

**TERREBONNE PARISH SCHOOL BOARD  
201 STADIUM DRIVE  
HOUMA, LOUISIANA 70360**

**School Board Meeting – November 1, 2016**

**Order of Business**

**6:00 P.M.**

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes of School Board Meeting of October 18, 2016

**RECOMMENDATION:** That the Board approve the minutes of School Board Meeting of October 18, 2016, as recorded.

6. Announcements

**11/08** Election Day (Holiday – No School)

**11/10**

5:00 ERC

**11/11** Veterans' Day

**11/14-18** American Education Week

**11/14**

5:00 Joint Buildings, Food Service, & Transportation Committee; & Finance, Insurance & Section 16 Lands Committee Meetings

**11/15**

5:30 Executive Committee

Board of Directors, Terrebonne Construction Company, Inc. (immediately following Executive Committee)

6:00 Regular School Board Meeting

7. Board Committee Meeting Reports

- A. Finance, Insurance, and Section 16 Lands Committee (See Attached Committee Report of October 17, 2016, Meeting)
- B. Education, Technology, and Policy Committee (See Attached Committee Report of October 24, 2016, Meeting)
- C. Executive Committee (See Attached Committee Report of October 18, 2016, Meeting)
- D. Board of Directors of Terrebonne Construction Company, Inc. (See Attached Committee Report of October 18, 2016, Meeting – Information Only)

8. Superintendent's Agenda

A. Information Items

- (1) American Education Week: November 14-18, 2016

American Education Week will be observed on November 14-18, 2016, in Terrebonne Parish Schools. This special week focuses attention on the importance of education and all that it stands for. Annually, the week preceding the week of Thanksgiving is proclaimed American Education Week.

- (2) Educational Support Personnel Day: November 16, 2016

Educational Support Personnel Day will be observed in Terrebonne Parish Schools on November 16, 2016. Annually, the Wednesday in American Education Week is designated as a special day to honor the many contributions of school support employees. School districts, parents, and students will pay tribute to school support personnel on this annual observance of Educational Support Personnel Day.

B. Agenda Items

(1) Report on Consolidated Drive 2016-2017

**RECOMMENDATION:** That the Board approve the 2016-2017 Consolidated Drive collection of **\$5,831.14**, to be distributed equally to the following list of participating organizations, as per Board action of July 3, 2012, and further, authorize the distribution of the Consolidated Drive collections:

- American Red Cross
- CASA of Terrebonne
- Louis Infant's Crisis Center
- MacDonell United Methodist Children's Services
- Marine Toys for Tots Foundation
- Project LEARN – LaTerre
- The Haven

(2) Personnel Section

(a) Leave of Absence

1) Family and Medical Leaves

**RECOMMENDATION:** That the Board approve a family and medical leave in accordance with Policy (FILE: F-11.4a) for Tammy Gibson, teacher at Coteau-Bayou Blue Elementary School, beginning November 4, 2016, through November 18, 2016 (family).

**RECOMMENDATION:** That the Board approve a family and medical leave in accordance with Policy (FILE: F-11.4a) for Natalie Chester, school bus driver in the Transportation Department, beginning October 31, 2016, through February 17, 2017 (medical).

(3) Parent Appeal for Student #147415 Readmission  
(Executive Session)

9. Adjournment

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Philip Martin, Superintendent  
Terrebonne Parish School Board  
P. O. Box 5097  
Houma, Louisiana 70361  
985-876-7400

**In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Philip Martin, Superintendent, Terrebonne Parish School Board, at 985-876-7400, Ext. 233, describing the assistance that is necessary.**

RLB

**TERREBONNE PARISH SCHOOL BOARD  
201 STADIUM DRIVE  
HOUMA, LOUISIANA 70360**

November 1, 2016

Dear Members of the Board:

**The FINANCE, INSURANCE, and SECTION 16 LANDS COMMITTEE** met at 5:00 P.M. on Monday, October 17, 2016, in the Board Room of the School Board Office, with the following members present: Mr. Donald Duplantis, chairman, and Mr. Roosevelt Thomas, vice chairman. Dr. Brenda Leroux Babin was absent. Also in attendance were Mr. L. P. Bordelon, III, Board vice president, Superintendent Philip Martin, and members of the staff.

