

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

NOTICE OF PUBLIC HEARING/MEETING

I. A Public Hearing Will Be Held As Follows:

DATE POSTED: _____

TIME POSTED: _____

DATE: July 2, 2013

TIME: 7:00 P.M.

PLACE: Terrebonne Parish School Board Office
201 Stadium Dr.
Houma, LA 70360

Signature, Harris Henry
Executive Director of Finance
(Contact Person)

*SWORN TO AND SUBSCRIBED
BEFORE ME THIS
____ DAY OF JULY 2013.

1. Consider Millage Rates for 2013

Close Public Hearing: ADJOURN

NOTARY PUBLIC

II. A Public Meeting Will Be Held As Follows:

DATE: July 2, 2013

TIME: Immediately Following Hearing

PLACE OF MEETING: Terrebonne Parish School Board Office
201 Stadium Dr.
Houma, LA 70360

A G E N D A

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes of School Board Meeting of June 4, 2013

RECOMMENDATION: That the Board approve the minutes of School Board Meeting of June 4, 2013, as recorded.

OLD BUSINESS

- a) None

NEW BUSINESS

- a) Set Forth Millage Rate(s) for 2013

- **READ RESOLUTION IN FULL**

RECOMMENDATION: That the Board adopt the following resolution setting forth the millage rate(s) for the Regular School Tax (Constitutional) and the Special School Tax (Maintenance) of the entire school system, all effective for 2013:

RESOLUTION NO. _____

BE IT RESOLVED, that the following millage(s) are hereby levied on the 2013 tax roll on all property subject to taxation by Terrebonne Parish School District.

| | <u>MILLAGE</u> |
|---|---------------------------|
| <u>Regular School Tax – (Constitutional)</u> | <u>3.860 mills</u> |
| <u>Special School Tax – (Maintenance)</u> | <u>5.410 mills</u> |

BE IT FURTHER RESOLVED that the proper administrative officials of the Parish of Terrebonne, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parish for the year 2013, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

The foregoing resolution was read in full, the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

YEAS:

NAYS:

ABSTAINED:

ABSENT:

6. Citizen Concern
 - A. Jennifer Armand, Chairman of the Board of Houma-Terrebonne Chamber of Commerce – Demonstrate Business Community's Support of Local Schools and Students, as well as to Offer the Chamber's Help in Developing a Plan for Addressing Current and Anticipated Needs of the System with Community Support
7. Board Committee Meeting Reports
 - A. Finance, Insurance, and Section 16 Lands Committee (See Attached Committee Report of June 17, 2013, Meeting)
 - B. Executive Committee (See Attached Committee Report of June 18, 2013, Meeting)
 - C. Board of Directors of Terrebonne Construction Company, Inc. (See Attached Committee Report of June 18, 2013, Meeting)
8. Superintendent's Agenda
 - A. Agenda Items
 - (1) Matter Pertaining to Leasing of Federal Building and Special Education Building (Houma Elementary) Located at 711 Grinage Street, Houma, Louisiana 70360 and 301 Academy Street, Houma, Louisiana 70360

RECOMMENDATION: That the Board approve a lease agreement with Terrebonne Revitalization Company, LLC, 812 Gravier Street, Suite 200, New Orleans, LA 70112 in the amount of \$1,000.00/monthly, subject to all terms and conditions of said lease, and further, subject to Board Attorney review and approval.

(2) Personnel Section

(a) Personnel Announcements and Introductions
(Information Only)

- 1) Supervisor of Special Education – Mary Aucoin
- 2) Principal, Houma Jr. High School – Darrell Dillard
- 3) Principal, Montegut Elementary School – May Belle Trahan
- 4) Assistant Principal, H. L. Bourgeois High School – Torrey Carter
- 5) Assistant Principal, Schriever Elementary School – Miranda Babin

9. Announcements

7/08

5:00 Buildings, Food Service, & Transportation Committee

7/11

5:00 ERC

7/15

5:00 Finance, Insurance, & Section 16 Lands Committee

7/16

6:00 Executive Committee

6:30 Board of Directors, Terrebonne Construction Company,
Inc.
7:00 Regular School Board Meeting

10. Adjournment

Philip Martin, Superintendent
Terrebonne Parish School Board
P. O. Box 5097
Houma, Louisiana 70361
985-876-7400

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Philip Martin, Superintendent, Terrebonne Parish School Board, at 985-876-7400, Ext. 220, describing the assistance that is necessary.

