



Terrebonne Parish

School Board

Meeting Agenda

November 19, 2013

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

School Board Meeting – November 19, 2013

Order of Business

7:00 P.M.

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Citizens' Concerns
 - A. Brooke Billiot – Concerns of Common Core as parents to be involved in knowing what will be taught to our kids before school starts
 - B. Vicki Bonvillain – Concerns of literature of Common Core to be discussed before school begins. We would like a heads-up.
 - C. Melanie Babin – Common Core
 - D. Tiffany Bourg – Common Core
 - E. Pamela Pellegrin – Concerns of Common Core
6. Board Committee Meeting Reports
 - A. Education and Policy Committee (See Attached Committee Report of November 4, 2013, Meeting)

B. Buildings, Food Service, and Transportation Committee (See Attached Committee Report of November 11, 2013, Meeting)

7. Superintendent's Agenda

A. Agenda Items

(1) Personnel Section

(a) Personnel Actions for Period of October 10, 2013 – November 13, 2013 [list of professional instructional and non-instructional/support personnel (appointments, resignations, and retirements – Information Only)]

(b) Leaves of Absence

1) Family and Medical Leaves

RECOMMENDATION: That the Board approve a family and medical leave in accordance with Policy (FILE: F-11.4a) for Mary Beth Chauvin, Guidance Secretary at H. L. Bourgeois High School, beginning October 14, 2013, through December 2, 2013 (medical).

RECOMMENDATION: That the Board approve a family and medical leave in accordance with Policy (FILE: F-11.4a) for Earline Collins, School Bus Driver in the Transportation Department, beginning November 19, 2013, through March 10, 2014 (medical).

2) Leaves Without Pay

RECOMMENDATION: That the Board approve a leave of absence without pay in accordance with Policy (FILE: F-11.10) for Misty Eastep, Speech Therapy Assistant at Legion Park Elementary School, beginning November 14, 2013, through May 26, 2014 (personal).

RECOMMENDATION: That the Board approve a leave of absence without pay in accordance with Policy (FILE: F-11.10) for Penny

Mitchell, Custodian at Legion Park Elementary School, beginning November 20, 2013, through November 19, 2014 (medical).

8. Individual Board Member

- A. Mr. Roger Dale DeHart – Reschedule January 7, 2014, School Board Meeting Agenda Deadline from Noon Wednesday, January 1, 2014, to 4:30 P.M. Wednesday, December 18, 2013 (Due to Christmas Holidays)

RECOMMENDATION: That the Board reschedule the January 7, 2014, School Board Meeting agenda deadline from noon Wednesday, January 1, 2014, to 4:30 P.M. Wednesday, December 18, 2013 (Due to Christmas Holidays).

- B. Mr. Roger Dale DeHart – Reschedule School Board Meeting of January 21, 2014, to January 14, 2014 (Due to Louisiana School Boards Association Convention), and Reschedule Agenda Deadline from Noon Wednesday, January 15, 2014, to Noon Wednesday, January 8, 2014

RECOMMENDATION: That the Board reschedule the School Board Meeting of January 21, 2014, to January 14, 2014 (Due to Louisiana School Boards Association Convention), and reschedule the agenda deadline from noon Wednesday, January 15, 2014, to noon Wednesday, January 8, 2014.

9. Announcements

11/25-29 School Holidays (Thanksgiving)

12/02

5:00 Education & Policy Committee

12/03

7:00 Regular School Board Meeting

10. Adjournment



Philip Martin, Superintendent
Terrebonne Parish School Board
P. O. Box 5097
Houma, Louisiana 70361
985-876-7400

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Philip Martin, Superintendent, Terrebonne Parish School Board, at 985-876-7400, Ext. 220, describing the assistance that is necessary.

RLB

**TERREBONNE PARISH SCHOOL BOARD
P. O. BOX 5097
HOUMA, LOUISIANA 70361**

November 19, 2013

Dear Members of the Board:

The EDUCATION and POLICY COMMITTEE met in the Board Room of the School Board Office, 201 Stadium Drive, at 5:00 P.M., on Monday, November 4, 2013, with the following members present: Mr. Richard Jackson, Chairman, Mr. Donald Duplantis, Vice-Chairman, and Dr. Brenda Leroux Babin. Also in attendance were Mr. L. P. Bordelon, III, Superintendent Philip Martin and members of the staff.

Mr. Jackson called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Superintendent Martin presented information highlighting the 2013 Accountability Results, as well as trend-data received from the state.

