

PROCEEDINGS OF THE TERREBONNE PARISH SCHOOL BOARD

April 13, 2021

The Terrebonne Parish School Board met today at 6:00 P.M. in regular session at its regular meeting place, the Terrebonne Parish School Board Office, 201 Stadium Drive, Houma, Louisiana, with Mr. Gregory Harding, president, presiding, and the following members present: Dr. MayBelle N. Trahan, vice president, Mr. Michael T. LaGarde, Mr. Matthew J. Ford, Mrs. Debi Benoit, Mrs. Stacy V. Solet, Mr. Clyde F. Hamner, Mr. Roger Dale DeHart, and Mr. Dane Voisin.

ABSENT: None

Mr. Voisin led the Board and audience in the invocation and Pledge of Allegiance to the Flag.

A moment of silence was observed in memory of Treyce Bryant, student at Lisa Park Elementary School; Elie U. Ledet, retired school bus operator; Jacqueline Ratcliff, school food service technician at Ellender Memorial High School, and Whitney J. Boudreaux, Jr., retired school teacher, who recently passed away.

Motion of Mr. DeHart, seconded by Mr. Hamner, unanimously carried, the Board approved the minutes of School Board Meeting of March 2, 2021, as recorded.

At this time, the Board recognized Ms. Vicki Bonvillain, former Terrebonne Parish School Board Member, and Mr. Reggie Dupre, former Terrebonne Parish State Senator, who were in attendance at tonight's meeting.

President Harding then acknowledged School Board Member, Mr. Clyde Hamner – District 6, and presented him with a certificate for being named a Distinguished Certified School Board Member by the Louisiana School Boards Association for Calendar Year 2020 (voluntarily completed all required in-service and training designed to enhance knowledge and develop skills needed to contribute to even higher standards of elected public school board member service and public school system governance and having earned 20 or more continuing learning units in the areas of school system budgets and finance, bond issues, bid contracts, tax issues, and legislation affecting education).

Several announcements were made by President Harding relative to upcoming meetings.

The following report of the Education, Technology, and Policy Committee meeting was presented to the Board with Mrs. Benoit, chairwoman, presiding:

Dear Members of the Board:

The **EDUCATION, TECHNOLOGY, and POLICY COMMITTEE** met on Tuesday, March 16, 2021, at 5:00 p.m. in the Board Room of the School Board Office with the following members present: Mrs. Debi Benoit, chairwoman, Mr. Matthew Ford, vice chairman, and Dr. MayBelle Trahan. Also in attendance were Mr. Gregory Harding, Board president, Mr. Clyde Hamner, Mr. Roger Dale DeHart, Mrs. Stacy Solet, Mr. Michael LaGarde, Mr. Dane Voisin, Superintendent Philip Martin, and members of the staff.

Chairwoman Benoit called the meeting to order. The meeting began with the invocation and the Pledge of Allegiance to the Flag.

At this time, the Committee voted unanimously to deviate from the regular order of agenda to add agenda item #8 - Matter pertaining to seating of School Board Members, by district.

The Committee returned to the regular order of agenda.

Mr. Mark Torbert, Supervisor of Secondary Education, presented information on the 64th Annual Terrebonne "Teenager of the Year" Program sponsored by the American Legion, Lenox Hotard Post 3, Houma, LA. We are proud to announce that Mackenzie Vordick, H. L. Bourgeois High School Senior, was selected this year.

Mr. Ford presented information on video/live-streaming of the Terrebonne Parish School Board meetings.

Mr. Ford, seconded by Dr. Trahan, offered the following motion:

RECOMMENDATION NO. 1

The Committee recommends that the Board approve video/live-streaming of all School Board and Committee meetings, starting with the May 2021 School Board meeting.

Mr. Ford presented information on the Junior Reserve Officers' Training Corps (JROTC) Program. He stated that all four high schools could allow students to register for the Program, and the Program could be held at the Louis Miller Terrebonne Career and Technical High School.

Mr. Ford presented information to implement mandatory training for substitute teachers. Superintendent Martin stated that our personnel department already has a one day training in place and will implement mandatory training for substitute teachers starting with the 2021-2022 school year.

Superintendent Martin presented information on the consolidation of Pointe-aux-Chenes Elementary and Montegut Elementary Schools at the Montegut Elementary School site, beginning with the 2021-2022 school year.

RECOMMENDATION NO. 2

The Committee recommends that the Board approve the consolidation of Pointe-aux-Chenes Elementary and Montegut Elementary Schools at the Montegut Elementary School site, beginning with the 2021-2022 school year.

Public discussion ensued from various leaders, parents, and community members concerning the consolidation of Pointe-aux-Chenes Elementary and Montegut Elementary Schools.

Dr. Debra Yarbrough, Supervisor of Personnel, presented revisions to policy FILE: F-5 Conflict of Interest.

RECOMMENDATION NO. 3

The Committee recommends that the Board approve, as presented, revised policy FILE: F-5 Employee Ethics/Conflict of Interest.

