

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

AGENDA

School Board Meeting – March 3, 2020

Order of Business

6:00 P.M.

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes of School Board Meeting of February 4, 2020

RECOMMENDATION: That the Board approve the minutes of School Board Meeting of February 4, 2020, as recorded.

6. Announcements

3/12

5:00 ERC (Employee Representative Committee)

3/17

5:00 Education, Technology, & Policy Committee
Buildings, Food Service, & Transportation Committee
Finance, Insurance, & Section 16 Lands Committee
Executive Committee

3/26

6:00 TFAE Celebrates Excellence Event (Terrebonne General Medical Center's Atrium Auditorium)

6:00 Title VI Indian Ed. Public Hearing (A.D. Martin, Jr. West Park

Special Education & Federal Center)

4/07

6:00 Regular School Board Meeting

7. Committee Meeting Reports

- A. Finance, Insurance, & Section 16 Lands Committee (See attached Committee Report of February 18, 2020, meeting)
- B. Education, Technology, & Policy Committee (See attached Committee Report of February 18, 2020, meeting)
- C. Buildings, Food Service, & Transportation Committee (See attached Committee Report of February 18, 2020, meeting)
- D. Executive Committee (See attached Committee Report of February 18, 2020, meeting)

8. Superintendent's Agenda

A. Agenda Items

- (1) Matter pertaining to 2020 Census
- (2) Approval of Proclamation recognizing March 19, 2020, as "Retired Teachers Day"

RECOMMENDATION: That the Board approve the following proclamation recognizing March 19, 2020, as "Retired Teachers' Day" in the Terrebonne Parish School District:

PROCLAMATION

Whereas Louisiana's retired teachers have devoted their careers to the education and training of tens of thousands of Louisiana's youth; and

Whereas Louisiana's retired teachers have provided job and social skill training for adults throughout the state; and

Whereas Louisiana's retired teachers have rendered valuable services in diverse leadership roles to their communities and institutions throughout their careers and continue to render such services as retirees; and

Whereas Louisiana's retired teachers represent the profession, which is given the basic responsibility for launching the careers of state and national leaders, and for laying the foundation for the welfare of all members of our society; and

Whereas Louisiana's retired teachers represent a tremendous pool of experience and training which remains dedicated to the betterment of society everywhere; and

Whereas Louisiana's retired teachers represent a loyal, patriotic, and concerned citizenry which provides a dedicated and dependable support to the leaders in our communities, state and nation; now, therefore, be it

Resolved, that by proclamation of the Honorable Governor John Bel Edwards the Terrebonne Parish School Board also recognizes and hereby proclaims March 19, 2020, as "**Retired Teachers' Day**;" and be it further

Resolved, that copies of this proclamation be forwarded to all Terrebonne Parish Public Schools and office buildings.

(3) Personnel Section

(a) Personnel Announcement and Introduction
(Information Only)

1) Assistant Principal, H. L. Bourgeois High School
– Zack Hill

(b) Personnel Actions for Period of January 27, 2020 -
February 21, 2020 [list of professional instructional
and non-instructional/support personnel
(appointments, resignations, and retirements –

Information Only]

- (4) Parent Appeal for Student #0142210 Readmission
(Executive Session)

9. Adjournment

Philip Martin, Superintendent
Terrebonne Parish School Board
P. O. Box 5097
Houma, Louisiana 70361
985-876-7400

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Philip Martin, Superintendent, Terrebonne Parish School Board, at 985-876-7400, Ext. 860-233, describing the assistance that is necessary.

RLB

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

March 3, 2020

Dear Members of the Board:

The FINANCE, INSURANCE, AND SECTION 16 LANDS COMMITTEE met at 5:00 P.M. on Tuesday, February 18, 2020, in the Board Room of the School Board Office with the following members present: Mr. Clyde Hamner, chairman, Mr. Michael LaGarde, vice chairman, and Mrs. Stacy Solet. Also in attendance were Mrs. Debi Benoit, Board president, Mr. Dane Voisin, Dr. MayBelle Trahan, Mr. Roger Dale DeHart, Mr. Matthew Ford, Superintendent Philip Martin, and members of the staff.

Chairman Hamner called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Chairman Hamner addressed the Committee regarding Property Insurance Renewal for 2020/2021.

RECOMMENDATION NO. 1

The Committee recommends that the Board accept the renewal offer for Property Insurance through USI Insurance Services, Inc., providing \$50 million limits per occurrence with \$12 million sub-limits for Named Storms, subject to \$100,000 deductible per occurrence for all perils except for a three percent (3%) deductible subject to \$500,000 minimum per occurrence for Named Storms, effective April 27, 2020, with an annual premium of \$1,047,311.

