

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

School Board Meeting – March 1, 2016

Order of Business

6:00 P.M.

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes of School Board Meeting of February 2, 2016

RECOMMENDATION: That the Board approve the minutes of School Board Meeting of February 2, 2016, as recorded.

6. Awards, Commendations, Recognitions, and Announcements

A. 5th Grade Students Representing Terrebonne Parish in the 2015-2016 Students of the Year Program Invited to Tonight's Meeting for Introduction and to receive a Certificate are:

| | |
|-------------------------------------|--------------------|
| Bayou Black Elementary School | Ja'Niya Bonvillain |
| Broadmoor Elementary School | Austin Abelseth |
| Caldwell Middle School | Deborah Baudoin |
| Coteau-Bayou Blue Elementary School | Macie Blanchard |
| Dularge Elementary School | Ethan Lovell |
| Elysian Fields Middle School | Ezrah Rodriguez |
| Gibson Elementary School | Madalyn Triche |
| Grand Caillou Middle School | Mariah Parfait |
| Lacache Middle School | Rebekah Robert |
| Legion Park Elementary School | Angelica Perez |

Lisa Park Elementary School
Montegut Middle School
Mulberry Elementary School
Oakshire Elementary School
Southdown Elementary School
Village East Middle School

Cadence Luquette
Julia Thibodaux
Ashley Green
Gavin Vordick
Elizabeth Theriot
Tiana Johnson

- B. Terrebonne Parish (2015-2016) 5th Grade Student of the Year – Julia Claire Thibodaux, Montegut Middle School
- C. Louisiana School Boards Association (LSBA) 2016 Artwork Contest Winners:
- Second Place Winner (K-5 Category) – Ale’si Croker, Coteau-Bayou Blue Elementary School
 - Third Place Winner (6-8 Category) – Liz Diez, Evergreen Junior High School

Announcements:

3/10

5:00 ERC

3/14

5:00 Buildings, Food Service, & Transportation Committee

3/15

5:30 Executive Committee

Board of Directors, Terrebonne Construction Company, Inc. (immediately following Executive Committee)

6:00 Regular School Board Meeting

7. Board Committee Meeting Reports

- A. Buildings, Food Service, and Transportation Committee (See Attached Committee Report of February 22, 2016, Meeting)

- B. Finance, Insurance, and Section 16 Lands Committee (See Attached Committee Report of February 22, 2016, Meeting)
8. Superintendent's Agenda
- A. Agenda Items
 - (1) Approval of Proclamation Recognizing March 17, 2016, as "Retired Teachers' Day"

RECOMMENDATION: That the Board approve the following proclamation recognizing March 17, 2016, as "Retired Teachers' Day" in the Terrebonne Parish School District:

PROCLAMATION

Whereas Louisiana's retired teachers have devoted their careers to the education and training of literally thousands upon thousands of Louisiana's youth;

Whereas Louisiana's retired teachers have retrained and/or provided primary educational opportunities to hundreds of adults in the state who, for one reason or other, had fallen behind in the formal education needed for jobs and social skills;

Whereas Louisiana's retired teachers have rendered valuable service in diverse leadership roles to their communities and institutions throughout their careers and continue to render such services as retirees;

Whereas Louisiana's retired teachers represent the profession, which is given the basic responsibility for launching the careers of state and national leaders, and for laying the foundation for the welfare of all members of our society;

Whereas Louisiana's retired teachers have toiled ceaselessly to improve the quality of life in the state and nation, often in less than adequate circumstances and for less than adequate pay;

Whereas Louisiana’s retired teachers represent a tremendous pool of experience and training which remains dedicated to the betterment of society everywhere; and

Whereas Louisiana’s retired teachers represent a loyal, patriotic, and concerned citizenry, which provides a dedicated and dependable support to the leaders in our communities, state, and nation; now, therefore, be it

Resolved, that the Terrebonne Parish School Board recognizes and hereby proclaims March 17, 2016, as “Retired Teachers’ Day.”

(2) Personnel Section

(a) Leaves of Absence

1) Family and Medical Leave

RECOMMENDATION: That the Board approve a family and medical leave in accordance with Policy (FILE: F-11.4a) for Tina Ruffin, School Bus Driver in the Transportation Department, beginning December 3, 2015, through March 17, 2016 (medical).