Mr. Duplantis, seconded by Dr. Babin, offered the following motion:

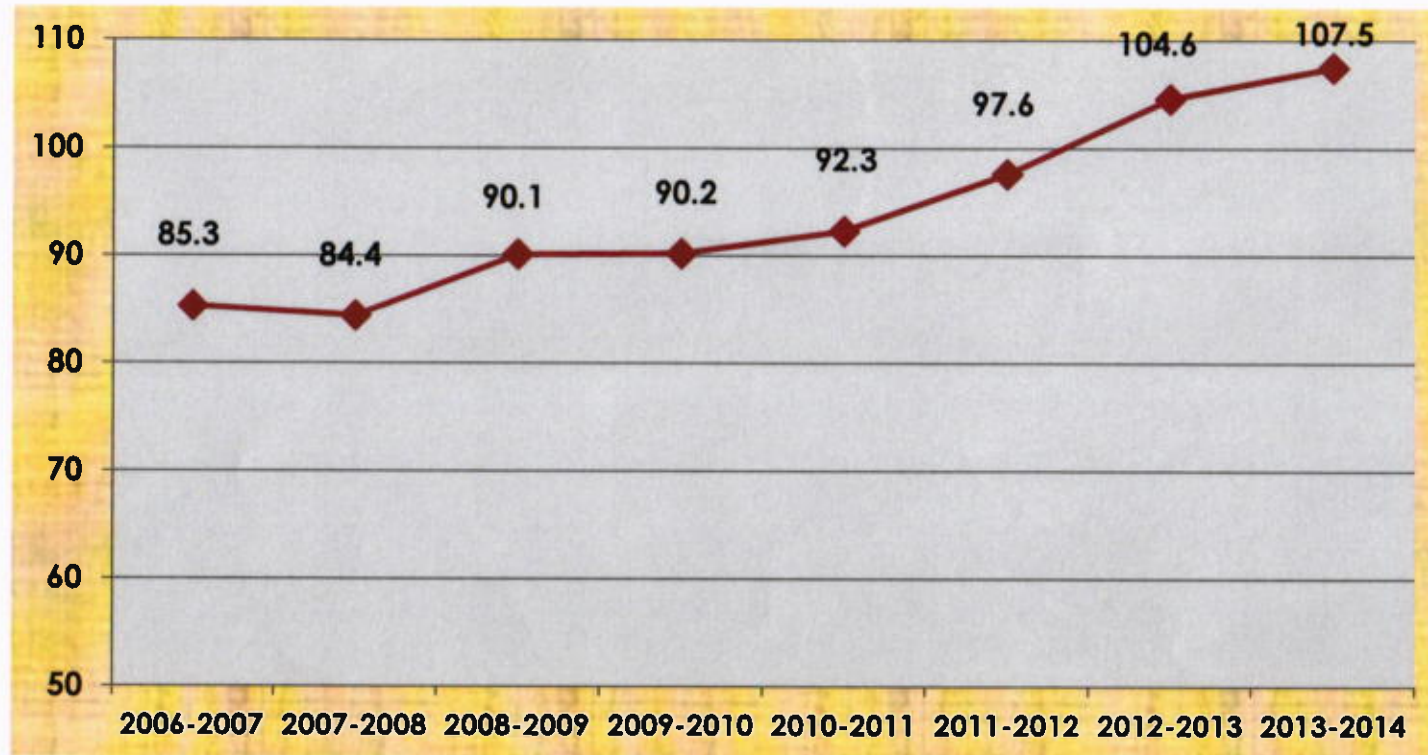
RECOMMENDATION NO. 1

The Committee recommends that the Board accept the 2013 Accountability Results, as presented, and that the information be spread across the minutes of the November 19, 2013, Board Meeting.

Summary of 2013 Accountability Results

- Under the “new” point system Terrebonne’s Annual District Performance Score (DPS) is 90.9 (100 is an A).
- Under the “previous” point system Terrebonne’s District Performance Score (DPS) is 107.5.
- Terrebonne’s numerical score ranks 18th of 74 districts.
- Terrebonne’s letter grade is a B.
- There are four (4) “A” schools.
- There are six (6) “Top Gain” schools.
- Nine (9) schools will receive performance pay.
- Four (4) schools moved from C to B letter grade.
- Four (4) schools moved from D to C letter grade.

District Performance Scores



For the last 4 years, Terrebonne's District Performance Scores have exceeded the State average. State average District Performance Score – 2012-2013 was 100.5; the most recent has not been released

2013 District Performance Scores/Letter Grades

Rank	District	New 150 Point System	
		2013 Annual DPS Letter Grade	2013 Annual District Performance Score
1	Zachary Community Schools	A	109.1
2	Orleans Parish – OPSB only	A	108.2
3	Ascension Parish	A	104.9
4	Vernon Parish	A	104.6
5	St. Tammany Parish	A	104.6
6	St. Charles Parish	A	104.3
7	West Feliciana Parish	A	103.1
8	St. Bernard Parish	A	101.5
9	Central Community Schools	A	101.3
10	Bossier Parish	B	96.6
11	Vermilion Parish	B	96.5
12	Ouachita Parish	B	95.3
13	Plaquemines Parish	B	95.0
14	Calcasieu Parish	B	94.7
15	Lafourche Parish	B	94.3
16	Lincoln Parish	B	94.2
17	Livingston Parish	B	91.1
18	Terrebonne Parish	B	90.9
19	Lafayette Parish	B	90.5
20	St. Mary Parish	B	90.5
21	Grant Parish	B	89.9
22	Cameron Parish	B	89.7
23	DeSoto Parish	B	89.3
24	Winn Parish	B	89.1
25	Jefferson Davis Parish	B	88.9
26	St. James Parish	B	88.8
27	LaSalle Parish	B	88.6
28	Jackson Parish	B	88.5
29	Allen Parish	B	88.3
30	Beauregard Parish	B	88.3
31	Acadia Parish	B	87.3
32	Iberia Parish	B	86.9
33	Assumption Parish	B	86.7
34	West Baton Rouge Parish	B	86.5
35	Washington Parish	B	86.4
36	Jefferson Parish	B	85.9
37	St. Martin Parish	B	85.1
38	Bienville Parish	C	83.6
39	Orleans Parish – OPSB and RSD	C	83.4
40	Webster Parish	C	82.8
41	West Carroll Parish	C	82.2
42	Concordia Parish	C	81.9
43	Sabine Parish	C	81.0
44	St. John the Baptist Parish	C	80.4
45	East Baton Rouge Parish – EBR only	C	80.3
46	Caddo Parish	C	79.4
47	Natchitoches Parish	C	79.1

