

TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360

School Board Meeting - June 1, 2004

Order of Business

7:00 P.M.

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes of School Board Meeting of May 4, 2004, and Special School Board Meetings of May 11, 12, and 13, 2004
6. Matter Pertaining to Election of Parish Superintendent of Schools in Accordance with Policy (FILE: C-3.3), Superintendent Election
7. Board Committee Meeting Reports
 - A. Buildings, Food Service, and Transportation Committee
 - B. Finance, Insurance, and Section 16 Lands Committee
 - C. Executive Committee
 - D. Board of Directors of Terrebonne Construction Company, Inc.
8. Superintendent's Agenda
 - A. Agenda Items

- (1) Consideration of Approval of The Courier as Official Journal for the School Board for 2004-2005 Fiscal Year
- (2) Matter Pertaining to Request by Terrebonne Parish Consolidated Government to Use Schriever Elementary School for Summer Feeding Program
- (3) Request for Professional Leave
 - (a) Principal and Three Classroom Teachers at Caldwell Middle School
- (4) Requests to Attend Non-Educational Meeting
 - (a) Supportive Services Coordinator in the Federal Department
 - (b) Title IX Indian Education Program Secretary in the Federal Department
- (5) Personnel Section
 - (a) Personnel Appointment
 - 1) Supervisor of Special Education Services
 - (b) Leave of Absence
 - 1) Sabbatical Leave (Professional or Cultural Improvement)
 - (c) Request for Extension of Leave Without Pay
 - (d) Personnel Actions for May, June, and July 2004 (Contract Renewals, Appointments, Retirements, Resignations, Terminations)
- (6) Purchasing Section

- (a) Consideration of Approval of Bids Received on Replacement Classroom Furniture for the 2004-2005 School Session

9. Announcements

6/07

5:00 Education and Policy Committee

6/10

5:00 E.R.C.

7:00 Parent Representative Committee

6/14

5:00 Buildings, Food Service, and Transportation Committee

6/15

5:30 Executive Committee

6:00 Board of Directors, Terrebonne Construction Company, Inc.

7:00 Regular School Board Meeting

10. Adjournment

AGENDA ITEMS

- (1) CONSIDERATION OF APPROVAL OF THE COURIER AS OFFICIAL JOURNAL FOR THE SCHOOL BOARD FOR 2004-2005 FISCAL YEAR

RECOMMENDATION: That the Board approve The Courier as its official journal for the 2004-2005 fiscal year.

- (2) MATTER PERTAINING TO REQUEST BY TERREBONNE PARISH CONSOLIDATED GOVERNMENT TO USE SCHRIEVER ELEMENTARY SCHOOL FOR SUMMER FEEDING PROGRAM

RECOMMENDATION: That the Board grant the request of the Terrebonne Parish Consolidated Government regarding the use of Schriever Elementary School for the Summer Feeding Program and authorize the Board President to sign an Intergovernmental Agreement with the Terrebonne Parish Consolidated Government for the period of June 2, 2004, through July 9, 2004.

- (3) REQUEST FOR PROFESSIONAL LEAVE

- (a) Principal and Three Classroom Teachers at Caldwell Middle School

RECOMMENDATION: That the Board approve a request to allow

Ms. Denise Bourgeois, Principal, and Ms. Allison Fanguy, Ms. Tonia Jenkins, and Ms. Christina Peebles, Classroom Teachers, Caldwell Middle School, to attend the 20th National Reading Styles Conference in San Antonio, Texas, July 9-14, 2004 (Friday-Wednesday), in accordance with Policy (FILE: F-11.2), expenses to be borne by Caldwell Middle School Title I Fund and School Improvement Fund.

(4) REQUESTS TO ATTEND NON-EDUCATIONAL MEETING

(a) Supportive Services Coordinator in the Federal Department

RECOMMENDATION: That the Board approve a request from Mr. Cyril "Kirby" Verret, Supportive Services Coordinator in the Federal Department, to attend a non-educational meeting, Louisiana Annual Conference of the United Methodist Church, in Lafayette, LA, June 9-12, 2004 (Wednesday-Saturday), in accordance with Policy (FILE: F-11.2), expenses to be borne by the Louisiana Annual Conference of the United Methodist Church.

(b) Title IX Indian Education Program Secretary in the Federal Department

RECOMMENDATION: That the Board approve a request to allow Ms. Corine Paulk, Title IX Indian Education Program Secretary in the Federal Department, to attend a non-educational meeting, Louisiana Annual Conference of the United Methodist Church, in Lafayette, LA, June 9-12, 2004 (Wednesday-Saturday), in accordance with Policy (FILE: F-11.2), expenses to be borne by the Louisiana Annual Conference of the United Methodist Church.

(5) PERSONNEL SECTION

(a) Personnel Appointment

1) Supervisor of Special Education Services

RECOMMENDATION: That the Board approve the personnel appointment (recommendation to be placed at desks), as recommended by the Superintendent, effective June 2, 2004.

(b) Leave of Absence

1) Sabbatical Leave (Professional or Cultural Improvement)

RECOMMENDATION: That the Board approve a sabbatical leave (for professional or cultural improvement) in accordance with Policy (FILE: F-11.1) for Ms. Regina Champagne-Babin, teacher at Lisa Park School, for the 2004-2005 school session.

(c) Request for Extension of Leave Without Pay

RECOMMENDATION: That the Board approve an extension of a leave of absence without pay in accordance with Policy (FILE: F-11.10) for Ms. Carol Davis, former Curriculum Specialist in the Central Office, beginning July 14, 2004, and ending July 14, 2007.

(d) Personnel Actions for May, June, and July 2004 (Contract Renewals, Appointments, Retirements, Resignations, Terminations)

RECOMMENDATION: That the Board ratify the list of professional instructional and non-instructional/support personnel actions (contract renewals, appointments, retirements, resignations, and terminations) for May, June, and July 2004.

(6) PURCHASING SECTION

(a) Consideration of Approval of Bids Received on Replacement

Classroom Furniture for the 2004-2005 School Session

RECOMMENDATION: That the Board accept the lowest bids received meeting all specifications on replacement classroom furniture from Indeco Sales, Inc., Belton, Texas in the amount of \$44,440.52, and Virco, Inc., Conway, AR in the amount of \$30,558.00, for the total amount of \$74,998.52, funding to be derived from the 2004-2005 $\frac{3}{4}$ Cents Sales Tax Budget (for replacement classroom furniture - pending Board approval).

RLB