2) Leave Without Pay

RECOMMENDATION: That the Board approve a leave of absence without pay in accordance with Policy (FILE: F-11.10) for Adonis Ross, Custodian at Mulberry Elementary School, beginning January 28, 2016, through January 27, 2017 (medical).

9. Individual School Board Member

A. Mr. Roger Dale DeHart – Reschedule April 5, 2016, School Board Meeting Agenda Deadline from Noon Wednesday, March 30, 2016, to Noon Wednesday, March 23, 2016 (Due to Easter Holidays)

RECOMMENDATION: That the Board reschedule the April 5, 2016, School Board Meeting agenda deadline from noon Wednesday,

March 30, 2016, to noon Wednesday, March 23, 2016 (due to Easter Holidays).

10. Adjournment

Philip Martin, Superintendent
Terrebonne Parish School Board
P. O. Box 5097
Houma, Louisiana 70361
985-876-7400

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Philip Martin, Superintendent, Terrebonne Parish School Board, at 985-876-7400, Ext. 233, describing the assistance that is necessary.

RLB



March 1, 2016

Dear Members of the Board:

The Buildings, Food Service, and Transportation Committee met at 5:00 P.M. on Monday, February 22, 2016, in the Board Room of the School Board Office with the following members present: Mr. L. P. Bordelon, III, Chairman, Mr. Roger Dale DeHart, Vice-Chairman, and Mr. Gregory Harding. Also in attendance were Mr. Richard Jackson, Mr. Donald Duplantis, Superintendent Philip Martin, and members of the staff.

Chairman Bordelon called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

The Committee deviated from the regular order of the agenda to address agenda items #8 and #9 as it relates to Naming of School Facilities.

Mr. James Charles, Retired Terrebonne Parish School Board Superintendent, addressed the Committee regarding Naming of School Facilities (Terrebonne Career and Technical High School).

Mr. DeHart, seconded by Mr. Harding, offered the following recommendation:

RECOMMENDATION NO. 1

The Committee recommends that the request made by Mr. James Charles, Retired Terrebonne Parish School Board Superintendent, relative to renaming Terrebonne Career and Technical High School to the Louis Miller Terrebonne Career and Technical High School remain in the Buildings, Food Service, and Transportation Committee, and that said item be placed on the March 14, 2016, Buildings, Food Service, and Transportation Committee agenda for further consideration.

Ms. Polly Martin addressed the Committee regarding Naming of School Facilities (West Park Special Education and Federal Center).

Mr. DeHart, seconded by Mr. Harding, offered the following recommendation:

RECOMMENDATION NO. 2

The Committee recommends that the request made by Ms. Polly Martin to rename West Park Special Education and Federal Center to the Danny Martin West Park Special Education and Federal Center remain in the Buildings, Food Service, and Transportation Committee, and that said item be placed on the March 14, 2016, Buildings, Food Service, and Transportation Committee agenda for further consideration.

At this time, the Committee returned to the regular order of the agenda.

Mrs. Carolyn Champagne, Purchasing Agent, addressed the Committee regarding authorization to advertise for bids for Auxiliary Materials, Supplies, Equipment, and Services for the 2016-2017 school year.

RECOMMENDATION NO. 3

The Committee recommends that the Board authorize the Purchasing Department to proceed with the advertisement of bids for Auxiliary Materials, Supplies, Equipment, and Services for the 2016-2017 school year.

Mrs. Monica Walther, MS, RD, LDN, Supervisor, Child Nutrition Program, addressed the Committee regarding authorization to advertise for six-month bids for Meats and Frozen Items; and Canned and Dry Goods for the 2016 fall school session (attached).

RECOMMENDATION NO. 4

The Committee recommends that the Board authorize the Child Nutrition Department to proceed with the advertisement of six-month bids (July 1, 2016, to December 31, 2016), for Meats and Frozen Items; and Canned and Dry Goods for the 2016 fall school session.

Mrs. Walther addressed the Committee regarding authorization to advertise for yearly bids for Milk and Milk Products; Fruit Juice; Fresh Fruits and Vegetables; Bread; Supplies and Disposables; and Linen Service and Concentrated Detergents for the 2016-2017 school year (attached).