RLB

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

July 2, 2013

Dear Members of the Board:

The FINANCE, INSURANCE, and SECTION 16 LANDS COMMITTEE met in the Board Room of the School Board Office, 201 Stadium Drive, at 5:00 P.M. on Monday, June 17, 2013, with the following members present: Mr. Donald Duplantis, Chairman, and Mr. Roosevelt Thomas, Vice-Chairman. Ms. Debi Benoit was absent. Also in attendance were Mr. Roger Dale DeHart, Board President, Mr. L. P. Bordelon, III, Mr. Richard Jackson, Superintendent Philip Martin, and members of the staff.

A partial report was submitted to the Board at its June 18, 2013, meeting.

Mr. Duplantis called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mr. Jack Moore, Risk Manager, presented information pertaining to Student Accident Insurance renewal (see attachment).

Mr. Thomas, seconded by Mr. Duplantis, offered the following motion:

RECOMMENDATION NO. 1

The Committee recommends that the Board accept the proposal from Marc Harris (Agent of Record), underwritten by Monumental Life Insurance Company for Student Accident Insurance, including Catastrophic Athletic Accident Insurance and Volunteer Workers, with limits of \$1,000,000 per student accident and \$25,000 per volunteer accident, effective August 1, 2013, with an annual premium of \$195,700, and further, that all participants in athletics and extracurricular activities be assessed an insurance fee, as recommended by Staff, covering a portion of this premium.

Mr. Moore presented information pertaining to Group Health Insurance (see attachment).

Mr. Duplantis, seconded by Mr. Thomas, offered the following motion:

RECOMMENDATION NO. 2

The Committee recommends that the Board adopt a 10% premium increase to the Group Health rates, effective October 1, 2013, and January 1, 2014.

Mrs. Lydia Alleman, Purchasing Agent/Grant Writer, presented information pertaining to consideration for approval to authorize the Purchasing Department to publish notices for oil, gas, and mineral leases on Section 16, T21S, R16E and Section 16, T21S, R17E (see attachment).

Mr. Thomas, seconded by Mr. Duplantis, offered the following motion:

RECOMMENDATION NO. 3

The Committee recommends that the Board authorize the Purchasing Department to advertise, through public notice, Section 16, Township 21 South, Range 16 East and Section 16, Township 21 South, Range 17 East for oil, gas, and mineral leases, adopt the attached Board Resolutions and Public Notice, and further, authorize the Board President to sign all necessary documents pertaining thereto.

Mrs. Alleman presented information pertaining to bids received for Hunting and Trapping privileges on Section 16 Lands (see attachment).

Mr. Thomas, seconded by Mr. Duplantis, offered the following motion:

RECOMMENDATION NO. 4

The Committee recommends that the Board accept the following highest bids received meeting all specifications for Hunting and Trapping privileges, for a five-year period, from July 1, 2013, through May 31, 2018, and authorize the Board President to sign all necessary documents pertaining thereto, pending Board Attorney review:

Section 16, T18S, R12E: Mr. James E. Stansbury, III, 2200 6th Street, Morgan City, LA 70380 in the amount of \$15,151.00

Section 16, T19S, R12E: Mr. Max Borne, 142 Ben Street, Pierre Part, LA 70339 in the amount of \$400.00

Section 16, T21S, R12E: Patricia Templet, 124 Hue Street, Pierre Part, LA 70339 in the amount of \$750.00

Mrs. Becky Breaux, Supervisor of Finance, presented information pertaining to Variable Budgets for Fiscal Year 2012/2013.

