

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

School Board Meeting – September 6, 2022

Order of Business

6:00 P.M.

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call

5. Approval of Minutes of School Board Meeting of August 2, 2022
RECOMMENDATION: That the Board approve the minutes of School Board Meeting of August 2, 2022, as recorded.

6. Special Recognition

1969 Southdown High Eagles Baseball State Champions (13-1)

Sidney Smith (Captain)	Graylin Williams
Nathaniel Thomas	Bobby Douglas
Gerald Prince	Ben Norman
Charles Westley	John Fleming
Edgar Commodore	Burnell Thomas
Elward Williams	Saulmon Thomas, Jr.
James Johnson	Freddie Coleman
James Steward	Herman Lyons (D)
Lawyer Williams	Tyrone Smith (D)
Ray James	Elroy Clay (D)
Don Johnson	Lester Brown (D)
Tyrone Bolden	Edward Westley (D)

Leonard Neville – Head Coach

Raymond Taylor – Assistant Coach/A.D.

Donald Craig Mitchell - Statistician

7. Citizen Presentation

- Annette Foret-Lagarde, President, Terrebonne Association of Educators (TAE) – Scholarship Award to a recipient for the 2022 semester at Nicholls State University
- Stefanny Chaisson – LGBTQIA+ students in our schools and how the Board addresses them
- Wanda Triggs – Cameras in Special Needs Classroom following Act 456 SB86; and Adequate facility built temporarily for S.E.C.

8. Meeting Announcements
 - 9/20 5:00 Finance, Insurance, & Section 16 Lands Committee
Executive Committee
Education, Technology, & Policy Committee
Buildings, Food Service, & Transportation Committee
 - 10/04 6:00 Regular School Board Meeting

9. Board Committee Meeting Reports
 - A. Buildings, Food Service, & Transportation Committee (Report of August 16, 2022, meeting)

Dear Members of the Board:

The **BUILDINGS, FOOD SERVICE, and TRANSPORTATION COMMITTEE** met at 5:00 P.M. on Tuesday, August 16, 2022, in the Board Room of the School Board Office with the following members present: Mr. Dane Voisin, Chairman, Mr. Roger Dale DeHart, Vice Chairman, and Mr. Gregory Harding. Also in attendance were Mr. Matthew Ford, Mrs. Stacy Solet, Dr. MayBelle Trahan, Mr. Clyde Hamner, Mrs. Debi Benoit, Mr. Michael LaGarde, Superintendent Bubba Orgeron, and members of the staff.

Chairman Voisin called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mr. Jim Gaidry, Jr., Vice President, VICI Hoops League, addressed the Committee regarding use of Southdown Elementary School’s gym (attached).

RECOMMENDATION NO. 1

The Committee recommends that the Board approve the request of VICI Hoops, LLC to waive Policy FILE: E-1.6 Use of School Facilities, relative to the usage fee for Southdown Elementary School’s gym for the 2022-2023 basketball season, provided that the necessary insurance, non-profit status, and all other School Board policy requirements are met, and approval is obtained from the school’s principal.

Mrs. Monica Walther, MS, RD, LDN, Supervisor, Child Nutrition Program, addressed the Committee regarding authorization to advertise for six month bids for Meats and Frozen Items, and Canned and Dry Goods for the 2023 spring school session.

RECOMMENDATION NO. 2

The Committee recommends that the Board authorize the Child Nutrition Department to proceed with the advertisement of six month bids (January 1, 2023, through June 30, 2023), for Meats and Frozen Items, and Canned and Dry Goods for the 2023 spring school session.

Mrs. Alli Dugas, Purchasing Agent, addressed the Committee regarding rejection of bids received for Custodial Cleaning Products Contract for the 2022-2023 school year.

RECOMMENDATION NO. 3

The Committee recommends that the Board reject all bids received for the Custodial Cleaning Products Contract for the 2022-2023 school year.

Mrs. Dugas addressed the Committee regarding approval to advertise for Request for Proposals for an Environmental Consultant.