2013 District Performance Scores/Letter Grades

		<i>New 150 Point System</i>	
Rank	District	2013 Annual DPS Letter Grade	2013 Annual District Performance Score
48	Iberville Parish	C	78.7
49	East Baton Rouge Parish – EBR and RSD	C	78.7
50	Red River Parish	C	77.7
51	Tangipahoa Parish	C	77.6
52	Caldwell Parish	C	77.1
53	Evangeline Parish	C	76.6
54	Catahoula Parish	C	76.1
55	Rapides Parish	C	75.7
56	Richland Parish	C	74.0
57	Pointe Coupee Parish	C	73.8
58	East Feliciana Parish	C	72.9
59	East Carroll Parish	C	72.1
60	Avoyelles Parish	C	71.9
61	Orleans Parish – RSD only	C	71.9
62	Union Parish	C	70.8
63	City of Monroe School District	D	69.6
64	St. Landry Parish	D	69.0
65	Claiborne Parish	D	66.5
66	City of Bogalusa School District	D	65.1
67	Morehouse Parish	D	63.2
68	City of Baker School District	D	62.7
69	Franklin Parish	D	61.6
70	Tensas Parish	D	54.2
71	Madison Parish	D	50.5
72	East Baton Rouge Parish – RSD only	F	48.0
73	Recovery School District - LA	F	47.2
74	St. Helena Parish	F	45.2

2013 District Performance Scores/Letter Grades

District	New 150 Point System		Previous 200 Point System	
	2013 Annual DPS Letter Grade	2013 Annual District Performance Score	2013 Letter Grade	2013 District Performance Score
Acadia Parish	B	87.3	C	103.0
Allen Parish	B	88.3	B	115.7
Ascension Parish	A	104.9	A	124.7
Assumption Parish	B	86.7	B	105.0
Avoyelles Parish	C	71.9	D	86.2
Beauregard Parish	B	88.3	B	116.3
Bienville Parish	C	83.6	C	100.0
Bossier Parish	B	96.6	B	114.1
Caddo Parish	C	79.4	C	94.8
Calcasieu Parish	B	94.7	B	111.3
Caldwell Parish	C	77.1	C	103.6
Cameron Parish	B	89.7	B	113.3
Catahoula Parish	C	76.1	C	101.2
Claiborne Parish	D	66.5	D	79.7
Concordia Parish	C	81.9	C	97.8
DeSoto Parish	B	89.3	B	107.7
East Baton Rouge Parish – EBR only	C	80.3	C	95.3
East Carroll Parish	C	72.1	C	91.9
East Feliciana Parish	C	72.9	D	88.3
Evangeline Parish	C	76.6	C	103.5
Franklin Parish	D	61.6	D	84.1
Grant Parish	B	89.9	B	105.7
Iberia Parish	B	86.9	C	104.7
Iberville Parish	C	78.7	C	94.4

2013 District Performance Scores/Letter Grades

District	New 150 Point System		Previous 200 Point System	
	2013 Annual DPS Letter Grade	2013 Annual District Performance Score	2013 Letter Grade	2013 District Performance Score
Jackson Parish	B	88.5	C	102.3
Jefferson Parish	B	85.9	C	101.4
Jefferson Davis Parish	B	88.9	B	116.8
Lafayette Parish	B	90.5	B	107.6
Lafourche Parish	B	94.3	B	111.9
LaSalle Parish	B	88.6	B	108.2
Lincoln Parish	B	94.2	B	111.7
Livingston Parish	B	91.1	B	117.3
Madison Parish	D	50.5	F	74.9
Morehouse Parish	D	63.2	D	86.8
Natchitoches Parish	C	79.1	C	95.7
Orleans Parish – OPSB only	A	108.2	A	132.2
Ouachita Parish	B	95.3	B	112.3
Plaquemines Parish	B	95.0	B	119.1
Pointe Coupee Parish	C	73.8	D	89.1
Rapides Parish	C	75.7	C	102.5
Red River Parish	C	77.7	C	97.7
Richland Parish	C	74.0	D	88.6
Sabine Parish	C	81.0	B	107.5
St. Bernard Parish	A	101.5	A	120.5
St. Charles Parish	A	104.3	A	124.5
St. Helena Parish	F	45.2	F	64.8
St. James Parish	B	88.8	C	102.5
St. John the Baptist Parish	C	80.4	C	97.2
St. Landry Parish	D	69.0	C	94.6
St. Martin Parish	B	85.1	C	101.1
St. Mary Parish	B	90.5	B	107.5
St. Tammany Parish	A	104.6	A	123.7

