PROCEEDINGS OF THE TERREBONNE PARISH SCHOOL BOARD

August 6, 2019

The Terrebonne Parish School Board met today at 6:00 P.M. in regular session at its regular meeting place, the Terrebonne Parish School Board Office, 201 Stadium Drive, Houma, Louisiana, with Mrs. Debi Benoit, president, presiding, and the following members present: Mrs. Stacy V. Solet, vice president; Mr. Michael T. LaGarde, Mr. Gregory Harding, Mr. Matthew J. Ford, Mr. Clyde F. Hamner, Mr. Roger Dale DeHart, Dr. MayBelle N. Trahan, and Mr. Dane Voisin.

ABSENT: None

Mr. LaGarde led the Board and audience in the invocation and Pledge of Allegiance to the Flag.

A moment of silence was observed in memory of Odeal V. Brown, retired school food service technician; Charles R. Collins, retired school custodian; Antoinette M. Morello, retired school teacher; Brenda Powell, retired school teacher/guidance counselor; Donna C. Ledet, retired school teacher; Meryl R. Thibodaux, retired school secretary; Robert G. Rogers, retired school librarian; Makayla Gregoire, Ellender Memorial High School student, and Mary Ann N. Foret, retired school bus driver, who recently passed away.

At this time, President Benoit recognized Mr. Roosevelt Thomas and Mr. John D. Schoonenberg, former Terrebonne Parish School Board Members, who were in attendance at tonight's meeting.

Motion of Dr. Trahan, seconded by Mrs. Solet, unanimously carried, the Board approved the minutes of Special School Board Meeting of June 25, 2019, and Regular School Board Meeting of July 2, 2019, as recorded.

Several announcements were made by President Benoit regarding upcoming meetings.

The following report of the Buildings, Food Service, and Transportation Committee meeting was presented to the Board with Mr. Harding, chairman, presiding:

Dear Members of the Board:

The **Buildings**, **Food Service**, **and Transportation Committee** met at 5:00 P.M. on Tuesday, July 16, 2019, in the Board Room of the School Board Office with the following members present: Mr. Gregory Harding, chairman; Mr. Dane Voisin, vice chairman, and Mr. Roger Dale DeHart. Also in attendance were Mrs. Stacy Solet, Board vice president; Dr. MayBelle Trahan, Mr. Clyde Hamner, Mr. Michael LaGarde, Mr. Matthew Ford, Superintendent Philip Martin, and members of the staff.

Chairman Harding called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mr. Curtis Constrantiche, Purchasing Agent, addressed the Committee regarding acceptance of bids received for Auxiliary Department Materials, Equipment, Supplies, and Services.

RECOMMENDATION NO. 1

The Committee recommends that the Board accept the lowest bids received, meeting all specifications, on Auxiliary Department Materials, Equipment, Supplies, and Services from the following vendors beginning August 3, 2019, to June 30, 2020, with two (2) additional one (1) year options to renew at the same price, terms and conditions, and further, authorize the Board president to sign all necessary documents pertaining thereto:

Section 12: New Plumbing Equipment (Individual Items)

Coburn's of Houma, Inc. 5186 Highway 311 Houma, LA 70360

The Plumbing Warehouse 6679 West Main Street Houma, LA 70360

Section 14: Carpenter/Craftsman Services

Norris & Boudreaux Contractors, LLC

1606 Bull Run Road Schriever, LA 70395

Section 21: Locksmith-Parts and Labor

Avet's Locksmith Service

1906 Polk Street Houma, LA 70360

Section 23: Painting Services

LLJ Environmental Construction, LLC

5040 Lapalco Boulevard

Marrero, LA 70072

Section 25: Environmental Abatement/Lead Paint/Mildew Remediation

LLJ Environmental Construction, LLC

5040 Lapalco Boulevard Marrero, LA 70072

Section 32: Equipment Rental with Operator

Norris & Boudreaux Contractors, LLC

1606 Bull Run Road Schriever, LA 70395

Section 36: Topsoil, River Sand, Limestone, Drainage, and Machinery

Norris & Boudreaux Contractors, LLC

1606 Bull Run Road Schriever, LA 70395

Chairman Harding addressed the Committee regarding a construction plan for Mulberry Elementary School.

Mr. LaGarde entered the meeting at this time.

RECOMMENDATION NO. 2

The Committee recommends that the Board adopt the original floor plan for Mulberry Elementary School, as received by the Board on February 19, 2019 (attached).

Mr. Brandon Arceneaux, All South Consulting Engineers, LLC, addressed the Committee regarding an update of Elementary Playground Equipment.

Mr. Danny Hebert, P.E., dba Civil and Environmental Consulting Engineers, addressed the Committee regarding an update of artificial turf installation at Terrebonne and South Terrebonne High School Stadiums.

Mr. DeHart, seconded by Mr. Voisin, offered the following motion:

RECOMMENDATION NO. 3

The Committee recommends that the Board accept the revised timeline, as presented, allowing an extension of project completion time, from July 28, 2019, to August 5, 2019.

Mr. Merlin Lirette, AIA, CEFP, The Merlin Group, Ltd., addressed the Committee regarding a construction update of the Mulberry Elementary School addition (attached).

Mr. Lirette addressed the Committee regarding a construction update of the new Southdown Elementary School (attached).

Mr. Sammy Poiencot, Plant Operations Manager, addressed the Committee regarding maintenance updates.

There being no further business to come before the **Buildings**, **Food Service**, **and Transportation Committee**, the meeting was adjourned at 5:41 P.M.

Respectfully submitted,
Gregory Harding, Chairman

Roger Dale DeHart

Dane Voisin, Vice Chairman

SP/sn

Motion of Mr. Hamner, seconded by Dr. Trahan, unanimously carried, the Board accepted, as presented and outlined in the foregoing report, the lowest bids received, meeting all specifications, on Auxiliary Department Materials, Equipment, Supplies, and Services from the various vendors beginning August 3, 2019, to June 30, 2020, with two (2) additional one (1) year options to renew at the same price, terms and conditions, and further, authorized the Board president to sign all necessary documents pertaining thereto.

Mr. DeHart moved, seconded by Mr. LaGarde, that the Board adopt the original floor plan for Mulberry Elementary School, as received by the Board on February 19, 2019.

