

PROCEEDINGS OF THE TERREBONNE PARISH SCHOOL BOARD

November 1, 2016

The Terrebonne Parish School Board met today at 6:00 P.M. in regular session at its regular meeting place, the Terrebonne Parish School Board Office, 201 Stadium Drive, Houma, Louisiana, with Mr. Roger Dale DeHart, president, presiding, and the following members present: Mr. L. P. Bordelon, III, vice president, Mr. Richard Jackson, Dr. Brenda Leroux Babin, and Mr. Donald Duplantis.

ABSENT: Mr. Roosevelt Thomas, Mr. Gregory Harding, Mrs. Debi Benoit, and Ms. Vicki Bonvillain

Mr. Jackson led the Board and audience in the invocation and Pledge of Allegiance to the Flag.

A moment of silence was observed in memory of Julia Moore Gasery (Mr. Roosevelt Thomas' sister); David Trahan, Jr., student at H. L. Bourgeois High School, and Karen Dupre, teacher at Houma Junior High School, who recently passed away.

Motion of Mr. Duplantis, seconded by Mr. Jackson, unanimously carried, the Board approved the minutes of School Board Meeting of October 18, 2016, as recorded.

Several announcements were made by President DeHart relative to upcoming meetings.

The following report of the Finance, Insurance, and Section 16 Lands Committee meeting was presented to the Board with Mr. Duplantis, chairman, presiding:

Dear Members of the Board:

The FINANCE, INSURANCE, and SECTION 16 LANDS COMMITTEE met at 5:00 P.M. on Monday, October 17, 2016, in the Board Room of the School Board Office, with the following members present: Mr. Donald Duplantis, chairman, and Mr. Roosevelt Thomas, vice chairman. Dr. Brenda Leroux Babin was absent. Also in attendance were Mr. L. P. Bordelon, III, Board vice president, Superintendent Philip Martin, and members of the staff.

Chairman Duplantis called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mrs. Rebecca Breaux, Chief Financial Officer, presented the 2016-2017 revised budget for the General Operating Fund (attached).

Mr. Thomas, seconded by Mr. Duplantis, offered the following motion:

RECOMMENDATION NO. 1

The Committee recommends that the Board adopt the following 2016-2017 revised budget for the General Operating Fund:

**General Operating Fund
Revised Budget
2016-2017 Fiscal Year
October 2016**

Revenues

Local Revenues	\$ 17,520,327
State Revenues	<u>90,021,579</u>
Total Revenues	\$107,541,906

Expenditures

Instructional	\$ 76,248,548
Instructional Support Services	48,285,776
Operation of Non-Instructional Services	1,034,394
Debt Service	<u>0</u>
Total Expenditures	\$125,568,718

Other Financing Sources (Uses)

Other Sources of Funds	\$ 17,405,557
Other Uses of Funds	<u>(2,131,814)</u>
Total Other Sources (Uses)	\$ 15,273,743

Net Change in Fund Balance (2,753,069)

Beginning Fund Balance \$ 11,521,351

Ending Fund Balance

Committed - Artificial Turf \$ 200,000

Unassigned 8,568,282

Total Ending Fund Balance \$ 8,768,282

Mrs. Breaux presented the 2016-2017 revised budget for the Child Nutrition Program Fund (attached).

Mr. Thomas, seconded by Mr. Duplantis, offered the following motion:

RECOMMENDATION NO. 2

The Committee recommends that the Board adopt the following 2016-2017 revised budget for the Child Nutrition Program Fund:

**Child Nutrition Program Fund
Revised Budget
2016-2017 Fiscal Year
October 2016**

Revenues

Local Sources	\$ 687,255
State Sources	145,314
Federal Sources	<u>8,821,567</u>
Total Revenues	\$ 9,654,136

Expenditures

Salaries	\$ 2,711,867
Employee Benefits	2,003,318
Purchased Services	700,652
Supplies	4,551,625
Property	<u>298,938</u>

Total Expenditures	\$10,266,400
Other Financing Sources	
Other Sources of Funds	<u>\$ 377,552</u>
Total Other Sources (Uses)	\$ 377,552
Net Change in Fund Balance	(234,712)
Beginning Fund Balance	\$ 1,012,616
Ending Fund Balance	
Non-spendable	\$ 631,021
Assigned	<u>146,883</u>
Total Ending Fund Balance	<u>\$ 777,904</u>

Mrs. Breaux presented the 2016-2017 revised budget for the One Cent Sales Tax Fund (attached).