Chairman Duplantis called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mrs. Rebecca Breaux, Chief Financial Officer, presented the 2016-2017 revised budget for the General Operating Fund (attached).

Mr. Thomas, seconded by Mr. Duplantis, offered the following motion:

**RECOMMENDATION NO. 1**

**The Committee recommends** that the Board adopt the following 2016-2017 revised budget for the General Operating Fund:

**General Operating Fund  
Revised Budget  
2016-2017 Fiscal Year  
October 2016**

**Revenues**

Local Revenues

\$ 17,520,327

State Revenues	<u>90,021,579</u>
Total Revenues	\$107,541,906

**Expenditures**

Instructional	\$ 76,248,548
Instructional Support Services	48,285,776
Operation of Non-Instructional Services	1,034,394
Debt Service	<u>0</u>
Total Expenditures	\$125,568,718

**Other Financing Sources (Uses)**

Other Sources of Funds	\$ 17,405,557
Other Uses of Funds	<u>(2,131,814)</u>
Total Other Sources (Uses)	\$ 15,273,743

Net Change in Fund Balance (2,753,069)

Beginning Fund Balance \$ 11,521,351

Ending Fund Balance	
Committed - Artificial Turf	\$ 200,000
Unassigned	<u>8,568,282</u>
Total Ending Fund Balance	<u>\$ 8,768,282</u>

Mrs. Breaux presented the 2016-2017 revised budget for the Child Nutrition Program Fund (attached).

Mr. Thomas, seconded by Mr. Duplantis, offered the following motion:

**RECOMMENDATION NO. 2**

**The Committee recommends** that the Board adopt the following 2016-2017 revised budget for the Child Nutrition Program Fund:

**Child Nutrition Program Fund  
Revised Budget  
2016-2017 Fiscal Year**

## October 2016

### **Revenues**

Local Sources	\$ 687,255
State Sources	145,314
Federal Sources	<u>8,821,567</u>
Total Revenues	<u>\$ 9,654,136</u>

### **Expenditures**

Salaries	\$ 2,711,867
Employee Benefits	2,003,318
Purchased Services	700,652
Supplies	4,551,625
Property	<u>298,938</u>
Total Expenditures	<u>\$10,266,400</u>

### **Other Financing Sources**

Other Sources of Funds	<u>\$ 377,552</u>
Total Other Sources (Uses)	<u>\$ 377,552</u>

Net Change in Fund Balance (234,712)

Beginning Fund Balance \$ 1,012,616

Ending Fund Balance

Non-spendable \$ 631,021

Assigned 146,883

Total Ending Fund Balance \$ 777,904

Mrs. Breaux presented the 2016-2017 revised budget for the One Cent Sales Tax Fund (attached).

Mr. Thomas, seconded by Mr. Duplantis, offered the following motion:

### **RECOMMENDATION NO. 3**

**The Committee recommends** that the Board adopt the following 2016-

2017 revised budget for the One Cent Sales Tax Fund:

**One Cent Sales Tax Fund (1996)**  
**Revised Budget**  
**2016-2017 Fiscal Year**  
**October 2016**

**Revenues**

Local - Sales Tax	\$20,223,573
- Interest	<u>45,000</u>
Total Revenues	\$20,268,573

**Expenditures**

Compensation & Benefits	\$15,793,198
Technology	1,196,046
Capital & Building Improvements	416,060
Debt Service	<u>687,276</u>
Total Expenditures	\$18,092,580

**Other Financing Sources (Uses)**

Other Sources of Funds	\$ 0
Other Uses of Funds	<u>(3,545,467)</u>
Total Other Sources (Uses)	(3,545,467)

Net Change in Fund Balance (1,369,474)

Fund Balance

Beginning Fund Balance \$ 6,683,414

Ending Fund Balance

Restricted

Salaries & Benefits \$ 4,021,841

Technology/Construction \$ 1,292,099

Total Ending Fund Balance \$ 5,313,940

Mrs. Breaux presented the 2016-2017 revised budget for the ½ Cent Sales Tax Fund (attached).

