I Site Director at Village East School**

**RECOMMENDATION:** That the Board approve a request to allow Ms. Brenda Bergeron, Operation Move I Program Manager in the Federal Department; Ms. Cheryl Degruise, Operation Move I Principal, and Ms. Madenna Voisin, Operation Move I Site Director, Dularge Middle School, and Ms. Sharri McGuire, Operation Move I Site Director, Village East School, to attend the 21<sup>st</sup> Century Community Learning Center's Summer Institute in Chicago, Illinois, July 14-15, 2005 (Thursday-Friday), in accordance with Policy (FILE: F-11.2), expenses to be borne by Operation MOVE I Fund.

(e) **Operation Move II Program Manager in the Federal Department, Operation Move II Site Director at Elysian Fields School, Operation**

Move II Academic Instructor at Grand Caillou Middle School, Operation Move II Site Director at Oaklawn Jr. High School, and Operation Move II Co-Director at Legion Park Middle School

**RECOMMENDATION:** That the Board approve a request to allow Ms. Alma Dark, Operation Move II Program Manager in the Federal Department; Ms. Dawn Bergeron, Operation Move II Site Director, Elysian Fields School; Ms. Reba Babin, Operation Move II Academic Instructor, Grand Caillou Middle School; Ms. Denise Johnson, Operation Move II Site Director, Oaklawn Jr. High School, and Ms. Lori Jackson, Operation Move II Co-Director, Legion Park School, to attend the 21<sup>st</sup> Century Community Learning Center's Summer Institute in Chicago, Illinois, July 14-15, 2005 (Thursday-Friday), in accordance with Policy (FILE: F-11.2), expenses to be borne by Operation MOVE II Fund.

(3) PERSONNEL SECTION

(a) Personnel Appointments

1) English Curriculum Specialist

**RECOMMENDATION:** That the Board approve the personnel appointment (recommendation to be placed at desks), as recommended by the Superintendent, effective with the 2005-2006 school session.

2) Instrumental Music Director at Houma Jr. High School

**RECOMMENDATION:** That the Board approve the personnel appointment (recommendation to be placed at desks), as recommended by the Superintendent, effective with the 2005-2006 school session.

3) Guidance Counselor at Grand Caillou Middle School

**RECOMMENDATION:** That the Board approve the personnel appointment (recommendation to be placed at desks), as recommended by the Superintendent, effective with the 2005-2006 school session.

**4) Guidance Counselor at Oaklawn Jr. High School**

**RECOMMENDATION:** That the Board approve the personnel appointment (recommendation to be placed at desks), as recommended by the Superintendent, effective with the 2005-2006 school session.

**(b) Matter Pertaining to Granting an Extension of Contracted Services for Mr. William "Bill" Simmons, Sr., Interim Assistant Supervisor of Personnel**

**RECOMMENDATION:** That the Board grant an extension of contracted services for Mr. William "Bill" Simmons, Sr., Interim Assistant Supervisor of Personnel, as recommended by the Superintendent, for the period of July 1, 2005, through June 30, 2006.

**(c) Personnel Actions for March, April, and May 2005 (Contract Renewals, Appointments, Retirements, Resignations, and Terminations)**

**RECOMMENDATION:** That the Board ratify the list of professional instructional and non-instructional/support personnel actions (contract renewals, appointments, retirements, resignations, and terminations) for March, April, and May 2005.

**(4) PURCHASING SECTION**

**(a) Consideration of Approval of Bids Received on Two Vehicles for**

## Child Nutrition Department

**RECOMMENDATION:** That the Board accept the bids received meeting all specifications, as presented, for two replacement vehicles for the Child Nutrition Department; (1) 2006 year model refrigerated delivery truck from Southland International of LA, Gray, LA in the amount of \$61,698.41; and (1) 2006 year model one ton delivery truck with optional back-up safety alarm from Terrebonne Motor Co., Houma, LA in the amount of \$28,775.00, funding to be derived from previously approved 2004-2005 Child Nutrition Department budget.

(b) **Consideration of Approval of Bids Received on Replacement Classroom Furniture**

**RECOMMENDATION:** That the Board accept the lowest bids received meeting all specifications, as presented, on replacement classroom furniture from Indeco Sales, Inc., Belton, TX in the amount of \$27,237.39, and School Specialty, Mansfield, Ohio in the amount of \$22,748.85, for a total amount of \$49,986.24; funding to be derived from the  $\frac{3}{4}$  Cent sales tax 2005-2006 budget for replacement classroom furniture (pending Board approval).

(c) **Consideration of Approval of Bids Received on Materials and Supplies for Teaching**

**RECOMMENDATION:** That the Board accept the lowest bids received meeting all specifications, as presented, and authorize the Purchasing Department to award purchases to said vendors in the total amount of \$375,772.29; funding to be derived from the  $\frac{3}{4}$  Cent sales tax fund.