RECOMMENDATION NO. 5

The Committee recommends that the Board authorize the Child Nutrition Department to proceed with the advertisement of yearly bids (July 1, 2016, to June 30, 2017), for Milk and Milk Products; Fruit Juice; Fresh Fruits and Vegetables; Bread; Supplies and Disposables; and Linen Service and Concentrated Detergents for the 2016-2017 school year.

Mrs. Walther addressed the Committee regarding acceptance of bids received for Kitchen Equipment (attached).

RECOMMENDATION NO. 6

The Committee recommends that the Board accept the lowest bids received, meeting all specifications, on Kitchen Equipment from Associated Food Service Equipment of LA, Pineville, LA, in the amount of \$56,437.00, and Buckelew's Food Service Equipment, Baton Rouge, LA, in the amount of \$308.40, funds to be derived from the Child Nutrition Program Fund.

Mr. Andy Positerry, II, AIA, NCARB, LEED AP, Duplantis Design Group, PC, addressed the Committee regarding the Track and Tennis Court Repair Project for the four (4) high schools (attached).

RECOMMENDATION NO. 7

The Committee recommends that the Board ratify two (2) deduct change orders for South Terrebonne High School totaling \$15,331.60, and one (1) add-on change order for H. L. Bourgeois High School totaling \$8,800.00, for a total credit change order of \$6,531.60, increase the contract time by thirty-eight (38) days due to weather, changing the contract completion date from January 21, 2016, to February 28, 2016, as provided for in the contract, for the Track and Tennis Court Repair Project for the four (4) high schools, and further, authorize the Board President to sign all necessary documents pertaining thereto.

Mr. Positerry addressed the Committee regarding substantial completion of the Track and Tennis Court Repair Project for the four (4) high schools (attached).

RECOMMENDATION NO. 8

The Committee recommends that the Board approve the substantial completion dated February 8, 2016, for the Track and Tennis Court Repair Project for the four (4) high schools, subject to the punch list; upon completion of the punch list, final inspection, and receipt of the lien-free certificate, authorize the release of retainage; and further, authorize the Board President to sign all necessary documents pertaining thereto.

Superintendent Martin addressed the Committee regarding an update of the Terrebonne High School Baseball Field.

Superintendent Martin addressed the Committee regarding a construction update of the new Southdown Elementary School.

Mr. Donald Chamberlain, Plant Operations Manager, addressed the Committee regarding maintenance updates.

There being no further business to come before the **Buildings, Food Service, and Transportation Committee**, the meeting was adjourned at 6:06 P.M.

Respectfully submitted,

L. P. Bordelon, III, Chairman

Roger Dale DeHart, Vice-Chairman

Gregory Harding

SN

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

March 1, 2016

Dear Members of the Board:

The FINANCE, INSURANCE, AND SECTION 16 LANDS COMMITTEE met immediately following the 5:00 P.M. Buildings, Food Service, and Transportation Committee meeting on Monday, February 22, 2016, in the Board Room of the School Board Office with the following members present: Mr. Donald Duplantis, Chairman, Mr. Roger Dale DeHart, Board President, Ad-Hoc Member, and Mr. Richard Jackson, Ad-Hoc Member. Mr. Roosevelt Thomas, Vice-Chairman, and Dr. Brenda Leroux Babin were absent. Also in attendance were Mr. L. P. Bordelon, III, Board Vice-President, Superintendent Philip Martin, and members of the staff.

Chairman Duplantis called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mrs. Rebecca Breaux, Chief Financial Officer, presented the 2015/2016 revised budget for the General Operating Fund (attached).