Mr. Thomas, seconded by Mr. Duplantis, offered the following motion:

**RECOMMENDATION NO. 4**

**The Committee recommends** that the Board adopt the following 2016-2017 revised budget for the ½ Cent Sales Tax Fund:

**½ Cent Sales Tax Fund (2014)  
Revised Budget  
2016-2017 Fiscal Year  
October 2016**

**Revenues**

Local - Sales Tax	\$ 9,932,207
- Interest	<u>18,000</u>
Total Revenues	\$ 9,950,207

**Expenditures**

Salaries	\$ 7,371,221
Employee Benefits	2,074,312
Purchased Services	<u>105,700</u>
Total Expenditures	\$ 9,551,233

**Other Financing Sources (Uses)**

Other Sources of Funds	\$ 0
Other Uses of Funds	<u>(2,000,000)</u>
Total Other Sources (Uses)	(2,000,000)

Net Change in Fund Balance (1,601,026)

Fund Balance

Beginning Fund Balance \$ 4,180,287

Ending Fund Balance	
Restricted	
Salaries & Benefits	<u>\$ 2,579,261</u>

Mrs. Breaux presented the 2016-2017 revised budget for the ¾ Cent Sales Tax Fund (attached).

Mr. Thomas, seconded by Mr. Duplantis, offered the following motion:

**RECOMMENDATION NO. 5**

**The Committee recommends** that the Board adopt the following 2016-2017 revised budget for the ¾ Cent Sales Tax Fund:

**¾ Cent Sales Tax Fund (1976)**  
**Revised Budget**  
**2016-2017 Fiscal Year**  
**October 2016**

**Revenues**

Local - Sales Tax	\$ 15,167,681
- Interest	<u>48,000</u>
Total Revenues	\$ 15,215,681

**Expenditures**

Purchased Services	\$ 1,421,251
Materials & Supplies	2,677,307
Debt Service & Miscellaneous	<u>18,475</u>
Total Expenditures	\$ 4,117,033

**Other Sources (Uses) of Funds**

Other Financing Uses	<u>(13,650,661)</u>
Total Other Sources (Uses) of Funds	(13,650,661)

Net Change in Fund Balance	(2,552,013)
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Fund Balance

Beginning	\$ 3,574,295
Ending Fund Balance	
Restricted	
Instructional Programs	\$ 824,593
Committed	
Band Uniforms	<u>197,689</u>
Total Ending Fund Balance	<u>\$ 1,022,282</u>

Mrs. Breaux presented the 2016-2017 revised budgets for the Special Revenue Funds (attached).

Mr. Thomas, seconded by Mr. Duplantis, offered the following motion:

**RECOMMENDATION NO. 6**

**The Committee recommends** that the Board adopt the following 2016-2017 revised budgets for the Special Revenue Funds:

**Special Revenue Funds  
Revised Budgets  
2016-2017 Fiscal Year**

<b><u>FUND NUMBER</u></b>	<b><u>FEDERAL FUNDS</u></b>	<b><u>CURRENT BUDGET</u></b>	<b><u>INCREASE (DECREASE)</u></b>	<b><u>REVISED BUDGET</u></b>
210	NCLB TITLE I Striving Readers Comprehensive Literacy Program Prior Year	\$ 182,254	\$102,205	\$ 284,459
220	NCLB TITLE I	\$5,365,868	\$526,135	\$5,892,003
230	Migrant	\$ 211,026	\$ 41,171	\$ 252,197
240	U. S. DEPARTMENT OF HEALTH AND HUMAN SERVICES TANF BLOCK GRANT -Early Childhood Program TANF -Federal Jobs for America's	\$3,532,357	(1,337,473)	\$2,194,884

