

## **BUILDINGS AND GROUNDS MANAGEMENT**

It shall be the policy of the Terrebonne Parish School Board that school properties be maintained in good physical condition (safe, clean, sanitary, comfortable, and convenient) in consonance with facilities requirements, and that new facilities be provided when required. The school system shall be properly staffed and equipped to perform all normal building and grounds maintenance, repair and improvement functions. Contractual work above that amount allowed by statute shall be initiated after School Board approval and in accordance with state statutes for items which are not sufficiently repetitive in nature to justify additional employment of specialized staff or equipment.

The School Board shall instruct the Superintendent to assure that all normal building and grounds maintenance, repairs and improvement functions are an integral part of the administration of the school system, including the elimination of any safety hazards.

The Superintendent shall be delegated a broad range of administrative and supervisory authority relative to the school system's buildings and grounds program.

The School Board shall not be held responsible for any personal items stolen or damaged on school premises. The School Board shall require principals and/or persons in charge of public school property to prohibit the use, sale, or possession of alcoholic beverages on public school property.

1. It shall be the duty of each school employee to safeguard and protect the properties of the Terrebonne Parish School Board.
2. Care shall be taken to see that windows and doors are properly secured before leaving the school building at the close of the day.
3. Window shades or blinds should be left at a uniform height from the window sill in all rooms at the close of each day.
4. Children shall be instructed in regard to the proper use of textbooks and supplies, and respect and regard for public property. Parents shall be held financially responsible for any malicious, willful, or avoidable loss and/or damage to school property.
5. The Superintendent shall have the authority to offer cash rewards of up to \$500.00 per occurrence to anyone for information which leads to arrest and conviction or other satisfactory resolution or recovery with regard to the vandalism, damage, or theft of School Board property.
6. Children shall be instructed to respect all school employees. Parents shall be held financially responsible for any injury to school employees resulting from student's

actions.

### SMOKING/TOBACCO USE ON SCHOOL BOARD PROPERTY

The Terrebonne Parish School Board shall provide a smoke-free/tobacco-free environment.

The use of any tobacco product, smokeless tobacco, or any smoking object/device including, but not limited to, electronic cigarettes, advanced personal vaporizers, vape pens, vape mods, and similar devices, shall be prohibited on and in all School Board property and vehicles, and at all school-sponsored or school-approved functions. However, this prohibition shall not be applicable to any tobacco product approved by the United States Food and Drug Administration for sale as a tobacco cessation product and which is marketed and sold solely for such purpose.

*School Board property* shall include any elementary or secondary school buildings or grounds, buildings, portable buildings, field houses, stadiums, equipment storage areas, vacant land, or any other property owned, operated, or leased by the School Board.

Revised: August 1998

Revised: September 1998

Revised: January 2018

Ref: 20 USC 6083 (Non-Smoking Policy for Children's Services); La. Rev. Stat. Ann. §§ 14:91.7, 17:87.6, 17:151, 17:100.6, 17:240, 17:416, 40:4, 40:1291.2, 40:1291.3, 40:1291.11, 40:1291.21, 40:1563, 40:1578.6, 40:1583; Board minutes, 11-27-90, 8-18-98, 9-15-98, 1-23-18.