Mr. Jackson, seconded by Mr. DeHart, offered the following motion:

RECOMMENDATION NO. 1

The Committee recommends that the Board adopt the following 2015/2016 revised budget for the General Operating Fund:

General Operating Fund
Revised Budget
2015/2016 Fiscal Year
February 2016

Revenues

| | |
|----------------|-------------------|
| Local Revenues | \$ 18,595,029 |
| State Revenues | <u>88,655,229</u> |
| Total Revenues | \$107,250,258 |

Expenditures

| | |
|---|---------------|
| Instructional | \$ 75,814,138 |
| Instructional Support Services | 46,621,610 |
| Operation of Non-Instructional Services | 1,057,301 |
| Debt Service | <u>37,462</u> |
| Total Expenditures | \$123,530,511 |

Other Financing Sources (Uses)

| | |
|----------------------------|--------------------|
| Other Sources of Funds | \$ 18,180,395 |
| Other Uses of Funds | <u>(4,432,455)</u> |
| Total Other Sources (Uses) | \$ 13,747,940 |

Net Change in Fund Balance (2,532,313)

Beginning Fund Balance \$ 13,692,785

Ending Fund Balance

Assigned - Act 1 Implementation \$ 1,000,000

Committed - Artificial Turf 200,000

Unassigned 9,960,472

Total Ending Fund Balance \$ 11,160,472

Mrs. Breaux presented the 2015/2016 revised budget for the Child Nutrition Program Fund (attached).

Mr. Jackson, seconded by Mr. DeHart, offered the following motion:

RECOMMENDATION NO. 2

The Committee recommends that the Board adopt the following 2015/2016 revised budget for the Child Nutrition Program Fund:

**Child Nutrition Program Fund
Revised Budget
2015/2016 Fiscal Year
February 2016**

Revenues

| | |
|-----------------|------------------|
| Local Sources | \$1,278,180 |
| State Sources | 321,761 |
| Federal Sources | <u>7,634,824</u> |
| Total Revenues | \$9,234,765 |

Expenditures

| | |
|--------------------|----------------|
| Salaries | \$2,671,660 |
| Employee Benefits | 2,032,461 |
| Purchased Services | 678,961 |
| Supplies | 4,098,089 |
| Property | <u>192,031</u> |
| Total Expenditures | \$9,774,137 |

Other Financing Sources

| | |
|----------------------------|-------------------|
| Other Sources of Funds | <u>\$ 421,702</u> |
| Total Other Sources (Uses) | \$ 421,702 |

Net Change in Fund Balance (117,670)

Beginning Fund Balance \$ 815,044

| | |
|---------------------------|-------------------|
| Ending Fund Balance | |
| Non-spendable | \$ 463,499 |
| Assigned | <u>233,875</u> |
| Total Ending Fund Balance | <u>\$ 697,374</u> |

Mrs. Breaux presented the 2015/2016 revised budget for the One Cent

Sales Tax Fund (attached).

Mr. DeHart, seconded by Mr. Jackson, offered the following motion:

RECOMMENDATION NO. 3

The Committee recommends that the Board adopt the following 2015/2016 revised budget for the One Cent Sales Tax Fund:

**One Cent Sales Tax Fund (1996)
Revised Budget
2015/2016 Fiscal Year
February 2016**

Revenues

| | |
|-------------------|---------------|
| Local - Sales Tax | \$22,998,878 |
| - Interest | <u>59,000</u> |
| Total Revenues | \$23,057,878 |

Expenditures

| | |
|---------------------------------|----------------|
| Compensation & Benefits | \$17,013,866 |
| Technology | 3,641,057 |
| Capital & Building Improvements | 1,045,552 |
| Debt Service | <u>142,000</u> |
| Total Expenditures | \$21,842,475 |

Other Financing Sources (Uses)

| | |
|----------------------------|--------------------|
| Other Sources of Funds | \$ 187,521 |
| Other Uses of Funds | <u>(4,395,332)</u> |
| Total Other Sources (Uses) | (4,207,811) |

Net Change in Fund Balance (2,992,408)

Fund Balance

Beginning Fund Balance \$ 9,141,457

Ending Fund Balance

| | |
|---------------------------|---------------------|
| Restricted | |
| Salaries & Benefits | \$ 5,487,065 |
| Technology/Construction | <u>661,984</u> |
| Total Ending Fund Balance | <u>\$ 6,149,049</u> |

Mrs. Breaux presented the 2015/2016 revised budget for the ½ Cent Sales Tax Fund (attached).