RECOMMENDATION NO. 4

The Committee recommends that the Board authorize the Purchasing Department to advertise for Request for Proposals for an Environmental Consultant.

Mrs. Dugas addressed the Committee regarding approval to advertise for bids for Abatement Services at Upper Little Caillou Elementary School.

RECOMMENDATION NO. 5

The Committee recommends that the Board authorize the Purchasing Department to advertise for bids for abatement services at Upper Little Caillou Elementary School due to impacts of Hurricane Ida.

Mr. Daniel Bruce, Jr., AIA, Cheramie and Bruce Architects, addressed the Committee regarding substantial completion of the Temporary Campus Project at Ellender Memorial High School (attached).

RECOMMENDATION NO. 6

The Committee recommends that the Board approve the substantial completion of the Temporary Campus Project at Ellender Memorial High School dated July 15, 2022, subject to the punch list; upon completion of the punch list, final inspection, balancing credit change order, and receipt of the lien-free certificate, authorize the release of retainage; and further, authorize the Board president to sign all necessary documents pertaining thereto.

Mr. Bruce addressed the Committee regarding substantial completion of the Temporary Campus Project at South Terrebonne High School (attached).

RECOMMENDATION NO. 7

The Committee recommends that the Board approve the substantial completion of the Temporary Campus Project at South Terrebonne High School dated July 15, 2022, subject to the punch list; upon completion of the punch list, final inspection, balancing credit change order, and receipt of the lien-free

certificate, authorize the release of retainage; and further, authorize the Board president to sign all necessary documents pertaining thereto.

Superintendent Orgeron addressed the Committee regarding School Safety and Security.

RECOMMENDATION NO. 8

The Committee recommends that the Board authorize the Superintendent to proceed with the selection of one or more architects for the plan and design of school building and perimeter safety and security.

Mrs. Dugas addressed the Committee regarding permission to advertise for Request for Qualifications for Engineering Services.

RECOMMENDATION NO. 9

The Committee recommends that the Board authorize the Purchasing Department to advertise for Request for Qualifications to develop a pool of Mechanical and Electrical Engineers to provide Engineering Services for HVAC Projects at various schools, funds to be derived from ESSER III Funds.

Mrs. Rebecca Breaux, Chief Financial Officer, addressed the Committee regarding update of Hurricane Ida (attached).

Mr. Ryan Smith, Project Manager, Volkert, Inc., addressed the Committee regarding update of Hurricane Ida response (attached).

Mr. Curtis Lee, representing Hammerman & Gainer, LLC, addressed the Committee regarding update of Hurricane Ida response (attached).

Mr. Sammy Poiencot, Supervisor of Plant Operations, addressed the Committee regarding maintenance updates (attached).

There being no further business to come before the **Buildings, Food Service, and Transportation Committee**, the meeting was adjourned at 6:14 P.M.

Respectfully submitted,

Dane Voisin, Chairman

Roger Dale DeHart, Vice Chairman

Gregory Harding

SP/sn

B. Finance, Insurance, & Section 16 Lands Committee (Report of August 16, 2022, meeting)

Dear Members of the Board:

The **FINANCE, INSURANCE, and SECTION 16 LANDS COMMITTEE** met immediately following the 5:00 P.M. Buildings, Food Service, and Transportation Committee meeting on Tuesday, August 16, 2022, in the Board Room of the School Board Office with the following members present: Mr. Clyde Hamner, Chairman, Mr. Michael LaGarde, Vice Chairman, and Mrs. Stacy Solet. Also in attendance were Mr. Gregory Harding, President, Dr. MayBelle Trahan, Vice President, Mrs. Debi Benoit, Mr. Matthew Ford, Mr. Roger Dale DeHart, Mr. Dane Voisin, Superintendent Bubba Orgeron, and members of the staff.

Chairman Hamner called the meeting to order.