Mr. Voisin, seconded by Mrs. Benoit, offered a substitute motion, that the Board accept Plan B or the Alternate Plan which was presented to the Board for Mulberry Elementary School on June 18, 2019.

Several citizens addressed the Board regarding the foregoing matter.

Following a lengthy discussion, a roll call vote having been called for on the substitute motion, the vote thereon was as follows:

YEAS: Mrs. Benoit, Mrs. Solet, Mr. Hamner, Dr. Trahan, and Mr. Voisin

NAYS: Mr. LaGarde, Mr. Harding, Mr. Ford, and Mr. DeHart

ABSENT: None

Chairman Harding declared the foregoing substitute motion to accept Plan B (Alternate Plan) for Mulberry Elementary School carried.

Motion of Mr. LaGarde, seconded by Mr. Voisin, unanimously carried, the Board accepted the revised timeline, as presented, and allowed an extension of project completion time, from July 28, 2019, to August 5, 2019, for the artificial turf installation at Terrebonne and South Terrebonne High School Stadiums.

The report of the Buildings, Food Service, and Transportation Committee meeting was concluded, and President Benoit reassumed the Chair.

The following report of the Education, Technology, and Policy Committee meeting was presented to the Board with Dr. Trahan, chairwoman, presiding:

Dear Members of the Board:

The **EDUCATION, TECHNOLOGY, and POLICY COMMITTEE** met on Tuesday, July 16, 2019, immediately following the 5:00 P.M. Buildings, Food Service, and Transportation Committee, in the Board Room of the School Board Office with the following members present: Dr. MayBelle Trahan, chairwoman, and Mr. Matthew Ford, vice chairman. Mrs. Debi Benoit was absent. Also in attendance were Mr. Michael LaGarde, Mr. Gregory Harding, Mrs. Stacy Solet, Mr. Clyde Hamner, Mr. Dane Voisin, Mr. Philip Martin, Superintendent, and members of the staff.

Chairwoman Trahan called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Superintendent Martin presented changes to policy File: D-7.3 Expense Reimbursement.

RECOMMENDATION NO. 1

The Committee recommends that the Board approve, as presented, revised policy File: D-7.3 Expense Reimbursement:

FILE: D-7.3 Cf: E-3.4

EXPENSE REIMBURSEMENT

EMPLOYEE TRAVEL ON OFFICIAL BUSINESS

- A. Travel in one's personal automobile, authorized as official travel, will be reimbursed at the rate set for allowance by the Internal Revenue Service. School food service technicians who travel between cooking schools and satellite locations will be paid not less than one dollar (\$1.00) per assigned trip.
- B. The principal or his designee shall be reimbursed from the Terrebonne Parish School Board General Fund for all authorized travel including, but not limited to:
 - 1) Banks (one trip per day)
 - 2) Post Office (one trip per day)

- 3) Administrative Meetings
- 4) Other (warehouse, fuel depot, sick children, etc.)
- C. All travel for co-curricular activities and extracurricular activities are to be charged to the appropriate School Activity Fund.
- D. Ambulatory personnel shall be paid from the appropriate Terrebonne Parish School Board fund for authorized travel from their base site to other sites during the workday.
- E. All other authorized travel shall be reimbursed from the appropriate Federal and State Special Revenue Funds and the Terrebonne Parish School Board General Fund.
- F. All requests for reimbursement (B-E) must be approved by the appropriate supervisor or department head <u>prior</u> to disbursement of refund.
- G. Employees on official business are allowed a per diem up to twenty thirty dollars (\$20.00 \$30.00) per day for actual meals on one day trips out of the Parish and up to thirty two fifty dollars (\$32.00 \$50.00) per day for actual meals on overnight meetings and conferences when their duties call them out of the Parish. Proper support to be furnished for reimbursement. Hotel bills, for room only, are paid in full by the Board.

Revised: October 1997 Revised: July 2000

Revised: September 2006

Revised: July 2019

Ref: La. Rev. Stat. Ann. §17:81; Board minutes, 4-16-74, 5-2-00, 9-5-06, **8-6-19**.

Mrs. Kim Vauclin, Supervisor of Child Welfare and Attendance, presented recent legislative changes to policy File: H-3.6b Immunizations (attached).

RECOMMENDATION NO. 2

The Committee recommends that the Board approve, as presented, revised policy File: H-3.6b Immunizations:

FILE: H-3.6b Cf: H-2.3

IMMUNIZATIONS

The Terrebonne Parish School Board shall require all children each student entering any school for the first time, and upon entering the sixth grade at any other time as required by the state, to present satisfactory evidence of immunity to or immunization against vaccine-preventable diseases according to state law and a schedule approved by the state Department of Health and Hospitals (DHH), Office of Public Health (OPH), or shall present evidence of an immunization program in progress. In addition, a student who is eleven (11) years old and entering a grade other than the sixth grade shall provide satisfactory evidence of current immunization against meningococcal disease. The School Board may require immunizations or proof of immunity more extensive than required by the Department of Health and Hospitals (DHH), Office of Public Health (OPH). Any student failing to

meet the immunization standards shall be prohibited from attending school until such time as the immunization standards are met.

In progress shall mean that the child student has an immunization due after the date school has begun, because the child student began his/her immunization late, or because the child's student's pediatrician has provided written orders for the child student to receive an immunization after a certain date.

TRANSFERRING STUDENTS

A child student transferring from another school system in or out of the state shall submit either a certificate of immunization or a letter from his/her personal physician or a public health clinic indicating immunization against the diseases mentioned above and/or any others which may be required and certificate or statement indicating that the tests required have been performed, in the schedule approved by the Office of Public Health have been performed, or a statement that such immunizations are in progress.

If booster injections for the diseases enumerated on the state schedule are advised, such booster injections shall be administered before the child student enters a school system within the state.

ENFORCEMENT

Principals or their designated representatives, of all schools shall be responsible for checking students' records to see that the provisions of this policy are enforced, and to electronically transmit immunization reports to the OPH through the Louisiana Immunization Network for Kids Statewide, when capable.

EXCEPTIONS

No <u>child student</u> seeking to enter any public school in Terrebonne Parish shall be required to comply with the provisions of this written policy if the <u>child student</u> or his/her parent or guardian submits either a written statement from a physician stating that this procedure is contraindicated for medical reasons, or a written dissent from the student or his/her parents.