	Graduates TANF	<u>89,866</u>	<u>10,134</u>	<u>100,000</u>
	TOTAL	\$3,622,223	(1,327,339)	\$2,294,884
280	U. S. DEPARTMENT OF HEALTH AND HUMAN SERVICES -Early Childhood Community Network Lead Agencies	\$ 29,328	\$ 2,397	\$ 31,725
310	NCLB TITLE III -Current Year -Immigrant Set Aside -Immigrant Youth TOTAL	\$ 69,575 16,457 <u>0</u> \$ 86,032	\$ 16,780 (13,196) <u>5,335</u> \$ 8,919	\$ 86,355 3,261 <u>5,335</u> \$ 94,951
370	NCLB TITLE II PART A -EISENHOWER Act -MSP TOTAL	\$1,228,555 <u>28,500</u> \$1,257,055	\$ 219,875 <u>0</u> \$ 219,875	\$1,448,430 <u>28,500</u> \$1,476,930
410	NCLB TITLE VII INDIAN EDUCATION -Current Year	\$ 403,108	\$ 1,370	\$ 404,478
490	LCTCS FEDERAL ADULT EDUCATION -Basic Current Year -Prior Year -Carry-Over -English Language/Civics -Current Year -Prior Year -Carry-Over -Family Literacy -Current Year -Federal Leadership Award -Current Year -Carry-Over FY16 -Carry-Over FY15 TOTAL	\$ 271,523 0 0 36,703 0 0 39,856 7,125 0 <u>0</u> \$ 355,207	\$ 63,549 45,989 11,011 9,653 9,510 4,087 (24,964) 0 6,051 <u>7,943</u> \$ 132,829	\$ 335,072 45,989 11,011 46,356 9,510 4,087 14,892 7,125 6,051 <u>7,943</u> \$ 488,036
560	NCLB TITLE X HOMELESS	\$ 69,406	\$ 72,325	\$ 141,731
590	FEDERAL VOCATIONAL EDUCATION -Current Year	\$ 232,058	(28,807)	\$ 203,251
750	NCLB IDEA			

Special Education			
-IDEA Part B	\$4,255,691	\$ 279,073	\$4,534,764
-St. James PBIS	0	500	500
-High Cost Services			
Prior Year	0	3,767	3,767
-Believe and Prepare			
Cohort 3 Prior Year	0	58,874	58,874
TOTAL	\$4,255,691	\$ 342,214	\$4,597,905

760	NCLB IDEA		
	Special Education		
	-Pre-School	\$ 122,669	\$ 45,069
			\$ 167,738

<u>FUND NUMBER</u>	<u>STATE FUNDS</u>	<u>CURRENT BUDGET</u>	<u>INCREASE (DECREASE)</u>	<u>REVISED BUDGET</u>
142	MFP LEVEL 4 FUNDING REVENUE			
	-Supplemental Course Allocation			
	-MFP	\$ 0	\$ 189,202	\$ 189,202
	-Career Development Funds Prior Year	0	0	0
	EXPENDITURES			
	-Supplemental Course Allocation			
	-MFP	18,817	257,961	276,778
	-Career Development Funds Prior Year	\$ 121,431	\$ 28,282	\$ 149,713
	EXCESS (DEFICIENCY) OF REVENUE	(140,248)	(97,041)	(237,239)
	BEGINNING FUND BALANCE	\$ 140,248	\$ 97,041	\$ 237,289
	ENDING FUND BALANCE	\$ 0	\$ 0	\$ 0
510	EDUCATION EXCELLENCE REVENUE	\$ 300,000	\$ 14,000	\$ 314,000
	EXPENDITURES	328,043	13,424	341,467
	EXCESS (DEFICIENCY) OF REVENUE	(28,043)	576	(27,467)

