

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

School Board Meeting – June 4, 2013

Order of Business

7:00 P.M.

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Board Committee Meeting Reports
 - A. Education and Policy Committee (See Attached Committee Agenda for June 3, 2013, Meeting)
 - B. Finance, Insurance, and Section 16 Lands Committee (See Attached Committee Agenda and Report of May 20, 2013, Meeting)
 - C. Executive Committee (See Attached Committee Agenda and Report of May 21, 2013, Meeting)
 - D. Board of Directors of Terrebonne Construction Company, Inc. (See Attached Committee Agenda and Report of May 21, 2013, Meeting)
6. Superintendent's Agenda
 - A. Agenda Item
 - (1) Request for Professional Leave

- (a) Curriculum Specialist/Integration Specialist in Central Office, and Literacy Instructional Coach at Ellender Memorial High School

RECOMMENDATION: That the Board approve a request to allow Rochelle Walker, Curriculum Specialist/Integration Specialist, Central Office, and Dianna Perkins, Literacy Instructional Coach, Ellender Memorial High School, to attend the Talking Points Conference in Louisville, Kentucky, June 19-21, 2013 (Wednesday-Friday), in accordance with Policy (FILE: F-11.2), expenses to be borne by Bill and Melinda Gates Foundation.

7. Announcements

6/10

5:00 Buildings, Food Service, & Transportation Committee

6/13

5:00 ERC

6/17

5:00 Finance, Insurance, & Section 16 Lands Committee

6/18

6:00 Executive Committee

6:30 Board of Directors, Terrebonne Construction Company, Inc.

7:00 Regular School Board Meeting

8. Adjournment

Philip Martin, Superintendent
Terrebonne Parish School Board
P. O. Box 5097
Houma, Louisiana 70361
985-876-7400

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Philip Martin, Superintendent, Terrebonne Parish School Board, at 985-876-7400, Ext. 220, describing the assistance that is necessary.

RLB

TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
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EDUCATION AND POLICY COMMITTEE MEETING

MONDAY, JUNE 3, 2013

5:00 P.M.

Central Office Board Room

A G E N D A

1. Invocation and Pledge of Allegiance
2. Matter pertaining to policy FILE: E-1.6 Use of School Facilities – L. P. Bordelon, III – **(Information/Possible Recommendation)**
3. Matter pertaining to Spring iLEAP/LEAP Scores - Superintendent Martin – **(Information)**
4. Matter pertaining to bids received from local newspapers to serve as the School Board's official journal for the 2013-2014 fiscal year – Lydia Alleman - **(Proposed Recommendation)**

The Committee recommends that the Board approve *The Tri-Parish Times* as the official journal for Terrebonne Parish School Board for the 2013-2014 fiscal year, subject to Board Attorney review and approval.

5. Matter pertaining to policy FILE: E-3.2a Special Use of School Buses – Jack Moore - **(Proposed Recommendation)**

The Committee recommends that the Board approve, as presented, revised policy FILE: E-3.2a Special Use of School Buses.

6. Adjournment

COMMITTEE MEMBERS

Richard Jackson, Chairman
Donald Duplantis, Vice-Chairman
Dr. Brenda Leroux Babin

Carol Davis, Assistant Superintendent
Instruction and Student Support Services

CD/dc

c: Superintendent and Staff
Schools and ERC Members
Board Members
Mr. Clayton Lovell, Legal Counsel
Ms. Lottie Beebe, BESE, District 3
MEDIA: The Courier, Tri-Parish Times, KFOL-HTV and Radio Stations, KCIL/KXOR
Houma-Terrebonne Chamber of Commerce
Presidents...TAE, TPA, A+PEL, Bus Drivers' Association, Food Service Association

**TERREBONNE PARISH SCHOOL BOARD
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FINANCE, INSURANCE, & SECTION 16 LANDS COMMITTEE

Monday, May 20, 2013

5:00 P.M.

