

TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360

School Board Meeting - November 9, 2004

Order of Business

7:00 P.M.

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes of School Board Meetings of October 5, and 19, 2004
6. Board Committee Meeting Reports
 - A. Finance, Insurance, and Section 16 Lands Committee
 - B. Executive Committee
 - C. Board of Directors of Terrebonne Construction Company, Inc.
7. Superintendent's Agenda
 - A. Information Items
 - (1) American Education Week: November 14-20, 2004
 - (2) Educational Support Personnel Day: November 17, 2004
 - B. Agenda Items

- (1) Requests for Professional Leave
 - (a) Two Teachers at Andrew Price School
 - (b) Supervisor of Federal Programs, Staff Development Coordinator, Pre-School Coordinator, Parental Involvement Coordinator, and Reading Recovery Coordinator, Federal Department
- (2) Personnel Section
 - (a) Personnel Appointments
 - 1) Principal at Southdown Elementary School
 - 2) Guidance Counselor at South Terrebonne High School
 - 3) Tennis Coach at Ellender Memorial High School
 - (b) Leaves of Absence
 - 1) Family and Medical Leave
 - 2) Sabbatical Leave
 - (c) Personnel Actions for September and October 2004 (Contract Renewals, Appointments, Retirements, Resignations, and Terminations)
- (3) Purchasing Section
 - (a) Consideration of Approval of Bids Received on an Office Supply Catalog Contract
 - (b) Request Board Authorization to Advertise for Bids on Approximately Thirty (30) Interactive Whiteboard Teaching Systems

8. Announcements

11/11

5:00 ERC

7:00 Parent Representative Committee

11/14-20 American Education Week

11/15

5:00 Finance, Insurance, and Section 16 Lands Committee

11/16

5:30 Executive Committee

6:00 Board of Directors, Terrebonne Construction Company, Inc.

7:00 Regular School Board Meeting

9. Adjournment

INFORMATION ITEMS

(1) AMERICAN EDUCATION WEEK: NOVEMBER 14-20, 2004

American Education Week will be observed on November 14-20, 2004, in Terrebonne Parish Schools. This special week focuses attention on the importance of education and all that it stands for. Annually, the week preceding the week of Thanksgiving is proclaimed American Education Week.

(2) EDUCATIONAL SUPPORT PERSONNEL DAY: NOVEMBER 17, 2004

Educational Support Personnel Day will be observed in Terrebonne Parish Schools on November 17, 2004. Annually, the Wednesday in American Education Week is designated as a special day to honor the many contributions of school support employees. School districts, parents, and students will pay tribute to school support personnel on this annual observance of Educational Support Personnel Day.

AGENDA ITEMS

(1) REQUESTS FOR PROFESSIONAL LEAVE

(a) Two Teachers at Andrew Price School

RECOMMENDATION: That the Board approve a request to allow Ms.

Mitzi Mike and Ms. Patty Koch, Teachers at Andrew Price School, to attend the Accelerated Math and Reading Conference in Gulfport, Mississippi, November 16-17, 2004 (Tuesday-Wednesday), in accordance with Policy (FILE: F-11.2), expenses to be borne by Title I Funds.

(b) Supervisor of Federal Programs, Staff Development Coordinator, Pre-School Coordinator, Parental Involvement Coordinator, and Reading Recovery Coordinator, Federal Department

RECOMMENDATION: That the Board approve a request to allow Mr. Gerald Picou, Supervisor of Federal Programs; Ms. Roslyn Dempster, Staff Development Coordinator; Ms. Ann Picou, Pre-School Coordinator; Ms. Sonja Pitre, Parental Involvement Coordinator, and Ms. Gayle Walters, Reading Recovery Coordinator, Federal Department, to attend the National Title I Conference in Atlanta, Georgia, January 29 - February 1, 2005 (Saturday-Tuesday), in accordance with Policy (FILE: F-11.2), expenses to be borne by

NCLB Title I Funds.

(2) PERSONNEL SECTION

(a) Personnel Appointments

1) Principal at Southdown Elementary School

RECOMMENDATION: That the Board approve the personnel appointment (recommendation to be placed at desks), as recommended by the Superintendent, effective December 14, 2004.

2) Guidance Counselor at South Terrebonne High School

RECOMMENDATION: That the Board approve the personnel appointment (recommendation to be placed at desks), as recommended by the Superintendent, effective November 10, 2004.

3) Tennis Coach at Ellender Memorial High School

RECOMMENDATION: That the Board approve the personnel appointment (recommendation to be placed at desks), as recommended by the Superintendent, effective November 10, 2004.

(b) Leaves of Absence

1) Family and Medical Leave

RECOMMENDATION: That the Board approve a family and medical leave in accordance with Policy (FILE: F-11.4a) for Ms. Jill Talbot, Teacher at Oakshire Elementary School, on an intermittent basis during the 2004-2005 school session.

2) Sabbatical Leave (Medical)

RECOMMENDATION: That the Board approve a sabbatical leave (medical) in accordance with Policy (FILE: F-11.1) for Ms. Kendra Eschete, Teacher at Oaklawn Jr. High School, for the second semester of the 2004-2005 school session.

- (c) **Personnel Actions for September and October 2004 (Contract Renewals, Appointments, Retirements, Resignations, and Terminations)**

RECOMMENDATION: That the Board ratify the list of professional instructional and non-instructional/support personnel actions (contract renewals, appointments, retirements, resignations, and terminations) for September and October 2004.

(3) PURCHASING SECTION

- (a) **Consideration of Approval of Bids Received on an Office Supply Catalog Contract**

RECOMMENDATION: That the Board accept the lowest bid received meeting all specifications for the annual Office Supply Catalog Contract from Stire Office World, Houma, LA, and further, authorize the Purchasing Department to implement the contract in accordance with the bid terms and conditions.

- (b) **Request Board Authorization to Advertise for Bids on Approximately Thirty (30) Interactive Whiteboard Teaching Systems.**

RECOMMENDATION: That the Board authorize the Purchasing Department to advertise for bids on approximately thirty (30) Interactive Whiteboard Teaching Systems, funding to be derived from a Congressional Grant.

RLB