2013 District Performance Scores/Letter Grades

District	New 150 Point System		Previous 200 Point System	
	2013 Annual DPS Letter Grade	2013 Annual District Performance Score	2013 Letter Grade	2013 District Performance Score
Tangipahoa Parish	C	77.6	C	93.7
Tensas Parish	D	54.2	D	76.5
Terrebonne Parish	B	90.9	B	107.5
Union Parish	C	70.8	D	88.3
Vermilion Parish	B	96.5	B	115.0
Vernon Parish	A	104.6	A	123.1
Washington Parish	B	86.4	C	104.3
Webster Parish	C	82.8	C	98.2
West Baton Rouge Parish	B	86.5	C	104.3
West Carroll Parish	C	82.2	B	110.0
West Feliciana Parish	A	103.1	A	121.9
Winn Parish	B	89.1	B	105.3
City of Monroe School District	D	69.6	C	91.1
City of Bogalusa School District	D	65.1	D	83.0
Zachary Community Schools	A	109.1	A	136.0
City of Baker School District	D	62.7	D	77.4
Central Community Schools	A	101.3	A	124.8
East Baton Rouge Parish – RSD only	F	48.0	F	59.5
Recovery School District - LA	F	47.2	F	57.0
Orleans Parish – RSD only	C	71.9	D	80.9
East Baton Rouge Parish – EBR and RSD	C	78.7	C	92.8
Orleans Parish – OPSB and RSD	C	83.4	C	96.3

2013 School Performance Scores/Letter Grades (Alphabetical by District)

				<i>New 150 Point System</i>		<i>Previous 200 Point System</i>			<i>Additional Information</i>		
Site Code	School	District	School Type (Elementary, Middle, High, Combination)	2013 Annual Letter Grade	2013 Annual SPS	2013 Letter Grade (Based on Growth SPS)	2013 Growth SPS	2012 Transition Baseline School Performance Score	Academically Unacceptable Status (AUS)	Top Gain School (Yes/No)	Subgroup Component Failure Status
055001	Acadian Elementary School	Terbonne Parish	Elementary/Middle School	B	94.3	C	101.5	99	Not in AUS	Yes	Not in SCF
055002	Bayou Black Elementary School	Terbonne Parish	Elementary/Middle School	B	94.9	B	110	108.3	Not in AUS	No	Not in SCF
055004	Bourg Elementary School	Terbonne Parish	Elementary/Middle School	A	103.3	B	115.5	111.7	Not in AUS	No	Not in SCF
055005	H. L. Bourgeois High School	Terbonne Parish	High School	C	82.8	B	119.7	111.7	Not in AUS	No	SI 1
055006	Broadmoor Elementary School	Terbonne Parish	Elementary/Middle School	A	105.1	B	117.8	115.2	Not in AUS	No	Not in SCF
055007	Caldwell Middle School	Terbonne Parish	Elementary/Middle School	C	78.3	C	104.1	99.8	Not in AUS	No	Not in SCF
055008	Coteau-Bayou Blue Elementary School	Terbonne Parish	Elementary/Middle School	C	81.8	C	99.3	100.9	Not in AUS	No	Not in SCF
055011	East Houma Elementary School	Terbonne Parish	Elementary/Middle School	D	58.6	D	80.6	82.5	Not in AUS	No	Not in SCF
055013	Ellender Memorial High School	Terbonne Parish	Combination School	D	67	B	105.8	97.9	Not in AUS	No	SI 2
055014	Elysian Fields Middle School	Terbonne Parish	Elementary/Middle School	C	72	C	91	84.3	Not in AUS	No	Not in SCF
055015	Evergreen Junior High School	Terbonne Parish	Combination School	C	75.7	C	97.3	96.9	Not in AUS	No	Not in SCF
055016	Gibson Elementary School	Terbonne Parish	Elementary/Middle School	D	58.3	D	79.6	92.2	Not in AUS	No	Not in SCF
055017	Grand Cailou Elementary School	Terbonne Parish	Elementary/Middle School	D	68.2	D	88.2	81.5	Not in AUS	No	Not in SCF
055019	Honduras Elementary School	Terbonne Parish	Elementary/Middle School	C	83.2	C	99.8	87	Not in AUS	Yes	Not in SCF
055020	Houma Junior High School	Terbonne Parish	Combination School	B	91.9	B	107.4	104.3	Not in AUS	Yes	Not in SCF
055021	Lacache Middle School	Terbonne Parish	Elementary/Middle School	B	90.1	C	99.6	104.1	Not in AUS	Yes	Not in SCF
055022	Legion Park Middle School	Terbonne Parish	Elementary/Middle School	D	66.9	D	82.4	84.6	Not in AUS	No	Not in SCF
055023	Lisa Park Elementary School	Terbonne Parish	Elementary/Middle School	B	93.1	B	118.3	115	Not in AUS	No	Not in SCF
055025	Montegut Elementary School	Terbonne Parish	Elementary/Middle School	C	77.1	C	95.8	110.7	Not in AUS	No	Not in SCF
055026	Montegut Middle School	Terbonne Parish	Elementary/Middle School	B	95.2	B	107.1	105	Not in AUS	No	Not in SCF
055027	Mulberry Elementary School	Terbonne Parish	Elementary/Middle School	A	107.4	A	127.6	124.9	Not in AUS	No	Not in SCF
055028	Oaklawn Junior High School	Terbonne Parish	Elementary/Middle School	C	75.4	D	85.2	84.5	Not in AUS	Yes	Not in SCF
055029	Oakshire Elementary School	Terbonne Parish	Elementary/Middle School	A	100.8	B	108.8	105.7	Not in AUS	Yes	Not in SCF
055030	Pointe-aux-Chenes Elementary School	Terbonne Parish	Elementary/Middle School	C	80.6	C	102.5	96	Not in AUS	No	Not in SCF
055032	School for Exceptional Children	Terbonne Parish	Combination School	F	42.5	D	76.8		AUS 1	N/A	Not in SCF
055033	Schriever Elementary School	Terbonne Parish	Elementary/Middle School	C	80	C	99	103.7	Not in AUS	No	Not in SCF
055034	South Terrebonne High School	Terbonne Parish	Combination School	C	81.5	A	120.6	112.5	Not in AUS	No	SI 1
055035	Southdown Elementary School	Terbonne Parish	Elementary/Middle School	C	72.4	D	86.9	77.1	Not in AUS	No	Not in SCF
055036	Terbonne High School	Terbonne Parish	High School	B	86.8	A	121.9	114	Not in AUS	No	SI 1
055038	Upper Little Cailou Elementary School	Terbonne Parish	Elementary/Middle School	B	90.5	C	103.7	109.4	Not in AUS	No	Not in SCF
055039	Village East Elementary School	Terbonne Parish	Elementary/Middle School	D	58.6	D	80.6	82.5	Not in AUS	No	SI 1
055044	Grand Cailou Middle School	Terbonne Parish	Elementary/Middle School	C	82.3	C	91.1	93.8	Not in AUS	No	Not in SCF