Central Office Board Room

A G E N D A

1. Invocation and Pledge of Allegiance to the Flag
2. Matter bearing upon the donation of School Bus Unit #6 – Lydia Alleman - **(PROPOSED RECOMMENDATION)**

The Committee recommends that the Board declare School Bus Unit #6, a 1991 Thomas Bus, VIN#1HVBBNEN9MH330807, as surplus, authorize administration to proceed with an Act of Donation to the Terrebonne Parish Sheriff's Office, and further, authorize the Board President to sign all necessary documents pertaining thereto.

3. Matter bearing upon Marsh Restoration Project on Section 16, Township 19 South, Range 16 East – Lydia Alleman – **(PROPOSED RECOMMENDATION)**

The Committee recommends that the Board grant Terrebonne Parish Consolidated Government access to Section 16, Township 19 South, Range 16 East to perform a marsh restoration project, provided that necessary insurance and all other School Board policy requirements are met, all costs associated with the project are paid by Terrebonne Parish Consolidated Government, and further, authorize the Board President to sign all necessary documents pertaining thereto.

4. Matter bearing upon Bus Lease Agreement for the Louisiana State University Agricultural Center (4-H) – Cherie Roger, LSU Ag Center – **(PROPOSED RECOMMENDATION)**

The Committee recommends that the Board authorize a bus lease agreement between the Terrebonne Parish School Board and the Louisiana State University Agricultural Center, effective June 5, 2013, through June 30, 2013, to provide bus transportation for youth 4-H activities, providing buses shall run after normal operation hours on weekdays and on weekends, as needed, mileage reimbursement at a rate of \$1.25 per mile driven, provide bus drivers approved by Terrebonne Parish School Board, provided all necessary insurance requirements are met, and further, authorize the Board President to sign all necessary documents pertaining thereto.

5. Presentation of information regarding Patient Protection and Affordable Care Act - Len Fontaine – **(INFORMATION)**
6. Matter bearing upon Group Health Insurance Program Projection – Superintendent Philip Martin – **(INFORMATION)**
7. Matter bearing upon renewal of Flood Insurance – Jack Moore – **(PROPOSED RECOMMENDATION)**

The Committee recommends that the Board authorize the renewal of Flood Insurance with Ledet Agency, Inc., through Wright National Flood Insurance Co., as per the attached schedule including the “old” Grand Caillou Elementary site with the National Flood Insurance Program, effective July 1, 2013, with an estimated total annual premium for all locations of \$161,884.00.

8. Matter bearing upon Fiscal Agent Agreement – Rebecca Breaux - **(PROPOSED RECOMMENDATION)**

The Committee recommends that the Board accept the extension of the existing Fiscal Agent Agreement with J. P. Morgan Chase Bank N.A., for an additional three (3) years beginning July 1, 2013, and terminating June 30, 2016, and authorize the Board President to sign all necessary documents pertaining thereto.

9. Matter bearing upon Sales Tax Collections update – Rebecca Breaux - **(INFORMATION)**
10. Adjournment

COMMITTEE MEMBERS
Donald Duplantis, Chairman
Roosevelt Thomas, Vice-Chairman
Debi Benoit

Rebecca Breaux,
Supervisor of Finance & Statistics

RB/dc

c: Superintendent and Staff
Schools and ERC Members
Board Members
Mr. Clayton Lovell, Legal Counsel
Ms. Lottie Beebe, BESE, District 3
MEDIA: The Courier, Tri-Parish Times, KFOL-HTV; Radio Stations, KCIL/KXOR
Houma-Terrebonne Chamber of Commerce
Presidents...TAE, TPA, A+PEL, Bus Drivers' Association, Food Service Association
Insurance Agents of Record
Mr. Merlin Lirette, AIA, CEFP, The Merlin Group, LTD.
Mr. Lee Bloch; Bloch, Briggs & Associates
Mr. Michael J. Veazey, Veazey & Associates

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

June 4, 2013

Dear Members of the Board:

The FINANCE, INSURANCE, and SECTION 16 LANDS COMMITTEE met in the Board Room of the School Board Office, 201 Stadium Drive, at 5:00 P.M. on Monday, May 20, 2013, with the following members present: Mr. Donald Duplantis, Chairman, Mr. Roosevelt Thomas, Vice-Chairman, and Ms. Debi Benoit. Also in attendance were Mr. Roger Dale DeHart, Board President, Mr. L. P. Bordelon, III, Superintendent Philip Martin, and members of the staff.