Mr. Thomas, seconded by Mr. Duplantis, offered the following motion:

RECOMMENDATION NO. 3

The Committee recommends that the Board adopt the following 2016-2017 revised budget for the One Cent Sales Tax Fund:

**One Cent Sales Tax Fund (1996)
Revised Budget
2016-2017 Fiscal Year
October 2016**

Revenues

Local - Sales Tax	\$20,223,573
- Interest	<u>45,000</u>
Total Revenues	\$20,268,573

Expenditures

Compensation & Benefits	\$15,793,198
Technology	1,196,046
Capital & Building Improvements	416,060
Debt Service	<u>687,276</u>
Total Expenditures	\$18,092,580

Other Financing Sources (Uses)

Other Sources of Funds	\$ 0
Other Uses of Funds	<u>(3,545,467)</u>
Total Other Sources (Uses)	(3,545,467)
Net Change in Fund Balance	(1,369,474)

Fund Balance	
Beginning Fund Balance	\$ 6,683,414

Ending Fund Balance	
Restricted	
Salaries & Benefits	\$ 4,021,841
Technology/Construction	<u>\$ 1,292,099</u>
Total Ending Fund Balance	<u>\$ 5,313,940</u>

Mrs. Breaux presented the 2016-2017 revised budget for the ½ Cent Sales Tax Fund (attached).

Mr. Thomas, seconded by Mr. Duplantis, offered the following motion:

RECOMMENDATION NO. 4

The Committee recommends that the Board adopt the following 2016-2017 revised budget for the ½ Cent Sales Tax Fund:

½ Cent Sales Tax Fund (2014)
Revised Budget
2016-2017 Fiscal Year
October 2016

Revenues

Local - Sales Tax	\$ 9,932,207
- Interest	<u>18,000</u>
Total Revenues	\$ 9,950,207

Expenditures

Salaries	\$ 7,371,221
Employee Benefits	2,074,312
Purchased Services	<u>105,700</u>
Total Expenditures	\$ 9,551,233

Other Financing Sources (Uses)

Other Sources of Funds	\$ 0
Other Uses of Funds	<u>(2,000,000)</u>
Total Other Sources (Uses)	(2,000,000)

Net Change in Fund Balance	(1,601,026)
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Fund Balance

Beginning Fund Balance	\$ 4,180,287
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Ending Fund Balance

 Restricted

Salaries & Benefits	<u>\$ 2,579,261</u>
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Mrs. Breaux presented the 2016-2017 revised budget for the ¾ Cent Sales Tax Fund (attached).

Mr. Thomas, seconded by Mr. Duplantis, offered the following motion:

RECOMMENDATION NO. 5

The Committee recommends that the Board adopt the following 2016-2017 revised budget for the $\frac{3}{4}$ Cent Sales Tax Fund:

**$\frac{3}{4}$ Cent Sales Tax Fund (1976)
Revised Budget
2016-2017 Fiscal Year
October 2016**

Revenues

Local - Sales Tax	\$ 15,167,681
- Interest	<u>48,000</u>
Total Revenues	\$ 15,215,681

Expenditures

Purchased Services	\$ 1,421,251
Materials & Supplies	2,677,307
Debt Service & Miscellaneous	<u>18,475</u>
Total Expenditures	\$ 4,117,033

Other Sources (Uses) of Funds

Other Financing Uses	(13,650,661)
Total Other Sources (Uses) of Funds	(13,650,661)

Net Change in Fund Balance (2,552,013)

Fund Balance
Beginning \$ 3,574,295

Ending Fund Balance
Restricted
Instructional Programs \$ 824,593
Committed
Band Uniforms 197,689
Total Ending Fund Balance \$ 1,022,282

Mrs. Breaux presented the 2016-2017 revised budgets for the Special Revenue Funds (attached).

Mr. Thomas, seconded by Mr. Duplantis, offered the following motion:

RECOMMENDATION NO. 6

The Committee recommends that the Board adopt the following 2016-2017 revised budgets for the Special Revenue Funds:

**Special Revenue Funds
Revised Budgets
2016-2017 Fiscal Year**

<u>FUND NUMBER</u>	<u>FEDERAL FUNDS</u>	<u>CURRENT BUDGET</u>	<u>INCREASE (DECREASE)</u>	<u>REVISED BUDGET</u>
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210 NCLB TITLE I

