

TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360

School Board Meeting - July 6, 2004

Order of Business

7:00 P.M.

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes of School Board Meeting of June 15, 2004
6. Board Committee Meeting Reports
 - A. Buildings, Food Service, and Transportation Committee
 - B. Finance, Insurance, and Section 16 Lands Committee
 - C. Executive Committee
 - D. Board of Directors of Terrebonne Construction Company, Inc.
7. Superintendent's Agenda
 - A. Agenda Items
 - (1) Matter Pertaining to Adoption of Resolution Regarding Employment of Special Counsel, in Accordance with Louisiana Revised Statute 42:263, Relative to Labor Board Issues

(2) Personnel Section

(a) Personnel Appointments

- 1) Guidance Counselor at H. L. Bourgeois High School
- 2) School Counselor at Oakshire Elementary School
- 3) School Counselor at Upper Little Caillou Elementary School
- 4) Master Teacher at Oaklawn Jr. High School
- 5) Principal at East Street School
- 6) Supervisor of Special Education Services
- 7) Extracurricular Appointments

(b) Leave of Absence

- 1) Sabbatical Leave (Medical Reasons)

(3) Purchasing Section

- (a) Consideration of Approval of Bids Received on Materials, Equipment, Supplies, and Services for the Auxiliary Department
- (b) Matter Bearing Upon Application by Louisiana Land and Exploration Company for an Oil, Gas, and Mineral Lease on Section 16, Township 22 South, Range 18 East

8. Individual Board Member

- A. Mr. L. P. Bordelon, III - Matter Relative to High School Graduation Ceremonies Inclusive, but not Limited to, Crowd Control and Security

9. Announcements

7/08

5:00 E.R.C.

7/12

5:00 Buildings, Food Service, and Transportation Committee

7/19

5:00 Finance, Insurance, and Section 16 Lands Committee

7/20

5:30 Executive Committee

6:00 Board of Directors, Terrebonne Construction Company, Inc.

7:00 Regular School Board Meeting

10. Adjournment

AGENDA ITEMS

- (1) **MATTER PERTAINING TO ADOPTION OF RESOLUTION REGARDING EMPLOYMENT OF SPECIAL COUNSEL, IN ACCORDANCE WITH LOUISIANA REVISED STATUTE 42:263, RELATIVE TO LABOR BOARD ISSUES**

RECOMMENDATION: That the Board adopt the following resolution regarding employment of special counsel, in accordance with Louisiana Revised Statute 42:263, relative to Labor Board issues and authorize the Special Counsel to conduct a self-audit and report all findings to the Department of Labor.

RESOLUTION OF TERREBONNE PARISH SCHOOL BOARD REGARDING EMPLOYMENT OF SPECIAL COUNSEL

WHEREAS, Louisiana Revised Statute 42:263 authorizes the retention of special counsel by any school board upon a statement of reasons why such counsel is necessary and upon the approval by the Attorney General; and

WHEREAS, the Terrebonne Parish School Board, its Superintendent of Schools and its staff are in need of special counsel with experience, training, and expertise in school law issues including, but not limited to, Fair Labor Standards Act compliance, special education, school personnel matters and general school board policy matters involving compliance with the federal and state laws and regulations, including due process hearings, tenure hearings, misconduct investigations and the handling of administrative hearings and litigation in state and federal courts; and

WHEREAS, through its representation of the Louisiana School Boards Association

and various school boards throughout the State of Louisiana, the law firm of Hammonds & Sills of Baton Rouge and Monroe, Louisiana, has special experience, training and expertise in those issues of school law.

NOW, THEREFORE, BE IT DULY RESOLVED by the Terrebonne Parish School Board in regular session duly convened:

Section I - This School Board does hereby employ the firm of Hammonds & Sills of Baton Rouge and Monroe, Louisiana as special counsel with training, experience and expertise in school law issues including, but not limited to, Fair Labor Standards Act compliance and audits, special education, school personnel matters and general policy matters to include administrative hearings and litigation with respect thereto for the purpose of advising, consulting with, and representing this School Board, its individual members, superintendent of schools, and administrative staff in connection with such legal matters involving the school system.

Section II - Said law firm shall be paid for their services at hourly rates equal to the maximum hourly fee schedule for special counsel published by the Attorney General of the State of Louisiana in effect at the time of the services, subject to a maximum hourly rate of \$150.00 and to be reimbursed for out-of-pocket expenses for consultant fees, long distance telephone calls, document duplication, expert witness fees, court reporter fees, printing costs, and other expenses as a result of the legal services to and for this School Board not to exceed the sum of \$12,500.00.