Exception in compliance may also apply to any person who is unable to comply due to a shortage in the supply of available vaccinations against meningococcal disease.

EXCLUSION FROM ATTENDANCE

If an outbreak of a vaccine-preventable disease occurs, upon the recommendation of the state Office of Public Health, school administrators may exclude from attendance unimmunized students until the appropriate disease incubation period has expired, or the unimmunized person presents evidence of immunization.

Revised: June 1999 Revised: March 2009 Revised: June 2019

Ref: La. Rev. Stat. Ann. §§17:170, 17:170.1, 17:170.2, 17:170.3, <u>17:170.4</u>; <u>Health and Safety, Bulletin 135, Louisiana Department of Education</u>; Board minutes, 3-17-09, <u>8-6-19</u>. A motion offered by Mr. Ford, regarding adopting a new annual Superintendent evaluation process, failed to carry due to lack of a second.

There being no further business to come before the **Education**, **Technology**, **and Policy Committee**, the meeting adjourned at 5:48 P.M.

Respectfully submitted,

MayBelle Trahan, Ed.D., Chairwoman

Matthew Ford, Vice Chairman

ABO/jb

Motion of Mrs. Solet, seconded by Mr. Hamner, unanimously carried, the Board approved, as presented and outlined in the foregoing report, revised policy File: D-7.3 Expense Reimbursement with an amendment to be effective July 1, 2019.

Motion of Mrs. Benoit, seconded by Mr. Hamner, unanimously carried, the Board approved, as presented and outlined in the foregoing report, revised policy File: H-3.6b Immunizations.

The report of the Education, Technology, and Policy Committee meeting was concluded, and President Benoit reassumed the Chair.

The following report of the Finance, Insurance, and Section 16 Lands Committee meeting was presented to the Board with Mr. Hamner, chairman, presiding:

Dear Members of the Board:

The **FINANCE**, **INSURANCE**, **and SECTION 16 LANDS COMMITTEE** met immediately following the 5:00 P.M. Buildings, Food Service, and Transportation Committee; and the Education, Technology, and Policy Committee meetings on Tuesday, July 16, 2019, in the Board Room of the School Board Office with the following members present: Mr. Clyde Hamner, chairman; Mr. Michael LaGarde, vice chairman, and Mrs. Stacy Solet. Also in attendance were Mr. Dane Voisin, Dr. MayBelle Trahan, Mr. Matthew Ford, Mr. Gregory Harding, Superintendent Philip Martin, and members of the staff.

Chairman Hamner called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Superintendent Martin addressed the Committee regarding the resolution giving preliminary approval for the issuance of Ten Million (\$10,000,000.00) Dollars of Limited Tax Revenue Bonds and making application to the State Bond Commission relative to such Bonds.

Mr. Jerry Osborne, Attorney with Foley & Judell, LLP, also addressed the Committee regarding the process of making an application to the State Bond Commission.

RECOMMENDATION NO. 1

The Committee recommends that the Board approve the attached resolution giving preliminary approval to the issuance of not to exceed Ten Million (\$10,000,000.00) Dollars of Limited Tax Revenue Bonds of the Parish

School Board of the Parish of Terrebonne, State of Louisiana; providing certain terms of said Bonds, making application to the State Bond Commission for the approval of said Bonds, and providing for other matters in connection therewith, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Mrs. Rebecca Breaux, Chief Financial Officer, addressed the Committee regarding an Industrial Tax Exemption Program (ITEP) request by K & B Machine Works, LLC.

RECOMMENDATION NO. 2

The Committee recommends that the Board adopt the resolution, as presented, granting the request by K & B Machine Works, LLC (Industrial Tax Exemption Application #20170624) for an Industrial Ad Valorem Tax Exemption, for an initial term of five (5) years at 80% exempt, subject to renewal for an additional five (5) years at 80% exempt, pending Board attorney review and approval, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Mrs. Breaux addressed the Committee regarding an Audit and Agreed-Upon Procedures Contract with LaPorte CPAs & Business Advisors.

RECOMMENDATION NO. 3

The Committee recommends that the Board approve an Audit and Agreed-Upon Procedures Contract with LaPorte CPAs & Business Advisors for the year June 30, 2019, as per the attached summary of charges, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Mrs. Breaux presented information on a Monthly Budget-to-Actual Comparison report (attached).

Mrs. Breaux presented an update on the Sales Tax collections report (attached). She stated that sales tax collections for the month of May 2019 are approximately .08% lower than May 2018.

Mr. Matthew Ford, Board Member, addressed the Committee concerning a proposal to increase all support personnel salaries for Fiscal Year 2019/2020.

There being no further business to come before the **Finance**, **Insurance**, **and Section 16 Lands Committee**, the meeting adjourned at 6:15 P.M.

Clyde Hamner, Chairman

Respectfully submitted,

Michael LaGarde, Vice Chairman

Stacy Solet

RB/bp

Motion of Mr. Harding, seconded by Mrs. Benoit, unanimously carried, the Board approved the following resolution giving preliminary approval to the issuance of not to exceed Ten Million (\$10,000,000.00) Dollars of Limited Tax Revenue Bonds of the Parish School Board of the Parish of Terrebonne, State of

Louisiana; providing certain terms of said Bonds, making application to the State Bond Commission for the approval of said Bonds, and providing for other matters in connection therewith, and further, authorized the Board president to sign all necessary documents pertaining thereto:

RESOLUTION NO. 1903

A resolution giving preliminary approval to the issuance of not to exceed Ten Million Dollars (\$10,000,000) of Limited Tax Revenue Bonds of the Terrebonne Parish School Board of the Parish of Terrebonne, State of Louisiana; providing certain terms of said Bonds, making application to the State Bond Commission for the approval of said Bonds, and providing for other matters in connection therewith.