	Striving Readers Comprehensive Literacy Program Prior Year	\$ 182,254	\$102,205	\$ 284,459
220	NCLB TITLE I	\$5,365,868	\$526,135	\$5,892,003
230	Migrant	\$ 211,026	\$ 41,171	\$ 252,197
240	U. S. DEPARTMENT OF HEALTH AND HUMAN SERVICES TANF BLOCK GRANT -Early Childhood Program TANF	\$3,532,357	(1,337,473)	\$2,194,884
	-Federal Jobs for America's Graduates TANF	<u>89,866</u>	<u>10,134</u>	<u>100,000</u>
	TOTAL	\$3,622,223	(1,327,339)	\$2,294,884
280	U. S. DEPARTMENT OF HEALTH AND HUMAN SERVICES -Early Childhood Community Network Lead Agencies	\$ 29,328	\$ 2,397	\$ 31,725
310	NCLB TITLE III -Current Year	\$ 69,575	\$ 16,780	\$ 86,355
	-Immigrant Set Aside	16,457	(13,196)	3,261
	-Immigrant Youth	<u>0</u>	<u>5,335</u>	<u>5,335</u>
	TOTAL	\$ 86,032	\$ 8,919	\$ 94,951
370	NCLB TITLE II PART A -EISENHOWER Act	\$1,228,555	\$ 219,875	\$1,448,430
	-MSP	<u>28,500</u>	<u>0</u>	<u>28,500</u>
	TOTAL	\$1,257,055	\$ 219,875	\$1,476,930
410	NCLB TITLE VII INDIAN EDUCATION -Current Year	\$ 403,108	\$ 1,370	\$ 404,478
490	LCTCS FEDERAL ADULT EDUCATION -Basic Current Year	\$ 271,523	\$ 63,549	\$ 335,072
	-Prior Year	0	45,989	45,989
	-Carry-Over	0	11,011	11,011
	-English Language/Civics -Current Year	36,703	9,653	46,356
	-Prior Year	0	9,510	9,510
	-Carry-Over	0	4,087	4,087
	-Family Literacy -Current Year	39,856	(24,964)	14,892
	-Federal Leadership Award -Current Year	7,125	0	7,125
	-Carry-Over FY16	0	6,051	6,051
	-Carry-Over FY15	<u>0</u>	<u>7,943</u>	<u>7,943</u>
	TOTAL	\$ 355,207	\$ 132,829	\$ 488,036
560	NCLB TITLE X HOMELESS	\$ 69,406	\$ 72,325	\$ 141,731
590	FEDERAL VOCATIONAL EDUCATION -Current Year	\$ 232,058	(28,807)	\$ 203,251
750	NCLB IDEA Special Education -IDEA Part B	\$4,255,691	\$ 279,073	\$4,534,764
	-St. James PBIS	0	500	500

	-High Cost Services Prior Year	0	3,767	3,767	
	-Believe and Prepare Cohort 3 Prior Year	0	58,874	58,874	
	TOTAL	\$4,255,691	\$ 342,214	\$4,597,905	
760	NCLB IDEA Special Education -Pre-School	\$ 122,669	\$ 45,069	\$ 167,738	
	<u>FUND NUMBER</u>	<u>STATE FUNDS</u>	<u>CURRENT BUDGET</u>	<u>INCREASE (DECREASE)</u>	<u>REVISED BUDGET</u>
142	MFP LEVEL 4 FUNDING REVENUE				
	-Supplemental Course Allocation				
	-MFP	\$ 0	\$ 189,202	\$ 189,202	
	-Career Development Funds Prior Year	0	0	0	
	EXPENDITURES				
	-Supplemental Course Allocation				
	-MFP	18,817	257,961	276,778	
	-Career Development Funds Prior Year	\$ 121,431	\$ 28,282	\$ 149,713	
	EXCESS (DEFICIENCY) OF REVENUE	(140,248)	(97,041)	(237,239)	
	BEGINNING FUND BALANCE	\$ 140,248	\$ 97,041	\$ 237,289	
	ENDING FUND BALANCE	\$ 0	\$ 0	\$ 0	
510	EDUCATION EXCELLENCE REVENUE	\$ 300,000	\$ 14,000	\$ 314,000	
	EXPENDITURES	328,043	13,424	341,467	
	EXCESS (DEFICIENCY) OF REVENUE	(28,043)	576	(27,467)	
	BEGINNING FUND BALANCE	\$ 37,201	\$ 471	\$ 37,672	
	ENDING FUND BALANCE	\$ 9,158	\$ 1,047	\$ 10,205	
520	EARLY CHILDHOOD COMMUNITY NETWORK LEAD AGENCIES STATE FUNDS				
	-Lead Agencies	\$ 27,072	\$ 3,948	\$ 31,020	
550	THE CECIL J. PICARD LA 4 EARLY CHILDHOOD PROGRAM				
	-State	\$ 383,678	\$1,497,638	\$1,881,316	
630	LQEA 8(g) PRE-SCHOOL EARLY CHILDHOOD PROGRAM -8(g) Student Enhancement Block Grant	\$ 219,319	(14,389)	\$ 204,930	