Mr. Curtis Constrantiche, Purchasing Agent, addressed the Committee regarding approval to advertise for bids on Hunting and Trapping Leases.

RECOMMENDATION NO. 2

The Committee recommends that the Board authorize the Purchasing Department to advertise for bids on Hunting and Trapping Leases that are

currently available and/or may become available during the annual renewal period.

Chairman Hamner presented information on a Monthly Budget-to-Actual Comparison report (attached).

Chairman Hamner presented an update on the Sales Tax collections report (attached). He stated that sales tax collections for the month of December 2019 are approximately 2% higher than December 2018.

There being no further business to come before the **Finance, Insurance, and Section 16 Lands Committee**, the meeting adjourned at 5:05 P.M.

Respectfully submitted,

Clyde Hamner, Chairman

Michael LaGarde, Vice Chairman

Stacy Solet

RB/bp

TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360

March 3, 2020

Dear Members of the Board:

The EDUCATION, TECHNOLOGY, AND POLICY COMMITTEE met on Tuesday, February 18, 2020, immediately following the 5:00 P.M. Finance, Insurance, and Section 16 Lands Committee; and the Executive Committee in the Board Room of the School Board Office with the following members present: Dr. MayBelle Trahan, chairwoman, Mr. Matthew Ford, vice chairman, and Mrs. Debi Benoit. Also in attendance were Mrs. Stacy Solet, Board vice president, Mr. Clyde Hamner, Mr. Roger Dale DeHart, Mr. Dane Voisin, Superintendent Philip Martin, and members of the staff.

Chairwoman Trahan called the meeting to order.

Mr. Nathan Cotten, STEM Curriculum Specialist, introduced Adrianna Adams, South Terrebonne High School Environmental Science Teacher, who presented information on Project Resilience. The project enables students to develop short- and long-term resilience plans for their communities in response to environmental impacts their region is experiencing, including flooding and coastal erosion. The project is funded through a grant from the National Academies of Sciences, which was awarded to the University Corporation for Atmospheric Research (UCAR) Center for Science Education. The Wetlands Discovery Center has worked closely with UCAR to develop the curriculum that is being implemented in the Environmental Science classes at our four high schools. Mrs. Adams stated that South Terrebonne High School is implementing Project NOAA (National Oceanic Atmospheric Administration) which studies destructive hurricanes and tropical storms of the past. Based on collected data, their goal is to predict what magnitude of destruction one would cause within our area, considering coastal erosion and land loss.

Mr. Cotten presented information on the 44th Annual Terrebonne Science and Engineering Fair that was held January 14-15, 2020, at the Houma Municipal Auditorium. A total of nine (9) schools, compiled of

grades 6-12, competed. Top schools in each division were Houma Jr. High School and Terrebonne High School. Twenty-three (23) students qualified to compete at the state level in March, and two (2) students qualified to compete at the international level in May.

Mr. Cotten presented information on the Louisiana FIRST LEGO League (FLL) State Tournament. Five (5) teams from Broadmoor Elementary School, Lacache Middle School, Legion Park Elementary School, Mulberry Elementary School, and Upper Little Caillou Elementary School; and two (2) teams from Oakshire Elementary School qualified to compete. Team Bayou Bots from Broadmoor Elementary School placed in the top fifteen (15) teams out of sixty (60) that participated. Eighteen (18) K-8 schools in Terrebonne Parish have LEGO robots at their site.

There being no further business to come before the **Education, Technology, and Policy Committee**, the meeting adjourned at 5:41 P.M.

Respectfully submitted,

MayBelle Trahan, Ed.D., Chairwoman

Matthew Ford, Vice Chairman

Debi Benoit

ABO/jb

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

March 3, 2020

Dear Members of the Board:

The BUILDINGS, FOOD SERVICE, AND TRANSPORTATION COMMITTEE met immediately following the 5:00 P.M. Finance, Insurance, and Section 16 Lands Committee; Executive Committee; and Education, Technology, and Policy Committee on Tuesday, February 18, 2020, in the Board Room of the School Board Office with the following members present: Mr. Dane Voisin, vice chairman, Mr. Roger Dale DeHart, and Dr. MayBelle Trahan, ad-hoc member. Mr. Gregory Harding, chairman, was absent. Also in attendance were Mrs. Debi Benoit, Board president; Mrs. Stacy Solet, Board vice president; Mr. Michael LaGarde, Mr. Matthew Ford, Mr. Clyde Hamner, Superintendent Philip Martin, and members of the staff.

Vice chairman Voisin called the meeting to order.