BE IT RESOLVED by the Terrebonne Parish School Board of the Parish of Terrebonne, State of Louisiana (the "Issuer"), that:

SECTION 1. Preliminary Approval of Limited Tax Revenue Bonds. Preliminary approval is given to the issuance of not exceeding \$10,000,000 of Limited Tax Revenue Bonds (the "Bonds") of the Issuer, pursuant to Section 1430 of Title 39 of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority, for the purpose of paying the cost of (i) purchasing, acquiring and improving capital improvements for the school system, including the necessary sites, equipment and furnishings therefore, title to which shall be in the public, and (ii) paying the costs of issuance, said Bonds to be payable from an irrevocable pledge and dedication of the funds to be derived by the Issuer from the levy and collection of a special tax of 3.86 mills (such rate being subject to adjustment from time to time due to reassessment) (the "Tax"). The Bonds will be issued at an interest rate or rates not exceeding 5.25% per annum, and will mature over a period not exceeding 20 years, and sold at a price of not less than 95% of the par value thereof. The Bonds will be issued in fully registered form and will have such additional terms and provisions as may be determined by the Issuer.

SECTION 2. <u>State Bond Commission Approval</u>. By virtue of applicant/issuer's application for, acceptance and utilization of the benefits of the Louisiana State Bond Commission's approval(s) resolved and set forth herein, it resolves that it understands and agrees that such approval(s) are expressly conditioned upon, and it further resolves that it understands, agrees and binds itself, its successors and assigns to, full and continuing compliance with the "State Bond Commission Policy on Approval of Proposed Use of Swaps, or other forms of Derivative Products Hedges, Etc.," adopted by the Commission on July 20, 2006, as to the borrowing(s) and other matter(s) subject to the approval(s), including subsequent application and approval under said Policy of the implementation or use of any swap(s) or other product(s) or enhancement(s) covered thereby.

SECTION 3. <u>Employment</u>. This Issuer finds and determines that a real necessity exists for the employment of special counsel in connection with the issuance of the Bonds, and accordingly, Foley & Judell, L.L.P., of New Orleans, Louisiana, as Bond Counsel, is hereby employed to do and perform work of a traditional legal nature as bond counsel with respect to the issuance and sale of Said Bond Counsel shall prepare and submit to this Governing said Bonds. Authority for adoption all of the proceedings incidental to the authorization, issuance, sale, and delivery of such Bonds, shall counsel and advise this Governing Authority as to the issuance and sale thereof and shall furnish its opinions covering the legality of the issuance of the Bonds. The fee of Bond Counsel for each issue or series of bonds shall be fixed at a sum not exceeding the fee allowed by the Attorney General's fee guidelines for such bond counsel work in connection with the issuance of such series of revenue bonds and based on the amount of said Bonds actually issued, sold, delivered and paid for, plus "out-of-pocket" expenses; said fees to be contingent upon the issuance, sale and delivery of said bonds. The President is hereby authorized and directed to execute, and this Governing Authority hereby agrees to and accepts the terms of, the engagement letter of Bond Counsel appended hereto. A certified copy of this resolution shall be submitted to the Attorney General of the State of Louisiana for his written approval of said employment and of the fees herein designated, and the Secretary is hereby empowered and directed to provide for payment of the work herein specified upon completion thereof and under the conditions herein enumerated.

SECTION 4. Appointment of Municipal Advisor. The Issuer hereby retains Argent Institutional Services, LLC, of Ruston, Louisiana, to act as its Municipal Advisor ("MA") pursuant to the provisions of the Dodd-Frank Wall Street Reform and Consumer Protection Act and the rules promulgated thereunder by the Securities and Exchange Commission. The Issuer hereby acknowledges that it is represented by the MA and will rely upon the advice of the MA with respect to the Bonds. The fee to be paid the MA shall be payable solely from the proceeds of the Bonds when and if issued, and the amount thereof shall be subject to the approval of the State Bond Commission. The President is hereby authorized and directed to execute an appropriate contract with the MA.

SECTION 5. <u>Appointment of Placement Agent/Underwriter</u>. Raymond James & Associates, Inc., of New Orleans, Louisiana, is hereby appointed as placement agent/underwriter in connection with all or any portion of the Bonds, any compensation to be subsequently approved by the Issuer and to be paid from the proceeds of the Bonds and contingent upon the issuance of the Bonds; provided that no compensation shall be due to said placement agent/underwriter unless the Bonds are sold and delivered.

SECTION 6. <u>Declaration of Official Intent</u>. Prior to the delivery of the Bonds, the Issuer anticipates that it may pay a portion of the costs of the project from available funds. The project includes specifically making capital improvements, including the acquisition of furnishings and equipment. Upon the issuance of the Bonds, the Issuer reasonably expects to reimburse any such expenditures of other available funds from a portion of the proceeds of the Bonds. Any such allocation of proceeds of the Bonds for reimbursement will be with respect to capital expenditures (as defined in Reg. 1.150-1(b)) and will be made upon the delivery of the Bonds and not later than one year after the later of (i) the date such expenditure was paid or (ii) the date on which the project was placed in service. This Section is intended to be a declaration of official intent within the meaning of Reg. 1.150-2.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Mr. Michael T. LaGarde, Mr. Gregory Harding, Mr. Matthew J. Ford, Mrs. Debi Benoit, Mrs. Stacy V. Solet, Mr. Clyde F. Hamner, Mr. Roger Dale DeHart, Dr. MayBelle N. Trahan, and Mr. Dane Voisin

NAYS: None

ABSENT: None

And the resolution was declared adopted on this 6th day of August 2019.

Motion of Mr. Voisin, seconded by Dr. Trahan, unanimously carried, the Board adopted the following resolution, as presented, granting the request by K &

B Machine Works, LLC (Industrial Tax Exemption Application #20170624) for an Industrial Ad Valorem Tax Exemption, for an initial term of five (5) years at 80% exempt, subject to renewal for an additional five (5) years at 80% exempt, pending Board attorney review and approval, and further, authorized the Board president to sign all necessary documents pertaining thereto:

RESOLUTION NO. 1904

A RESOLUTION TO APPROVE K&B MACHINE WORKS, LLC FOR PARTICIPATION IN THE INDUSTRIAL TAX EXEMPTION PROGRAM AT TERREBONNE PARISH, LOUISIANA

WHEREAS Article 7, Section 21(F) of the Louisiana Constitution provides for the Board of Commerce and Industry ("BCI"), with the approval of the Governor, to approve contracts for the exemption of ad valorem taxes of a new manufacturing establishment or an addition to an existing manufacturing establishment, on such terms and conditions as the board, with the approval of the Governor, deems in the best interest of the state; and

