

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

School Board Meeting – December 6, 2022

**Order of Business
6:00 P.M.**

1. Call to Order

2. Invocation

3. Pledge of Allegiance

4. Roll Call

5. Approval of Minutes of School Board Meeting of November 1, 2022; and Special School Board Meeting of November 15, 2022
RECOMMENDATION: That the Board approve the minutes of School Board Meeting of November 1, 2022; and Special School Board Meeting of November 15, 2022, as recorded.

6. Recognition and Announcements

A. Special Recognition of Talented Program Christmas Artwork Winners

- Madison Brunet, 10th Grade Student, Terrebonne High School – 1st Place
- Brooklyn Neal, 12th Grade Student, Ellender Memorial High School – 2nd Place
- Lauren Jaubert, 12th Grade Student, South Terrebonne High School – Honorable Mention
- Destiny Gorney, 12th Grade Student, Terrebonne High School – Honorable Mention

Announcements:

12/08	5:00	ERC (Employee Representative Committee)
12/19	5:00	Education, Technology, & Policy Committee Finance, Insurance, & Section 16 Lands Committee
12/20	5:00	Special Terrebonne Parish School Board Meeting Executive Committee Buildings, Food Service, & Transportation Committee
12/21-01/03		Christmas Holidays

1/04
1/10

Students & Employees Return to School
6:00 Regular School Board Meeting

7. Board Committee Meeting Reports
A. Finance, Insurance, & Section 16 Lands Committee (Report of November 14, 2022, meeting)

Dear Members of the Board:

The **FINANCE, INSURANCE, and SECTION 16 LANDS COMMITTEE** met at 5:00 P.M. on Monday, November 14, 2022, in the Board Room of the School Board Office with the following members present: Mr. Clyde Hamner, Chairman, Mr. Michael LaGarde, Vice Chairman, and Mrs. Stacy Solet. Also in attendance were Dr. MayBelle Trahan, Mr. Matthew Ford, Mr. Roger Dale DeHart, Mrs. Debi Benoit, Superintendent Bubba Orgeron, and members of the staff.

Chairman Hamner called the meeting to order.

Mr. Curtis Constrantiche, Risk Manager, addressed the Committee on consideration of approval for Group Health Stop-Loss Reinsurance Renewal for 2023.

RECOMMENDATION NO. 1

The Committee recommends that the Board approve the renewal proposal from HCC Insurance Co., for Group Health Stop-Loss Reinsurance, with a specific deductible of \$450,000 per claim with \$250,000 Tiered Split Fund, for an estimated annual cost of \$550,200.72, effective January 1, 2023, through December 31, 2023.

Mrs. Michelle Klingman, Supervisor of Finance, addressed the Committee on consideration of approval of the Revised Budgets for the 2022-2023 Fiscal Year.

RECOMMENDATION NO. 2

The Committee recommends that the Board approve the following Revised Budgets for General Operating Fund, One Cent Sales Tax Fund, 1/2 Cent Sales Tax Fund, and 3/4 Cent Sales Tax Fund for the 2022/2023 Fiscal Year:

**GENERAL OPERATING FUND
REVISED BUDGET
2022/2023 FISCAL YEAR**

REVENUES

Local Revenues

\$ 21,011,433

State Revenues	<u>83,272,972</u>
TOTAL REVENUES	104,284,405
 EXPENDITURES	
Instructional	71,671,450
Instructional Support Services	50,217,432
Operation of Non-Instructional Services	<u>886,616</u>
TOTAL EXPENDITURES	122,775,498
 OTHER FINANCING SOURCES (USES)	
Other Sources of Funds	35,050,281
Other Uses of Funds	<u>(9,310,039)</u>
TOTAL OTHER FINANCING SOURCES (USES)	25,740,242
 NET CHANGE IN FUND BALANCE	 7,249,149
 Beginning Fund Balance	 25,083,502
 Ending Fund Balance	
Unassigned	<u>32,332,651</u>
TOTAL ENDING FUND BALANCE	<u>\$32,332,651</u>

ONE CENT SALES TAX FUND (1996)
REVISED BUDGET
2022/2023 FISCAL YEAR

REVENUES	
Local - Sales Tax	\$28,954,237
- Interest	<u>150,000</u>
TOTAL REVENUES	29,104,237
 EXPENDITURES	
Compensation & Benefits	14,066,793
Technology	1,162,274
Capital & Building Improvements	17,945
Debt Service	<u>115,998</u>
TOTAL EXPENDITURES	15,363,010

