

TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360

NOTICE OF PUBLIC MEETING

School Board Meeting - April 1, 2003

Order of Business

7:00 P.M.

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes of School Board Meetings of March 11 and 18, 2003
6. Board Committee Meeting Reports
 - A. Buildings, Food Service, and Transportation Committee
 - B. Finance, Insurance, and Section 16 Lands Committee
 - (1) Adopt millage for current year 2003 - Regular School Tax - Maintenance
 - (a) Call for public input before resolution (3 requests)
 - (2) Adopt millage for current year 2003 - Special School Tax - Maintenance
 - (a) Call for public input before resolution (3 requests)

C. Executive Committee

D. Board of Directors of Terrebonne Construction Company, Inc.

7. Superintendent's Agenda

A. Agenda Items

(1) Resolution in Observance of Secretaries Week (April 13-19) and Secretaries Day (April 16, 2003)

(2) Requests for Professional Leave

(a) Operation Move II Program Manager in the Federal Department

(b) Principal at Grand Caillou Elementary School

(3) Request to Attend Non-Educational Meeting

(a) Supportive Services Coordinator in the Federal Department

(4) Personnel Section

(a) Leaves of Absence

1) Sabbatical Leave (Professional or Cultural Improvement)

2) Family and Medical Leave

3) Leave Without Pay

(b) Personnel Actions for February and March 2003 (Contract Renewals, Appointments, Retirements, Resignations,

Terminations)

(5) Purchasing Section

- (a) Request Board Authorization to Advertise for Bids for Canned and Dry Goods; Meat and Frozen Items; Juice; Bread; Milk, Milk Products, Ice Cream, and Yogurt; Supplies and Disposables; Concentrated Detergents; Linen Service; Cafeteria Replacement Furniture; Kitchen Equipment and Related Items; and Replacement Vehicles

8. Individual Board Member

- A. Mr. Roger Dale DeHart - Employees on Military Leave Should Retain all Insurance Benefits and Retirement

9. Announcements

4/07

5:00 Education and Policy Committee

4/07-15 Iowa Tests (K, 1, 2)

4/10

5:00 ERC

7:00 Parent Representative Committee

4/13-19 Secretaries Week

4/14

5:00 Buildings/Food Service/Transportation Committee

4/15

5:30 Executive Committee

6:00 Board of Directors, Terrebonne Construction Company, Inc.

7:00 Regular School Board Meeting

10. Adjournment

RLB

AGENDA ITEMS

(1) RESOLUTION IN OBSERVANCE OF SECRETARIES WEEK (APRIL 13-19) AND SECRETARIES DAY (APRIL 16, 2003)

RECOMMENDATION: That the Board approve the following resolution recognizing April 13-19, 2003, as Secretaries Week and April 16, 2003, as Secretaries Day:

RESOLUTION

WHEREAS, April 13-19, 2003, has been proclaimed as Secretaries Week; and

WHEREAS, Wednesday, April 16, 2003, has been designated as Secretaries Day; and

WHEREAS, School and department secretaries are responsive to the well-being of students, professional personnel, support personnel, parents, and the community; and

WHEREAS, The Terrebonne Parish School Board wishes to publicly recognize the contributions that school and department secretaries make to the educational process in our district; now

THEREFORE, BE IT RESOLVED, That the Terrebonne Parish School Board hereby recognizes the week of April 13-19, 2003, as

Secretaries Week and April 16, 2003, as Secretaries Day and expresses deep appreciation to the secretaries for their unselfish service to schools, departments, and the community; and

BE IT FURTHER RESOLVED, That copies of this resolution be forwarded to all Terrebonne Parish public schools and office buildings.

(2) REQUESTS FOR PROFESSIONAL LEAVE

(a) Operation Move II Program Manager in the Federal Department

RECOMMENDATION: That the Board approve a request to allow Ms.

Alma Dark, Operation Move II Program Manager in the Federal Department, to attend the 21st Century Community Learning Centers Summer Institute in Washington, D.C., June 22-24, 2003 (Sunday-Tuesday), in accordance with Policy (FILE: F-11.2), expenses to be paid by Operation MOVE II Fund.

(b) Principal at Grand Caillou Elementary School

RECOMMENDATION: That the Board approve a request to allow Ms. Mary Jane Danigole, Principal at Grand Caillou Elementary School, to attend the 19th National Reading Styles Conference in San Antonio, Texas, July 24-27, 2003 (Thursday-Sunday), in accordance with Policy (FILE: F-11.2), expenses to be paid by Grand Caillou Elementary NCLB Title I Schoolwide Fund.

(3) REQUEST TO ATTEND NON-EDUCATIONAL MEETING

(a) Supportive Services Coordinator in the Federal Department

RECOMMENDATION: That the Board approve a request from Mr. Kirby Verret, Supportive Services Coordinator in the Federal Department, to attend a non-educational meeting, Louisiana Annual Conference of the United Methodist Church, in Shreveport, Louisiana, June 4-7, 2003 (Wednesday-Saturday), in accordance with Policy (FILE: F-11.2), expenses to be borne by the Louisiana Annual Conference of the United Methodist Church.

(4) PERSONNEL SECTION

(a) Leaves of Absence

1) Sabbatical Leave (Professional or Cultural Improvement)

RECOMMENDATION: That the Board approve a sabbatical leave (for professional or cultural improvement) in accordance with Policy (FILE: F-11.1) for a teacher at Houma Jr. High School for the first semester of the 2003-2004 school session.

2) Family and Medical Leave

RECOMMENDATION: That the Board approve a family and medical leave in accordance with Policy (FILE: F-11.4a) for a bus attendant in the Transportation Department beginning March 17, 2003, through June 2, 2003.

3) Leave Without Pay

RECOMMENDATION: That the Board approve a leave of absence without pay in accordance with Policy (FILE: F-11.10) for an

educational facilitator in the Special Education Department beginning April 7, 2003, through April 7, 2004.

- (b) Personnel Actions for February and March 2003 (Contract Renewals, Appointments, Retirements, Resignations, Terminations)

RECOMMENDATION: That the Board ratify the list of professional instructional and non-instructional/support personnel actions (contract renewals, appointments, retirements, resignations, and terminations) for February and March 2003.

(5) PURCHASING SECTION

- (a) Board Authorization to Advertise for Bids for Canned and Dry Goods; Meat and Frozen Items; Juice; Bread; Milk, Milk Products, Ice Cream, and Yogurt; Supplies and Disposables; Concentrated Detergents; Linen Service; Cafeteria Replacement Furniture; Kitchen Equipment and Related Items; and Replacement Vehicles

RECOMMENDATION: That the Board authorize the Purchasing Department to advertise for bids for canned and dry goods; meat and frozen items; juice; bread; milk, milk products, ice cream, and yogurt; supplies and disposables; concentrated detergents; linen service; cafeteria replacement furniture; kitchen equipment and related items; and replacement vehicles for the Child Nutrition Department for the 2003-2004 school year.

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