

# **REVISED AGENDA**

**TERREBONNE PARISH SCHOOL BOARD  
201 STADIUM DRIVE  
HOUMA, LOUISIANA 70360**

**School Board Meeting - April 5, 2022**

## **Order of Business**

### **6:00 P.M.**

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes of School Board Meeting of March 8, 2022, Special School Board Meeting of March 15, 2022, and Special School Board Meeting of March 22, 2022

**RECOMMENDATION:** That the Board approve the minutes of School Board Meeting of March 8, 2022, Special School Board Meeting of March 15, 2022, and Special School Board Meeting of March 22, 2022, as recorded.

6. Public Hearing relative to Ecole Pointe-au-Chien Charter School Application
7. Announcements

**4/15-18** Easter Holidays

**4/19**

5:00 Education, Technology, & Policy Committee  
Buildings, Food Service, & Transportation Committee  
Finance, Insurance, & Section 16 Lands Committee  
Executive Committee

- 4/23** American Cancer Society "Relay for Life" (Civic Center)
- 4/25-29** Secretaries' Week
- 5/2-6** Teacher Appreciation Week
- 5/03**  
6:00 Regular School Board Meeting
- 5/16-20** Educational Bosses' Week
- 5/17**  
5:00 Buildings, Food Service, & Transportation Committee  
Finance, Insurance, & Section 16 Lands Committee  
Executive Committee  
Education, Technology, & Policy Committee
- 5/18**  
7:00 Adult Ed. Graduation (Houma-Terrebonne Civic Center)
- 5/23**  
7:00 Ellender Memorial High School Graduation (Houma-Terrebonne Civic Center)
- 5/24**  
7:00 H. L. Bourgeois High School Graduation (Houma-Terrebonne Civic Center)
- 5/25**  
7:00 South Terrebonne High School Graduation (Houma-Terrebonne Civic Center)
- 5/26**  
7:00 Terrebonne High School Graduation (Houma-Terrebonne Civic Center)

## 8. Board Committee Meeting Reports

- A. Finance, Insurance, & Section 16 Lands Committee (see attached Committee report of March 14, 2022, meeting)
- B. Executive Committee (see attached Committee report of March 14, 2022, meeting)
- C. Education, Technology, & Policy Committee (see attached Committee report of March 14, 2022, meeting)

D. Buildings, Food Service, & Transportation Committee (see attached Committee report of March 14, 2022, meeting)

9. Superintendent's Agenda

A. Agenda Items

(1) Matter pertaining to Charter School Application

**RECOMMENDATION:** That the Board accept the information and recommendation from Strategic Solutions, LLC (3<sup>rd</sup> Party Charter School Reviewer), as presented, and not approve the Charter School Application set forth by Ecole Pointe-au-Chien Charter School for the 2022-2023 school year.

(2) Resolution Acknowledging Teacher Appreciation Week, May 2-6, 2022

**RECOMMENDATION:** That the Board approve the following resolution acknowledging May 2-6, 2022, as Teacher Appreciation Week:

**RESOLUTION**

**Whereas** the week of May 2-6, 2022, has been designated as Teacher Appreciation Week;

**Whereas** teachers are dedicated to promoting quality instruction for all students;

**Whereas** teachers mold the minds and influence the lives of thousands of youngsters each year; and

**Whereas** teachers prepare students for a happy and successful role in society; now, therefore, be it

**Resolved,** that the Terrebonne Parish School Board hereby acknowledges the week of May 2-6, 2022, as Teacher Appreciation Week and extends heartfelt thanks and appreciation to teachers throughout the district; and be it further

**Resolved,** that copies of this resolution be forwarded to all Terrebonne Parish public schools and departments.

- (3) Resolution in Observance of Educational Bosses' Week, May 16-20, 2022

**RECOMMENDATION:** That the Board approve the following resolution acknowledging May 16-20, 2022, as Educational Bosses' Week:

**RESOLUTION**

**Whereas** the week of May 16-20, 2022, has been proclaimed as Educational Bosses' Week;

**Whereas** Terrebonne Parish's educational administrators are dedicated to promoting the cause of education;

**Whereas** the role of the administrator is increasingly demanding, complex, and a vital part of the entire educational process;

**Whereas** administrators are responsive to the needs of students and the community; and

**Whereas** administrators must often participate unselfishly in professional and civic activities; now, therefore, be it

***Resolved,*** that the Terrebonne Parish School Board hereby recognizes the week of May 16-20, 2022, as Educational Bosses' Week in appreciation of the many contributions of school and office administrators; and be it further

***Resolved,*** that copies of this resolution be forwarded to all Terrebonne Parish public schools and office buildings.