Mr. Thomas, seconded by Mr. Duplantis, offered the following motion:

RECOMMENDATION NO. 5

The Committee recommends that the Board adopt the following Final 2012/2013 Budgets for the designated funds, that the Board allow that the final budget for the funds be deemed a *variable* budget with estimated revenues set equal to actual revenues, provided that such revenues do not exceed those approved by the Board and/or State or Federal regulatory authorities, and further, that the final budget for appropriations be set equal to amounts actually expended, provided that such expenditures do not exceed those approved by the Board and/or State or Federal regulatory authorities.

| FUND # | STATE FUNDS | CURRENT BUDGET | INCREASE (DECREASE) | FINAL BUDGET |
|---------------|-----------------------------------|-----------------------|----------------------------|---------------------|
| 510 | EDUCATION EXCELLENCE | | | |
| | REVENUES | 325,000 | | |
| | EXPENDITURES | 376,456 | | |
| | BEGINNING FUND BALANCE | 168,542 | | |
| | ENDING FUND BALANCE | 117,086 | | * |
| 550 | CECIL J. PICARD LA4 PRE-K PROGRAM | 239,101 | | * |

| | | | |
|-----|--|---------|---|
| 630 | LQEA 8(G) STUDENT ENHANCEMENT | 232,900 | * |
| 660 | SPECIAL EDUCATION ACT 32/33 | 80,054 | * |
| 670 | LOUISIANA GATES INTEGRATION PROJECT | 57,400 | * |
| 680 | STATE ADULT EDUCATION | 210,438 | * |

| FUND # | FEDERAL FUNDS | CURRENT BUDGET | INCREASE (DECREASE) | FINAL BUDGET |
|---------------|---|---------------------------|--------------------------------|-------------------------|
| 220 | NCLB TITLE I FUND | 6,926,156 | | * |
| 230 | MIGRANT | 185,276 | | * |
| 240 | DHHS - TANF FUND | 1,451,710 | | * |
| 261 | RACE TO THE TOP | 437,190 | | * |
| 310 | NCLB TITLE III FUND | 87,032 | | * |
| 320 | NCLB TITLE IV FUND | 868,310 | | * |
| 341 | ARRA-TITLE I SCHOOL IMPROVEMENT FUND | 2,090,167 | | * |
| 370 | NCLB TITLE II FUND | 2,068,123 | | * |
| 410 | NCLB TITLE VII FUND | 404,421 | | * |
| 420 | DHHS – CDBG | 2,735,149 | | * |
| 490 | FEDERAL ADULT EDUCATION FUND | 386,310 | | * |
| 560 | NCLB TITLE X FUND | 81,921 | | * |

| | | | |
|-----|---------------------------------|-----------|---|
| 590 | FEDERAL VOCATIONAL EDUCATION | 261,076 | * |
| 750 | SPECIAL EDUCATION IDEA FUND | 5,040,461 | * |
| 760 | NCLB IDEA PRESCHOOL FUND | 146,879 | * |

| FUND # | LOCAL FUNDS | CURRENT BUDGET | INCREASE (DECREASE) | FINAL BUDGET |
|---------------|------------------------------|---------------------------|--------------------------------|-------------------------|
| 470 | BILLABLE SERVICES | 418,575 | | * |
| 730 | LIBRARY ALLOTMENT | | | |
| | REVENUES | 88,640 | | |
| | EXPENDITURES | 110,119 | | |
| | BEGINNING FUND BALANCE | 21,479 | | |
| | ENDING FUND BALANCE | 0 | | * |
| 740 | TEXTBOOKS & MATERIALS FUND | | | |
| | REVENUES | 1,519,091 | | |
| | EXPENDITURES | 2,963,471 | | |
| | BEGINNING FUND BALANCE | 1,816,739 | | |
| | ENDING FUND BALANCE | 372,259 | | * |
| 810 | DISASTER FUND | 0 | | * |
| 860 | BOND FUND | 0 | | * |
| 861 | BOND FUND – QSCB SERIES 2009 | 0 | | * |
| 862 | BOND FUND – QSCB SERIES 2011 | 0 | | * |
| 863 | BOND FUND – QSCB SERIES 2012 | 0 | | * |
| 880 | BUILDING FUND | | | |
| | REVENUES | 442,596 | | * |
| | EXPENDITURES | 1,093,618 | | |
| | BEGINNING FUND | | | |

