

TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360

School Board Meeting - May 20, 2003

Order of Business

7:00 P.M.

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes of School Board Meeting of May 6, 2003
6. Board Committee Meeting Reports
 - A. Finance, Insurance, and Section 16 Land Committee
 - B. Buildings, Food Service, and Transportation Committee
 - C. Education and Policy Committee (possible partial report)
7. Superintendent's Agenda
 - A. Agenda Items
 - (1) Matter Pertaining to Selling and Issuing Refunding Certificates of Indebtedness and Providing for Other Matters in Connection Therewith (resolution to be placed at desks - Harris Henry)
 - (2) Requests for Professional Leave

- (a) Operation Move I Program Manager and Operation Move II Program Manager in the Federal Department; Operation Move II Site Director at Oaklawn Jr. High School; Operation Move I Assistant Principal and Operation Move I Site Director at Village East School; and Operation Move I Staff Teacher and Operation Move I Site Director at Dularge Middle School
 - (b) Educational Technology Facilitator and Network Systems Administrator in the Central Office; Assistant Principal, Master Teacher, and Two Classroom Teachers at Evergreen Jr. High School; and Master Teacher and Classroom Teacher at Gibson Elementary School
- (3) Personnel Section
- (a) Personnel Appointments
 - 1) Educational Facilitator in Special Education Department
 - 2) Principal at Terrebonne High School
 - 3) Principal at Upper Little Caillou Elementary School
 - 4) Principal at West Park Elementary School
 - 5) Assistant Principal at Acadian Elementary School
 - 6) Master Teacher at Bourg Elementary School
 - (b) Leaves of Absence
 - 1) Family and Medical Leave
 - 2) Leave Without Pay
 - 3) Sabbatical Leave (Professional or Cultural

Improvement)

(4) Purchasing Section

- (a) Consideration of Approval of Bids Received on Materials and Supplies for Teaching
- (b) Consideration of Approval of Bids Received on Replacement Classroom Furniture
- (c) Consideration of Approval of Bids Received on Video Surveillance Systems

8. Announcements

5/21

7:00 Adult Education Graduation

5/22

6:00 Public Hearing/2003-2004 Budget

5/27

7:00 Ellender Memorial High School Graduation

5/28

7:00 H. L. Bourgeois High School Graduation

5/29

7:00 South Terrebonne High School Graduation

5/30

7:00 Terrebonne High School Graduation

6/02

5:00 Education and Policy Committee

6/03

7:00 Regular School Board Meeting

9. Adjournment

AGENDA ITEMS

- (1) MATTER PERTAINING TO SELLING AND ISSUING REFUNDING CERTIFICATES OF INDEBTEDNESS AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH (RESOLUTION TO BE PLACED AT DESKS-HARRIS HENRY)

RECOMMENDATION: (motion to adopt resolution to be placed at desks)

- (2) REQUESTS FOR PROFESSIONAL LEAVE

- (a) Operation Move I Program Manager and Operation Move II Program Manager in the Federal Department; Operation Move II Site Director at Oaklawn Jr. High School; Operation Move I Assistant Principal and Operation Move I Site Director at Village East School; and Operation Move I Staff Teacher and Operation Move I Site Director at Dularge Middle School

RECOMMENDATION: That the Board approve a request to allow Ms.

Brenda Bergeron, Operation Move I Program Manager, and Ms. Alma Dark, Operation Move II Program Manager, Federal Department; Ms. Denise Johnson, Operation Move II Site Director, Oaklawn Jr. High School; Ms. Peggy Marcel, Operation Move I Assistant Principal, and Ms. Sharri McGuire, Operation Move I Site Director, Village East School; and Ms. Madenna Voisin, Operation Move I Staff Teacher, and Ms. Debbie Volquardts, Operation Move I Site Director, Dularge Middle School, to attend the 21st Century Community Learning

Centers' Midsouth Regional Spring 2003 Afterschool Training Roundup for the Southwest Educational Development Laboratory in Scottsdale, Arizona, June 1-3, 2003 (Sunday-Tuesday), in accordance with Policy (FILE: F-11.2), expenses to be borne by Operation MOVE I and II Funds.