	BEGINNING FUND BALANCE	\$ 37,201	\$ 471	\$ 37,672
	ENDING FUND BALANCE	\$ 9,158	\$ 1,047	\$ 10,205
520	EARLY CHILDHOOD COMMUNITY NETWORK LEAD AGENCIES STATE FUNDS			
	-Lead Agencies	\$ 27,072	\$ 3,948	\$ 31,020
550	THE CECIL J. PICARD LA 4 EARLY CHILDHOOD PROGRAM			
	-State	\$ 383,678	\$1,497,638	\$1,881,316
630	LQEA 8(g) PRE-SCHOOL EARLY CHILDHOOD PROGRAM			
	-8(g) Student Enhancement Block Grant	\$ 219,319	(14,389)	\$ 204,930
660	Extended School Year Program			
	-Current Year	\$ 68,360	(68,360)	\$ 0
680	LCTCS STATE ADULT EDUCATION			
	-Basic Current Year	\$ 208,355	(2,894)	\$ 205,461
	-Testing & Reimbursement	8,639	0	8,639
	TOTAL	\$ 216,994	(2,894)	\$ 214,100

<b>FUND NUMBER</b>	<b>LOCAL FUNDS</b>	<b>CURRENT BUDGET</b>	<b>INCREASE (DECREASE)</b>	<b>REVISED BUDGET</b>
730	LIBRARY ALLOTMENT REVENUE			
	-¾ Cent LIBRARY	\$ 87,040	\$ 0	\$ 87,040
	EXPENDITURES	\$ 87,040	\$ 89,803	\$ 176,843
	EXCESS (DEFICIENCY) OF REVENUE	\$ 0	(89,803)	(89,803)
	BEGINNING FUND BALANCE	\$ 56,467	\$ 33,336	\$ 89,803
	ENDING FUND BALANCE	\$ 56,467	(56,467)	\$ 0
740	STATE TEXTBOOKS REVENUE			

-¾ Cent Textbooks	\$1,500,000	\$ 0	\$1,500,000
-General Fund Textbooks	0	0	0
-Non-Public Textbooks	99,426	1,229	100,655
-Lost/Damaged Books	<u>1,000</u>	<u>0</u>	<u>1,000</u>
TOTAL	\$1,600,426	\$ 1,229	\$1,601,655

EXPENDITURES			
-Textbooks	\$2,501,000	\$ 0	\$2,501,000
-Non-Public Textbooks	<u>99,426</u>	<u>1,229</u>	<u>100,655</u>
TOTAL	\$2,600,426	\$ 1,229	\$2,601,655

EXCESS (DEFICIENCY) OF REVENUE	(1,000,000)	0	(1,000,000)
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BEGINNING FUND BALANCE	\$1,000,000	\$ 676,121	\$1,676,121
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ENDING FUND BALANCE	\$ 0	\$ 676,121	\$ 676,121
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Mrs. Breaux presented the 2016-2017 original budget for the Building Fund (attached).

Mr. Thomas, seconded by Mr. Duplantis, offered the following motion:

**RECOMMENDATION NO. 7**

**The Committee recommends** that the Board adopt the following 2016-2017 original budget for the Building Fund:

**Building Fund  
Original Budget  
2016-2017 Fiscal Year**

**REVENUES**

Interest and Investment Income	\$ 100,000.00
Sale of Property (Terrebonne Construction Co.)	<u>200,000.00</u>
TOTAL REVENUES	\$ 300,000.00

**APPROPRIATIONS**

Cash Management Fees on Investments	\$ 10,000.00
Stage Floor - H. L. Bourgeois High School	5,000.00

Stage Floor - Ellender Memorial High School	10,000.00
Electrical Panel - Oaklawn Jr. High School	8,960.89
Auditorium Seats - South Terrebonne High School	40,000.00
Boiler (Old Gym) - South Terrebonne High School	85,000.00
Stage Floor - South Terrebonne High School	5,000.00
Stage Floor - Terrebonne High School	5,000.00
Drainage - Acadian Elementary School	60,000.00
PA System - All Schools (ALLOTMENT)	4,871.00
Exterior Door Replacement (ALLOTMENT)	155,645.98
School Security (ALLOTMENT)	<u>198,839.40</u>
TOTAL APPROPRIATIONS	\$ 588,317.27

**Net Change in Fund Balance** (288,317.27)

Fund Balance	
Beginning	<u>\$14,743,151.63</u>
Ending Assigned for Future Projects	<u>\$14,454,834.36</u>

Mrs. Breaux presented the 2016-2017 original budget for the Loss Fund (attached).