Superintendent Orgeron addressed the Committee regarding consideration of the Budget Adoption Resolution, providing for adoption of the following Original Operating Budgets for Fiscal Year 2022/2023:

- a. General Operating Fund
- b. 1 Cent Sales Tax Fund
- c. 1/2 Cent Sales Tax Fund
- d. 3/4 Cent Sales Tax Fund
- e. Child Nutrition Program Fund
- f. Special Revenue Funds

RECOMMENDATION NO. 1

The Committee recommends that the Board adopt the following Budget Adoption Resolution which provides for adopting the General Operating Fund, 1 Cent Sales Tax Fund, 1/2 Cent Sales Tax Fund, 3/4 Cent Sales Tax Fund, Child Nutrition Program Fund, and various Special Revenue Funds for the 2022/2023 Fiscal Year, as presented, with the following exceptions:

- Remove: Reclassification of five Curriculum Specialists from 200 days to 240 days
- Add: Stipend of \$20 per meeting for each member of the Insurance Advisory Committee

**TERREBONNE PARISH SCHOOL BOARD
BUDGET ADOPTION RESOLUTION**

RESOLUTION NO. ____

Resolution adopting operating budgets for the fiscal year beginning July 1, 2022, and ending June 30, 2023.

BE IT RESOLVED by the Terrebonne Parish School Board that:

1. The Operating Budgets for the General Operating, 1 Cent Sales Tax, 1/2 Cent Sales Tax, 3/4 Cent Sales Tax, Child Nutrition Program, and various Special Revenue Funds for the 2022/2023 fiscal year be adopted and hereby declared to serve as appropriations of the amounts therein set forth until amendments thereto be adopted;
2. The amounts expended during the fiscal year shall not exceed the appropriations set forth in such budgets and all subsequent amendments thereto;
3. The Board reserves solely and exclusively unto itself the right, power and authority to:
 - a. Adopt budgets and make, approve, change, or reject appropriations for any and all funds, fund types, programs, grants, awards, or projects, irrespective of the source of funding;
 - b. Make such amendments to any budgets as the economic circumstances prevailing or arising during the fiscal year may demand; and
 - c. Make appropriations and expenditures for any contingency or emergency of any nature that may arise during the course of the fiscal year;
4. This resolution shall continue in effect until superseded by the budget adoption resolution of the ensuing fiscal year;
5. If, at the end of any fiscal year, the appropriations necessary for the support of expenditures of the ensuing fiscal year have not been made, then fifty percent of the amounts appropriated in the appropriation resolution for the last completed fiscal year shall be deemed appropriated for the objects and purposes specified in the resolution for the preceding fiscal year, as provided by R.S. 39:1311;
6. Budget amendment authority of the Board and certain operating officers, delineated by fund or fund type, is as follows:

I. GENERAL PROVISIONS

- A. All original operating budgets for the fiscal year for all funds, programs, grants, or projects shall be presented to the Finance Committee. The Finance Committee shall submit such budgets to the Board accompanied by the Committee's recommendation for adoption or rejection.
- B. Authorization of any expenditure or award of any contract by the Board shall constitute authority to disburse funds and effect such budget amendments as may be required.

- C. Approval of employment, positions, or compensation adjustments by the Board shall constitute authority to disburse funds and effect such budget amendments as may be required.

II. PROVISIONS APPLICABLE TO INDIVIDUAL FUNDS AND FUND TYPES

A. GENERAL OPERATING FUND

1. Subsequent to adoption of the Original Operating Budget, the Superintendent and Chief Financial Officer shall jointly possess authority to reallocate funds among expenditure accounts within function/service areas, as defined by the General Operating Fund's Internal Chart of Accounts. General Fund budget amendments made upon internal authority shall be provided to the Board through the Finance Committee.
2. The Finance Committee and Board shall consider for approval all proposed increases or decreases in funds appropriated for any function/service area. Such proposals shall be directed to the Finance Committee for submission to the Board. The aforementioned officials shall direct requests requiring Board approval to the Finance Committee, with their recommendation thereon, for submission to the Board.
3. Other Financing Uses - Operating Transfers. Authority to effect necessary budget revisions or transactions for operating transfers to Local, State, or Federal Special Revenue Funds which are dependent upon the amount of current year revenues, expenditures actually incurred, or operating deficits will be held by the Superintendent and Chief Financial Officer.

