

TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360

School Board Meeting - November 18, 2003

Order of Business

7:00 P.M.

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes of School Board Meeting of November 4, 2003
6. Citizen Concern
 - A. Mr. J. J. Buquet, III - Presentation of Resolution, on Behalf of Terrebonne Chamber of Commerce Board, in Support of Terrebonne Parish School Board's Plan for Initiating Necessary Capital Improvements to the School System's Infrastructure
7. Board Committee Meeting Reports
 - A. Education and Policy Committee
 - B. Buildings, Food Service, and Transportation Committee
8. Superintendent's Agenda
 - A. Agenda Items
 - (1) Request for Professional Leave

- (a) Guidance Counselor at Coteau-Bayou Blue School
- (2) Personnel Section
 - (a) Personnel Appointment
 - 1) Guidance Counselor at H. L. Bourgeois High School
 - (b) Leave of Absence
 - 1) Family and Medical Leave
 - (c) Personnel Actions for September, October, and November 2003 (Contract Renewals, Appointments, Retirements, Resignations, Terminations)
- (3) Purchasing Section
 - (a) Consideration of Approval of Bid Received for Sale of Gibson Property
 - (b) Matter Pertaining to Declaring School Bus Video Cameras and Associated Equipment as Surplus

9. Announcements

- 11/19 Educational Support Personnel Day
- 11/24-25 Make-Up Days for 12-Month Employees
- 11/24-28 School Holidays (Thanksgiving)
- 12/01
5:00 Education and Policy Committee
- 12/02

10. Adjournment

AGENDA ITEMS

(1) REQUEST FOR PROFESSIONAL LEAVE

(a) Guidance Counselor at Coteau-Bayou Blue School

RECOMMENDATION: That the Board approve a request to allow Ms.

Loretta Tanner, Guidance Counselor at Coteau-Bayou Blue School, to attend the 2004 Annual American Counseling Association Convention in Kansas City, Missouri, March 31 - April 4, 2004 (Wednesday-Sunday), in accordance with Policy (FILE: F-11.2), expenses to be borne by NCLB Title I Fund.

(2) PERSONNEL SECTION

(a) Personnel Appointment

1) Guidance Counselor at H. L. Bourgeois High School

RECOMMENDATION: That the Board approve the personnel appointment (recommendation to be placed at desks), as recommended by the Superintendent, effective November 19, 2003.

(b) Leave of Absence

1) Family and Medical Leave

RECOMMENDATION: That the Board approve a family and medical

leave in accordance with Policy (FILE: F-11.4a) for Ms. Larke Leonard, teacher at West Park School, beginning December 1, 2003, through December 19, 2003.

- (c) **Personnel Actions for September, October, and November 2003 (Contract Renewals, Appointments, Retirements, Resignations, Terminations)**

RECOMMENDATION: That the Board ratify the list of professional instructional and non-instructional/support personnel actions (contract renewals, appointments, retirements, resignations, and terminations) for September, October, and November 2003.

(3) **PURCHASING SECTION**

- (a) **Consideration of Approval of Bid Received for Sale of Gibson Property**

RECOMMENDATION: That the Board accept the bid received, meeting all specifications, from St. James Baptist Church, Gibson, LA, for two tracts of property in Gibson, LA, in the amount of \$19,000.00, plus appraisal cost of \$550.00, and advertising cost of \$105.58, subject to the approval and preparation of an "Act of Sale" by the Board's attorney.

- (b) **Matter Pertaining to Declaring School Bus Video Cameras and Associated Equipment as Surplus**

RECOMMENDATION: That the Board declare school bus video cameras and associated equipment as surplus, authorize the Purchasing Department to sell said equipment to other school districts, and to dispose of equipment not sold in an appropriate manner.