Superintendent Martin presented revisions to policy FILE: G-4.1 Interscholastic Athletics.

RECOMMENDATION NO. 2

The Committee recommends that the Board adopt, as presented, the following revised policy FILE: G-4.1 Interscholastic Athletics:

FILE: G-4.1
Cf: G-4, G-4.2, G-4.3

INTERSCHOLASTIC ATHLETICS

The Terrebonne Parish School Board believes that the competitive athletic program is a part of the overall educational program of the school system. It also believes that the athletic program should be closely coordinated with the general instructional program of the school, and that the aims achieved through athletics should justify its inclusion in the overall educational program.

ATHLETIC PROGRAM

Interscholastic athletics may be made available for students in the schools of the school district. The Superintendent or his/her designee shall develop and maintain an athletic program in the school district that emphasizes participation of all students. The conduction of all athletic programs within the school district shall comply fully with regulations of the *Louisiana High School Athletic Association* (LHSAA) and policies of the School Board. The Board shall allow students to participate in as many sports activities and academic activities as he/she is capable of participating in without fear of reprisal.

PARTICIPATION REQUIREMENTS

No student shall be permitted to practice or participate in any interscholastic athletic program in any public school of the Terrebonne Parish School Board until such student shall have furnished to the principal of the school documentation that he/she has met the following requirements:

1. To participate in interscholastic athletic activities, students must be enrolled in a Terrebonne Parish public school.
2. Evidence of having had a physical examination by a licensed physician who shall have completed documentation as required by the Louisiana High School Athletic Association (LHSAA).
3. Properly complete a *School Entrance and General Health Exam Form/LHSAA Medical History* and pass a medical examination by a licensed physician prior to the first time he/she participates in a sport in a LHSAA school. Physicians may continue to use the original *LHSAA Sports Physical Form* in performing sports physicals. In addition, parents shall be required to complete the *Authorization for Release of Confidential Information*.
4. Once a student passes the initial medical examination and completes an *LHSAA Medical History Form* prior to the sports season in which he/she participates, he/she shall annually pass any medical screening or medical examination required by a licensed physician and shall update his/her *LHSAA Medical History Form* as required.
5. A copy of all completed and signed medical examination and participation/release of information forms (and any others required by the School Board) must be on file at the school for every student before he/she practices or participates in interscholastic athletics during that school year.
6. An agreement signed by the student's parent(s) or legal guardian(s) to hold the School Board and its members, employees, agents, assigns and insurers harmless from and against any liability for any accidents involving the student while participating in such athletic activities and any injuries suffered by the student during, or as a result of, such participation. The agreement shall also authorize team physicians to treat the student in the event of an injury requiring emergency treatment.