Mr. Jackson, seconded by Mr. DeHart, offered the following motion:

RECOMMENDATION NO. 4

The Committee recommends that the Board adopt the following 2015/2016 revised budget for the ½ Cent Sales Tax Fund:

**½ Cent Sales Tax Fund (2014)
Revised Budget
2015/2016 Fiscal Year
February 2016**

Revenues

| | |
|-------------------|---------------|
| Local - Sales Tax | \$11,499,439 |
| - Interest | <u>17,000</u> |
| Total Revenues | \$11,516,439 |

Expenditures

| | |
|--------------------|----------------|
| Salaries | \$ 7,339,480 |
| Employee Benefits | 2,137,816 |
| Purchased Services | <u>105,700</u> |
| Total Expenditures | \$ 9,582,996 |

Other Financing Sources (Uses)

| | |
|----------------------------|----------|
| Other Sources of Funds | 0 |
| Other Uses of Funds | <u>0</u> |
| Total Other Sources (Uses) | 0 |

| | |
|----------------------------|--------------|
| Net Change in Fund Balance | \$ 1,933,443 |
|----------------------------|--------------|

| | |
|------------------------|---------------------|
| Fund Balance | |
| Beginning Fund Balance | \$ 2,758,216 |
| Ending Fund Balance | |
| Restricted | |
| Salaries & Benefits | <u>\$ 4,691,659</u> |

Mrs. Breaux presented the 2015/2016 revised budget for the ¾ Cent Sales Tax Fund (attached).

Mr. DeHart, seconded by Mr. Jackson, offered the following motion:

RECOMMENDATION NO. 5

The Committee recommends that the Board adopt the following 2015/2016 revised budget for the ¾ Cent Sales Tax Fund:

**¾ Cent Sales Tax Fund (1976)
Revised Budget
2015/2016 Fiscal Year
February 2016**

Revenues

| | |
|-------------------|---------------|
| Local - Sales Tax | \$17,249,158 |
| - Interest | <u>47,000</u> |
| Total Revenues | \$17,296,158 |

Expenditures

| | |
|------------------------------|---------------|
| Purchased Services | \$ 339,881 |
| Materials & Supplies | 2,485,544 |
| Debt Service & Miscellaneous | <u>15,900</u> |
| Total Expenditures | \$ 2,841,325 |

Other Sources (Uses) of Funds

| | |
|-------------------------------------|---------------------|
| Other Financing Sources | 0 |
| Other Financing Uses | <u>(15,299,383)</u> |
| Total Other Sources (Uses) of Funds | (15,299,383) |

| | |
|---|--------------------------------|
| Net Change in Fund Balance | (844,550) |
| Fund Balance Beginning | \$ 3,812,522 |
| Ending Fund Balance Restricted Instructional Programs Committed Band Uniforms | \$ 2,830,283 \$ 137,689 |
| Total Ending Fund Balance | <u>\$ 2,967,972</u> |

Mrs. Breaux addressed the Committee regarding approval for the Purchasing Department to advertise for bids on Fiscal Agent Banking Services.

Mr. Jackson, seconded by Mr. DeHart, offered the following motion:

RECOMMENDATION NO. 6

The Committee recommends that the Board authorize the Purchasing Department to advertise for bids on Fiscal Agent Banking Services.

Mrs. Carolyn Champagne, Purchasing Agent, addressed the Committee regarding approval for the Purchasing Department to advertise for bids on Contracted Services to collect alligator eggs on Section 16 Lands.

Mr. DeHart, seconded by Mr. Jackson, offered the following motion:

RECOMMENDATION NO. 7

The Committee recommends that the Board authorize the Purchasing Department to advertise for bids on Contracted Services to collect alligator eggs on Section 16 Lands.

Mrs. Champagne addressed the Committee regarding approval for the Purchasing Department to advertise for bids on Hunting, Trapping, and Campsite Leases that are currently available and/or may become available during the annual renewal period (attached).