B. 1 CENT SALES TAX FUND OF 1996

1. The nature and kind of expenses and expenditures assigned to and accounted for in the Fund shall be governed by School Board Resolution Number 1587 dated February 6, 1996, Resolution Number 1588 dated May 7, 1996, and Ordinance Number 1590 (levying the tax) dated May 7, 1996.
2. Section I - GENERAL PROVISIONS paragraphs A, B, and C above shall apply to the operations of the Fund.
3. Subsequent to adoption of the Original Operating Budget, the Superintendent and Chief Financial Officer shall jointly possess authority to reallocate appropriations, expenses, and expenditures among the accounts within the dedicated allocations of the tax as defined by the governing resolutions and the Fund's Internal Chart of Accounts.

4. All budget revisions shall be provided to the School Board through the Finance Committee.

C. 1/2 CENT SALES TAX FUND OF 2014

1. The nature and kind of expenses and expenditures assigned and accounted for in the Fund shall be governed by School Board Resolution Number 1867 and Ordinance Number 1868 levying the tax.
2. Subsequent to adoption of the Original Operating Budget, the Superintendent and Chief Financial Officer shall jointly possess authority to reallocate appropriations, expenses, and expenditures among the accounts within the dedicated allocations of the tax as defined by the governing resolutions and the Fund's Internal Chart of Accounts.

D. 3/4 CENT SALES TAX FUND OF 1975

1. Subsequent to adoption of the Original Operating Budget, the Superintendent and Chief Financial Officer shall jointly possess authority for reallocation of funds as defined below:
 - a. Expenditures monitored by organizational unit (school).
 - 1) Said officials shall be authorized to reallocate appropriation balances of school sales tax allotments, school allotments for various instructional areas (School Board Allotments), any special allotments, and any other expenditures controlled by individual school budgets, within the individual school appropriation accounts as necessary to prevent expenditures in excess of individual school budgets or account appropriation balances.
 - 2) Increases in allotments to any or all organizations (schools) and new allotments will be considered by the Finance Committee and submitted to the Board for approval or rejection.
 - b. Other Expenditures
 - 1) The aforementioned officials shall have the authority to reallocate, within function/service areas, those expenditures not monitored by individual organizational (school) budgets.
 - 2) Proposed increases in funds allocated to any function/service area where expenditures are not controlled by organizational (school) budgets shall be considered by the Finance Committee and submitted to the Board for approval or rejection.

c. Other Financing Uses

- 1) **Operating Transfers.** Authority to effect necessary budget revisions or transactions for operating transfers to other funds which are dependent upon the amount of current year revenues, expenditures actually incurred, or operating deficits will be jointly held by the Superintendent and Chief Financial Officer.
- 2) **All budget revisions shall be provided to the School Board through the Finance Committee.**

E. CHILD NUTRITION PROGRAM FUND

1. **Subsequent to adoption of the Original Operating Budget, the Superintendent, Chief Financial Officer, and Supervisor of Child Nutrition Programs shall possess the authority to reallocate funds within the Food Service function/service area.**
2. **Increases in Child Nutrition Program Fund expenditures proposed subsequent to adoption of the Original Budget, with the exception of those expenses which are directly influenced by meal preparation volume, will be presented to the Finance Committee for submission to the Board.**
3. **Prior to presentation of proposed budget revisions, expenditures, or capital outlay requests to the Board or Finance Committee, any necessary approvals by regulatory agencies will be secured by the Supervisor of Child Nutrition Programs.**

F. SPECIAL REVENUE FUNDS - LOCAL, STATE, AND FEDERAL

1. **All original program or fund budgets for the Local, State, and Federal Special Revenue Funds will be presented to the Finance Committee for submission to the Board. With reference to State and Federal Special Revenue Funds, the original program budget referred to in E-1 is defined as the final written award approved by the regulatory authority indicating the actual monetary grant to the school system.**
2. **During the course of the fiscal year, any new programs, proposals, or changes in existing programs, with the exception of transfers to fund operating deficits, which increase or reduce the total operating budget for the program or fund will be presented to the Finance Committee.**
 - a. **The Finance Committee will submit such new amended budgets to the Board along with its recommendation for approval or rejection.**