Mr. Duplantis called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mrs. Lydia Alleman, Purchasing Agent/Grant Specialist, presented to the Committee information regarding the donation of School Bus Unit #6.

Mr. Thomas, seconded by Mr. Duplantis, offered the following motion:

RECOMMENDATION NO. 1

The Committee recommends that the Board declare School Bus Unit #6, a 1991 Thomas Bus, VIN#1HVBBNEN9MH330807, as surplus, authorize administration to proceed with an Act of Donation to the Terrebonne Parish Sheriff's Office, and further, authorize the Board President to sign all necessary documents pertaining thereto.

Mrs. Alleman presented to the Committee information regarding the Marsh Restoration Project (see attachment).

Mr. Al Levron, representing Terrebonne Parish Consolidated Government, addressed the Committee regarding the restoration project.

Ms. Benoit, seconded by Mr. Thomas, offered the following motion:

RECOMMENDATION NO. 2

The Committee recommends that the Board grant Terrebonne Parish Consolidated Government access to Section 16, Township 19 South, Range 16 East to perform a marsh restoration project, provided that necessary insurance and all other School Board policy requirements are met, all costs associated with said project are paid by Terrebonne Parish Consolidated Government, and further, authorize the Board President to sign all necessary documents pertaining thereto.

Ms. Cherie Roger, representing the Louisiana State University Agricultural Center, addressed the Committee regarding a bus lease agreement (see attachment).

Mr. Thomas, seconded by Ms. Benoit, offered the following motion:

RECOMMENDATION NO. 3

The Committee recommends that the Board authorize a bus lease agreement between Terrebonne Parish School Board and the Louisiana State University Agricultural Center, effective June 5, 2013, through June 30, 2013, to provide bus transportation for youth 4-H activities, providing buses shall run after normal operation hours on weekdays and on weekends, as needed, mileage reimbursement at a rate of \$1.25 per mile driven, provide bus drivers approved by Terrebonne Parish School Board, provided all necessary insurance requirements are met, and further, authorize the Board President to sign all necessary documents pertaining thereto.

Mr. Len Fontaine, representing HUB International Gulf South, presented to the Committee information regarding the Patient Protection and Affordable Care Act (see attachment).

Superintendent Martin presented to the Committee information regarding Group Health Insurance Program projection (see attachment).

Mr. Jack Moore, Risk Manager, presented to the Committee information regarding the renewal of flood insurance (see attachment).

Ms. Benoit, seconded by Mr. Thomas, offered the following motion:

RECOMMENDATION NO. 4

The Committee recommends that the Board authorize the renewal of flood insurance with Ledet Agency, Inc., through Wright National Flood Insurance Company, as per the attached schedule including the “old” Grand Caillou Elementary School site with the National Flood Insurance Program, effective July 1, 2013, with an estimated total annual premium for all locations of \$161,884.00.

Mrs. Rebecca Breaux, Supervisor of Finance and Statistics, presented to the Committee information regarding the Fiscal Agent Agreement with J. P. Morgan Chase Bank N.A. (see attachment).

Mr. Thomas, seconded by Ms. Benoit, offered the following motion:

RECOMMENDATION NO. 5

The Committee recommends that the Board accept the extension of the existing Fiscal Agent Agreement with J. P. Morgan Chase Bank N.A., for an additional three (3) years beginning July 1, 2013, and terminating June 30, 2016, and authorize the Board President to sign all necessary documents pertaining thereto.