- (4) Matter pertaining to the 2022-2023 School Calendar

**RECOMMENDATION:** That the Board approve and ratify the 2022-2023 School Calendar with the school year beginning August 4, 2022 (for employees), August 9, 2022 (for students), and ending May 26, 2023, with the following holidays to be observed during the school session: Labor Day, September 5, 2022; Fall Break, October 14-17, 2022; Thanksgiving, November 21-25, 2022; Christmas, December 21, 2022 - January 3, 2023; students return on January 4, 2023; Dr. Martin Luther King's Birthday (observance), January 16, 2023; Mardi Gras, February 20-24, 2023; and Easter/Spring Break, April 7-14, 2023; (Fall make-up days, **if needed**, will be October 14, October 17, and/or

November 21, 2022; Spring make-up days, **if needed**, will be February 23, and/or February 24, 2023); students' last day will be May 25, 2023, and teachers' last day will be May 26, 2023.

- (5) Matter bearing upon acceptance of bid received for General Contractor Services

**RECOMMENDATION:** That the Board accept the bid received for General Contractor Services from Norris and Boudreaux Contractors, LLC, 1606 Bull Run Road, Schriever, LA 70395, for a period of fifteen (15) months, from April 6, 2022, through June 30, 2023, with the option to extend in one-year increments upon mutual agreement of both Terrebonne Parish School Board and the awarded vendor, at the same prices, terms, and conditions.

- (6) Matter bearing upon acceptance of bid received for Ceiling Tile and Grid Installation Services

**RECOMMENDATION:** That the Board accept the bid received for Ceiling Tile and Grid Installation Services from Barrett Interior Specialties & Supply, Inc., 102 Capital Boulevard, Houma, LA 70360, for a period of fifteen (15) months, from April 6, 2022, through June 30, 2023, with the option to extend in one-year increments upon mutual agreement of both Terrebonne Parish School Board and the awarded vendor, at the same prices, terms, and conditions.

- (7) Matter bearing upon renewal of the Oil, Gas, and Other Liquid or Gaseous Minerals Lease

**RECOMMENDATION:** That the Board adopt the following Act of Amendment approving the renewal of the Oil, Gas, and Other Liquid or Gaseous Minerals Lease on Section 16, Township 19 South, Range 19 East, with Fort Apache Energy, Inc., 116 Ranch Dr., Boerne, TX 78015, for a period of one (1) year, from April 23, 2022, to April 23, 2023, under the same terms and conditions of the original lease dated April 23, 2019:

**STATE OF LOUISIANA**

**PARISHES OF  
TERREBONNE AND LAFOURCHE**

**Amendment to State Agency Lease**

**ACT OF AMENDMENT TO LEASE FOR  
OIL, GAS, AND OTHER LIQUID OR GASEOUS MINERALS**

**WHEREAS**, reference is hereby made to that certain Lease for Oil, Gas and Other Liquid or Gaseous Minerals, dated April 23, 2019, executed by Terrebonne Parish School Board acting on behalf of itself and the Lafourche Parish School Board ("Lessors"), in favor of Fort Apache Energy, Inc. ("Lessee"), recorded September 24, 2019 under Entry No. 1284322, COB 2149, Page 235, Records of Lafourche Parish, Louisiana, and recorded September 24, 2019, under Entry No. 1589691, COB 2586, Page 105, Records of Terrebonne Parish, Louisiana ("Subject Lease"), reference to which is hereby made for all purposes and for a more particular description of the lands covered thereby.

**WHEREAS, Lessors and Lessee desire to amend the Subject Lease so as to amend the primary term thereof from three (3) years to four (4) years. To secure this additional period, Lessee has agreed to pay a sum of \$70,740, or \$450/acre which equates to an additional rental payment in order to secure this extension of the primary term.**

**NOW, THEREFORE**, in consideration of the premises and for the consideration expressed, the receipt of which is hereby expressly acknowledged, the undersigned Lessors and Lessee do hereby amend the first line of Paragraph 2 of the Subject Lease so as to provide as follows:

"2. Subject to the provisions hereof, this lease shall be for a term of Four (4) years (hereinafter called 'primary term')."

Except as herein amended, the Subject Lease is in full force and effect as originally written, which will result in the lease now terminating on April 23, 2023.