EMPLOYEE ETHICS/CONFLICT OF INTEREST**CONFLICT OF INTEREST**

The Terrebonne Parish School Board, as a public body, administers public funds and occupies a position of public trust relative thereto. Such a position of public trust demands that, in the performance of his duties, every employee of this system should exercise great caution to avoid possible conflicts of interest and any business, professional or financial relationship which, as it relates to his employment, may give the appearance of impropriety.

This policy is designed chiefly to serve as a guide for employees to avoid possible conflicts between their employment and outside interests. In those situations where doubt may exist as to the propriety of certain relationships or activities, employees are encouraged to make a full disclosure of the facts to the Superintendent prior to entering such relationships or engaging in such activities.

1. Persons employed by the Terrebonne Parish School Board shall be prohibited from using the prestige of their position to further their own material or financial gain. All employees, or their agents, are prohibited from:
 - A. making sales to pupils/parents during school hours or on campus during school activities; and
 - B. distributing literature which advertises services/products during school hours or on campus during school activities.
2. Teachers shall not be permitted to accept payment for private instruction or coaching of pupils who are members of their classes in a Terrebonne Parish Public School with the exception of summer school classes.

ETHICS EDUCATION AND TRAINING

All Terrebonne Parish School Board employees shall be required to receive a minimum of one (1) hour of education and training on the Louisiana Code of Governmental Ethics annually. Education and training shall be provided by employees of the Louisiana Board of Ethics or others authorized to provide such training by the Louisiana Board of Ethics, and shall be administered through seminars or via the Internet.

Adopted: February 1999

Revised: March 2021

Ref: La. Rev. Stat. Ann. §42:1170; Board minutes, 2-9-99, 4-13-21.

Dr. Trahan discussed seating arrangement, by district, for School Board Members. She stated she is presenting a motion in an effort to bring long-term resolve to a reoccurring issue allowing for Member debate, and to have the will of the Board prevail in this matter.

Dr. Trahan, seconded by Mrs. Benoit, with the exception of Mr. Ford who objected, offered the following motion:

RECOMMENDATION NO. 4

The Committee recommends that the Board approve assigned seating for School Board Members, by district, and that any deviation of such be made by mutual agreement.

There being no further business to come before the **Education, Technology, and Policy Committee**, the meeting was adjourned at 6:30 P.M.

Respectfully submitted,

Debi Benoit, Chairwoman

Matthew Ford, Vice Chairman

MayBelle Trahan, Ed.D.

ABO/jb

Motion of Dr. Trahan, seconded by Mr. Ford, unanimously carried, the Board approved video/live-streaming of all School Board and Committee meetings, starting with the May 2021 School Board meeting.

Mr. Ford moved, seconded by Mr. Harding, that the Board approve the consolidation of Pointe-aux-Chenes Elementary and Montegut Elementary Schools at the Montegut Elementary School site, beginning with the 2021-2022 school year.

Several citizens addressed the Board regarding the foregoing motion.

A motion offered by Mr. Harding, seconded by Mr. Hamner, and unanimously carried, allowed Mrs. Shana Rae Dardar additional time to complete her presentation regarding the foregoing motion.

A motion offered by Mr. Harding, seconded by Mr. Ford, and unanimously carried, allowed Mr. Andrew Metzger additional time to complete his presentation regarding the foregoing motion.

A motion offered by Mr. Harding, seconded by Mr. DeHart, and unanimously carried, allowed Ms. Geneva LeBoeuf additional time to complete her presentation regarding the foregoing motion.

A motion offered by Mr. Harding, seconded by Mr. Hamner, and unanimously carried, allowed Mrs. Sheri Neil additional time to complete her presentation regarding the foregoing motion.

A motion offered by Mr. Harding, seconded by Mr. DeHart, and unanimously carried, allowed Dr. Alexandria additional time to complete her presentation regarding the foregoing motion.

Following a lengthy discussion, a roll call vote having been called for on the motion to approve the consolidation of Pointe-aux-Chenes Elementary and Montegut Elementary Schools at the Montegut Elementary School site, beginning with the 2021-2022 school year, the vote thereon was as follows:

YEAS: Mr. Thomas, Mr. Harding, Mrs. Benoit, Mrs. Solet, Mr. Hamner, and Dr. Trahan

NAYS: Mr. Ford, Mr. DeHart, and Mr. Voisin

ABSENT: None

Chairwoman Benoit declared the foregoing motion carried.

Motion of Mr. DeHart, seconded by Mr. Ford, unanimously carried, the Board approved, as presented and outlined in the foregoing report, revised policy FILE: F-5 Employee Ethics/Conflict of Interest.

Recommendation #4 in the foregoing report was withdrawn by Chairwoman Benoit.

The report of the Education, Technology, and Policy Committee meeting was concluded, and President Harding reassumed the Chair.

