

TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360

School Board Meeting - February 1, 2005

Order of Business

7:00 P.M.

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes of School Board Meetings of December 21, 2004, and January 4 and 18, 2005
6. Board Committee Meeting Reports
 - A. Finance, Insurance, and Section 16 Lands Committee
 - B. Executive Committee
 - C. Board of Directors of Terrebonne Construction Company, Inc.
7. Superintendent's Agenda
 - A. Information Item
 - (1) National School Counseling Week: February 7-11, 2005
 - B. Agenda Items
 - (1) Approval of Resolution Recognizing February 2005 as African

American History Month

(2) Requests for Professional Leave

- (a) Teacher at Terrebonne Vocational-Technical High School
- (b) Librarian at Schriever Elementary School
- (c) Master Teacher at Honduras Elementary School
- (d) Four Migrant Advocates in the Federal Department
- (e) Parental Involvement Coordinator in the Federal Department
- (f) Chief Accountant, Data Coordinator, Payroll Manager, Technical Support Specialist, and Data Processing Manager in the Central Office
- (g) Homeless Liaison and Homeless Case Worker in the Federal Department

Department

(3) Personnel Section

- (a) Leaves of Absence
 - 1) Sabbatical Leaves (Professional Improvement)
 - 2) Sabbatical Leave (Medical)

(4) Purchasing Section

- (a) Consideration of Approval of Proposals Received for an Internet Service Provider
- (b) Consideration of Approval of Quotes Received to Upgrade the School District's Wide Area Network

- (c) Request Board Authorization to Advertise for Bids on Materials and Supplies for Teaching for the 2005-2006 School Session

8. Announcements

2/10

5:00 ERC
7:00 44-Parent Committee

2/14

5:00 Education and Policy Committee

2/15

5:30 Executive Committee
6:00 Board of Directors/Terrebonne Construction Company,
Inc.

7:00 Regular School Board Meeting

9. Adjournment

INFORMATION ITEM

(1) NATIONAL SCHOOL COUNSELING WEEK: FEBRUARY 7-11, 2005

Governor Kathleen B. Blanco has proclaimed the week of February 7-11, 2005, as "National School Counseling Week" in the State of Louisiana. This special week is designed to promote school counseling in schools and communities.

Copies of Governor Blanco's proclamation will be forwarded to all schools and departments.

AGENDA ITEMS

(1) APPROVAL OF RESOLUTION RECOGNIZING FEBRUARY 2005 AS AFRICAN AMERICAN HISTORY MONTH

RECOMMENDATION: That the Board approve the following resolution recognizing February 2005 as African American History Month in Terrebonne Parish Schools:

RESOLUTION

WHEREAS, The month of February is traditionally observed as African American History Month; and

WHEREAS, The observance of a special period to recognize achievements and contributions by African Americans dates back to February 1926; and

WHEREAS, The observance period is ultimately the recognition of America's struggle to become a more perfect union; now

THEREFORE, BE IT RESOLVED, That the Terrebonne Parish School Board recognizes February 2005 as African American History Month in the Terrebonne Parish Public Schools and encourages administrators, teachers, and students to observe this month with appropriate activities and programs that raise awareness and appreciation of African American History; and

BE IT FURTHER RESOLVED, That copies of this resolution be forwarded to all Terrebonne Parish Public Schools and office buildings.

(2) REQUESTS FOR PROFESSIONAL LEAVE

(a) Teacher at Terrebonne Vocational-Technical High School

RECOMMENDATION: That the Board approve a request to allow Mr. Tommy Sledge, Teacher at Terrebonne Vocational-Technical High School, to attend the Spring Hardware Convention in Orlando, Florida, February 17-19, 2005 (Thursday-Saturday), in accordance with Policy (FILE: F-11.2), expenses to be borne by Davidson Hardware.

(b) Librarian at Schriever Elementary School

RECOMMENDATION: That the Board approve a request to allow Ms. Melanie Luke, Librarian at Schriever Elementary School, to attend the 2005 National Renaissance Conference in San Antonio, Texas, March 3-6, 2005 (Thursday-Sunday), in accordance with Policy (FILE: F-11.2), expenses to be borne by NCLB Title I Fund.

(c) Master Teacher at Honduras Elementary School

RECOMMENDATION: That the Board approve a request to allow Dr. Sandra Hebert, Master Teacher at Honduras Elementary School, to attend, as a co-presenter, the Illinois Reading Council Conference in Springfield, Illinois, March 17-19, 2005 (Thursday-Saturday), in accordance with Policy (FILE: F-11.2), expenses to be borne by Dr. Hebert and Title I Fund.