Mr. Jackson, seconded by Mr. DeHart, offered the following motion:

RECOMMENDATION NO. 8

The Committee recommends that the Board authorize the Purchasing Department to advertise for bids on the following Hunting, Trapping, and Campsite Leases that are currently available and/or may become available during the annual renewal period:

Section 16 Lands currently not leased:

| | | |
|----------|---------------|--|
| 16-19-12 | 45.60 Acres | Near Creole Pass, North of Four League Bay |
| 16-20-20 | 416.68 Acres | East Shore, Near Lake Chien |
| 16-21-14 | 201.00 Acres | Bayou Junop, "Mud Hole Bay" |
| 16-21-15 | 320.00 Acres | Near Bay Voisin, "Caillou Lake" |
| 16-21-16 | 640.00 Acres | Bay Moncleuse, Four Isle Dome |
| 16-21-17 | 640.72 Acres | Between Bayou Sale' and Deer Bayou |
| 16-21-20 | 640.00 Acres | Near Old Lady Lake |
| 16-22-15 | 537.68 Acres | Gulf East of Bayou Grand Caillou |
| 16-22-16 | 640.00 Acres | North Side of Dog Lake |
| 16-22-17 | 640.00 Acres | Near Bay Mangrove on Bayou Sale' |
| 16-22-18 | 619.46 Acres | Near Bay Coon Road |
| 16-22-20 | 614.00 Acres* | Timbalier Bay |
| 16-23-16 | 640.00 Acres* | Near Pelican Lake |
| 16-23-17 | 640.00 Acres* | North Lake Pelto |

*No land

Section 16 Lands currently leased from 07/01/2011, ending 05/31/2016:

| | | | |
|------------|----------|--------------|--|
| \$5,000.00 | 16-19-13 | 640.00 Acres | Near Creole Bayou Currently leased to Stacey Molinere |
| \$2,230.00 | 16-19-16 | 640.00 Acres | Near Lake Decade Currently leased to Roland P. Molinere, III |
| \$1,063.39 | 16-20-15 | 640.00 Acres | North East Shore of Lake Mechant Currently leased to Vennie Delaune |

Mrs. Champagne addressed the Committee regarding the Office Supply Catalog Contract renewal with Stire Office World (attached).

Mr. Jackson, seconded by Mr. DeHart, offered the following motion:

RECOMMENDATION NO. 9

The Committee recommends that the Board authorize the Purchasing Department to exercise the one-year option to renew the Office Supply Catalog Contract with Stire Office World, 1060 West Tunnel Boulevard, Houma, LA 70360, as per the current contract, for a twelve-month period beginning July 1, 2016, and ending June 30, 2017.

Mr. Jack Moore, Risk Manager, addressed the Committee regarding the Critical Illness Benefit Proposals (attached).

Mr. Jackson, seconded by Mr. DeHart, offered the following motion:

RECOMMENDATION NO. 10

The Committee recommends that the Board accept the proposal from American Family Life Assurance Company for Critical Illness Insurance, effective March 1, 2016.

Mrs. Breaux addressed the Committee regarding the Meritorious Budget Award (attached). She stated this Meritorious Budget Award is presented to Terrebonne Parish School Board for the ninth time for excellence in the preparation and issuance of the school district's budget for the Fiscal Year 2015-2016. The budget adheres to the principles and standards of the Association of School Business Officials International's Meritorious Budget Award criteria. Mrs. Breaux also stated our district is one of only two school districts in Louisiana to receive this award this year.

Mr. DeHart, seconded by Mr. Jackson, offered the following motion:

RECOMMENDATION NO. 11

The Committee recommends that the Board spread the Meritorious Budget Award across the minutes and thank the Terrebonne Parish School Board Staff for all their hard work.

Mrs. Breaux presented an update on the Sales Tax collections report (attached). She stated sales tax collections for the month of December 2015 are approximately 13.5% lower than December 2014.

Mrs. Breaux addressed the Committee regarding the approval to adopt a resolution providing for the incurring of debt and issuance of Limited Tax Revenue Bonds for the construction of Southdown Elementary School.

Mr. Jackson, seconded by Mr. DeHart, offered the following motion:

RECOMMENDATION NO. 12

The Committee recommends that the Board adopt a resolution providing for the incurring of debt and issuance of Limited Tax Revenue Bonds, Series 2016, of the Parish School Board of the Parish of Terrebonne, State of Louisiana, and further, authorize the Board President to sign all necessary documents pertaining thereto.

There being no further business to come before the **Finance, Insurance, and Section 16 Lands Committee**, motion of Mr. DeHart, seconded by Mr. Jackson, the meeting adjourned at 6:38 P.M.

Respectfully submitted,

Donald Duplantis, Chairman

Roger Dale DeHart, Ad-Hoc Member

Rickard Jackson, Ad-Hoc Member

MH