Section III - Said law firm shall keep itemized time records for presentation to the Superintendent with respect to services rendered at said hourly rates and the expenses incurred, and the Superintendent is hereby authorized and directed to pay same upon submission and receipt thereof.

Section IV - This employment shall be effective immediately upon adoption of this resolution.

The vote, in open meeting, on the resolution was as follows:

YEAS:

NAYS:

ABSENT:

(2) PERSONNEL SECTION

(a) Personnel Appointments

1) Guidance Counselor at H. L. Bourgeois High School

RECOMMENDATION: That the Board approve the personnel appointment (recommendation to be placed at desks), as recommended by the Superintendent, effective with the 2004-2005 school session.

2) School Counselor at Oakshire Elementary School

RECOMMENDATION: That the Board approve the personnel appointment (recommendation to be placed at desks), as recommended by the Superintendent, effective with the 2004-2005 school session.

3) School Counselor at Upper Little Caillou Elementary School

RECOMMENDATION: That the Board approve the personnel appointment (recommendation to be placed at desks), as recommended by the Superintendent, effective with the 2004-2005 school session.

4) Master Teacher at Oaklawn Jr. High School

RECOMMENDATION: That the Board approve the personnel appointment (recommendation to be placed at desks), as recommended by the Superintendent, effective with the 2004-2005 school session.

5) Principal at East Street School

RECOMMENDATION: That the Board approve the personnel appointment (recommendation to be placed at desks), as recommended by the Superintendent, effective with the 2004-2005 school session.

6) Supervisor of Special Education Services

RECOMMENDATION: That the Board approve the personnel appointment (recommendation to be placed at desks), as recommended by the Superintendent, effective July 7, 2004.

7) Extracurricular Appointments

RECOMMENDATION: That the Board approve the following extracurricular personnel appointments (recommendations to be placed at desks), as recommended by the Superintendent, effective with the 2004-2005 school session:

<u>POSITION</u>	<u>LOCATION</u>
Assistant Varsity Football Coach	H. L. Bourgeois
Assistant Varsity Track Coach	H. L. Bourgeois
Boys' Assistant Baseball Coach	H. L. Bourgeois
Girls' Assistant Basketball Coach	H. L. Bourgeois
Head Varsity Football Coach	Ellender Memorial
Assistant Varsity Football Coach	Ellender Memorial
Assistant Varsity Football Coach	Ellender Memorial

Boys' Assistant Baseball Coach	Ellender Memorial
Boys' Head Soccer Coach	Ellender Memorial
Swimming Coach	Ellender Memorial
Girls' 9 th Grade Softball Coach	Ellender Memorial
Head Girls' Varsity Track Coach	Terrebonne High
Drill Squad Sponsor	Oaklawn Jr. High
Athletic Coordinator	Montegut Middle/Lacache
Head Football Coach	Montegut Middle/Lacache
Boys' Head 8 th Grade Basketball Coach	Montegut Middle/Lacache

(b) Leave of Absence

1) Sabbatical Leave (Medical Reasons)

RECOMMENDATION: That the Board approve a sabbatical leave (for medical reasons) in accordance with Policy (FILE: F-11.1) for Mrs. Pamela Curry, teacher at West Park Elementary School, for the 2004-2005 school session.

(3) PURCHASING SECTION

(a) Consideration of Approval of Bids Received on Materials, Equipment, Supplies, and Services for the Auxiliary Department

RECOMMENDATION: That the Board accept low bids received

meeting all specifications on materials, equipment, supplies, and services for the Auxiliary Department and authorize the Purchasing Department to award purchases to said vendors.

- (b) **Matter Bearing Upon Application by Louisiana Land and Exploration Company for an Oil, Gas, and Mineral Lease on Section 16, Township 22 South, Range 18 East**

RECOMMENDATION: That the Board authorize a letter of objection to the State Mineral Board regarding Louisiana Land and Exploration Company, et al's nomination of Section 16, Township 22 South, Range 18 East, authorize the firm of Veazey and Associates to process the advertising and leasing of the 16th Section on behalf of the Terrebonne Parish School Board, and further, authorize the Board President to sign all necessary documents pertaining thereto.

RLB