660	Extended School Year Program			
	-Current Year	\$ 68,360	(68,360)	\$ 0
680	LCTCS STATE ADULT EDUCATION			
	-Basic Current Year	\$ 208,355	(2,894)	\$ 205,461
	-Testing & Reimbursement	<u>8,639</u>	<u>0</u>	<u>8,639</u>
	TOTAL	\$ 216,994	(2,894)	\$ 214,100

<u>FUND NUMBER</u>	<u>LOCAL FUNDS</u>	<u>CURRENT BUDGET</u>	<u>INCREASE (DECREASE)</u>	<u>REVISED BUDGET</u>
730	LIBRARY ALLOTMENT REVENUE			
	-¾ CENT LIBRARY	\$ 87,040	\$ 0	\$ 87,040
	EXPENDITURES	\$ 87,040	\$ 89,803	\$ 176,843
	EXCESS (DEFICIENCY) OF REVENUE	\$ 0	(89,803)	(89,803)
	BEGINNING FUND BALANCE	\$ 56,467	\$ 33,336	\$ 89,803
	ENDING FUND BALANCE	\$ 56,467	(56,467)	\$ 0
740	STATE TEXTBOOKS REVENUE			
	-¾ Cent Textbooks	\$ 1,500,000	\$ 0	\$1,500,000
	-General Fund Textbooks	0	0	0
	-Non-Public Textbooks	99,426	1,229	100,655
	-Lost/Damaged Books	<u>1,000</u>	<u>0</u>	<u>1,000</u>
	TOTAL	\$ 1,600,426	\$ 1,229	\$1,601,655
	EXPENDITURES			
	-Textbooks	\$ 2,501,000	\$ 0	\$2,501,000
	-Non-Public Textbooks	<u>99,426</u>	<u>1,229</u>	<u>100,655</u>
	TOTAL	\$ 2,600,426	\$ 1,229	\$2,601,655
	EXCESS (DEFICIENCY) OF REVENUE	(1,000,000)	0	(1,000,000)
	BEGINNING FUND BALANCE	\$ 1,000,000	\$ 676,121	\$1,676,121
	ENDING FUND BALANCE	\$ 0	\$ 676,121	\$ 676,121

Mrs. Breaux presented the 2016-2017 original budget for the Building Fund (attached).

Mr. Thomas, seconded by Mr. Duplantis, offered the following motion:

RECOMMENDATION NO. 7

The Committee recommends that the Board adopt the following 2016-2017 original budget for the Building Fund:

**Building Fund
Original Budget
2016-2017 Fiscal Year**

REVENUES

Interest and Investment Income \$ 100,000.00

Sale of Property (Terrebonne Construction Co.)	200,000.00
TOTAL REVENUES	\$ 300,000.00

APPROPRIATIONS

Cash Management Fees on Investments	\$ 10,000.00
Stage Floor - H. L. Bourgeois High School	5,000.00
Stage Floor - Ellender Memorial High School	10,000.00
Electrical Panel - Oaklawn Jr. High School	8,960.89
Auditorium Seats - South Terrebonne High School	40,000.00
Boiler (Old Gym) - South Terrebonne High School	85,000.00
Stage Floor - South Terrebonne High School	5,000.00
Stage Floor - Terrebonne High School	5,000.00
Drainage - Acadian Elementary School	60,000.00
PA System - All Schools (ALLOTMENT)	4,871.00
Exterior Door Replacement (ALLOTMENT)	155,645.98
School Security (ALLOTMENT)	198,839.40
TOTAL APPROPRIATIONS	\$ 588,317.27

Net Change in Fund Balance (288,317.27)

Fund Balance	
Beginning	\$14,743,151.63
Ending Assigned for Future Projects	<u>\$14,454,834.36</u>

Mrs. Breaux presented the 2016-2017 original budget for the Loss Fund (attached).