Mr. Thomas, seconded by Mr. Duplantis, offered the following motion:

**RECOMMENDATION NO. 8**

**The Committee recommends** that the Board adopt the following 2016-2017 original budget for the Loss Fund:

**Loss Fund  
Original Budget  
2016-2017 Fiscal Year**

**Revenues**

Interest Income	\$ 12,000
Third Party Recovery	10,000
Claims Recovery	10,000
Rebate	<u>49,000</u>
Total Revenues	\$ 81,000

**Expenditures**

Financial Audit Fees	\$ 50
Insurance Premiums	1,342,704
Casualty Claims	52,500
Casualty Claims - Auto Liability	282,500
Casualty Claims - E & O	15,000
Property Claims	25,000
Claims Administration	<u>24,000</u>
Total Expenditures	\$1,741,754

**Other Financing Sources (Uses)**

Transfer from General Fund	\$1,342,704
Net Change in Fund Balance	(318,050)
Fund Balance	
Beginning Fund Balance	<u>\$3,185,757</u>
Ending Fund Balance	<u>\$2,867,707</u>

Mrs. Breaux presented the 2016-2017 original budget for the Workers' Compensation Fund (attached).

Mr. Jack Moore, Risk Manager, addressed the Committee concerning the Workers' Compensation Fund.

Mr. Thomas, seconded by Mr. Duplantis, offered the following motion:

**RECOMMENDATION NO. 9**

**The Committee recommends** that the Board adopt the following 2016-2017 original budget for the Workers' Compensation Fund:

**Workers' Compensation Fund  
Original Budget  
2016-2017 Fiscal Year**

**Revenues**

Interest	\$ 9,000
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Claims Recovery	50,000
Rate Charges to Other Funds	<u>786,811</u>
Total Revenues	\$ 845,811

**Expenditures**

Workers' Compensation Claims	\$ 500,000
Excess Loss Policies	77,625
Claims Administration and Loss Control	20,000
Second Injury Fund	35,000
Annual Assessment Fees	15,000
Administrative Fees	100
Financial Audit Fees	<u>200</u>
Total Expenditures	\$ 647,925

**Net Change in Fund Balance** \$ 197,886

Fund Balance	
Beginning Fund Balance	<u>\$1,889,782</u>
Ending Fund Balance	<u>\$2,087,668</u>

Mrs. Breaux presented the 2016-2017 original budget for the Group Insurance Claims Fund (attached).

Mr. Moore addressed the Committee concerning the Group Insurance Claims Fund.

Mr. Thomas, seconded by Mr. Duplantis, offered the following motion:

**RECOMMENDATION NO. 10**

**The Committee recommends** that the Board adopt the following 2016-2017 original budget for the Group Insurance Claims Fund:

**Group Insurance Claims Fund  
Original Budget**

## 2016-2017 Fiscal Year

### **Revenues**

Interest Income & Earnings on Investments	\$ 138,000
Medicare Part D Subsidy	750,000
Claim Recoveries - All Types	250,000
Rebates	650,000
Insurance Premium Billings	<u>41,000,000</u>
Total Revenues	\$42,788,000

### **Expenditures**

Claims Administration Fees	\$ 600,000
Dental Administration Fees	65,000
Script Care Administrative Fee	40,000
Prescription Care Administrative Fee	82,000
Life Insurance Premiums	1,500,000
PPO Access Fees	115,000
Utilization Review	75,000
ADDvantage Care	18,000
Disease Management Program	150,000
Patient Centered Outcomes	15,000
ACA Transitional Reinsurance Fee	2,500
Financial Audit Fees	11,000
Actuary Fees	7,500
Broker Fee	45,000
Bank Service Charge	65
Cash Management Fees	7,000
Stop-Loss Premium	625,000
Group Insurance Claims Paid	<u>42,100,000</u>
Total Expenditures	\$45,458,065

**Net Change in Fund Balance** (2,670,065)

Fund Balance	
Beginning Fund Balance	<u>\$12,469,544</u>
Ending Fund Balance	<u>\$ 9,799,479</u>

Superintendent Martin addressed the Committee concerning the declining Sales Tax collections. He stated Terrebonne Parish School Board collected \$10,000,000.00 less in Sales Tax collections in 2015-2016 than it did two years ago, in 2013-2014. He also stated that more local revenues come from Sales Tax than any other local source, and Sales Tax collections are continuing to decline.