7. Students shall sign a form consenting to random drug screening and must obtain the written consent of their parent(s) or guardian(s) for said tests in order to be eligible to participate in any athletic or extracurricular activity. (See policy G-4.2, *Extracurricular Activity Drug Testing*)

RULES VIOLATION

Adherence to the rules of athletic representation and participation shall be strictly enforced by the Board. Any violations of athletic rules shall be immediately reported to the Superintendent by the principal. In the event that a member school, member school principal, or member school coach is penalized or cited by the LHSAA due to a violation, the athletic director, principal, and coach involved shall provide a full report to the Superintendent. If found warranted, the Superintendent in turn shall make a report to the School Board with pertinent recommendations for disciplinary action.

SCHOLASTIC REQUIREMENTS

The School Board endorses the scholastic eligibility requirements as a condition for participation in high school extracurricular activities as stipulated by the LHSAA. Scholastic requirements shall be as follow:

1. To be eligible for the first semester of the school year, a student shall have earned at least six (6) units from the previous school year, which shall be listed on the student's transcript, and shall have at least a "C" average as determined by the School Board when considering all "graded" subjects.
2. To be eligible for the second semester of the school year, a student shall pass at least six (6) subjects from the first semester. A senior attempting four (4) units in the first semester must pass all four (4) units to be eligible in the second semester. Likewise, a senior attempting five (5) units in the first semester must pass all five (5) units, and a senior taking six (6) or more units in the first semester must pass six (6) units for second semester eligibility.

3. The LHSAA includes specific eligibility rules for special education students which must be met for their participation.

Individual schools or the School Board may set higher, but not lower scholastic requirements for interscholastic athletic participation.

INSURANCE COVERAGE

Athletes shall have ~~either school student insurance or a signed statement from the parent~~ **district approved accident/injury insurance** showing that the student is ~~otherwise~~ covered for any accident or injuries that may occur during any athletic participation. No students shall be allowed to practice or participate in interscholastic athletics until this requirement has been met.

REGULATIONS GOVERNING SPORTS

1. At all times, equipment must be adequate for the best protection of the players.
2. The principal of each school shall be responsible for the sports medicine aspects of competition as it relates to his/her team.
3. A responsible individual should be assigned to handle athletic injuries during out-of-town games. Prior to the competition, this person is responsible for checking with the host team as to the availability of doctors and medical facilities.
4. As far as practicable and possible, these rules must also cover the non-contact sports (basketball, baseball, track and others).
5. Limit number of sports in the four high schools to football, volleyball, basketball, track, softball, baseball, soccer, tennis, cross country, swimming, and golf. Participation in all other Louisiana High School Athletic Association sports shall be a school-based decision at no cost to the Board.
6. Student athletes in seventh and eighth grades shall be allowed dual participation in sports.

PRACTICES BEFORE SCHOOL OPENS

1. One early and/or one late practice to utilize the coolest part of the day is allowed.
2. A break of approximately 10-15 minutes at each session must be provided at which time a fruit juice and salt tablets will be available to replenish the loss of body fluids.
3. A designated trainer or coach will be responsible for the care of any injuries. Parents should be notified immediately of any serious injuries.
4. All practice sessions must be approved by the principal of the school.

PRACTICES AFTER SCHOOL OPENS

1. During and after school practice will terminate by 5:30 P.M.
2. No team will be on the practice field longer than two and one-half hours per day.
3. A designated person should be assigned to check on all injuries. Parents should be notified immediately of serious injuries.
4. Proper first aid equipment must readily be available during and after practice.
5. Principals must approve all practice sessions.

Revised: February 1996

Revised: October 1996

Revised: October 1998

Revised: August 2006

Revised: September 2010

Revised: October 2011

Revised: August 2012

Revised: October 2013

Revised: November 2013

Ref: La. Rev. Stat. Ann. §§17:169, 17:176; Louisiana Handbook for School Administrators, Bulletin 741, Louisiana Department of Education; Official Handbook, Louisiana High School Athletic Association; Board minutes, 5-14-74, 9-14-76, 10-12-76, 9-13-77, 5-21-91, 4-21-92, 2-13-96, 10-15-96, 10-6-98, 8-19-03 (ref. only, no action), 8-15-06, 9-21-10, 10-18-11, 08-21-12, 10-15-13.

Mr. Graham Douglas, Supervisor of Secondary Education, presented revisions to policy FILE: G-2.4f School Music Groups.

RECOMMENDATION NO. 3

The Committee recommends that the Board adopt, as presented, the following revised policy FILE: G-2.4f School Music Groups:

FILE: G-2.4f

SCHOOL MUSIC GROUPS

GENERAL PROVISIONS AND REGULATIONS

1. The number of beginners who are permitted to enter the instrumental music program at the fifth grade level will have no numerical limits except through selectivity as follows:
 - a. The student must have average grades or better, and a music aptitude rating of 88 or better, with exceptions there from only after consultation between band director and principal to insure that the best interests of the student can be served by instrumental music instruction. Special Education students require special consideration.
 - b. Adequate facilities and a minimum of six **(6)** students are necessary in order to have a beginning class in a school.
 - c. Beginning students must have their instruments by the Tuesday

following Labor Day in order to qualify for enrollment in the instrumental music program.