That the undersigned parties do hereby request the Clerks of Court in and for Terrebonne Parish and Lafourche Parish, Louisiana, to make mention of this within act of amendment, to serve as occasion may require.

**IN WITNESS WHEREOF**, this instrument is executed on the dates of the acknowledgments hereinafter set forth, but shall be effective as of the effective date of the Subject Lease.

(8) Personnel Section

(a) Leaves of Absence

1) Family and Medical Leaves

**RECOMMENDATION:** That the Board approve a family and medical leave in accordance with Policy (FILE: F-11.4a) for Lisa Griffin, School Bus Operator in the Transportation Department, beginning March 8,

2022, through April 7, 2022 (medical).

**RECOMMENDATION:** That the Board approve a family and medical leave in accordance with Policy (FILE: F-11.4a) for Glen Williams, Custodian at Broadmoor Elementary School, beginning March 22, 2022, through June 15, 2022 (medical).

**RECOMMENDATION:** That the Board approve a family and medical leave in accordance with Policy (FILE: F-11.4a) for Pearl Harris, M/M Resource/SC Teacher at Juvenile Detention Center Alternative Program, beginning March 30, 2022, through June 3, 2022 (medical).

**RECOMMENDATION:** That the Board approve a family and medical leave in accordance with Policy (FILE: F-11.4a) for Bettye Harris, ECSE Paraprofessional at Schriever Elementary School, beginning April 7, 2022, through April 29, 2022 (medical).

2) Leave Without Pay

**RECOMMENDATION:** That the Board approve a leave of absence without pay in accordance with Policy (FILE: F-11.10) for Lauren Gautreaux, Teacher at Grand Caillou Middle School, beginning March 7, 2022, through June 3, 2022 (medical).

(b) Personnel Actions for Period of February 21, 2022, through March 25, 2022 [list of professional instructional and non-instructional/support personnel (appointments, resignations, termination, and retirements – Information Only)]

(9) Parent Appeal for Student #4019852 Readmission (Executive Session)

10. Individual School Board Members

A. Mr. Gregory Harding – Report of Superintendent Search Screening Committee Meeting of March 14, 2022

Dear Members of the Board:

The **Superintendent Search Screening Committee** met on Monday, March 14, 2022, at 11:15 A.M. in the Board Room of the School Board Office, 201 Stadium Drive, Houma, LA 70360, with the following Committee members in attendance:

Mr. Stan Duval, Board Attorney  
Mr. Gregory Harding, Board President  
Dr. MayBelle Trahan, Board Vice President  
Mrs. Stacy Solet, Board Member  
Mr. Clyde Hamner, Board Member  
Dr. Debra Yarbrough, Supervisor of Personnel  
Mrs. Ramona Brunet, Executive Assistant to the Board

Mr. Hamner led the Board and audience in the invocation and Pledge of Allegiance to the Flag.

The sole purpose of this meeting was to discuss and establish the process to be used for the upcoming New Superintendent Applicant Interviews to be held on Tuesday, March 15, 2022, beginning at 5:00 P.M. The five (5) applicants to be interviewed are:

- Cory Butler
- Aubrey J. Orgeron, Jr.
- Dr. C. Michael Robinson, Jr.
- Mark Torbert
- Clyde Washington

There were seven (7) applicants, initially, to be interviewed; however, Mr. J. T. Stroder and Dr. Paul E. Nelson, Jr. withdrew their applications.

In discussion with all Committee members, it was determined that interviews would be conducted every thirty (30) minutes, with five (5) minutes for opening remarks by the applicant, twenty (20) minutes for Board-directed questions, with each Board Member asking one (1) question, and a final five (5) minutes for closing remarks by the applicant.

The final selection and announcement of a new superintendent-elect for Terrebonne Parish School District will be held on Tuesday, March 22, 2022, at 6:00 P.M., in the Central Office Board Meeting Room.

Motion of Mr. Hamner, seconded by Dr. Trahan, the meeting of the Superintendent Search Screening Committee adjourned at 11:50 A.M.