The following report of the Finance, Insurance, and Section 16 Lands Committee meeting was presented to the Board with Chairman Hamner presiding:

Dear Members of the Board:

The **FINANCE, INSURANCE, and SECTION 16 LANDS COMMITTEE** met immediately following the 5:00 P.M. Education, Technology, and Policy Committee on Tuesday, March 16, 2021, in the Board Room of the School Board Office with the following members present: Mr. Clyde Hamner, chairman, Mr. Michael LaGarde, vice chairman, and Mrs. Stacy Solet. Also in attendance were Dr. MayBelle Trahan, vice president, Mr. Dane Voisin, Mr. Roger Dale DeHart, Mr. Matthew Ford, Mrs. Debi Benoit, Superintendent Philip Martin, and members of the staff.

Chairman Hamner called the meeting to order.

Mr. Curtis Constrantiche, Risk Manager, addressed the Committee regarding Property Insurance Renewal for 2021/2022.

RECOMMENDATION NO. 1

The Committee recommends that the Board accept the renewal offer for Property Insurance through USI Insurance Services, Inc., providing \$50 million limits per occurrence with \$10 million sub-limits for Named Storms, subject to \$100,000 deductible per occurrence for all perils except for a four percent (4%) deductible subject to \$500,000 minimum per occurrence for Named Storms, effective April 27, 2021, with an annual premium of \$1,137,885.

Mrs. Alli Dugas, Purchasing Agent, addressed the Committee regarding the bid results for Duplicator Paper and White and Colored Card Stock.

RECOMMENDATION NO. 2

The Committee recommends that the Board accept the lowest bids received for Category #1 White and Colored Card Stock from Veritiv Operating Co., 12124 Industriplex Blvd., Baton Rouge, LA 70809;

Category #2 White Duplicator Paper from Economical Janitorial and Paper, P. O. Box 23607, New Orleans, LA 70183; and Category #3 Colored Duplicator Paper from Contract Paper Group, Inc., 1013 Portage Trail, Cuyahoga Falls, OH 44221; for a period of twelve (12) months, from July 1, 2021, through June 30, 2022, with an option to renew for two (2) additional twelve (12) month periods under the same terms and conditions, upon mutual agreement between the parties.

Mrs. Dugas addressed the Committee regarding the renewal of the campsite lease on Section 16, Township 20 South, Range 17 East.

RECOMMENDATION NO. 3

The Committee recommends that the Board authorize the renewal of the campsite lease on Section 16, Township 20 South, Range 17 East, with Mr. Gary Gordan, 2282 Capri Drive, Hoover, AL 35226, as per LA R.S. 41:1217, for a period of ten (10) years beginning May 17, 2021, through May 16, 2031.

Mr. Andre' Broussard, Attorney for Cenac Towing Co., LLC, addressed the Committee regarding a proposed water control structure adjacent to School Board property on Section 16, Township 20 South, Range 13 East.

RECOMMENDATION NO. 4

The Committee recommends that the Board permit the construction of a water control structure adjacent to School Board property on Section 16, Township 20 South, Range 13 East, total cost to be borne by Cenac Towing Co., LLC, pending attorney review and approval, and receipt of required insurance certificate; and further, authorize the Board president to sign all necessary documents pertaining thereto.

Mrs. Rebecca Breaux, Chief Financial Officer, presented Revised Budgets for General Operating Fund, 1 Cent Sales Tax Fund, 1/2 Cent Sales Tax Fund, 3/4 Cent Sales Tax Fund, Child Nutrition Program Fund, and various Special Revenue Funds for Fiscal Year 2020/2021.

RECOMMENDATION NO. 5

The Committee recommends that the Board adopt the following Revised Budgets for General Operating Fund, 1 Cent Sales Tax Fund, 1/2 Cent Sales Tax Fund, 3/4 Cent Sales Tax Fund, Child Nutrition Program Fund, and various Special Revenue Funds for 2020/2021 Fiscal Year:

**General Operating Fund
Revised Budget
2020/2021 Fiscal Year**

REVENUES

Local Revenues	\$18,911,600
State Revenues	<u>91,716,548</u>
TOTAL REVENUES	110,628,148

EXPENDITURES

Instructional	71,277,425
Instructional Support Services	47,693,123

Operation of Non-Instructional Services	933,849
Facility Acquisition & Construction Services	<u>0</u>
TOTAL EXPENDITURES	119,904,397

OTHER FINANCING SOURCES (USES)

Other Sources of Funds	16,224,619
Other Uses of Funds	<u>(4,691,418)</u>
TOTAL OTHER FINANCING SOURCES (USES)	11,533,201

Net Change in Fund Balance	2,256,952
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FUND BALANCE

Beginning Fund Balance	16,939,530
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Ending Fund Balance

Unassigned	<u>19,196,482</u>
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TOTAL ENDING FUND BALANCE	<u>\$19,196,482</u>
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Child Nutrition Program
Revised Budget
2020/2021 Fiscal Year