- b. Any necessary approvals by State or Federal regulatory authorities will be obtained by the Program Manager prior to presentation to the Finance Committee.
3. The Program Manager, Superintendent, and Chief Financial Officer shall jointly possess authority to effect transfers of funds to offset operating deficits incurred in the Local, State, and Federal Special Revenue Funds.
4. Prior to formal approval of the budget for a program, grant, or fund by the School Board, any expenditure of funds for any purpose shall be approved, in written form, by the Program Manager, Superintendent, and Chief Financial Officer.
5. Subsequent to adoption of the Original Budget, the Program Manager, pursuant to obtaining any required approvals from State or Federal regulatory authorities, shall, with the concurrence of the Finance Department, have the authority to reallocate appropriations within State or Federal Special Revenue Funds.

G. CAPITAL PROJECTS FUNDS

1. Board approval of projects, contracts, change orders, or expenditures will constitute authority for budget amendments and expenditure of funds.
2. The Superintendent, with notice to the Board, will have authority to authorize expenditures and budget revisions for projects costing \$5,000 or less during a fiscal year, with a maximum of \$20,000 so authorized during a fiscal year, exclusive of expenditures authorized but not expended during prior years.
3. All other proposed expenditures of the Capital Projects Funds shall be submitted to the Board accompanied by the recommendation of the appropriate committee.

H. DEBT SERVICE FUNDS

All expenditures related to debt service, with the exception of payment of loan or bond principle, interest, paying agent's fees, bank service charges, and tax collection expenses, not authorized in the Original Operating Budget, shall be submitted to the Board through the Finance Committee.

I. INTERNAL SERVICE FUNDS

1. All expenditures of the internal service funds not authorized in the Original Operating Budget shall be submitted to the Board through

the Finance Committee, accompanied by the Finance Committee's recommendation for approval or rejection.

2. The Superintendent, Chief Financial Officer, and Program Manager shall have joint authority to reallocate expenses/expenditures within each Internal Service Fund.

Mrs. Alli Dugas, Purchasing Agent, addressed the Committee regarding the assignment of a campsite lease for Section 16, Township 20 South, Range 17 East (Southwest of Dulac).

RECOMMENDATION NO. 2

The Committee recommends that the Board approve the assignment of a campsite lease in Section 16, Township 20 South, Range 17 East (Southwest of Dulac) from Gary Gordan, current lessee, to Leopold LeBlanc IV, for the remaining term of the current lease ending May 16, 2031, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Mrs. Dugas addressed the Committee regarding a bid for Hunting and Trapping lease on Section 16 Lands.

RECOMMENDATION NO. 3

The Committee recommends that the Board accept the highest bid received, meeting all specifications, for Hunting and Trapping lease on Section 16 Lands for a five (5) year period, beginning September 1, 2022, through August 31, 2027, allow the Purchasing Department to re-advertise those sections where no bid was received and/or those sections in which leases were surrendered, and further, authorize the Board president to sign all necessary documents pertaining thereto:

<u>Section 16, Township 20 South, Range 14 East</u>	
Patrick M. Wiley, Jr.	\$2,255.00
129 Autumn Drive	
Thibodaux, LA 70301	

Mrs. Dugas addressed the Committee regarding the bid results for communicator folders.

RECOMMENDATION NO. 4

The Committee recommends that the Board accept the lowest bid received, meeting all specifications, for communicator folders from Rochester 100, Inc., 40 Jefferson Rd., Rochester, NY 14623, for a ten (10) month period, beginning September 6, 2022, and ending June 30, 2023.

Mrs. Michelle Klingman, Supervisor of Finance, presented information on the Monthly Budget-to-Actual Comparison report (attached) and gave an update on

the Sales Tax collections report (attached). She stated that sales tax collections for the month of June 2022 are approximately 11.9% higher than June 2021.

There being no further business to come before the **Finance, Insurance, and Section 16 Lands Committee**, the meeting adjourned at 6:20 P.M.