| | | | |
|-----|-------------------------------------|-----------|---|
| | BALANCE | 929,882 | |
| | ENDING FUND BALANCE | 278,860 | |
| 881 | CAPITAL PROJECTS FUND – SERIES 2009 | | |
| | REVENUES | 9,000 | * |
| | EXPENDITURES | 3,751,481 | |
| | BEGINNING FUND | | |
| | BALANCE | 3,742,481 | |
| | ENDING FUND BALANCE | 0 | |
| 882 | CAPITAL PROJECTS FUND – SERIES 2011 | | |
| | REVENUES | 55,000 | * |
| | EXPENDITURES | 9,870,121 | |
| | BEGINNING FUND | | |
| | BALANCE | 9,815,121 | |
| | ENDING FUND BALANCE | 0 | |
| 883 | CAPITAL PROJECTS FUND – SERIES 2012 | | |
| | REVENUES | 3,774,527 | * |
| | EXPENDITURES | 9,165,423 | |
| | BEGINNING FUND | | |
| | BALANCE | 5,396,071 | |
| | ENDING FUND BALANCE | 5,175 | |
| 930 | WORKERS COMPENSATION FUND | | |
| | REVENUES | 739,375 | * |
| | EXPENDITURES | 711,004 | |
| | BEGINNING FUND | | |
| | BALANCE | 747,327 | |
| | ENDING FUND BALANCE | 775,698 | |
| 940 | LOSS FUND | | |
| | REVENUES | 2,280,000 | * |
| | EXPENDITURES | 2,344,837 | |
| | BEGINNING FUND | | |
| | BALANCE | 525,065 | |
| | ENDING FUND BALANCE | 460,228 | |

| | | | |
|-----|-----------------------------|------------|---|
| 950 | GROUP INSURANCE CLAIMS FUND | | |
| | REVENUES | 43,229,000 | * |
| | EXPENDITURES | 44,582,562 | |
| | BEGINNING FUND | | |
| | BALANCE | 1,682,765 | |
| | ENDING FUND BALANCE | 329,203 | |

Mrs. Breaux presented information pertaining to revised Special Revenue Funds budget for Fiscal Year 2012/2013.

Mr. Thomas, seconded by Mr. Duplantis, offered the following motion:

RECOMMENDATION NO. 6

The Committee recommends that the Board adopt, as presented, the 2012/2013 revised budget for the Special Revenue Funds.

FISCAL YEAR 2012-2013
BUDGET ADJUSTMENTS

| <u>FUND</u> | <u>FEDERAL</u> | <u>CURRENT</u> | <u>INCREASE</u> | <u>REVISED</u> |
|----------------------|-----------------------|-----------------------|--------------------------|-----------------------|
| <u>NUMBER</u> | <u>FUNDS</u> | <u>BUDGET</u> | <u>(DECREASE)</u> | <u>BUDGET</u> |
| 230 | Migrant | | | |
| | -Current Year | \$168,210 | 14,187 | \$ 182,397 |
| | -Prior Year | <u>2,879</u> | <u>0</u> | <u>2,879</u> |
| | TOTAL | \$171,089 | 14,187 | \$ 185,276 |

A supplemental allocation for Migrant was received in the amount of \$14,187. The total 2013 Migrant budget is now \$185,276.

| | | | | |
|-----|--|-------------|---|-------------|
| 240 | U S DEPARTMENT OF HEALTH AND HUMAN RESOURCES- TANF BLOCK GRANT | | | |
| | -Early Childhood Program- TANF | \$1,293,436 | 0 | \$1,293,436 |
| | -Strategies to Empower People Program (STEP) | 6,131 | 0 | 6,131 |
| | -Jobs for America's | | | |

| | | | |
|-----------|----------------|--------------|----------------|
| Graduates | <u>150,000</u> | <u>2,143</u> | <u>152,143</u> |
| TOTAL | \$1,449,567 | 2,143 | \$1,451,710 |

A supplemental allocation for Jobs for America's Graduates was received in the amount \$2,143. The total 2013 U S Department of Health and Human Resource TANF Block Grant budget is now \$1,451,710.

320 NCLB-TITLE IV

| | | | |
|--|----------------|----------|----------------|
| Safe and Supportive Schools \$ | 232,089 | 0 | \$ 232,089 |
| -Prior Year | 57,808 | 0 | 57,808 |
| -Carryover | | 4,532 | 4,532 |
| -Second Grant | 93,881 | 0 | 93,881 |
| 21 st Century Community Learning Center | <u>480,000</u> | <u>0</u> | <u>480,000</u> |
| TOTAL | \$ 863,778 | 4,532 | \$ 868,310 |

The 2013 carryover amount for Safe and Supportive Schools is \$4,531. The total 2013 NCLB Title IV budget is now \$868,310.