Mr. Thomas, seconded by Mr. Duplantis, offered the following motion:

RECOMMENDATION NO. 8

The Committee recommends that the Board adopt the following 2016-2017 original budget for the Loss Fund:

**Loss Fund
Original Budget
2016-2017 Fiscal Year**

Revenues

Interest Income	\$ 12,000
Third Party Recovery	10,000
Claims Recovery	10,000
Rebate	49,000
Total Revenues	\$ 81,000

Expenditures

Financial Audit Fees	\$ 50
Insurance Premiums	1,342,704
Casualty Claims	52,500
Casualty Claims - Auto Liability	282,500
Casualty Claims - E & O	15,000
Property Claims	25,000
Claims Administration	24,000
Total Expenditures	\$1,741,754

Other Financing Sources (Uses)

Transfer from General Fund	\$1,342,704
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Net Change in Fund Balance	(318,050)
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Fund Balance

Beginning Fund Balance	<u>\$3,185,757</u>
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Ending Fund Balance	<u>\$2,867,707</u>
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Mrs. Breaux presented the 2016-2017 original budget for the Workers' Compensation Fund (attached).

Mr. Jack Moore, Risk Manager, addressed the Committee concerning the Workers' Compensation Fund.

Mr. Thomas, seconded by Mr. Duplantis, offered the following motion:

RECOMMENDATION NO. 9

The Committee recommends that the Board adopt the following 2016-2017 original budget for the Workers' Compensation Fund:

**Workers' Compensation Fund
Original Budget
2016-2017 Fiscal Year**

Revenues

Interest	\$ 9,000
Claims Recovery	50,000
Rate Charges to Other Funds	<u>786,811</u>
Total Revenues	\$ 845,811

Expenditures

Workers' Compensation Claims	\$ 500,000
Excess Loss Policies	77,625
Claims Administration and Loss Control	20,000
Second Injury Fund	35,000
Annual Assessment Fees	15,000
Administrative Fees	100
Financial Audit Fees	<u>200</u>
Total Expenditures	\$ 647,925

Net Change in Fund Balance	\$ 197,886
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Fund Balance

Beginning Fund Balance	<u>\$1,889,782</u>
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Ending Fund Balance	<u>\$2,087,668</u>
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Mrs. Breaux presented the 2016-2017 original budget for the Group Insurance Claims Fund (attached).

Mr. Moore addressed the Committee concerning the Group Insurance Claims Fund.

Mr. Thomas, seconded by Mr. Duplantis, offered the following motion:

RECOMMENDATION NO. 10

The Committee recommends that the Board adopt the following 2016-2017 original budget for the Group Insurance Claims Fund:

**Group Insurance Claims Fund
Original Budget
2016-2017 Fiscal Year**

Revenues

Interest Income & Earnings on Investments	\$ 138,000
Medicare Part D Subsidy	750,000
Claim Recoveries - All Types	250,000
Rebates	650,000
Insurance Premium Billings	<u>41,000,000</u>
Total Revenues	\$42,788,000

Expenditures

Claims Administration Fees	\$ 600,000
Dental Administration Fees	65,000
Script Care Administrative Fee	40,000
Prescription Care Administrative Fee	82,000
Life Insurance Premiums	1,500,000
PPO Access Fees	115,000
Utilization Review	75,000
ADDvantage Care	18,000
Disease Management Program	150,000
Patient Centered Outcomes	15,000
ACA Transitional Reinsurance Fee	2,500
Financial Audit Fees	11,000
Actuary Fees	7,500
Broker Fee	45,000
Bank Service Charge	65
Cash Management Fees	7,000
Stop-Loss Premium	625,000
Group Insurance Claims Paid	<u>42,100,000</u>
Total Expenditures	\$45,458,065

Net Change in Fund Balance (2,670,065)

Fund Balance	
Beginning Fund Balance	<u>\$12,469,544</u>
Ending Fund Balance	<u>\$ 9,799,479</u>

Superintendent Martin addressed the Committee concerning the declining Sales Tax collections. He stated Terrebonne Parish School Board collected \$10,000,000.00 less in Sales Tax collections in 2015-2016 than it did two years ago, in 2013-2014. He also stated that more local revenues come from Sales Tax than any other local source, and Sales Tax collections are continuing to decline.

Mr. Roger Dale DeHart, Board president, entered the meeting at this time.

Mrs. Carolyn Champagne, Purchasing Agent, addressed the Committee regarding the approval to advertise for bids for a Catalog Contract on Materials and Supplies for Teaching.

Mr. Thomas, seconded by Mr. Duplantis, offered the following motion:

RECOMMENDATION NO. 11

The Committee recommends that the Board authorize the Purchasing Department to advertise for bids for a Catalog Contract on Materials and Supplies for Teaching.

Mrs. Champagne addressed the Committee regarding the approval to advertise for bids for an Office Supply Catalog Contract.

Mr. Thomas, seconded by Mr. Duplantis, offered the following motion:

RECOMMENDATION NO. 12

The Committee recommends that the Board authorize the Purchasing Department to advertise for bids for an Office Supply Catalog Contract.