Respectfully submitted,

Clyde Hamner, Chairman

Michael LaGarde, Vice Chairman

Stacy Solet

RB/bp

C. Executive Committee (Report of August 16, 2022, meeting)

Dear Members of the Board:

The **EXECUTIVE COMMITTEE** met immediately following the 5:00 P.M. Buildings, Food Service, and Transportation Committee; and Finance, Insurance, and Section 16 Lands Committee meetings on Tuesday, August 16, 2022, in the Board Room of the School Board Office with the following members present: Mr. Gregory Harding, President, Dr. MayBelle Trahan, Vice President, and Mr. Michael LaGarde. Also in attendance were Mr. Clyde Hamner, Mrs. Debi Benoit, Mr. Matthew Ford, Mr. Roger Dale DeHart, Mrs. Stacy Solet, Mr. Dane Voisin, Superintendent Bubba Orgeron, and members of the staff.

Vice President Trahan called the meeting to order.

The **Executive Committee** examined and authorized payment of invoices for the current month (including supplemental payroll and travel expenses).

There were no Committee member concerns.

There being no further business to come before the **Executive Committee**, the meeting was adjourned at 6:22 P.M.

Respectfully submitted,

Gregory Harding, President

MayBelle Trahan, Ed.D., Vice President

Michael LaGarde

RB/bp

D. Education, Technology, & Policy Committee (Report of August 16, 2022, meeting)

Dear Members of the Board:

The **EDUCATION, TECHNOLOGY, and POLICY COMMITTEE** met immediately following the 5:00 P.M. Buildings, Food Service, and Transportation Committee; Finance, Insurance, and Section 16 Lands Committee; and Executive Committee meetings on Tuesday, August 16, 2022, in the Board Room of the School Board Office with the following members present: Mrs. Debi Benoit, Chairwoman, Mr. Matthew Ford, Vice Chairman, and Dr. MayBelle Trahan. Also in attendance were Mr. Clyde Hamner, Mr. Roger Dale DeHart, Mr. Gregory Harding, Mr. Michael LaGarde, Mrs. Stacy Solet, Mr. Dane Voisin, Superintendent Bubba Orgeron, and members of the staff.

Chairwoman Benoit called the meeting to order.

Central Office Staff presented information regarding revisions to Terrebonne Parish Policies (attached *Policy Alerts*, September 2021, July 2022, and August 2022).

RECOMMENDATION NO. 1

The **Committee recommends** that the Board approve revisions to the following policies (attached):

- FILE: B-16 School Board Ethics (Revised)
- FILE: E-3.2 School Bus Scheduling and Routing (Revised)
- FILE: F-2 Equal Opportunity Employment (Revised)
- FILE: H-1 Equal Educational Opportunities (Revised)
- FILE: F-12.2 Employee Dress Code (Revised)
- FILE: H-3.3h Bullying and Hazing (Revised)
- FILE: H-3.4 Mandatory School Uniforms (Revised)
- FILE: H-3.5 Discipline (Revised)
- FILE: H-3.5b Suspension/Expulsion (Revised)
- FILE: H-2.1a Student Absences and Excuses (Revised)
- FILE: H-11.2 Expectant and Parenting Students (Revised)
- FILE: H-3.6 Student Health Services (Revised)
- FILE: H-3.6c Administration of Medication (Revised)
- FILE: D-7.4a Bids and Quotations (Revised)
- FILE: H-2.4a Public School Choice (Revised)

Mr. Hamner left the meeting during the foregoing revisions.

RECOMMENDATION NO. 2

The **Committee recommends** that the Board approve **NEW** Policy FILE: H-15 Student Voter Registration (attached).

Mr. Christopher Babin, Network System Administrator, presented information on Request for Proposals (RFPs) for Wide Area Network Services and Network Switches.

RECOMMENDATION NO. 3

The **Committee recommends** that the Board authorize the Purchasing Department to advertise for Request for Proposals (RFPs) for Wide Area Network Services and Network Switches.

Dr. Myra Austin, Assessment and Accountability Administrator, presented information on revisions to the Pupil Progression Plan (PPP).