Respectfully,

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Stan Duval, Board Attorney



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Gregory Harding, Board President

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Dr. MayBelle Trahan, Board Vice President

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Stacy Solet, Board Member

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Clyde Hamner, Board Member

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Dr. Debra Yarbrough, Supervisor of Personnel

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Ramona Brunet, Executive Assistant to the Board

RLB

B. Mr. Clyde Hamner – Legislative Update and Capitol Conference

## 11. Adjournment

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Philip Martin, Superintendent  
Terrebonne Parish School Board  
P. O. Box 5097  
Houma, Louisiana 70361  
985-876-7400

**In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Philip Martin, Superintendent, Terrebonne Parish School Board, at 985-876-7400, Ext. 860-213, describing the assistance that is necessary.**

RLB

**TERREBONNE PARISH SCHOOL BOARD  
201 STADIUM DRIVE  
HOUMA, LOUISIANA 70360**

April 5, 2022

Dear Members of the Board:

The **FINANCE, INSURANCE, AND SECTION 16 LANDS COMMITTEE** met at 5:00 P.M. on Monday, March 14, 2022, in the Board Room of the School Board Office with the following members present: Mr. Clyde Hamner, chairman, Mr. Michael LaGarde, vice chairman, and Mrs. Stacy Solet. Also in attendance were Mrs. Debi Benoit, Mr. Matthew Ford, Mr. Roger Dale DeHart, Dr. MayBelle Trahan, Superintendent Philip Martin, and members of the staff.

Chairman Hamner called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

The recommendation regarding the renewal of Section 16, Township 19 South, Range 19 East for Oil, Gas, and Mineral Lease was withdrawn from the agenda.

Mrs. Alli Dugas, Purchasing Agent, addressed the Committee regarding the acceptance of bid received for collection of alligator eggs on Section 16 Lands.

**RECOMMENDATION NO. 1**

**The Committee recommends** that the Board accept the bid received for collection of alligator eggs on Section 16 Lands from Donald Farms, 907 Cheniere Drew Road, West Monroe, LA 71291, for a period of five (5) years, from April 6, 2022, through April 5, 2027, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Mrs. Dugas addressed the Committee regarding bid results for Duplicator Paper and Card Stock.

## **RECOMMENDATION NO. 2**

**The Committee recommends** that the Board reject all bids received for Duplicator Paper and Card Stock.

Mrs. Benoit entered the meeting at this time.

Mr. Curtis Constrantiche, Risk Manager, addressed the Committee regarding Property Insurance Renewal for 2022/2023.

## **RECOMMENDATION NO. 3**

**The Committee recommends** that the Board accept the renewal offer for Property Insurance through USI Insurance Services, Inc., providing \$50 million limits per occurrence with \$10 million sub-limits for Named Storms, subject to \$100,000 deductible per occurrence for all perils except for a five percent (5%) deductible subject to \$500,000 minimum per occurrence for Named Storms, effective April 27, 2022, with an annual premium of \$1,489,132.

Mrs. Rebecca Breaux, Chief Financial Officer, addressed the Committee regarding the renewal of Master Contract for Professional Services with All South Consulting Engineers, LLC.

## **RECOMMENDATION NO. 4**

**The Committee recommends** that the Board renew the Master Contract for Professional Services with All South Consulting Engineers, LLC, for a period of one year, beginning May 5, 2022, through May 5, 2023, under same terms and conditions.

Mrs. Breaux presented information on a Monthly Budget-to-Actual Comparison report (attached).

Mrs. Breaux presented an update on the Sales Tax collections report (attached). She stated that sales tax collections for the month of January 2022 are approximately 31% higher than January 2021.

There being no further business to come before the **Finance, Insurance, and Section 16 Lands Committee**, the meeting was adjourned at 5:10 P.M.  
Respectfully submitted,

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Clyde Hamner, Chairman

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Michael LaGarde, Vice Chairman

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Stacy Solet

RB/bp

**TERREBONNE PARISH SCHOOL BOARD  
201 STADIUM DRIVE  
HOUMA, LOUISIANA 70360**

April 5, 2022

Dear Members of the Board:

The **EXECUTIVE COMMITTEE** met immediately following the 5:00 P.M. Finance, Insurance, and Section 16 Lands Committee meeting on Monday, March 14, 2022, in the Board Room of the School Board Office with the following members present: Dr. MayBelle Trahan, vice president, and Mr. Michael LaGarde. Mr. Gregory Harding, Board President, was absent. Also in attendance were Mr. Clyde Hamner, Mrs. Debi Benoit, Mr. Matthew Ford, Mr. Roger Dale DeHart, Mrs. Stacy Solet, Superintendent Philip Martin, and Mrs. Rebecca Breaux.

Vice President Trahan called the meeting to order.

**The Executive Committee** examined and authorized payment of invoices for the current month (including supplemental payroll and travel expenses).