OTHER FINANCING SOURCES (USES)	
Other Uses of Funds	<u>(8,673,784)</u>
TOTAL OTHER FINANCING SOURCES (USES)	(8,673,784)
NET CHANGE IN FUND BALANCE	5,067,443
FUND BALANCE	
Beginning Fund Balance	19,970,483
Ending Fund Balance	
Restricted	
Salaries & Benefits	22,009,005
Technology/Construction	<u>3,028,921</u>
TOTAL ENDING FUND BALANCE	<u>\$25,037,926</u>

1/2 CENT SALES TAX FUND (2014)
REVISED BUDGET
2022/2023 FISCAL YEAR

REVENUES	
Local - Sales Tax	\$14,622,339
- Interest	<u>85,000</u>
TOTAL REVENUES	14,707,339
EXPENDITURES	
Salaries and Benefits	8,414,047
Purchased Services	<u>79,377</u>
TOTAL EXPENDITURES	8,493,424
OTHER FINANCING SOURCES (USES)	
Other Uses of Funds	<u>(3,500,000)</u>
TOTAL OTHER SOURCES (USES)	(3,500,000)
NET CHANGE IN FUND BALANCE	2,713,915
FUND BALANCE	

Beginning Fund Balance	14,949,960
Ending Fund Balance	
Restricted	
Salaries & Benefits	<u>\$17,663,875</u>

3/4 CENT SALES TAX FUND (1976)
REVISED BUDGET
2022/2023 FISCAL YEAR

REVENUES

Local - Sales Tax	\$21,943,525
- Interest	<u>70,000</u>
TOTAL REVENUES	22,013,525

EXPENDITURES

Purchased Services	1,841,746
Materials & Supplies	3,691,960
Debt Service & Miscellaneous	<u>15,500</u>
TOTAL EXPENDITURES	5,549,206

OTHER FINANCING SOURCES (USES)

Other Financing Uses	<u>(17,529,380)</u>
TOTAL OTHER FINANCING SOURCES (USES)	(17,529,380)

NET CHANGE IN FUND BALANCE (1,065,061)

FUND BALANCE

Beginning	6,996,617
Ending Fund Balance	
Restricted	
Instructional Programs	5,694,759
Committed	
Band Uniforms	<u>236,797</u>
TOTAL ENDING FUND BALANCE	<u>\$5,931,556</u>

Mrs. Klingman addressed the Committee on consideration of approval of the Original Budgets for the 2022/2023 Fiscal Year.

RECOMMENDATION NO. 3

The Committee recommends that the Board approve the following Original Budgets for the Disaster Fund, Building Fund, Workers' Compensation Fund, Loss Fund, and Group Insurance Claims Fund:

**DISASTER FUND
ORIGINAL BUDGET
2022/2023 FISCAL YEAR**

REVENUES

FEMA Proceeds	\$51,029,978
Dividends/Interest	<u>40,264</u>
TOTAL REVENUES	51,070,242

EXPENDITURES

Acadian Elementary	4,950,000
Bayou Black Elementary	445,000
Bourg Elementary	408,000
H. L. Bourgeois High	5,320,000
Broadmoor Elementary	211,000
Caldwell Middle	94,000
Coteau-Bayou Blue Elementary	450,000
Dularge Elementary	431,000
East Houma Elementary	1,363,000
East Street	1,495,000
Ellender Memorial High	34,818,000
Elysian Fields	391,000
Evergreen Jr. High	2,086,000
Gibson Elementary	57,000
Grand Caillou Elementary	4,894,000
Honduras Elementary	75,000
Houma Jr. High	871,000
Lacache Middle	2,464,000
Legion Park Elementary	1,938,000
Lisa Park Elementary	96,000
Montegut Elementary	175,000
Montegut Middle	1,127,000
Mulberry Elementary	1,409,000
Oaklawn Middle	3,367,000
Oakshire Elementary	147,000
Pointe-Aux-Chenes	2,098,000
Andrew Price	250,000