REVENUES

Local Sources	\$301,209
State Sources	134,830
Federal Sources	<u>6,882,190</u>
TOTAL REVENUES	7,318,229

EXPENDITURES

Salaries	2,714,740
Employee Benefits	1,948,318
Purchased Services	919,618
Supplies	3,986,793
Property	<u>209,583</u>
TOTAL EXPENDITURES	9,779,052

OTHER FINANCING SOURCES (USES)

Other Sources of Funds	<u>355,247</u>
TOTAL OTHER FINANCING SOURCES (USES)	355,247

Net Change in Fund Balance	(2,105,576)
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FUND BALANCE

Beginning Fund Balance	2,118,815
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Ending Fund Balance

Assigned	<u>13,239</u>
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TOTAL ENDING FUND BALANCE	<u>\$13,239</u>
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One Cent Sales Tax Fund (1996)
Revised Budget

2020/2021 Fiscal Year**REVENUES**

Local Sales Tax	\$22,057,288
Interest	<u>60,000</u>
TOTAL REVENUES	22,117,288

EXPENDITURES

Compensation & Benefits	14,923,140
Technology	877,937
Capital & Building Improvements	15,675
Debt Service	<u>130,763</u>
TOTAL EXPENDITURES	15,947,515

OTHER FINANCING SOURCES (USES)

Other Uses of Funds	<u>(4,755,196)</u>
TOTAL OTHER FINANCING SOURCES (USES)	(4,755,196)

Net Change in Fund Balance	1,414,577
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FUND BALANCE

Beginning Fund Balance	5,675,023
Ending Fund Balance	
Restricted, Salaries & Benefits	6,752,084
Restricted, Technology/Construction	<u>337,516</u>
TOTAL ENDING FUND BALANCE	<u>\$7,089,600</u>

1/2 Cent Sales Tax Fund (2014)**Revised Budget****2020/2021 Fiscal Year****REVENUES**

Local Sales Tax	\$10,950,596
Interest	<u>20,000</u>
TOTAL REVENUES	10,970,596

EXPENDITURES

Salaries	7,028,612
Employee Benefits	1,922,906
Purchased Services	<u>77,103</u>
TOTAL EXPENDITURES	9,028,621

OTHER FINANCING SOURCES (USES)

Other Uses of Funds	<u>(1,000,000)</u>
TOTAL OTHER SOURCES (USES)	(1,000,000)

Net Change in Fund Balance	941,975
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FUND BALANCE

Beginning Fund Balance	6,048,606
Ending Fund Balance	

Restricted, Salaries & Benefits \$6,990,581

3/4 Cent Sales Tax Fund (1976)

Revised Budget

2020/2021 Fiscal Year

REVENUES

Local Sales Tax	\$16,543,176
Interest	<u>45,000</u>
TOTAL REVENUES	16,588,176

EXPENDITURES

Purchased Services	1,640,759
Materials & Supplies	3,426,540
Debt Service & Miscellaneous	<u>15,500</u>
TOTAL EXPENDITURES	5,082,799

OTHER FINANCING SOURCES (USES)

Other Financing Uses	<u>(13,182,023)</u>
TOTAL OTHER FINANCING SOURCES (USES)	(13,182,023)

Net Change in Fund Balance (1,676,646)

FUND BALANCE

Beginning Fund Balance	4,190,974
Ending Fund Balance	
Restricted, Instructional Programs	2,337,531
Committed, Band Uniforms	<u>176,797</u>
TOTAL ENDING FUND BALANCE	<u>\$2,514,328</u>

Special Revenue Funds

Revised Budgets

2020/2020 Fiscal Year

<u>FUND NUMBER</u>	<u>FEDERAL FUNDS</u>	<u>CURRENT BUDGET</u>	<u>INCREASE (DECREASE)</u>	<u>REVISED BUDGET</u>
210	ESSA TITLE I Striving Readers Comprehensive Literacy Program Birth-Age 5	\$114,000	0	\$114,000
	K-2	88,364	10,000	98,364
	3-5	<u>174,658</u>	<u>0</u>	<u>174,658</u>
	TOTAL	\$377,022	10,000	\$387,022
220	ESSA TITLE I	\$8,580,212	349,307	\$8,929,519
225	ESSA DIRECT STUDENT SERVICES	\$509,543	11,638	\$521,181
230	ESSA TITLE I			