Mrs. Breaux presented an update on the Sales Tax collections report (see attachment). She stated sales tax collections for the month of March 2013 are higher than March 2012.

There being no further business to come before the **Finance, Insurance, and Section 16 Lands Committee**, motion of Mr. Thomas, seconded by Ms. Benoit, the meeting adjourned at 5:55 P.M.

Respectfully submitted,

Donald Duplantis, Chairman

Roosevelt Thomas, Vice-Chairman

Debi Benoit

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**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LA 70360**

EXECUTIVE COMMITTEE MEETING

Tuesday, May 21, 2013

4:30 P.M.

**NOTE: Time Change, Due to High School Graduation
Central Office Board Room**

A G E N D A

1. Invocation and Pledge of Allegiance to the Flag
2. Examination of invoices for the current month (including supplemental payroll and travel expenses)
3. Member Concerns
4. Adjournment

EXECUTIVE COMMITTEE MEMBERS

**Roger Dale DeHart, President
Richard Jackson, Vice-President
Hayes J. Badeaux**

Rebecca Breaux,
Supervisor of Finance & Statistics

RB/dc

c: Board Members
Superintendent and Staff
Schools and ERC Members

Mr. Clayton Lovell, Legal Counsel

Ms. Lottie Beebe, BESE, District 3

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June 4, 2013

Dear Members of the Board:

The **Executive Committee** met at 4:30 P.M. on Tuesday, May 21, 2013, in the Board Room of the School Board Office with the following members present: Mr. Roger Dale DeHart, President, and Mr. Hayes J. Badeaux. Mr. Richard Jackson, Vice-President, was absent. Others in attendance were Superintendent Philip Martin and Mrs. Rebecca Breaux.

The meeting began with a prayer and Pledge of Allegiance to the Flag.

The **Executive Committee** examined and authorized payment of invoices for the current month (including supplemental payroll and travel expenses).

There were no member concerns to address.

There being no further business to come before the **Executive Committee**, the meeting was adjourned.

Respectfully submitted,

Roger Dale DeHart, President

Hayes J. Badeaux

wcl

**TERREBONNE CONSTRUCTION COMPANY, INC.
201 STADIUM DRIVE
HOUMA, LA 70360**

BOARD OF DIRECTORS' MEETING

Tuesday, May 21, 2013

5:00 P.M.

**NOTE: Time Change, Due to High School Graduation
Central Office Board Room**

A G E N D A

1. Financial and operational reports and matters pertaining thereto
2. Adjournment

BOARD OF DIRECTORS

Roger Dale DeHart, President

Richard Jackson, Secretary/Treasurer

Hayes J. Badeaux

Rebecca Breaux,
Supervisor of Finance & Statistics

RB/dc

- c: Board Members
Superintendent and Staff
Schools and ERC Members
Mr. Clayton Lovell, Legal Counsel
Ms. Lottie Beebe, BESE, District 3
MEDIA: The Courier, Tri-Parish Times, KFOL-HTV; Radio Stations, KCIL/KXOR
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**TERREBONNE CONSTRUCTION COMPANY, INC.
201 STADIUM DRIVE
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June 4, 2013

Dear Members of the Board:

The **Board of Directors of Terrebonne Construction Company, Inc.** met at 5:00 P.M. on Tuesday, May 21, 2013, in the Board Room of the School Board Office with the following members present: Mr. Roger Dale DeHart, President, and Mr. Hayes J. Badeaux. Mr. Richard Jackson, Secretary/Treasurer, was absent. Others in attendance were Superintendent Philip Martin and Mrs. Rebecca Breaux.

The **Board of Directors** received the April 2013 financial statement (see attachment).

There being no further business to come before the **Board of Directors of Terrebonne Construction Company, Inc.**, the meeting was adjourned.

Respectfully submitted,

Roger Dale DeHart, President

Hayes J. Badeaux

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