2. Marching units will be offered in grades 8-12 only. (Junior-Senior High Schools)
3. The size of the performing marching band units will be limited to 80 members at the junior high school level and 96 members at the senior high school level. The 80 members for the junior high school bands and the 96 members for the senior high school bands shall include any student carrying a wind musical instrument (brass, woodwind). Special auxiliary units (rifles, flags, majorettes, drum and bugle corps, drum majors) are not included in the numerical limitations. The uniform inventory of 95 for the junior high school and 125 for the high school will remain the same. Exception to this limitation shall be made by the principal and director not to exceed the number of uniforms in inventory (95 at the junior high school level and 125 at the senior high school level); and, further, this exception shall accrue no additional cost to the parents, the school, or the School Board.
 - a. Parents should be informed of the size restriction on performing units so that they will be aware of the possibility that the student might not be selected for the performing unit.
 - b. The Terrebonne Parish School Board will purchase band uniforms for the individual schools under the following guidelines:
 - (1) Senior high schools are to be allowed to purchase full uniforms.
 - (2) Junior high schools are to be allowed to purchase blazers and trousers only.
 - (3) Senior high schools are limited to the maximum purchase of 125 uniforms.
 - (4) Junior high schools are limited to the maximum purchase of 95 blazers and trousers.

4. Continuance of Membership
 - a. A student may be removed from performing band or choir for violation of regulations, but will be permitted to continue to receive music instruction.
 - b. A student may be allowed to drop performing band or choir with parental permission and administrative approval. He/She may be reinstated in the program the following semester after meeting entrance requirements.
 - c. Music students shall not be penalized for failure to appear in a performance of their group because of religious beliefs or reasons.
 - d. A student may elect to enroll in music classes for instruction only. Once the decision to be in a non-performing group has been made, the student cannot be reinstated in a performing group until the following semester.
5. Elementary students who are retained in the same grade, or those high school students who did not earn at least three **(3)** academic units in the preceding year, may be allowed to continue to receive instrumental music instruction if, after consultation with the parents, principal, and band director, it is found to be in the best interest of the student. This policy also applies to high school choral students.
6. Beginning choral students must have average grades or better, a score of 88 or better on the music aptitude test, as well as pass a vocal audition in order to qualify for membership in a performing choral group.
7. No practice session at any school will be held any later than 5:30 P.M. (Dismissal shall be early enough to allow ample time for students to board the buses at 5:30 P.M.)
8. The use of board-owned music instruments is to be limited to students in grades 8-12, housed at junior or senior high schools.

- a. Board-owned music instruments, presently not in use by the junior or senior high schools, may be borrowed by feeder schools, provided that there will be no additional expense to the schools or to the School Board.
 - b. Elementary and/or middle schools housing instrumental music programs may purchase low brass instruments and bass drums through the school's general funds and/or sales tax allocations only. Fundraising activities, specifically for instrument purchase, are prohibited.
9. Principals and music directors should take the necessary precautions in the scheduling of activities so that they do not interfere with study requirements or examination schedules.

PARTICIPATION IN NON-SCHOOL ACTIVITIES

1. Activities Allowed

School music groups may participate in activities sponsored by organizations that are not political or religious in nature.

- a. At the discretion of the Superintendent, subject to the approval of the Executive Committee, music groups may be permitted to participate in statewide functions that are religious or political in nature.
- b. No music group shall be permitted to participate in more than one non-school function on a given day.

2. Applications by Sponsoring Organizations

An organization desiring the services of a band must, 14-days prior to the scheduled event, submit to the principal, on a form to be supplied by the principal, a written application signed by the major officer of the organization.

- a. In addition to the written application, the principal may require a personal interview to complete details of the engagement.
- b. Under extenuating circumstances, with the approval of the Superintendent and principal, the 14-day requirement for applications may be reduced.

3. Authority of the Principal in Approving or Refusing Requests

a. Approvals

- (1) The principal has the authority to approve any application that is in keeping with these policies.
- (2) The principal may object to any phases of the activity that do not lend themselves to the best interests of the pupils and the school. If the organization is unwilling to make the suggested changes, the principal should refuse the application.

b. Refusals

The principal has the authority to refuse an application for the use of the band of his/her school; and, if so, shall notify the sponsoring organization by a letter co-signed by the Superintendent.

4. Expenses

- a. Private organizations requesting the services of a band will be required to pay, when necessary, for such expenses as laundering of uniforms, meals, lodging, etc.
- b. Private organizations requesting the use of a school band and marching unit shall be assessed a fee of ~~\$800.00~~ **\$950.00**, plus applicable transportation costs for use of band and marching units for a parade route of two **(2)** miles or less, and a fee of ~~\$1,500.00~~ **\$1,800.00** for a parade route of more than two (2)

miles, effective with the ~~2004-2005~~ **2013-2014** school year, based on each club's normal and traditional route, and further, that each club president, according to the rotation schedule, shall notify the Superintendent, in writing, ninety (90) days before their scheduled parade date as to the number they will use.

- c. The following contingency is stipulated in the event of inclement weather. In the event school marching units are required to report to the staging area, and the band does not march, the user organization shall be responsible for transportation cost and a minimum of fifty percent (50%) of the fee. Further, once the parade starts and the band marches, the entire fee is due.
- d. Also in the event of a serious conflict with a scheduled school activity, the school activity takes precedent.