WHEREAS K&B Machine Works, LLC has applied for an Industrial Tax Exemption ("ITE"), which has been approved by the BCI, and thus been granted an Exemption Contract signed by Governor John Bel Edwards; and

WHEREAS Governor Edwards, through Executive Orders JBE 16-26 and 16-73, as amended, has set forth the conditions for his approval of ITE contracts, and affirmed that those conditions are in the best interest of the State of Louisiana; and

WHEREAS Executive Order JBE 16-26 and 16-73, as amended, provides that ITE contracts should be premised upon job and payroll creation at new or expanded manufacturing plants or establishments, or upon showing that investment in modernization of the facility represents a compelling basis for retention of jobs and that the percentage of exemption from ad valorem taxes, and length of the contract for such exemption are based upon economic benefit in accordance with guidance received from the Secretary of Economic Development and concurred by the Terrebonne Parish Council, Terrebonne Parish School Board, and Terrebonne Parish Sheriff; and

WHEREAS Executive Order JBE 16-26 and 16-73, as amended, further requires that this School Board, together with the other required local government entities signify consent to the terms of the exemption by resolution and the sheriff of this parish shall signify consent to the terms of the exemption by letter; and

WHEREAS K&B Machine Works, LLC has undertaken an addition/expansion to its CNC Machining/Milling Work centers and associated tooling at its full-service machining enterprise that services the oil/gas and aerospace industries in Terrebonne Parish with associated new direct jobs and payroll resulting; and

WHEREAS Louisiana Department of Economic Development and the Louisiana Board of Commerce and Industry have approved the aforementioned project, issued a contract signed by the Governor and have conveyed the same to this School Board, and thus, this matter is now ready for a determination of approval of this School Board as required by JBE 16-26 and 16-73, as amended; and,

WHEREAS the Terrebonne Parish School Board in consideration of JBE 16-26 and 16-73, as amended, and in accordance with Louisiana Administrative Code §501, et seq., Louisiana Revised Statutes 47:1703 and 47:4311, et seq., finds the project, contract, as proposed attached hereto, to be acceptable; and

NOW, THEREFORE, BE IT RESOLVED upon consideration of the foregoing and the public discussion held this day that the Terrebonne Parish School Board finds that K&B Machine Works, LLC has presented compelling evidence that as a result of the completed investment of \$1,449,826.00 for which the exemption is being sought, and has created and will retain <u>37</u> manufacturing jobs at an annual payroll of at least \$2,648,497.00 in addition to its 163 previously existing jobs, approves the terms of the Industrial Tax Exemption contract between the State of Louisiana, the Louisiana Department of Economic Development, and K&B Machine Works, LLC with respect to the manufacturing plant located in Terrebonne Parish, Louisiana.

Terms: Exemption Contract for ad valorem taxes exemption at 80% for 5 years, and subject to renewal at 80% exemption for 5 years, subject to the company's compliance with and performance of the company's objectives considered as to the renewal.

Failure to satisfy 90% of either or both the company's required annual jobs and payroll as attached may result in reconsideration of the terms of the exemption or the opportunity for renewal of the initial five-year exemption.

This Terrebonne Parish School Board hereby approves the Industrial Tax Exemption Contract between the between the State of Louisiana, the Louisiana Department of Economic Development, and K&B Machine Works, LLC.

THEREFORE, BE IT FURTHER RESOLVED by the School Board, that a copy of this resolution shall be forwarded to the Louisiana Department of Economic Development.

Mrs. Paula Ferrer, citizen; Mrs. Katherine Gilbert Theriot, Director of Business Retention and Expansion, Terrebonne Economic Development Authority, and Mr. Scott Hebert, Risk Manager at K & B Machine Works, LLC, addressed the Board regarding the foregoing motion.

Motion of Mrs. Solet, seconded by Mr. LaGarde, unanimously carried, the Board approved an Audit and Agreed-Upon Procedures Contract with LaPorte CPAs & Business Advisors for the year June 30, 2019, as per the attached summary of charges, and further, authorized the Board president to sign all necessary documents pertaining thereto.

The report of the Finance, Insurance, and Section 16 Lands Committee meeting was concluded, and President Benoit reassumed the Chair and presided for the remainder of the proceedings.

The Executive Committee report was then presented to the Board.

Motion of Mrs. Solet, seconded by Mr. LaGarde, unanimously carried, the Board received the following Executive Committee report in its entirety:

Dear Members of the Board:

The **Executive Committee** met at 5:30 P.M. on Tuesday, July 2, 2019, in the Board Room of the School Board Office with the following members present: Mrs. Debi Benoit, president; Mrs. Stacy Solet, vice president, and Mr. Michael LaGarde. Also in attendance were Mr. Matthew Ford, Mr. Clyde Hamner, Mr. Roger Dale DeHart, Mr. Dane Voisin, Dr. MayBelle Trahan, Superintendent Philip Martin, and Mrs. Rebecca Breaux.

The meeting began with an invocation and Pledge of Allegiance to the Flag.

The **Executive Committee** examined and authorized payment of invoices for the current month (including supplemental payroll and travel expenses).

There were no Committee member concerns.

There being no further business to come before the **Executive Committee**, the meeting was adjourned at 5:44 P.M.

Respectfully submitted,

Debi Benoit, President

Stacy Solet, Vice President

Michael LaGarde

RB/bp

The Executive Committee report was concluded.

At this time, Superintendent Philip Martin presented (<u>information only</u>) the following lists of administrative assignments for the 2019-2020 school year:

ADMINISTRATIVE (CENTRAL OFFICE) ASSIGNMENTS FOR 2019-2020 SCHOOL YEAR

Assistant Superintendent, Curriculum & Instruction Aubrey "Bubba"

Orgeron, Jr. Rebecca Breaux

Devlin Aubert

Mary Aucoin

Dr. Myra Austin

Ramona Brunet

Margaret Cage

Alton Johnson

Sandra LaRose

Dale Legendre

Peggy Marcel

Sammy Poiencot

Monica Walther

Dr. Debra Yarbrough

Judith Martin Jack Moore

Mark Torbert

Kim Vauclin

Christopher Babin

Chief Financial Officer

Supervisor of Transportation/Safety Supervisor, Special Education Services

District Assessment & Accountability Administrator

Network System Administrator Executive Assistant to the Board

Turnaround Specialist

Supervisor, Child Welfare & Attendance Supervisor, Elementary/Middle Education

Data Processing Manager Supervisor, Federal Programs

Chief Accountant Risk Manager

Plant Operations Manager

Supervisor, Secondary/Vocational/Adult/Driver Ed.