	MIGRANT	\$373,119	(4,119)	\$369,000
240	US DEPARTMENT OF HEALTH AND HUMAN SERVICES Federal - Jobs for America's Graduates Multi- Year Program TANF	\$73,920	0	\$73,920
	Federal - Jobs for America's Graduates Middle School Program – TANF	<u>0</u>	<u>8,050</u>	<u>8,050</u>
	TOTAL	\$73,920	8,050	\$81,970
310	ESSA TITLE III PART A Current Year Immigrant TOTAL	\$128,382 <u>1,090</u> \$129,472	7,937 <u>(1,090)</u> 6,847	\$136,319 <u>0</u> \$136,319
320	ESSA TITLE IV A- SSAE	\$912,519	59,151	\$971,670
370	ESSA TITLE II PART-A EISENHOWER Act	\$1,409,909	49,435	\$1,459,344
430	ESSER CARES ACT ESSERF-FORMULA ESSERF-INCENTIVE GEERF REAL TOTAL	\$5,964,709 470,500 2,030,772 <u>0</u> \$8,465,981	1,410 23,855 0 <u>30,000</u> 55,265	\$5,966,119 494,355 2,030,772 <u>30,000</u> \$8,521,246
490	LCTCS FEDERAL ADULT EDUCATION Basic Current Year Prior Year English Lang./Civics Current Year Prior Year Federal Leadership Award Current Year Prior Year GEER TOTAL	\$437,400 156,802 38,661 7,484 0 9,384 <u>0</u> \$649,731	0 0 0 0 4,500 0 <u>8,000</u> 12,500	\$437,400 156,802 38,661 7,484 4,500 9,384 <u>8,000</u> \$662,231
560	ESSA TITLE IX PART A	\$129,116	13,391	\$142,507
590	CARL PERKINS FEDERAL VOCATIONAL ED Current Year	\$234,453	23,768	\$258,221

750	ESSA IDEA SPECIAL ED IDEA Part B JAG AIM High Redesign Believe and Prepare High Cost Services TOTAL	\$4,678,420 36,000 85,677 0 0 \$4,800,097	416,166 0 0 2,000 145,895 564,061	\$5,094,586 36,000 85,677 2,000 145,895 \$5,364,158	
760	NCLB IDEA SPECIAL ED Preschool	\$157,171	21,417	\$178,588	
	FUND NUMBER	STATE FUNDS	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
142	MFP LEVEL 4 FUNDING REVENUE Supplemental Course Allocation MFP Career Development Funds Career Development Funds – JAG High Cost Services TOTAL	\$417,366 278,960 26,080 0 722,406	0 156,234 0 634,328 790,562	\$417,366 435,194 26,080 634,328 1,512,968	
	EXPENDITURES Supplemental Course Allocation MFP Career Development Funds Career Development Funds-JAG High Cost Services TOTAL	829,416 584,970 26,080 0 1,440,466	(509,791) (55,371) 0 634,328 69,166	319,625 529,599 26,080 634,328 1,509,632	
	EXCESS (DEFICIENCY) OF REVENUE	(718,060)	721,396	3,336	
	BEGINNING FUND BALANCE	718,060	0	718,060	
	ENDING FUND BALANCE	\$0	721,396	\$721,396	
510	EDUCATION EXCELLENCE REVENUE	\$359,126	(99)	\$359,027	

	EXPENDITURES	360,352	(9,556)	350,796	
	EXCESS (DEFICIENCY) OF REVENUE	(1,226)	9,457	8,231	
	BEGINNING FUND BALANCE	11,226	0	11,226	
	ENDING FUND BALANCE	\$10,000	9,457	\$19,457	
630	8(g) PRESCHOOL/EARLY CHILDHOOD PROGRAM 8(g) Student Enhancement Block Grant	\$210,097	(57,987)	\$152,110	
	<u>FUND NUMBER</u>	<u>LOCAL FUNDS</u>	<u>CURRENT BUDGET</u>	<u>INCREASE (DECREASE)</u>	<u>REVISED BUDGET</u>
460	MISCELLANEOUS GRANTS REVENUE				
	Chevron Basic Grant	\$50,000	0	\$50,000	
	Conoco Phillips Project Lead the Way Chevron/John Deere	0	5,000	5,000	
	TOTAL	<u>21,000</u>	<u>30,000</u>	<u>51,000</u>	
	TOTAL	71,000	35,000	106,000	
	EXPENDITURES				
	Chevron Basic Grant	80,449	0	80,449	
	Conoco Phillips Project Lead the Way Chevron/John Deere	0	5,000	5,000	
	TOTAL	<u>103,144</u>	<u>30,000</u>	<u>133,144</u>	
	TOTAL	183,593	35,000	218,593	
	EXCESS (DEFICIENCY) OF REVENUE	(112,593)	0	(112,593)	
	BEGINNING FUND BALANCE	112,593	0	112,593	
	ENDING FUND BALANCE	\$0	0	\$0	
740	STATE TEXTBOOKS REVENUE				
	General Fund- Textbooks	\$1,000,000	0	\$1,000,00	
	Non Public	93,458	(3,058)	90,400	

Textbooks Lost/Damaged Books	1,000	0	1,000
TOTAL	1,094,458	(3,058)	1,091,400
EXPENDITURES			
Textbooks Non Public	850,000	0	850,000
Textbooks	93,458	(3,058)	90,400
TOTAL	943,458	(3,058)	940,400
EXCESS (DEFICIENCY) OF REVENUE			
	151,000	0	151,000
BEGINNING FUND BALANCE			
	737,413	165,694	903,107
ENDING FUND BALANCE			
	\$888,413	165,694	\$1,054,107

Mrs. Breaux presented Original Budget for the Special Revenue Fund for Fiscal Year 2020/2021.