(d) Four Migrant Advocates in the Federal Department

RECOMMENDATION: That the Board approve a request to allow Ms. Eileen Betancourt, Ms. Shira Blanchard, Mr. Thang Peter Nguyen, and Ms. Tina Songe, Migrant Advocates in the Federal Department, to attend the 2005 National Migrant Education Conference in San Francisco, California, April 2-6, 2005 (Saturday-Wednesday), in accordance with Policy (FILE: F-11.2), expenses to be borne by Title I Migrant Education Fund.

(e) Parental Involvement Coordinator in the Federal Department

RECOMMENDATION: That the Board approve a request to allow Ms. Sonja Pitre, Parental Involvement Coordinator in the Federal Department, to attend the 2005 National Migrant Education Conference in San Francisco, California, April 2-6, 2005 (Saturday-Wednesday), in accordance with Policy (FILE: F-11.2), expenses to be borne by Title I Migrant Education Fund.

(f) Chief Accountant, Data Coordinator, Payroll Manager, Technical Support Specialist, and Data Processing Manager in the Central Office

RECOMMENDATION: That the Board approve a request to allow Ms. Judy Martin, Chief Accountant; Ms. Bernadette Mabile, Data Coordinator; Ms. Debbie Bourgeois, Payroll Manager; Mr. Travis Bourg, Technical Support Specialist, and Mr. Walt Prejean, Data Processing Manager, Central Office, to attend the Annual Carter^Pertaine National Users' Group Meeting in Houston, Texas, April 5-8, 2005 (Tuesday-Friday), in accordance with Policy (FILE: F-11.2), expenses to be borne by Finance, Network Systems, and Data Processing budgeted funds.

(g) Homeless Liaison and Homeless Case Worker in the Federal Department

RECOMMENDATION: That the Board approve a request to allow Ms. Penny Gleason, Homeless Liaison, and Ms. Margie Scoby, Homeless Case Worker, Federal Department, to attend the Regional Spring Professional Development Training Conference in Biloxi, Mississippi, April 20-22, 2005 (Wednesday-Friday), in accordance with Policy (FILE: F-11.2), expenses to be borne by NCLB Title I-Homeless Budget.

(3) PERSONNEL SECTION

(a) Leaves of Absence

1) Sabbatical Leaves (Professional Improvement)

RECOMMENDATION: That the Board approve a sabbatical leave (for professional improvement) in accordance with Policy (FILE: F-11.1) for Ms. Tanya Breaux, Teacher at Caldwell Middle School, Ms. Brenda Eschete, Teacher at Lisa Park School, and Ms. Madge Gautreaux, Teacher at South Terrebonne High School, for the 2005-2006 school session.

2) **Sabbatical Leave (Medical)**

RECOMMENDATION: That the Board approve a sabbatical leave of absence (medical) in accordance with Policy (FILE: F-11.4a) for Ms. Kristy Ledford, Teacher at Coteau-Bayou Blue School, beginning February 3, 2005, through June 2, 2005.

(4) **PURCHASING SECTION**

(a) **Consideration of Approval of Proposals Received for an Internet Service Provider**

RECOMMENDATION: That the Board accept the 24-month proposal for an Internet Service Provider received from BellSouth Business, Metairie, LA, for a total annual cost of \$57,336.00, which after e-rate applied funding, net cost to be \$14,334.00, subject to review by Board Attorney, and further, authorize the Board President to enter into a two-year contract and sign all necessary documents pertaining thereto (said funding to be derived from One-Cent Sales Tax Fund-Technology portion).

(b) **Consideration of Approval of Quotes Received to Upgrade the School District's Wide Area Network**

RECOMMENDATION: That the Board accept Option 3 quote to upgrade the School District's Wide Area Network received from BellSouth Business Systems, Metairie, LA, for a total annual cost of \$352,260.00, which after e-rate applied funding, net cost to be \$88,065.00, subject to review by Board Attorney, and further, authorize the Board President to enter into a five-year contract and sign all necessary documents pertaining thereto (said funding to be derived from One-Cent Sales Tax Fund-Technology portion).

(c) Request Board Authorization to Advertise for Bids on Materials and Supplies for Teaching for the 2005-2006 School Session

RECOMMENDATION: That the Board authorize the Purchasing Department to advertise for bids on materials and supplies for teaching for the 2005-2006 school session.

RLB