- (b) Educational Technology Facilitator and Network Systems Administrator in the Central Office; Assistant Principal, Master Teacher, and Two Classroom Teachers at Evergreen Jr. High School; and Master Teacher and Classroom Teacher at Gibson Elementary School

RECOMMENDATION: That the Board approve a request to allow Ms. Cindy Hebert, Educational Technology Facilitator, and Mr. Chris Babin, Network Systems Administrator, Central Office; Mr. Mark Torbert, Assistant Principal, Mr. Kenneth Price, Master Teacher, Ms. Nancy Oden and Ms. Cynthia Thibodaux, teachers, Evergreen Jr. High School; and Ms. Susan Claudet, Master Teacher, and Ms. Monica Percle, classroom teacher, Gibson Elementary School, to attend the National Educational Computing Conference (NECC) in Seattle, Washington, June 27 - July 3, 2003 (Friday-Thursday), in accordance with Policy (FILE: F-11.2), expenses to be paid through District, Title II, Title I, and School Funds.

(3) PERSONNEL SECTION

- (a) Personnel Appointments

1) Educational Facilitator in Special Education Department

RECOMMENDATION: That the Board approve the personnel appointment (recommendation to be placed at desks), as recommended by the Superintendent, effective on or about June 4, 2003.

2) **Principal at Terrebonne High School**

RECOMMENDATION: That the Board approve the personnel appointment (recommendation to be placed at desks), as recommended by the Superintendent, effective on or about July 1, 2003.

3) **Principal at Upper Little Caillou Elementary School**

RECOMMENDATION: That the Board approve the personnel appointment (recommendation to be placed at desks), as recommended by the Superintendent, effective on or about July 1, 2003.

4) **Principal at West Park Elementary School**

RECOMMENDATION: That the Board approve the personnel appointment (recommendation to be placed at desks), as recommended by the Superintendent, effective on or about July 1, 2003.

5) **Assistant Principal at Acadian Elementary School**

RECOMMENDATION: That the Board approve the personnel appointment (recommendation to be placed at desks), as recommended by the Superintendent, effective on or about July 1, 2003.

6) **Master Teacher at Bourg Elementary School**

RECOMMENDATION: That the Board approve the personnel appointment (recommendation to be placed at desks), as recommended by the Superintendent, effective on or about July 1, 2003.

(b) **Leaves of Absence**

1) **Family and Medical Leave**

RECOMMENDATION: That the Board approve a family and medical leave in accordance with Policy (FILE: F-11.4a) for a paraprofessional at Houma Jr. High School beginning May 13, 2003, through June 12, 2003.

2) Leave Without Pay

RECOMMENDATION: That the Board approve a leave of absence without pay in accordance with Policy (FILE: F-11.10) for a paraprofessional at Houma Jr. High School for the 2003-2004 school session.

3) Sabbatical Leave (Professional or Cultural Improvement)

RECOMMENDATION: That the Board approve a sabbatical leave (for professional or cultural improvement) in accordance with Policy (FILE: F-11.1) for a teacher at Oakshire Elementary School for the 2003-2004 school session.

(4) PURCHASING SECTION

(a) Consideration of Approval of Bids Received on Materials and Supplies for Teaching

RECOMMENDATION: That the Board accept low bids meeting all specifications, as presented, on materials and supplies for teaching, and further, authorize Purchasing Department to award purchases to said vendors in the total amount of \$334,142.46, funding to be derived from $\frac{3}{4}$ Cent Sales Tax Fund.

(b) Consideration of Approval of Bids Received on Replacement Classroom Furniture

RECOMMENDATION: That the Board approve low bids meeting all specifications on replacement classroom furniture from The Rowley Group, Metairie, LA in the amount of \$52,119.74, and Virco, Inc., Conway, AR in the amount of \$22,876.73 (total amount - \$74,996.47), funding to be derived from $\frac{3}{4}$ Cent Sales Tax Fund.

(c) **Consideration of Approval of Bids Received on Video Surveillance Systems**

RECOMMENDATION: That the Board approve low bid meeting all specifications from Seon Design, Inc., Coquitlam BC, Canada for the purchase of 177 Scout Plus SCT-FC video surveillance systems @ \$445.00/each (\$78,765.00), plus 177 SCT-HSP speed harnesses @ \$10.00/each (\$1,770.00) for a sub-total of \$80,535.00, and further, authorize administration to engage Laidlaw Education Services to install 177 surveillance systems, at an estimated price of \$50.00 per bus (\$8,850.00), and purchase blank VCR tapes for approximately \$1,000.00, total estimated cost of \$90,385.00, funding to be derived from General Fund.

(following reports)

RLB