| | | | |
|-------------------|----------------|----------|----------------|
| 750 NCLB IDEA B | \$ 4,722,459 | 0 | \$4,722,459 |
| -St. James - PBIS | 5,000 | 3,000 | 8,000 |
| -High Risk Pool | <u>310,002</u> | <u>0</u> | <u>310,002</u> |
| | \$ 5,037,461 | 3,000 | \$5,040,461 |

The St. James PBIS budget is being increased to include instructional supplies (bullying posters) and out-of-state travel. Expenditures in PBIS are reimbursed by St. James Parish. The total 2013 budget for NCLB IDEA Part B is now \$5,040,461.

| <u>FUND NUMBER</u> | <u>LOCAL FUNDS</u> | <u>CURRENT BUDGET</u> | <u>INCREASE (DECREASE)</u> | <u>REVISED BUDGET</u> |
|--------------------|-----------------------|-----------------------|----------------------------|-----------------------|
| 740 | STATE TEXTBOOKS | | | |
| | REVENUE: | | | |
| | -¾ Cent –Textbooks | 1,422,615 | 0 | 1,422,615 |
| | -Non-Public Textbooks | 95,476 | 0 | 95,476 |
| | -Lost/Damaged Books | <u>1,000</u> | <u>0</u> | <u>1,000</u> |
| | TOTAL | 1,519,091 | 0 | 1,519,091 |

| | | | |
|--------------------------------|---------------|-----------|---------------|
| EXPENDITURES: | | | |
| -Textbooks | 2,867,995 | (827,641) | 2,040,354 |
| -Non-Public Textbooks | <u>95,476</u> | <u>0</u> | <u>95,476</u> |
| TOTAL | 2,963,471 | (827,641) | 2,135,830 |
| EXCESS (DEFICIENCY) OF REVENUE | (1,444,380) | 827,641 | (616,739) |
| FUND BALANCE: | | | |
| BEGINNING | 1,816,739 | 0 | 1,816,739 |
| ENDING FUND BALANCE | \$ 372,359 | 827,641 | \$1,200,000 |

The FY13 textbook expenditures are expected to be less due to delaying the purchase of textbooks.

Mr. Henry presented an update on the Sales Tax collections report (see attachment). He stated sales tax collections for the month of April 2013 are higher than April 2012.

There being no further business to come before the **Finance, Insurance, and Section 16 Lands Committee**, motion of Mr. Thomas, seconded by Mr. Duplantis, the meeting adjourned at 5:57 P.M.

Respectfully submitted,

Donald Duplantis, Chairman

Roosevelt Thomas, Vice-Chairman

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**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

July 2, 2013

Dear Members of the Board:

The **Executive Committee** met at 6:00 P.M. on Tuesday, June 18, 2013, in the Board Room of the School Board Office with the following members present: Mr. Roger Dale DeHart, President, Mr. Richard Jackson, Vice-President, and Mr. Hayes J. Badeaux. Others in attendance were Superintendent Philip Martin, Mr. Harris Henry, and Mrs. Rebecca Breaux.

The meeting began with a prayer and Pledge of Allegiance to the Flag.

The **Executive Committee** examined and authorized payment of invoices for the current month (including supplemental payroll and travel expenses).

The **Executive Committee** addressed member concerns.

There being no further business to come before the **Executive Committee**, the meeting was adjourned.

Respectfully submitted,

Roger Dale DeHart, President

Richard Jackson, Vice-President

Hayes J. Badeaux

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**TERREBONNE CONSTRUCTION COMPANY, INC.
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

July 2, 2013

Dear Members of the Board:

The **Board of Directors of Terrebonne Construction Company, Inc.** met at 6:30 P.M. on Tuesday, June 18, 2013, in the Board Room of the School Board Office with the following members present: Mr. Roger Dale DeHart, President, Mr. Richard Jackson, Secretary/Treasurer, and Mr. Hayes J. Badeaux. Others in attendance were Superintendent Philip Martin, Mr. Harris Henry, and Mrs. Rebecca Breaux.

The **Board of Directors** received the May 2013 financial statement (see attachment).

There being no further business to come before the **Board of Directors of Terrebonne Construction Company, Inc.**, the meeting was adjourned.

Respectfully submitted,

Roger Dale DeHart, President

Richard Jackson, Secretary/Treasurer

Hayes J. Badeaux

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