Mr. Roger Dale DeHart, Board president, entered the meeting at this time.

Mrs. Carolyn Champagne, Purchasing Agent, addressed the Committee regarding the approval to advertise for bids for a Catalog Contract on Materials and Supplies for Teaching.

Mr. Thomas, seconded by Mr. Duplantis, offered the following motion:

**RECOMMENDATION NO. 11**

**The Committee recommends** that the Board authorize the Purchasing Department to advertise for bids for a Catalog Contract on Materials and Supplies for Teaching.

Mrs. Champagne addressed the Committee regarding the approval to advertise for bids for an Office Supply Catalog Contract.

Mr. Thomas, seconded by Mr. Duplantis, offered the following motion:

**RECOMMENDATION NO. 12**

**The Committee recommends** that the Board authorize the Purchasing Department to advertise for bids for an Office Supply Catalog Contract.

Mrs. Champagne addressed the Committee regarding the approval to advertise for bids for Ink and Toner Cartridges.

Mr. Thomas, seconded by Mr. Duplantis, offered the following motion:

**RECOMMENDATION NO. 13**

**The Committee recommends** that the Board authorize the Purchasing Department to advertise for bids for Ink and Toner Cartridges.

Mrs. Champagne addressed the Committee regarding the approval to advertise for bids for Duplicator Paper.

Mr. Thomas, seconded by Mr. Duplantis, offered the following motion:

**RECOMMENDATION NO. 14**

**The Committee recommends** that the Board authorize the Purchasing Department to advertise for bids for Duplicator Paper.

Mrs. Champagne addressed the Committee regarding the approval of bids received for Hunting and Trapping privileges on Section 16 Lands (attached).

Mr. Thomas, seconded by Mr. Duplantis, offered the following motion:

**RECOMMENDATION NO. 15**

**The Committee recommends** that the Board accept the following highest bids received, meeting all specifications, for Hunting and Trapping privileges on Section 16 Lands for a five (5) year period (July 1, 2016, through May 31, 2021), and further, authorize the Board president to sign all necessary documents pertaining thereto, pending Board attorney review:

Section 16, Township 17 South, Range 14 East Clinton Liner, Jr. 112 Louis Drive Houma, LA 70364	\$8,625.00
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Section 16, Township 22 South, Range 15 East George Boudreaux, Jr. 423 Percy Brown Road Thibodaux, LA 70301	\$ 350.00
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Mrs. Breaux presented an update on the Sales Tax collections report (attached). She stated sales tax collections for the month of August 2016 are approximately 9% lower than August 2015.

There being no further business to come before the **Finance, Insurance, and Section 16 Lands Committee**, motion of Mr. Thomas, seconded by Mr. Duplantis, the meeting adjourned at 5:30 P.M.

Respectfully submitted,

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Donald Duplantis, Chairman

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Roosevelt Thomas, Vice Chairman

MH

**TERREBONNE PARISH SCHOOL BOARD  
201 STADIUM DRIVE  
HOUMA, LOUISIANA 70360**

November 1, 2016

Dear Members of the Board:

**The EDUCATION, TECHNOLOGY, and POLICY COMMITTEE** met at 5:00 P.M. on Monday, October 24, 2016, in the Board Room of the School Board Office, with the following members present: Mr. Richard Jackson, chairman, and Mr. Donald Duplantis, ad-hoc member. Ms. Vicki Bonvillain, vice chairwoman, and Mrs. Debi Benoit were absent. Also in attendance were Mr. Roger Dale DeHart, Board president, Mr. L. P. Bordelon, III, vice president, Superintendent Philip Martin, and members of the staff.