Mrs. Champagne addressed the Committee regarding the approval to advertise for bids for Ink and Toner Cartridges.

Mr. Thomas, seconded by Mr. Duplantis, offered the following motion:

RECOMMENDATION NO. 13

The Committee recommends that the Board authorize the Purchasing Department to advertise for bids for Ink and Toner Cartridges.

Mrs. Champagne addressed the Committee regarding the approval to advertise for bids for Duplicator Paper.

Mr. Thomas, seconded by Mr. Duplantis, offered the following motion:

RECOMMENDATION NO. 14

The Committee recommends that the Board authorize the Purchasing Department to advertise for bids for Duplicator Paper.

Mrs. Champagne addressed the Committee regarding the approval of bids received for Hunting and Trapping privileges on Section 16 Lands (attached).

Mr. Thomas, seconded by Mr. Duplantis, offered the following motion:

RECOMMENDATION NO. 15

The Committee recommends that the Board accept the following highest bids received, meeting all specifications, for Hunting and Trapping privileges on Section 16 Lands for a five (5) year period (July 1, 2016, through May 31, 2021), and further, authorize the Board president to sign all necessary documents pertaining thereto, pending Board attorney review:

Section 16, Township 17 South, Range 14 East	\$8,625.00
Clinton Liner, Jr.	
112 Louis Drive	
Houma, LA 70364	

Section 16, Township 22 South, Range 15 East \$ 350.00
 George Boudreaux, Jr.
 423 Percy Brown Road
 Thibodaux, LA 70301

Mrs. Breaux presented an update on the Sales Tax collections report (attached). She stated sales tax collections for the month of August 2016 are approximately 9% lower than August 2015.

There being no further business to come before the **Finance, Insurance, and Section 16 Lands Committee**, motion of Mr. Thomas, seconded by Mr. Duplantis, the meeting adjourned at 5:30 P.M.

Respectfully submitted,

Donald Duplantis, Chairman

Roosevelt Thomas, Vice Chairman

MH

Motion of Mr. Bordelon, seconded by Mr. Jackson, unanimously carried, the Board adopted the 2016-2017 revised budget for the General Operating Fund, as presented and outlined in the foregoing report.

Motion of Mr. DeHart, seconded by Mr. Jackson, unanimously carried, the Board adopted the 2016-2017 revised budget for the Child Nutrition Program Fund, as presented and outlined in the foregoing report.

Motion of Mr. Jackson, seconded by Mr. DeHart, unanimously carried, the Board adopted the 2016-2017 revised budget for the One Cent Sales Tax Fund, as presented and outlined in the foregoing report.

Motion of Mr. Bordelon, seconded by Mr. DeHart, unanimously carried, the Board adopted the 2016-2017 revised budget for the ½ Cent Sales Tax Fund, as presented and outlined in the foregoing report.

Motion of Mr. Jackson, seconded by Mr. DeHart, unanimously carried, the Board adopted the 2016-2017 revised budget for the ¾ Cent Sales Tax Fund, as presented and outlined in the foregoing report.

Motion of Mr. DeHart, seconded by Mr. Bordelon, unanimously carried, the Board adopt the 2016-2017 revised budgets for the Special Revenue Funds, as presented and outlined in the foregoing report.

Motion of Mr. Jackson, seconded by Mr. Bordelon, unanimously carried, the Board adopted the 2016-2017 original budget for the Building Fund, as presented and outlined in the foregoing report.

Motion of Mr. DeHart, seconded by Mr. Jackson, unanimously carried, the Board adopted the 2016-2017 original budget for the Loss Fund, as presented and outlined in the foregoing report.

Motion of Mr. Bordelon, seconded by Mr. Jackson, unanimously carried, the Board adopted the 2016-2017 original budget for the Workers' Compensation Fund, as presented and outlined in the foregoing report.

Motion of Mr. DeHart, seconded by Mr. Bordelon, unanimously carried, the Board adopted the 2016-2017 original budget for the Group Insurance Claims Fund, as presented and outlined in the foregoing report.

Motion of Mr. DeHart, seconded by Mr. Jackson, unanimously carried, the Board authorized the Purchasing Department to advertise for bids for a Catalog Contract on Materials and Supplies for Teaching.

Motion of Mr. Jackson, seconded by Mr. DeHart, unanimously carried, the Board authorized the Purchasing Department to advertise for bids for an Office Supply Catalog Contract.

Motion of Mr. Jackson, seconded by Mr. Bordelon, unanimously carried, the Board authorized the Purchasing Department to advertise for bids for Ink and Toner Cartridges.