RECOMMENDATION NO. 4

The **Committee recommends** that the Board approve the revised Pupil Progression Plan (PPP), as presented, for the 2022-2023 school year.

Dr. Austin presented information on 2022 Spring LEAP Scores for Grades 3-8. She stated that Terrebonne Parish had a 99.7% LEAP participation rate and a 2.4% improvement in Mastery rates. Terrebonne Parish is ranked 15/72 in the state.

Mrs. Sandra LaRose, Chief Academic Officer, presented information on opening of schools, modular buildings at Ellender Memorial and South Terrebonne High Schools, and trainings for administration and staff.

Superintendent Orgeron presented information on the possible use of the old Fletcher Campus as a future Magnet School/Program.

RECOMMENDATION NO. 5

The **Committee recommends** that the Board authorize the Superintendent and Staff to explore options for use of the old Fletcher Campus located at 310 St. Charles Street, Houma LA 70360, as a future Magnet School/Program.

There being no further business to come before the **Education, Technology, and Policy Committee**, the meeting was adjourned at 6:57 P.M.

Respectfully submitted,

Debi Benoit, Chairwoman

Matthew Ford, Vice Chairman

Dr. MayBelle Trahan

SL/jb

10. Superintendent's Agenda

A. Agenda Items

- (1) Proclamation in Observance of Constitution Week, September 16-22, 2022

RECOMMENDATION: That the Board approve the following proclamation recognizing September 16-22, 2022, as Constitution Week:

PROCLAMATION

Whereas our Founding Fathers, in order to secure the blessings of liberty for themselves and their posterity, did ordain and establish a Constitution for the United States of America;

Whereas it is of the greatest importance that all citizens fully understand the provisions and principles contained in the Constitution in order to support, preserve, and defend it against all encroachment;

Whereas the two hundred thirty-fifth anniversary of the signing of the Constitution provides a historic opportunity for all Americans to realize the achievements of the Framers of the Constitution and the rights, privileges, and responsibilities it affords; and

Whereas the independence guaranteed to American citizens, whether by birth or naturalization, should be celebrated by appropriate ceremonies and activities during Constitution Week, September 16 through 22, as designated by proclamation of the President of the United States of America in accordance with Public Law 915; now, therefore, be it

Resolved that the Terrebonne Parish School Board, in conjunction with the Bayou Lafourche Chapter of the National Society, Daughters of the American Revolution, does hereby proclaim the week of September 16 through 22, 2022, as "Constitution Week" in the schools of Terrebonne Parish and does urge all students to study the Constitution, and reflect on the privilege of being an American with all the rights and responsibilities which that privilege involves; be it further

Resolved that copies of this proclamation be forwarded to all Terrebonne Parish public schools and office buildings.

- (2) Personnel Section

(a) Leaves of Absence

1) Family and Medical Leaves

RECOMMENDATION: That the Board approve a family and medical leave in accordance with Policy (FILE: F-11.4a) for Dorothy Rose, School Bus Operator in the Transportation Department, beginning August 23, 2022, through September 2, 2022 (medical).

RECOMMENDATION: That the Board approve a family and medical leave in accordance with Policy (FILE: F-11.4a) for Rachel C. Seitz, Teacher at Ellender Memorial High School, beginning

September 15, 2022, through October 28, 2022 (family).

2) Leave Without Pay

RECOMMENDATION: That the Board approve a leave of absence without pay in accordance with Policy (FILE: F-11.10) for Nicole Saulsberry, School Bus Operator in the Transportation Department, beginning August 22, 2022, through September 22, 2022 (medical).

- (3) Parent Appeals for Student Readmission (Executive Session)
- Readmission of Student #0156069
 - Readmission of Student #0155191

11. Adjournment

Bubba Orgeron, Superintendent
Terrebonne Parish School Board
P. O. Box 5097
Houma, Louisiana 70361
985-876-7400

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Bubba Orgeron, Superintendent, Terrebonne Parish School Board, at 985-876-7400, Ext. 860-213, describing the assistance that is necessary.

RLB