5. Security

- a. The sponsoring organization shall provide the necessary measures to assure the safety and security of the participating group.
- b. Where conditions warrant, law enforcement officers must be present.

PURCHASE OF BAND INSTRUMENTS

1. All music dealers submitting bids on school-owned instruments will be extended an invitation for the subsequent year's display.
2. The dealers must meet with the respective music instructors prior to the display.
3. Only instruments approved by the music directors may be presented at the display so as to assure the quality and the equity of the recommendations.

4. No "high pressure" sales tactics or "gimmicks" may be employed.
5. In order to avoid annoyance to parents, the names and addresses of the students will not be given to salesmen by music instructors without the agreement of the parents.
6. A survey will be made by the music instructors to determine if the parents desire a dealer to be given their names.
7. If parents request that a specific music dealer call upon them, the names of the parents will be given to that dealer.
8. If parents request that a music dealer call upon them, but they do not express a preference, their names will be divided among the dealers so that a parent will be called upon by only that dealer.
9. The dealers must keep in mind that, since they are invited guests of the school, and the school must take an unbiased opinion of all the instruments displayed, their presentations must be confined to a discussion of their own brands of instruments.
10. Points which are not covered in these directions will be determined by the music instructors who must keep in mind that their first allegiance is to the child and the parent.
11. Dealers should understand that failure to comply with the conduct stated and implied in these procedures will affect future invitations.

PARTICIPATION IN THE STATE MUSIC FESTIVAL

If any Terrebonne Parish School Music Group competes in order to qualify for the State Music Festival, then that music group, upon qualifying, will be permitted to attend the State Music Festival at no expense to the Terrebonne Parish School Board.

An adequate number of buses, if available as determined by the Supervisor of Transportation, will be provided at no expense to the Board.

September 1998
December 2000
Revised: June 2004
Revised: November 2013

Ref: Board minutes, 2-14-78, 3-20-79, 12-11-79, 3-18-80, 8-4-87, 4-16-91, 5-21-91, 5-18-93, 9-15-98, 12-5-00, 12-19-00, 6-15-04, 8-17-04, 9-21-04.

There being no further business to come before the **Education and Policy Committee**, the meeting adjourned at 5:15 P.M.

Respectfully submitted,

Richard Jackson, Chairman

Donald Duplantis, Vice-Chairman

Dr. Brenda Leroux Babin

DC

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

November 19, 2013

Dear Members of the Board:

The Buildings, Food Service, and Transportation Committee met on Monday, November 11, 2013, at 5:00 P.M. in the Board Room of the School Board Office, 201 Stadium Drive, with the following members present: Mr. Hayes J. Badeaux, Chairman, and Mr. L. P. Bordelon, III. Mr. Gregory Harding, Vice-Chairman, was absent. Others in attendance were Mr. Roger Dale DeHart, Mr. Richard Jackson, Superintendent Philip Martin, and members of the staff.

Mr. Badeaux called the meeting to order. The meeting began with a moment of silence in memory of Mr. Harris Henry, Executive Director, Finance and Auxiliary Services, followed by the invocation, and Pledge of Allegiance to the Flag.

Mrs. Monica Walther, Supervisor, Child Nutrition Program, addressed the Committee regarding Spring Bids received on Canned and Dry Goods, and Meat and Frozen Items (see attached).

RECOMMENDATION NO. 1

The Committee recommends that the Board accept the lowest bids received, meeting all specifications on Canned and Dry Items for the Spring Session, January 1, 2014, through June 30, 2014, from: Diamond Food Distributors, Inc., Jefferson, LA, in the amount of \$106,554.48; F. Christiana & Company, Marrero, LA, in the amount of \$25,795.12; Groetsch, Inc., Harahan, LA, in the amount of \$83,039.38, and Lacassagne's, Inc., Baton Rouge, LA, in the amount of \$12,848.30, funds to be derived from the Child Nutrition Fund, and further, authorize the Board President to sign all necessary documents pertaining thereto.

RECOMMENDATION NO. 2

The Committee recommends that the Board accept the lowest bids received, meeting all specifications on Meat and Frozen Items for the Spring Session, January 1, 2014, through June 30, 2014, from: Diamond Food Distributors, Inc., Jefferson, LA, in the amount of \$499,088.66; F. Christiana & Company, Marrero, LA, in the amount of \$193,291.00; and Lacassagne's, Inc., Baton Rouge, LA, in the amount of \$46,742.40, funds to be derived from the Child Nutrition Fund, and further, authorize the Board President to sign all necessary documents pertaining thereto.

Mr. Merlin Lirette, AIA, CEFP, The Merlin Group, LTD, addressed the Committee regarding an update on the New Grand Caillou Middle School (see attached).

The Committee had no questions for Mr. Donald Chamberlain, Plant Operations Manager, regarding maintenance updates.

There being no further business to come before the **Buildings, Food Service, and Transportation Committee**, the meeting was adjourned at 5:22 P.M.

Respectfully submitted,

Hayes J. Badeaux, Chairman

L. P. Bordelon, III

JB