Motion of Mr. Bordelon, seconded by Mr. Jackson, unanimously carried, the Board authorized the Purchasing Department to advertise for bids for Duplicator Paper.

Motion of Mr. DeHart, seconded by Mr. Bordelon, unanimously carried, the Board accepted the following highest bids received, meeting all specifications, for Hunting and Trapping privileges on Section 16 Lands for a five (5) year period (July 1, 2016, through May 31, 2021), and further, authorized the Board president to sign all necessary documents pertaining thereto, pending Board attorney review:

Section 16, Township 17 South, Range 14 East Clinton Liner, Jr. 112 Louis Drive Houma, LA 70364	\$8,625.00
Section 16, Township 22 South, Range 15 East George Boudreaux, Jr. 423 Percy Brown Road Thibodaux, LA 70301	\$ 350.00

The report of the Finance, Insurance, and Section 16 Lands Committee meeting was concluded, and President DeHart reassumed the Chair.

The following report of the Education, Technology, and Policy Committee meeting was presented to the Board with Mr. Jackson, chairman, presiding:

Dear Members of the Board:

The EDUCATION, TECHNOLOGY, and POLICY COMMITTEE met at 5:00 P.M. on Monday, October 24, 2016, in the Board Room of the School Board Office, with the following members present: Mr. Richard Jackson, chairman, and Mr. Donald Duplantis, ad-hoc member. Ms. Vicki Bonvillain, vice chairwoman, and Mrs. Debi Benoit were absent. Also in attendance were Mr. Roger Dale DeHart, Board president, Mr. L. P. Bordelon, III, Board vice president, Superintendent Philip Martin, and members of the staff.

Chairman Jackson called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Ms. Arlanda Williams, Terrebonne Parish Council, presented information on Comcast's "Cookies and Computers" Program held at Legion Park Elementary School on October 19, 2016. Comcast made technology donations to the school; and book bags, notebooks, and cookie donations

to each student in attendance. The Program offers special pricing for internet/cable services for families meeting Comcast's criteria (attached).

Ms. Melanie Wallis, principal, presented information on donations made by our local Lowe's Home Improvement Store to East Houma Elementary School. Ms. Wallis credits the effort of Parent/Teacher Club President, Ms. Katie Autin, for contacting Lowe's concerning a reduction in cost of supplies to add a flowerbed and benches in front of the school. She expressed appreciation toward the Lowe's Store for donating supplies, and to Lowe's employees for donating their labor and time to help with school improvements (attached).

Mr. Graham Douglas, Supervisor of Secondary Education, presented information on the generous donation by St. Martin & Bourque, Attorneys at Law. The law firm donated \$500.00 to each high school to allow students to experience Washington D.C. through the Close-Up Program (attached).

Mr. Douglas informed the Committee that H. L. Bourgeois High School's Marching Sensations competed in the "Fete de Musique" Marching Band Contest held at Central Lafourche High School this month. The Sensations took home all class AAAA awards and best overall in captions of music, visual, general effect, guard, and percussion. They also helped the Central Lafourche band parents clean their stadium after the competition.

Mr. Aubrey "Bubba" Orgeron, Assistant Superintendent, presented the winners of the School Impact and Teacher Grants. Terrebonne Parish School Board is very grateful for the generous opportunities afforded to our schools, teachers, and students through this Foundation (attached).

Mr. Orgeron presented information relative to the Google Pilot Apps.

There being no further business to come before the **Education, Technology, and Policy Committee**, the meeting adjourned at 5:40 P.M.

Respectfully submitted,

Richard Jackson, Chairman

Donald Duplantis, Ad-Hoc Member

MH

Motion of Mr. Bordelon, seconded by Mr. Duplantis, unanimously carried, the Board accepted the foregoing report of the Education, Technology, and Policy Committee meeting in its entirety.

The report of the Education, Technology, and Policy Committee meeting was concluded, and President DeHart reassumed the Chair and presided for the remainder of the proceedings.

The Executive Committee report was presented to the Board.

Motion of Mr. Duplantis, seconded by Mr. Bordelon, unanimously carried, the Board received the following Executive Committee report in its entirety:

Dear Members of the Board:

The **Executive Committee** met at 5:30 P.M. on Tuesday, October 18, 2016, in the Board Room of the School Board Office with the following members

present: Mr. Roger Dale DeHart, president, and Mr. L. P. Bordelon, III, vice president. Ms. Vicki Bonvillain was absent. Also in attendance were Mr. Donald Duplantis, Mr. Roosevelt Thomas, Superintendent Philip Martin, and Mrs. Rebecca Breaux.