Chairman Jackson called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Ms. Arlanda Williams, Terrebonne Parish Council, presented information on Comcast's "Cookies and Computers" Program held at Legion Park Elementary School on October 19, 2016. Comcast made technology donations to the school; and book bags, notebooks, and cookie donations to each student in attendance. The Program offers special pricing for internet/cable services for families meeting Comcast's criteria (attached).

Ms. Melanie Wallis, principal, presented information on donations made by our local Lowe's Home Improvement Store to East Houma Elementary School. Ms. Wallis credits the effort of Parent/Teacher Club President, Ms. Katie Autin, for contacting Lowe's concerning a reduction in cost of supplies to add a flowerbed and benches in front of the school. She expressed appreciation toward the Lowe's Store for donating supplies, and to Lowe's employees for donating their labor and time to help with school improvements (attached).

Mr. Graham Douglas, Supervisor of Secondary Education, presented information on the generous donation by St. Martin & Bourque, Attorneys at Law. The law firm donated \$500.00 to each high school to allow students to experience Washington D.C. through the Close-Up Program (attached).

Mr. Douglas informed the Committee that H. L. Bourgeois High School's Marching Sensations competed in the "Fete de Musique" Marching Band Contest held at Central Lafourche High School this month. The Sensations took home all class AAAA awards and best overall in captions of music, visual, general effect, guard, and percussion. They also helped the Central Lafourche band parents clean their stadium after the competition.

Mr. Aubrey "Bubba" Orgeron, Assistant Superintendent, presented the winners of the School Impact and Teacher Grants. Terrebonne Parish School Board is very grateful for the generous opportunities afforded to our schools, teachers, and students through this Foundation (attached).

Mr. Orgeron presented information relative to the Google Pilot Apps.

There being no further business to come before the **Education, Technology, and Policy Committee**, the meeting adjourned at 5:40 P.M.

Respectfully submitted,

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Richard Jackson, Chairman

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Donald Duplantis, Ad-Hoc Member

MH

**TERREBONNE PARISH SCHOOL BOARD  
201 STADIUM DRIVE  
HOUMA, LOUISIANA 70360**

November 1, 2016

Dear Members of the Board:

The **Executive Committee** met at 5:30 P.M. on Tuesday, October 18, 2016, in the Board Room of the School Board Office with the following members present: Mr. Roger Dale DeHart, president, and Mr. L. P. Bordelon, III, vice president. Ms. Vicki Bonvillain was absent. Also in attendance were Mr. Donald Duplantis, Mr. Roosevelt Thomas, Superintendent Philip Martin, and Mrs. Rebecca Breaux.

The meeting began with an invocation and Pledge of Allegiance to the Flag.

The **Executive Committee** examined and authorized payment of invoices for the current month (including supplemental payroll and travel expenses).

The **Executive Committee** addressed member concerns.

There being no further business to come before the **Executive Committee**, the meeting was adjourned.

Respectfully submitted,

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Roger Dale DeHart, President

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L. P. Bordelon, III, Vice President

MH

**TERREBONNE CONSTRUCTION COMPANY, INC.  
201 STADIUM DRIVE  
HOUMA, LOUISIANA 70360**

November 1, 2016

Dear Members of the School Board:

The **Board of Directors of Terrebonne Construction Company, Inc.** met immediately following the Executive Committee meeting on Tuesday, October 18, 2016, in the Board Room of the School Board Office with the following members present: Mr. Roger Dale DeHart, president, and Mr. L. P. Bordelon, III, secretary-treasurer. Ms. Vicki Bonvillain was absent. Also in attendance were Mr. Donald Duplantis, Mr. Roosevelt Thomas, Superintendent Philip Martin, and Mrs. Rebecca Breaux.

The **Board of Directors** received the September 2016 financial statement (attached).

There being no further business to come before the **Board of Directors of Terrebonne Construction Company, Inc.**, the meeting was adjourned.

Respectfully submitted,

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Roger Dale DeHart, President

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L. P. Bordelon, III, Secretary-Treasurer

MH