Supervisor, Child Welfare & Attendance Supervisor, Child Nutrition Program

Personnel Supervisor

ADMINISTRATIVE (PRINCIPAL) ASSIGNMENTS FOR 2019-2020 SCHOOL YEAR

Acadian Elementary School
Bayou Black Elementary School
Bayou Elementary School

Bourg Elementary School H. L. Bourgeois High School Broadmoor Elementary School

Caldwell Middle School

Coteau-Bayou Blue Elementary School

Dularge Elementary School

East Street School

Ellender Memorial High School

Evergreen Junior High School

Dr. Monica Breaux
Melynda Rodrigue
Jennifer Blanchard
Matthew Hodson
Melissa Soileau
Ronald Foret
Tess Daigle
Cheryl Degruise
Tommy Salter
Darrell Dillard

Dr. Madge Gautreaux

Gibson Elementary School
Grand Caillou Elementary School
Grand Caillou Middle School
Honduras Elementary School
Houma Junior High School
Lacache Middle School

Legion Park Elementary School Lisa Park Elementary School Montegut Elementary School Montegut Middle School Mulberry Elementary School Oaklawn Junior High School Oakshire Elementary School

Pointe-Aux-Chenes Elementary School

School for Exceptional Children Schriever Elementary School South Terrebonne High School

Southdown Primary Elementary School Southdown Upper Elementary School

Louis Miller Terrebonne Career & Technical High School

Terrebonne High School

Upper Little Caillou Elementary School

Village East Elementary School Bayou Cane Adult Ed. Administrator LaCest Campbell Amanda Callahan John Campbell Melanie Edmonds Jason Corbin Mark Thibodeaux Sharri McGuire Misty Richard Andrea Rodrigue Jennifer Pitre Gwen Ferauson Torrey Carter Tammy Camille Cindy Chauvin Sharnell Thompson Miranda Babin Blaise Pellegrin Kanika Smith Casannah Moses William Simmons, Jr. Scotty Dryden Trisha Melancon Terez LeBlanc Marilyn Schwartz

Motion of Dr. Trahan, seconded by Mr. Harding, unanimously carried, the Board approved a family and medical leave in accordance with Policy (FILE: F-11.4a) for Beulah Brown, Custodian at Terrebonne High School, beginning July 22, 2019, through October 14, 2019 (medical).

Motion of Mrs. Solet, seconded by Mr. Hamner, unanimously carried, the Board approved a family and medical leave in accordance with Policy (FILE: F-11.4a) for Teressa Myles, Satellite Facilitator at Honduras Elementary School, beginning August 20, 2019, through November 11, 2019 (medical).

Motion of Mr. Harding, seconded by Mr. Hamner, unanimously carried, the Board approved a family and medical leave in accordance with Policy (FILE: F-11.4a) for Debra Williams, School Food Service Technician at Broadmoor Elementary School, beginning August 22, 2019, through October 17, 2019 (medical).

Motion of Mr. Voisin, seconded by Mrs. Solet, unanimously carried, the Board approved a family and medical leave in accordance with Policy (FILE: F-11.4a) for Gloria Lenoir, School Food Service Technician at Mulberry Elementary School, beginning August 22, 2019, through November 4, 2019 (medical).

Motion of Mr. DeHart, seconded by Dr. Trahan, unanimously carried, the Board approved a leave of absence without pay in accordance with Policy (FILE: F-11.10) for Kirk Trosclair, School Bus Operator in the Transportation Department, for the 2019-2020 school session (personal).

Motion of Mr. DeHart, seconded by Mr. Hamner, unanimously carried, the Board approved a leave of absence without pay in accordance with Policy (FILE: F-11.10) for Jerry Duplantis, School Bus Operator in the Transportation Department, for the 2019-2020 school session (personal).

At this time, Superintendent Martin presented the following personnel actions for the period of May 24, 2019, through July 26 2019 [list of professional instructional and non-instructional/support personnel (contract renewals, appointments, resignations, and retirements – Information Only)]:

AUTO-1997 AUTO	Name	_		al Supervisory/Administrative Pers	onnel	Davis	
MATERIAL AND PROPERTY MATE	Name	Position		Location	II II V 1 20	Perio	
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ADMINISTRATION ADMI							
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MECHANISH PERSON PEDROR PEDROR MOST PARK NAMEX FEDERAL JULY 1, 2019 - JULE 20.25	LOTZ, GERARD						
March Contract Renewal - Professional Supervisory/Administrative Personnel (Continued)	MARCEL, PEGGY				· · · · · · · · · · · · · · · · · · ·		
Contract Renewal - Professional Supervisory/Administrative Personnel (Continued)	MELANCON, TRISHA				-+		
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CENTRAL OFFICE JULY 1, 2019 - JUNE 30, 22							
VARIANCIUS DEBRA PERSONNEL SUPERVISOR TERREBONNE HIGH JULY 1, 2019 - JUNE 30, 22							
Centract Renewal - Noninstructional Supervisory Personnel							
Contract Renewal - Noninstructional Supervisory Personnel Name Position							
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Name Position Commission Co		Contra	ct Renewal - Nonin	structional Supervisory Personnel			
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New Employees - Non-Instructional Personnel Name Position Location Effective De SMITH, KMBERLY GUIDANCE SECRETARY B ELLENDER MEMORIAL HIGH 07725 Resignations - Professional Instructional Personnel	ADAMS, SARAH	MATH CURR SPEC		CENTRAL OFFICE	JULY 1, 20	019 - JUNE 30, 20	
Resignations - Professional Instructional Personnel	COOK, TONIA	LIT FOCUS CURR SPEC		CENTRAL OFFICE	JULY 1, 20	019 - JUNE 30, 20	
Resignations - Professional Instructional Personnel			New Employees - I	Non-Instructional Personnel			
Resignations - Professional Instructional Personnel Name Position Certification Location Term Code Term Day ANGARITA, JENNIFER KINDERGARTEN TEACHER Certified MULBERRY ELEMENTARY Resigned 05/24 BURLETTE, KELLY PRIN JR HIGH SCHOOL Certified EVERGREEN JUNIOR HIGH Resigned 06/12 CHAUVIN, ZACHARY N-SCHOOL INT TCHR Certified HOUMA JUNIOR HIGH Resigned 05/24 CORNWELL, KANDICE DISTR MUSIC TCHR Certified LACACHE MIDDLE Resigned 05/24 AGS, LORI ELEM 1-8 TEACHER Certified ACADAN ELEMENTARY Resigned 05/24 AGAG, SANDRA HOME EC TEACHER Certified LISA PARK ELEMENTARY Resigned 05/24 LIBETTE, SAMMATHA ELEM 1-8 TEACHER Certified BAYOU BLACK ELEMENTARY Resigned 05/24 UNDER, DEE ANNA KINDERGARTEN TEACHER Certified BAYOU BLACK ELEMENTARY Resigned 05/24 MULBERRY ELEMENTARY RESIGNED 05/24 MULBERRY ELEMENTARY SERVICE RESIGNED 05/24 MULBERRY ELEMENTARY SERVICE RESIGNED 05/24 MULBERRY ELEMENTARY SERVICE RESIGNED 05/24 MULBERRY	Name	Position				Effective Da	
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CORNWELL, KANDICE INSTR MUSIC TCHR Certified LACACHE MIDDLE Resigned 0.5/24, DAIGS, LORI ELEM 1-8 TEACHER Certified ACADIAN ELEMENTARY Resigned 0.5/24, GREGOIRE, FARRAH ELEM 1-8 TEACHER Certified LISA PARK ELEMENTARY Resigned 0.5/24, 1.5/	BURLETTE, KELLY				-		
DAIGS, LORI ELEM 1-8 TEACHER Certified ACADIAN ELEMENTARY Resigned 0.5/24	CHAUVIN, ZACHARY				-		
GREGOIRE, FARRAH ELEM 1-8 TEACHER Certified LISA PARK ELEMENTARY Resigned 05/24 1-AAG, SANDRA HOME EC TEACHER Certified H L BOURGEOIS HIGH Resigned 05/24 1-ARETTE, SAMANTHA ELEM 1-8 TEACHER Certified BAYOU BLACK ELEMENTARY Resigned 05/24 1-ACOTINGER, DEE ANNA KINDERGARTEN TEACHER Certified MULBERRY ELEMENTARY Resigned 05/24 1-ACOB SECONDARY TEACHER Certified TERREBONNE HIGH Resigned 05/24 1-ACOB SECONDARY TEACHER Certified TERREBONNE HIGH Resigned 05/24 1-ACOB SECONDARY TEACHER Degreed/Non-Certified SOUTHDOWN PRIMARY (PREK-3) Resigned 05/24 1-ACOB SECONDARY COUNSELOR Certified TERREBONNE HIGH Resigned 06/05	CORNWELL, KANDICE				-		
HAMAG, SANDRA					-		
LIRETTE, SAMANTHA LILEM 1-8 TEACHER Certified BAYOU BLACK ELEMENTARY Resigned 05/24 LOTTINGER, DEE ANNA KINDERGARTEN TEACHER Certified MULBERRY ELEMENTARY Resigned 05/24 WOISE, JACOB SECONDARY TEACHER Certified TERREBONNE HIGH Resigned 05/24 WILEY, BRANDY SECONDARY COUNSELOR Certified TERREBONNE HIGH Resigned 05/24 WILEY, BRANDY SECONDARY COUNSELOR Certified TERREBONNE HIGH Resigned 05/24 WILEY, BRANDY Resigned 06/05 Resignations - Non-Instructional Personnel Name Position Uccation Term Code Term De BOURGEOIS, WEBSTER CUSTODIAN III-A 12M MULBERRY ELEMENTARY Resigned 07/03 DEHART, KELLY SPECIAL ED PARA BAYOU BLACK ELEMENTARY Resigned 05/24 LEWIS, FREDDRIA BUS DRIVER REG ED TRANSPORTATION Resigned 05/24 PARFAIT, JODIE SCH SECRETRY I 195D LEGION PARK ELEMENTARY Resigned 06/05 STEWART, GIEZEL SCH SECRETARY I 195D SCHOOL FOR EXCEPT CHILDREN Resigned 05/29 Retirements - Professional Instructional Personnel Name Position Service Years Location Term Code Term De Name Position Service Years Location Term Code Term De Name Position Service Years Location Term Code Term De Name Position Service Retirement 05/24 Retirements - Non-Instructional Personnel Name Position Service Retirement 05/24 Retirements - Non-Instructional Personnel	HAAG, SANDRA				-		
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Degreed/Non-Certified SOUTHDOWN PRIMARY (PREK-3) Resigned 05/24	LIRETTE, SAMANTHA	ELEM 1-8 TEACHER		MUI BERRY ELEMENTARY	-		
Resignations - Non-Instructional Personnel	LOTTINGER, DEE ANNA	KINDERGARTEN TEACHER					
Resignations - Non-Instructional Personnel	LOTTINGER, DEE ANNA MOISE, JACOB	KINDERGARTEN TEACHER SECONDARY TEACHER	Certified	TERREBONNE HIGH	-		
Name	LOTTINGER, DEE ANNA MOISE, JACOB OWENS, AUTUMN	KINDERGARTEN TEACHER SECONDARY TEACHER ELEM 1-8 TEACHER	Certified Degreed/Non-Certified	TERREBONNE HIGH SOUTHDOWN PRIMARY (PREK-3)	Resigned	05/24	
MULBERRY ELEMENTARY Resigned 07/03. DEHART, KELLY SPECIAL ED PARA BAYOU BLACK ELEMENTARY Resigned 05/24. LEWIS, FREDDRIA BUS DRIVER REG ED TRANSPORTATION Resigned 06/05. PARFAIT, JODIE SCH SECRETRY I 195D LEGION PARK ELEMENTARY Resigned 06/05. STEWART, GIEZEL SCH SECRETARY I 195D SCHOOL FOR EXCEPT CHILDREN Resigned 06/05. Retirements - Professional Instructional Personnel Name Position Service Years Location Term Code Term De NAQUIN, NATHAN ELEM 1-8 TEACHER 29.00 YEARS ACADIAN ELEMENTARY Service Retirement 05/24. SOULE, REX SECONDARY TEACHER 29.00 YEARS ELLENDER MEMORIAL HIGH Service Retirement 05/24. Retirements - Non-Instructional Personnel Name Position Service Years LLENDER MEMORIAL HIGH Service Retirement 05/24. Retirements - Non-Instructional Personnel	LOTTINGER, DEE ANNA MOISE, JACOB OWENS, AUTUMN	KINDERGARTEN TEACHER SECONDARY TEACHER ELEM 1-8 TEACHER	Certified Degreed/Non-Certified	TERREBONNE HIGH SOUTHDOWN PRIMARY (PREK-3)	Resigned	05/24/	
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RODRIGUEZ, CHERYL ADMIN SECRETARY I 23.00 YEARS WEST PARK ANNEX - FEDERAL Service Retirement 06/30/	LOTTINGER, DEE ANNA MOISE, JACOB OWENS, AUTUMN WILEY, BRANDY Name BOURGEOIS, WEBSTER DEHART, KELLY LEWIS, FREDDRIA PARFAIT, JODIE STEWART, GIEZEL Name NAQUIN, NATHAN NAQUIN, NATHAN	KINDERGARTEN TEACHER SECONDARY TEACHER ELEM 1-8 TEACHER SECONDARY COUNSELOR Position CUSTODIAN III-A 12M SPECIAL ED PARA BUS DRIVER REG ED SCH SECRETRY II 195D SCH SECRETRY I 195D RI Position ELEM 1-8 TEACHER ELEM 1-8 TEACHER	Certified Degreed/Non-Certified Certified Resignations - No etirements - Profes Service Years 20.00 YEARS 29.90 YEARS 29.00 YEARS	TERREBONNE HIGH SOUTHDOWN PRIMARY (PREK-3) TERREBONNE HIGH DO-Instructional Personnel Location MULBERRY ELEMENTARY BAYOU BLACK ELEMENTARY TRANSPORTATION LEGION PARK ELEMENTARY SCHOOL FOR EXCEPT CHILDREN SIONAL Instructional Personnel Location ACADIAN ELEMENTARY ACADIAN ELEMENTARY ELLENDER MEMORIAL HIGH	Resigned	05/24/ 06/05/ Term Dz 07/03/ 05/24/ 06/05/ 05/29/ Term Dz 05/24/ 05/24/	
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Motion of Mr. DeHart, seconded by Mr. Ford, unanimously carried, the Board voted to go into executive session, at this time (7:27 P.M.), to discuss "Matter bearing upon pending litigation between Y.W., Individually, and on behalf of minor child, A.C. vs. Derrick Nesby and Terrebonne Parish School Board, Docket #174089, 32nd Judicial District Court, Parish of Terrebonne, State of Louisiana (Executive Session Requested)."