The meeting began with an invocation and Pledge of Allegiance to the Flag.

The **Executive Committee** examined and authorized payment of invoices for the current month (including supplemental payroll and travel expenses).

The **Executive Committee** addressed member concerns.

There being no further business to come before the **Executive Committee**, the meeting was adjourned.

Respectfully submitted,

Roger Dale DeHart, President

L. P. Bordelon, III, Vice President

MH

The Executive Committee report was concluded.

President DeHart then presented, for information only, the following report of the Board of Directors of Terrebonne Construction Company, Inc.:

Dear Members of the School Board:

The **Board of Directors of Terrebonne Construction Company, Inc.** met immediately following the Executive Committee meeting on Tuesday, October 18, 2016, in the Board Room of the School Board Office with the following members present: Mr. Roger Dale DeHart, president, and Mr. L. P. Bordelon, III, secretary-treasurer. Ms. Vicki Bonvillain was absent. Also in attendance were Mr. Donald Duplantis, Mr. Roosevelt Thomas, Superintendent Philip Martin, and Mrs. Rebecca Breaux.

The **Board of Directors** received the September 2016 financial statement (attached).

There being no further business to come before the **Board of Directors of Terrebonne Construction Company, Inc.**, the meeting was adjourned.

Respectfully submitted,

Roger Dale DeHart, President

L. P. Bordelon, III, Secretary-Treasurer

MH

The report of the Board of Directors of Terrebonne Construction Company, Inc. was concluded.

At this time, Superintendent Philip Martin presented the following information as it relates to "American Education Week:"

American Education Week will be observed on November 14-18, 2016, in Terrebonne Parish schools. This special week focuses on the importance of education and all that it stands for. Annually, the week preceding the week of Thanksgiving is proclaimed American Education Week.

Educational Support Personnel Day will be observed in Terrebonne Parish schools on November 16, 2016. Annually, the Wednesday in American Education Week is designated as a special day to honor the many contributions of school support employees. School districts, parents, and students will pay tribute to school support personnel on this annual observance of Educational Support Personnel Day.

Motion of Mr. Jackson, seconded by Mr. Duplantis, unanimously carried, the Board approved the 2016-2017 Consolidated Drive collection of **\$5,831.14**, to be distributed equally to the following list of participating organizations, as per Board action of July 3, 2012, and further, authorized the distribution of the Consolidated Drive collections:

- American Red Cross
- CASA of Terrebonne
- Louis Infant's Crisis Center
- MacDonell United Methodist Children's Services
- Marine Toys for Tots Foundation
- Project LEARN – LaTerre
- The Haven

Motion of Mr. Jackson, seconded by Mr. Duplantis, unanimously carried, the Board approved a family and medical leave in accordance with Policy (FILE: F-11.4a) for Tammy Gibson, teacher at Coteau-Bayou Blue Elementary School, beginning November 4, 2016, through November 18, 2016 (family).

Motion of Mr. Duplantis, seconded by Mr. Bordelon, unanimously carried, the Board approved a family and medical leave in accordance with Policy (FILE: F-11.4a) for Natalie Chester, school bus driver in the Transportation Department, beginning October 31, 2016, through February 17, 2017 (medical).

Motion of Mr. Duplantis, seconded by Mr. Bordelon, unanimously carried, the Board voted to go into executive session, at this time (6:25 P.M.), relative to a parent appeal for early readmission of Student #147415.

Motion of Mr. Duplantis, seconded by Mr. Bordelon, unanimously carried, the Board reconvened in regular session (6:40 P.M.) with all members present, with the exception of Mr. Thomas, Mr. Harding, Mrs. Benoit, and Ms. Bonvillain who were absent.

Mr. Duplantis moved, seconded by Mr. Bordelon, that the Board allow Student #147415 to return to Coteau-Bayou Blue School immediately, subject to signing a contract.

A roll call vote having been called for on the foregoing motion, the vote thereon was as follows:

YEAS: Mr. Jackson, Mr. Bordelon, Mr. DeHart, and Mr. Duplantis

NAYS: Dr. Babin

ABSENT: Mr. Thomas, Mr. Harding, Mrs. Benoit, and Ms. Bonvillain

President DeHart declared the motion carried.

Motion of Mr. Duplantis, seconded by Mr. Bordelon, unanimously carried, the Board voted to adjourn its meeting **(6:50 P.M.)**.

/s/ Philip Martin, Secretary

/s/ Roger Dale DeHart, President

RLB