RECOMMENDATION NO. 6

The Committee recommends that the Board adopt the following Original Budget for the Special Revenue Fund:

**Special Revenue Fund
Original Budget
2020/2021 Fiscal Year**

<u>FUND NUMBER</u>	<u>FEDERAL FUNDS</u>	<u>CURRENT BUDGET</u>	<u>INCREASE (DECREASE)</u>	<u>REVISED BUDGET</u>
610	8g Block Grant Believe and Prepare	\$0	10,000	\$10,000

Mrs. Breaux addressed the Committee regarding the renewal of Master Contract for Professional Services with All South Consulting Engineers, LLC.

RECOMMENDATION NO. 7

The Committee recommends that the Board renew the Master Contract for Professional Services with All South Consulting Engineers, LLC, for a period of one year, beginning May 5, 2021, through May 5, 2022, under current terms and conditions.

Superintendent Martin addressed the Committee regarding a one-time salary supplement for Fiscal Year 2020/2021.

RECOMMENDATION NO. 8

The Committee recommends that the Board approve a one-time salary supplement for Fiscal Year 2020/2021 for full-time employees in the amount of \$1,500 for all instructional/professional employees, \$750 for all

non-instructional/support employees, and \$300 for all regularly scheduled (20 hours per week) part-time employees, employed as of April 1, 2021, pro-rated for those employees with an employment date on or after January 4, 2021, monies to be derived from the 1/2 Cent Sales Tax Fund, payable in May 2021.

Mrs. Breaux presented information on a Monthly Budget-to-Actual Comparison report (attached).

Mrs. Breaux presented an update on the Sales Tax collections report (attached). She stated that sales tax collections for the month of January 2021 are approximately 10.4 % higher than January 2020.

There being no further business to come before the **Finance, Insurance, and Section 16 Lands Committee**, the meeting was adjourned at 7:14 P.M.

Respectfully submitted,

Clyde Hamner, Chairman

Michael LaGarde, Vice Chairman

Stacy Solet

RB/bp

Motion of Dr. Trahan, seconded by Mrs. Solet, unanimously carried, the Board accepted the renewal offer for Property Insurance through USI Insurance Services, Inc., providing \$50 million limits per occurrence with \$10 million sub-limits for Named Storms, subject to \$100,000 deductible per occurrence for all perils except for a four percent (4%) deductible subject to \$500,000 minimum per occurrence for Named Storms, effective April 27, 2021, with an annual premium of \$1,137,885.

Motion of Mrs. Solet, seconded by Mr. LaGarde, unanimously carried, the Board accepted the lowest bids received for Category #1 White and Colored Card Stock from Veritiv Operating Co., 12124 Industriplex Blvd., Baton Rouge, LA 70809; Category #2 White Duplicator Paper from Economical Janitorial and Paper, P. O. Box 23607, New Orleans, LA 70183; and Category #3 Colored Duplicator Paper from Contract Paper Group, Inc., 1013 Portage Trail, Cuyahoga Falls, OH 44221; for a period of twelve (12) months, from July 1, 2021, through June 30, 2022, with an option to renew for two (2) additional twelve (12) month periods under the same terms and conditions, upon mutual agreement between the parties.

Motion of Mr. DeHart, seconded by Mrs. Solet, unanimously carried, the Board authorized the renewal of the campsite lease on Section 16, Township 20 South, Range 17 East, with Mr. Gary Gordan, 2282 Capri Drive, Hoover, AL 35226, as per LA R.S. 41:1217, for a period of ten (10) years beginning May 17, 2021, through May 16, 2031.

Motion of Mr. DeHart, seconded by Dr. Trahan, unanimously carried, the Board granted permission for the construction of a water control structure adjacent to School Board property on Section 16, Township 20 South, Range 13 East, total cost to be borne by Cenac Towing Co., LLC, pending attorney review and approval, and receipt of required insurance certificate; and further, authorized the Board president to sign all necessary documents pertaining thereto.

Motion of Mrs. Solet, seconded by Mr. Harding, unanimously carried, the Board adopted, as presented and outlined in the foregoing report, Revised Budgets for the General Operating Fund, 1 Cent Sales Tax Fund, 1/2 Cent Sales Tax Fund, 3/4 Cent Sales Tax Fund, Child Nutrition Program Fund, and various Special Revenue Funds for 2020/2021 Fiscal Year.

Motion of Mr. Voisin, seconded by Mr. LaGarde, unanimously carried, the Board adopted, as presented and outlined in the foregoing report, the Original Budget for the Special Revenue Fund.

Motion of Mr. Voisin, seconded by Mrs. Solet, unanimously carried, the Board renewed the Master Contract for Professional Services with All South Consulting Engineers, LLC, for a period of one year, beginning May 5, 2021, through May 5, 2022, under current terms and conditions.