Motion of Mr. DeHart, seconded by Mrs. Solet, unanimously carried, the Board reconvened in regular session (7:40 P.M.) with all members present.

Motion of Mr. Ford, seconded by Mrs. Solet, unanimously carried, the Board accepted the recommendation of the Board Attorney, as it relates to the "Matter bearing upon pending litigation between Y.W., Individually, and on behalf of minor child, A.C. vs. Derrick Nesby and Terrebonne Parish School Board, Docket #174089, 32nd Judicial District Court, Parish of Terrebonne, State of Louisiana."

Motion of Mr. DeHart, seconded by Mrs. Solet, unanimously carried, the Board voted to go into executive session, at this time (7:45 P.M.), to discuss the parent appeal for readmission of Student #9009599.

Motion of Mr. DeHart, seconded by Dr. Trahan, unanimously carried, the Board reconvened in regular session (8:10 P.M.) with all members present.

Motion of Mr. DeHart, seconded by Dr. Trahan, unanimously carried, the Board allowed Student #9009599 to return to school on August 12, 2019, subject to signing a contract.

Motion of Mr. DeHart, seconded by Dr. Trahan, unanimously carried, the Board voted to go into executive session, at this time (8:12 P.M.), to discuss the parent appeal for readmission of Student #142554.

Motion of Mr. DeHart, seconded by Mr. Hamner, unanimously carried, the Board reconvened in regular session (8:37 P.M.) with all members present.

Dr. Trahan moved, seconded by Mr. Hamner, that the Board allow Student #142554 to return to East Street School for the remaining two semesters of the expulsion; upon completion of the two semesters, said student to return to the base school, subject to signing a contract.

Mr. Harding, seconded by Mr. LaGarde, offered a substitute motion, that Student #142554 be allowed to return to the base school on August 12, 2019, subject to signing a contract.

A roll call vote having been called for on the substitute motion, the vote thereon was as follows:

YEAS: Mr. LaGarde and Mr. Hardina

NAYS: Mrs. Benoit, Mrs. Solet, Mr. Hamner, Mr. DeHart, Dr. Trahan, and Mr. Voisin

ABSTAIN: Mr. Ford

ABSENT: None

President Benoit declared the foregoing substitute motion failed to carry.

Mr. Ford, seconded by Mr. Harding, offered another substitute motion, that the Board allow Student #142554 to return to the base school at the end of the first grading period, contingent upon having made adequate progress, and subject to signing a contract.

A roll call vote having been called for on the foregoing substitute motion, the vote thereon was as follows:

YEAS: Mr. LaGarde, Mr. Harding, and Mr. Ford

NAYS: Mrs. Benoit, Mrs. Solet, Mr. Hamner, Mr. DeHart, Dr. Trahan, and Mr. Voisin

ABSENT: None

President Benoit declared the foregoing substitute motion failed to carry.

A roll call vote then having been called for on the original motion, the vote thereon was as follows:

YEAS: Mrs. Benoit, Mrs. Solet, Mr. Hamner, Mr. DeHart, Dr. Trahan, and Mr. Voisin

NAYS: Mr. LaGarde, Mr. Harding, and Mr. Ford

ABSENT: None

President Benoit declared the original motion carried to allow Student #142554 to return to East Street School for the remaining two semesters of the expulsion; upon completion of the two semesters, said student to return to the base school, subject to signing a contract.

Motion of Mr. DeHart, seconded by Mr. Harding, unanimously carried, the Board voted to adjourn its meeting **(8:45 P.M.)**.

/s/ Philip Martin, Secretary

/s/ Debi Benoit, President

RLB