Mr. Brad Authement, Louisiana Magic Sports, Inc., addressed the Committee regarding the use of Oaklawn Middle School's softball field (attached).

RECOMMENDATION NO. 1

The Committee recommends that the Board grant the request of Louisiana Magic Sports, Inc., to waive Policy FILE: E-1.6 Use of School Facilities, relative to the usage fee for Oaklawn Middle School's softball field for the 2020 softball season (March 2020 through March 2021), from 4:00 P.M. to 8:00 P.M. on weekdays, provided that the necessary insurance, non-profit status, and all other School Board policy requirements are met; and approval is obtained from the school's principal.

Mr. Jason Hutchinson, Principal, Covenant Christian Academy, addressed the Committee regarding the use of South Terrebonne High School's track (attached).

RECOMMENDATION NO. 2

The Committee recommends that the Board grant the request of Covenant Christian Academy to waive Policy FILE: E-1.6 Use of School Facilities, relative to the usage fee for South Terrebonne High School's track for the 2020 track season (March 3, 2020, through May 10, 2020), from 5:00 P.M. to 6:30 P.M. on Mondays, Tuesdays, Thursdays, and Fridays, provided that the necessary insurance, non-profit status, and all other School Board policy requirements are met, and approval is obtained from the school's principal.

Mr. Curtis Constrantiche, Purchasing Agent, addressed the Committee regarding authorization to advertise for bids for Auxiliary Materials, Supplies, Equipment, and Services for the 2020-2021 school year.

RECOMMENDATION NO. 3

The Committee recommends that the Board authorize the Purchasing Department to advertise for bids for Auxiliary Materials, Supplies, Equipment, and Services for the 2020-2021 school year.

Mr. Constrantiche addressed the Committee regarding authorization to advertise for Request for Proposals for a contract for kitchen hood inspections, maintenance, and repair.

RECOMMENDATION NO. 4

The Committee recommends that the Board authorize the Purchasing Department to advertise for Request for Proposals for a contract for kitchen hood inspections, maintenance, and repair.

Mr. Constrantiche addressed the Committee regarding authorization to advertise for Request for Proposals for a contract for maintenance/inspection of fire extinguishers.

RECOMMENDATION NO. 5

The Committee recommends that the Board authorize the Purchasing Department to advertise for Request for Proposals for a contract for maintenance/inspection of fire extinguishers.

Mrs. Monica Walther, MS, RD, LDN, Supervisor, Child Nutrition Program, addressed the Committee regarding acceptance of lowest bid received for a Freezer Truck.

RECOMMENDATION NO. 6

The Committee recommends that the Board accept the lowest bid received, meeting all specifications, for a Freezer Truck from ITA Truck & Sales Service, Lafayette, LA, in the amount of \$93,189.00, funds to be derived from the Child Nutrition Program Fund.

Mr. Sammy Poiencot, Plant Operations Manager, addressed the Committee regarding a construction update of South Terrebonne and Terrebonne High Schools' Auditorium Renovations Project.

Mr. Poiencot addressed the Committee regarding a construction update of the Mulberry Elementary School addition.

At this time, the Committee deviated from the regular order of the agenda to allow Mr. Poiencot to discuss maintenance updates (attached).

The Committee returned to the regular order of the agenda.

Superintendent Martin addressed the Committee regarding an update of the Facility Strategic Task Force.

There being no further business to come before the **Buildings, Food Service, and Transportation Committee**, the meeting was adjourned at 6:07 P.M.

Respectfully submitted,

Dane Voisin, Vice Chairman

Roger Dale DeHart

Dr. MayBelle Trahan, Ad-hoc Member

SP/sn

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

March 3, 2020

Dear Members of the Board:

The EXECUTIVE COMMITTEE met immediately following the 5:00 P.M. Finance, Insurance, and Section 16 Lands Committee meeting on Tuesday, February 18, 2020, in the Board Room of the School Board Office with the following members present: Mrs. Debi Benoit, president, Mrs. Stacy Solet, vice president, and Mr. Michael LaGarde. Also in attendance were Mr. Dane Voisin, Dr. MayBelle Trahan, Mr. Roger Dale DeHart, Mr. Matthew Ford, Mr. Clyde Hamner, and Superintendent Philip Martin.

Board president Benoit called the meeting to order.

The Executive Committee examined and authorized payment of invoices for the current month (including supplemental payroll and travel expenses).

There were no Committee member concerns.

There being no further business to come before the **Executive Committee**, the meeting was adjourned at 5:08 P.M.

Respectfully submitted,

Debi Benoit, President

Stacy Solet, Vice President

Michael LaGarde

RB/bp