Motion of Mr. Voisin, unanimously seconded, unanimously carried, the Board, as amended, approved a one-time salary supplement for Fiscal Year 2020/2021 for full-time employees in the amount of \$1,500 for all instructional/professional employees, \$750 for all non-instructional/support employees, and \$300 for all regularly scheduled (20 hours per week) part-time employees, employed as of April 1, 2021, pro-rated for those employees with an employment date on or after January 4, 2021, monies to be derived from the 1/2 Cent Sales Tax Fund, and/or Elementary and Secondary Schools Emergency Relief (ESSER) Funds, payable in May 2021.

The report of the Finance, Insurance, and Section 16 Lands Committee meeting was concluded, and President Harding reassumed the Chair.

The following Executive Committee report was presented to the Board:

Dear Members of the Board:

The **EXECUTIVE COMMITTEE** met immediately following the 5:00 P.M. Education, Technology, and Policy Committee, and the Finance, Insurance, and Section 16 Lands Committee meetings on Tuesday, March 16, 2021, in the Board Room of the School Board Office with the following members present: Dr. MayBelle Trahan, vice president, and Mr. Michael LaGarde. Mr. Gregory Harding, president, was absent. Also in attendance were Mr. Matthew Ford, Mrs. Debi Benoit, Mrs. Stacy Solet, Mr. Clyde Hamner, Mr. Roger Dale DeHart, Mr. Dane Voisin, Superintendent Philip Martin, and Mrs. Rebecca Breaux.

Board vice president Trahan called the meeting to order.

The Executive Committee examined and authorized payment of invoices for the current month (including supplemental payroll and travel expenses).

There were no Committee member concerns.

There being no further business to come before the **Executive Committee**, the meeting was adjourned at 7:15 P.M.

Respectfully submitted,

Dr. MayBelle Trahan, Vice President

Michael LaGarde

RB/bp

Motion of Mr. LaGarde, seconded by Mr. Harding, unanimously carried, the Board received the foregoing Executive Committee report in its entirety.

The Executive Committee report was concluded.

The following report of the Buildings, Food Service, and Transportation Committee meeting was presented to the Board with Mr. Voisin, chairman, presiding:

Dear Members of the Board:

The **BUILDINGS, FOOD SERVICE, AND TRANSPORTATION COMMITTEE** met immediately following the 5:00 P.M. Education, Technology, and Policy Committee; Finance, Insurance, and Section 16 Lands Committee; and Executive Committee on Tuesday, March 16, 2021, in the Board Room of the School Board Office with the following members present: Mr. Dane Voisin, chairman, and Mr. Roger Dale DeHart, vice chairman. Mr. Gregory Harding was absent. Also in attendance were Mrs. Debi Benoit, Mrs. Stacy Solet, Dr. MayBelle Trahan, Board vice president, Mr. Clyde Hamner, Mr. Michael LaGarde, Mr. Matthew Ford, Superintendent Philip Martin, and members of the staff.

Chairman Voisin called the meeting to order.

Mr. Sammy Poiencot, Plant Operations Manager, addressed the Committee regarding the return of property located at 5758 Highway 56, Chauvin, LA to the St. Martin Corporation.

RECOMMENDATION NO. 1

The Committee recommends that the Board return the property located at 5758 Highway 56, Chauvin, LA (property next to Little Caillou School) to the St. Martin Corporation, as per the reversionary clause of the Act of Donation dated September 6, 1957, pending Board attorney review and approval, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Agenda item #3 - Matter bearing upon use of South Terrebonne High School's track, by Terrebonne Special Olympics, was pulled from the agenda.

Mr. Craig Hebert, AIA, A Professional Architect Corp., addressed the Committee regarding Gym Roof Replacement at South Terrebonne High School.

Mr. Merlin Lirette, AIA, CEFP, The Merlin Group, Ltd., addressed the Committee regarding a construction update of the Mulberry Elementary School addition (attached).

Mr. Poiencot addressed the Committee regarding maintenance updates (attached).

There being no further business to come before the **Buildings, Food Service, and Transportation Committee**, the meeting was adjourned at 7:35 P.M.

Respectfully submitted,

Dane Voisin, Chairman

Roger Dale DeHart, Vice Chairman

SP/sn

Motion of Mr. DeHart, seconded by Mr. Harding, unanimously carried, the Board authorized the return of the property located at 5758 Highway 56, Chauvin, LA (property next to Little Caillou School) to the St. Martin Corporation, as per the reversionary clause of the Act of Donation dated September 6, 1957, pending Board attorney review and approval, and further, authorized the Board president to sign all necessary documents pertaining thereto.

The report of the Buildings, Food Service, and Transportation Committee meeting was concluded, and President Harding reassumed the Chair and presided for the remainder of the proceedings.