There were no Committee member concerns.

There being no further business to come before the **Executive Committee**, the meeting was adjourned at 5:12 P.M.

Respectfully submitted,

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MayBelle Trahan, Ed.D., Vice President

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Michael LaGarde

RB/bp

**TERREBONNE PARISH SCHOOL BOARD  
201 STADIUM DRIVE  
HOUMA, LOUISIANA 70360**

April 5, 2022

Dear Members of the Board:

The **EDUCATION, TECHNOLOGY, and POLICY COMMITTEE** met on Monday, March 14, 2022, immediately following the 5:00 p.m. Finance, Insurance, and Section 16 Lands Committee and the Executive Committee meetings in the Board Room of the School Board Office with the following members present: Mrs. Debi Benoit, chairwoman, Mr. Matthew Ford, vice chairman, and Dr. MayBelle Trahan. Also in attendance were Mr. Clyde Hamner, Mr. Roger Dale DeHart, Mr. Michael LaGarde, Mrs. Stacy Solet, Superintendent Philip Martin, and members of the staff.

Chairwoman Benoit called the meeting to order.

Mrs. Alli Dugas, Purchasing Agent, addressed the Committee regarding authorization to advertise for bids for S.T.E.M. kits for the 2022 Summer Learning Program.

**RECOMMENDATION NO. 1**

**The Committee recommends** that the Board authorize the Purchasing Department to advertise for bids for S.T.E.M. kits for the 2022 Summer Learning Program.

There being no further business to come before the **Education, Technology, and Policy Committee**, the meeting was adjourned at 5:15 P.M.

Respectfully submitted,

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Debi Benoit, Chairwoman

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Matthew Ford, Vice Chairman

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MayBelle Trahan, Ed.D.

ABO/jb

**TERREBONNE PARISH SCHOOL BOARD  
201 STADIUM DRIVE  
HOUMA, LOUISIANA 70360**

April 5, 2022

Dear Members of the Board:

The **BUILDINGS, FOOD SERVICE, AND TRANSPORTATION COMMITTEE** met immediately following the 5:00 P.M. Finance, Insurance, and Section 16 Lands Committee, Executive Committee, and the Education, Technology, and Policy Committee meetings on Monday, March 14, 2022, in the Board Room of the School Board Office with the following members present: Mr. Roger Dale DeHart, vice chairman, and Mrs. Stacy Solet, Ad Hoc Member. Mr. Dane Voisin and Mr. Gregory Harding were absent. Also in attendance were Mr. Clyde Hamner, Mrs. Debi Benoit, Mr. Matthew Ford, Dr. MayBelle Trahan, Mr. Michael LaGarde, Superintendent Philip Martin, and members of the staff.

Vice Chairman DeHart called the meeting to order.

Mr. Curtis Constrantiche, Risk Manager, addressed the Committee regarding a Bus Lease Agreement between South Louisiana Wetlands Discovery Center and Terrebonne Parish School Board.

**RECOMMENDATION NO. 1**

**The Committee recommends** that the Board enter into a Bus Lease Agreement between South Louisiana Wetlands Discovery Center and Terrebonne Parish School Board, effective June 13, 2022, to June 24, 2022, to provide bus usage for the Discovery Center's Youth Program, provided buses shall run during normal operating hours on weekdays, as needed, mileage reimbursement at a rate of \$1.75 per mile driven, provide and pay bus drivers approved by Terrebonne Parish School Board, provided all necessary insurance requirements are met, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Mr. Harding entered the meeting at this time.



Mr. Merlin Lirette, AIA, CEFP, The Merlin Group, Ltd., addressed the Committee regarding a construction update of the Mulberry Elementary School addition (attached).

Mr. Scott Griffith, Project Manager, Hammerman & Gainer, LLC, addressed the Committee regarding update of Hurricane Ida response (attached).

Superintendent Martin addressed the Committee regarding Hurricane Ida response.

Mr. Ryan Smith, Project Manager, Volkert, Inc., addressed the Committee regarding update of Hurricane Ida response (attached).

Mr. Sammy Poiencot, Supervisor of Plant Operations, addressed the Committee regarding maintenance updates (attached).

There being no further business to come before the **Buildings, Food Service, and Transportation Committee**, the meeting was adjourned at 6:22 P.M.

Respectfully submitted,

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Roger Dale DeHart, Vice Chairman

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Gregory Harding

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Stacy Solet, Ad Hoc Member

SP/sn