

TERREBONNE PARISH SCHOOL BOARD  
201 STADIUM DRIVE  
HOUMA, LOUISIANA 70360

School Board Meeting - October 7, 2003

Order of Business

7:00 P.M.

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes of School Board Meeting of September 16, 2003
6. Presentation Items
  - A. Ms. Judy Gaspard, Principal, Grand Caillou Middle School - Acknowledgement as Speaker and Delegate for United States of America's 56<sup>th</sup> Annual United Nations Conference on Human Security and Dignity
  - B. Ms. Denise Bourgeois, Principal, Caldwell Middle School - Special Recognition for Being Selected Parish Principal of the Year, Region 3 Principal of the Year (2003-2004) and Finalist for State Principal of the Year
7. Board Committee Meeting Reports
  - A. Buildings, Food Service, and Transportation Committee
  - B. Finance, Insurance, and Section 16 Lands Committee

C. Executive Committee

D. Board of Directors of Terrebonne Construction Company, Inc.

8. Superintendent's Agenda

A. Agenda Items

(1) Requests for Professional Leave

(a) Chief Accountant in Finance Department

(b) Master Teacher and Five Classroom Teachers at Acadian Elementary School

(c) Title VII Indian Education Project/School/Community Coordinator, Dropout Prevention Specialist, and Secretary in Federal Department

(d) Four Classroom Teachers at Terrebonne High School

(e) Speech Therapist in Special Education Department, Classroom Teacher at Village East School, and Classroom Teacher at East Street School

(f) Principal, Three Classroom Teachers, and a Paraprofessional at Elysian Fields School

(2) Personnel Section

(a) Leaves of Absence

1) Family and Medical Leaves

(b) Personnel Actions for June, August, September, and November 2003 (Contract Renewals, Appointments,

Retirements, Resignations, Terminations)

(c) Matter Pertaining to Renewal of Superintendent's Contract

9. Announcements

**10/09**

5:00 E.R.C.

7:00 Parent Representative Committee

**10/13**

5:00 Buildings, Food Service, and Transportation Committee

**10/20**

5:00 Finance, Insurance, and Section 16 Lands Committee

**10/21**

5:30 Executive Committee

6:00 Board of Directors, Terrebonne Construction Company, Inc.

7:00 Regular School Board Meeting

10. Adjournment

## PRESENTATION ITEMS

**A. MS. JUDY GASPARD, PRINCIPAL, GRAND CAILLOU MIDDLE SCHOOL - ACKNOWLEDGEMENT AS SPEAKER AND DELEGATE FOR UNITED STATES OF AMERICA'S 56<sup>TH</sup> ANNUAL UNITED NATIONS CONFERENCE ON HUMAN SECURITY AND DIGNITY**

Terrebonne Parish was recently represented by Ms. Judy Gaspard, Principal at Grand Caillou Middle School, to be a speaker and delegate for the United States of America's 56<sup>th</sup> Annual Conference of Non-Governmental Organizations (NGOs) associated with the United Nations Department of Public Information (NPI) in New York, New York, September 8-10, 2003. Ms. Gaspard has been invited to tonight's meeting for acknowledgement and to receive a plaque.

**B. MS. DENISE BOURGEOIS, PRINCIPAL, CALDWELL MIDDLE SCHOOL - SPECIAL RECOGNITION FOR BEING SELECTED PARISH PRINCIPAL OF THE YEAR, REGION 3 PRINCIPAL OF THE YEAR (2003-2004) AND FINALIST FOR STATE PRINCIPAL OF THE YEAR**

Ms. Denise Bourgeois, Principal at Caldwell Middle School, was recently selected Parish Principal of the Year and also Region 3 Principal of the Year. As a result of being a regional winner, Ms. Bourgeois is now a finalist for the State Principal

of the Year Award. The Terrebonne Parish School Board hereby recognizes both prestigious honors bestowed on Ms. Bourgeois and has invited her to tonight's meeting for further acknowledgement and to receive a plaque.

### AGENDA ITEMS

#### (1) REQUESTS FOR PROFESSIONAL LEAVE

##### (a) Chief Accountant in Finance Department

RECOMMENDATION: That the Board approve a request to allow Ms.