Motion of Mr. Hamner, seconded by Mrs. Benoit, unanimously carried, the Board approved the following resolution acknowledging May 10-14, 2021, as Teacher Appreciation Week:

RESOLUTION

Whereas the week of May 10-14, 2021, has been designated as Teacher Appreciation Week;

Whereas teachers are dedicated to promoting quality instruction for all students;

Whereas teachers mold the minds and influence the lives of thousands of youngsters each year; and

Whereas teachers prepare students for a happy and successful role in society; now, therefore, be it

Resolved, that the Terrebonne Parish School Board hereby acknowledges the week of May 10-14, 2021, as Teacher Appreciation Week and extends heartfelt thanks and appreciation to teachers throughout the district; and be it further

Resolved, that copies of this resolution be forwarded to all Terrebonne Parish public schools and departments.

Motion of Mr. Hamner, seconded by Mr. DeHart, unanimously carried, the Board approved the following resolution acknowledging May 17-21, 2021, as Educational Bosses' Week:

RESOLUTION

Whereas the week of May 17-21, 2021, has been proclaimed as Educational Bosses' Week;

Whereas Terrebonne Parish's educational administrators are dedicated to promoting the cause of education;

Whereas the role of the administrator is increasingly demanding, complex, and a vital part of the entire educational process;

Whereas administrators are responsive to the needs of students and the community; and

Whereas administrators must often participate unselfishly in professional and civic activities; now, therefore, be it

Resolved, that the Terrebonne Parish School Board hereby recognizes the week of May 17-21, 2021, as Educational Bosses' Week in appreciation of the many contributions of school and office administrators; and be it further

Resolved, that copies of this resolution be forwarded to all Terrebonne Parish public schools and office buildings.

Superintendent Philip Martin presented the following personnel actions for the period of February 22, 2021, through March 26, 2021 [list of professional instructional and non-instructional/support personnel (appointments, resignations, termination, and retirements – Information Only)]:

New Employees - Professional Instructional Personnel					
Name	Position	Certification	Location		Effective Date
RAMSEY, LINDSEY	SECONDARY TEACHER	Certified	TERREBONNE HIGH		03/15/21
New Employees - Non-Instructional Personnel					
Name	Position		Location		Effective Date
DAIGRE, TARA	HEALTH NURSE GEN SCH		WEST PARK ANNEX - FEDERAL		03/01/21
LITTLE, TABITHA	CUSTODIAN III-A 12M		GRAND CAILLOU ELEMENTARY		02/22/21
ROBERTSON, MISTER	GEN MAINT TECH II		MAINTENANCE		02/22/21
SMITH, DERRICK	BUS DRIVER REG ED		TRANSPORTATION		03/16/21
TRIGGS, DESHONTA	BUS DRIVER REG ED		TRANSPORTATION		03/23/21
Resignations - Professional Instructional Personnel					
Name	Position	Certification	Location	Term Code	Term Date
CHASSON, KRISTEN	ELEM 1-8 TEACHER	Degreed/Non-Certified	MONTEGUT MIDDLE	Resigned	03/12/21
DIXON, KENNETH	MM RESOURCE/SC TCHR	Certified	ELLENDER MEMORIAL HIGH	Deceased	03/01/21
FRANCIS, DAYNE	ELEM 1-8 TEACHER	Degreed/Non-Certified	HOUMA JUNIOR HIGH	Resigned	03/01/21
HIGGINS, ALICIA	ELEM 1-8 TEACHER	Certified	OAKSHIRE ELEMENTARY	Resigned	03/05/21
JOHNSON, AMBER	SECONDARY TEACHER	Certified	TERREBONNE HIGH	Resigned	02/26/21
LEDET, KATIE	ALT DAY TREAT TCHR	Degreed/Non-Certified	SCHOOL FOR EXCEPT CHILDREN	Resigned	03/17/21
Resignations - Non-Instructional Personnel					
Name	Position		Location	Term Code	Term Date
BELCHER, MA	BUS DRIVER 40HRS		TRANSPORTATION	Terminated	03/12/21
JOHNSON, KAYLA	CUSTODIAN III-A 12M		MULBERRY ELEMENTARY	Resigned	03/18/21
RATCLIFF, JACQUELINE	SFS TECHNICIAN		ELLENDER MEMORIAL HIGH	Deceased	03/04/21
Retirements - Non-Instructional Personnel					
Name	Position	Service Years	Location	Term Code	Term Date
CROCHET, PATRICK	CUSTODIAN I	26.67 YEARS	LISA PARK ELEMENTARY	Service Retirement	03/12/21
WILSON, TOM	BUS DRIVER REG ED	05.12 YEARS	TRANSPORTATION	Service Retirement	02/26/21

Mr. Hamner deferred his legislative report until the May 4, 2021, School Board Meeting.

Motion of Mr. DeHart, seconded by Mr. Ford, unanimously carried, the Board voted to adjourn its meeting **(8:45 P.M.)**.

/s/ Philip Martin, Secretary

/s/ Gregory Harding, President

RLB