Judy Martin, Chief Accountant in the Finance Department, to attend the annual Carter^Pertaine National Users' Group Meeting in Houston, Texas, October 8-11, 2003 (Wednesday-Saturday), in accordance with Policy (FILE: F-11.2), expenses to be borne by Carter^Pertaine National Users' Group.

##### (b) Master Teacher and Five Classroom Teachers at Acadian Elementary School

RECOMMENDATION: That the Board approve a request to allow Ms. Amy Pellegrin, Master Teacher, and Ms. Toni Hornsby, Ms. Christina LeCompte, Ms. Danielle Moore, Ms. Carol Pellegrin, and Ms. Amy Sissac, Classroom Teachers at Acadian Elementary School, to attend the Accelerated Math Training one day seminar in Hattiesburg, Mississippi, October 13, 2003 (Monday), in accordance with Policy (FILE: F-11.2), expenses to be paid through NCLB Title I Fund.

- (c) Title VII Indian Education Project/School/Community Coordinator, Dropout Prevention Specialist, and Secretary in Federal Department

**RECOMMENDATION:** That the Board approve a request to allow Mr. Kirby Verret, Title VII Indian Education Project/School/Community Coordinator; Mr. John Solet, Dropout Prevention Specialist; and Ms. Corine Paulk, Secretary in the Federal Department, to attend the NIEA (National Indian Education Association) Conference in Greensboro, North Carolina, November 1-6, 2003 (Saturday-Thursday), in accordance with Policy (FILE: F-11.2), expenses to be paid through Title VII Indian Education Fund.

- (d) Four Classroom Teachers at Terrebonne High School

**RECOMMENDATION:** That the Board approve a request to allow Ms. Julie Brown, Ms. Evette Detiveaux, Ms. Darlene Hoob, and Ms. Marilyn Waguespack, Classroom Teachers at Terrebonne High School, to attend the Connected Classroom Conference in Orlando, Florida, November 6-7, 2003 (Thursday-Friday), in accordance with Policy (FILE: F-11.2), expenses to be paid through NCLB Title II Fund.

- (e) Speech Therapist in Special Education Department, Classroom Teacher at Village East School, and Classroom Teacher at East Street School

**RECOMMENDATION:** That the Board approve a request to allow Ms. Marsha Adragna, Speech Therapist in the Special Education Department; Ms. Sharri McGuire, Classroom Teacher at Village East School; and Mr. Cory Butler, Classroom Teacher at East Street School, to attend the Operation Move I Program 21<sup>st</sup> Century Community Learning Centers Training I workshop in Houston, Texas, November 17-19, 2003 (Monday-Wednesday), in accordance with Policy (FILE: F-11.2), expenses to be paid through Operation Move I Fund.

- (f) Principal, Three Classroom Teachers, and a Paraprofessional at Elysian Fields School

**RECOMMENDATION:** That the Board approve a request to allow Ms. Debra Yarbrough, Principal; Ms. Carrie Folse, Ms. Adria Robertson, and Ms. Mona Young, Classroom Teachers; and Ms. Janelle Eells, Paraprofessional, Elysian Fields School, to attend the Accelerated Math Training one day seminar in Gulfport, Mississippi, November 18, 2003 (Tuesday), in accordance with Policy (FILE: F-11.2), expenses to be paid through NCLB Title I Fund.

(2) PERSONNEL SECTION

- (a) Leaves of Absence

1) Family and Medical Leaves

**RECOMMENDATION:** That the Board approve family and medical leaves in accordance with Policy (FILE: F-11.4a) for:

- a) Monica Theriot, Librarian at Coteau-Bayou Blue School, beginning September 11, 2003, through December 4, 2003, and
  - b) Marion Manor, Guidance Secretary at Houma Jr. High School, beginning September 22, 2003, through December 19, 2003.
- (b) Personnel Actions for June, August, September, and November 2003 (Contract Renewals, Appointments, Retirements, Resignations, Terminations)

**RECOMMENDATION:** That the Board ratify the list of professional

instructional and non-instructional/support personnel actions (contract renewals, appointments, retirements, resignations, and terminations) for June, August, September, and November 2003.

(c) **Matter Pertaining to Renewal of Superintendent's Contract**

**RECOMMENDATION:** That the Board renew Superintendent Elizabeth Scurto's contract for a three-year period (July 1, 2004 through June 30, 2007), and that all other terms and conditions, including salary, remain the same as in the original contract.

RLB