School for Exceptional Children	2,373,000
Schriever Elementary	541,000
South Terrebonne High	22,078,000
Southdown Elementary	131,000
Terrebonne High	199,000
Upper Little Caillou Elementary	6,247,000
Village East Elementary	653,000
Louis Miller Terrebonne Career and Technical High	1,350,000
West Park Building	580,000
Bayou Cane Adult Ed	20,000
Grand Caillou Middle	334,000
Old Grand Caillou	20,000
Old Dularge	507,000
Central Office	62,000
School Board Annex	150,000
Auxiliary Services Building	224,000
Fletcher Building	<u>481,000</u>
TOTAL EXPENDITURES	107,380,000
NET CHANGE IN FUND BALANCE	(56,309,758)
FUND BALANCE	
Beginning	<u>58,938,241</u>
TOTAL ENDING FUND BALANCE	<u>\$2,628,483</u>

**BUILDING FUND
ORIGINAL BUDGET
2022/2023 FISCAL YEAR**

REVENUES	
Interest and Investment Income	\$40,000.00
Building Rental	<u>9,600.00</u>
TOTAL REVENUES	49,600.00
APPROPRIATIONS	
Cash Management Fees on Investments	3,000.00
HVAC - Terrebonne High School	1,758,657.50
School Security Maintenance Fees	30,000.00
School Security Supplies/Installation	<u>50,000.00</u>
TOTAL APPROPRIATIONS	1,841,657.50
OTHER FINANCING SOURCES (USES)	
Transfer from General Fund - Indirect Cost	<u>4,170,733.00</u>

(ESSER)	
TOTAL OTHER FINANCING SOURCES (USES)	4,170,733.00
NET CHANGE IN FUND BALANCE	2,378,675.50
FUND BALANCE	
Beginning	18,690,445.93
Ending, Assigned for Future Projects	<u>21,069,121.43</u>
TOTAL ENDING FUND BALANCE	<u>\$21,069,121.43</u>

WORKERS' COMPENSATION FUND
ORIGINAL BUDGET
2022/2023 FISCAL YEAR

REVENUES	
Interest	\$40,000
Claims Recovery	100,000
Rate Charges to Other Funds	<u>924,000</u>
TOTAL REVENUES	1,064,000

EXPENSES	
Workers Compensation Claims	500,000
Excess Loss Policies	103,500
Claims Administration and Loss Control	22,000
Second Injury Fund	33,000
Annual Assessment Fees	9,418
Financial Audit Fees	<u>400</u>
TOTAL EXPENSES	668,318

NET CHANGE IN FUND BALANCE	395,682
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FUND BALANCE	
Beginning	<u>2,965,147</u>
TOTAL ENDING FUND BALANCE	<u>\$3,360,829</u>

LOSS FUND
ORIGINAL BUDGET
2022/2023 FISCAL YEAR

REVENUES

Interest Income	\$22,000
Third Party Recovery	<u>16,000</u>
TOTAL REVENUES	38,000

EXPENSES

Insurance Premiums	2,246,211
Casualty Claims	25,000
Casualty Claims-Auto Liability	330,000
Casualty Claims-E&O	5,000
Claims Administration	<u>34,000</u>
TOTAL EXPENSES	2,640,211

OTHER FINANCING SOURCES (USES)

Transfer from General Fund	2,500,000
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NET CHANGE IN FUND BALANCE (102,211)

FUND BALANCE

Beginning	<u>2,656,275</u>
Ending	<u>\$2,554,064</u>

GROUP INSURANCE CLAIMS FUND**ORIGINAL BUDGET****2022/2023 FISCAL YEAR****REVENUES**

Interest Income & Earnings on Investments	\$70,000
Claim Recoveries - All Types	400,000
Rebates	2,700,000
Insurance Premium Billings	<u>39,645,000</u>
TOTAL REVENUES	42,815,000

EXPENSES

Claims Administration Fees	900,000
Scriptcare Administrative Fees	1,500

Prescription Care Administrative Fees	82,000
United Healthcare Administrative Fees	568,000
Save Rx Administrative Fees	110,000
Large Case Management Fees	163,000
Advantage Care	18,000
Disease Management Program	116,500
Patient Centered Outcomes	13,725
Financial Audit Fees	14,500
Actuary Fees	6,500
Broker Fees	32,600
Cash Management Fees	1,200
Stop Loss Premium	552,000
Dental Insurance Premiums	1,500,000
Life Insurance Premiums	2,050,000
Group Insurance Claims Paid	<u>36,500,000</u>
TOTAL EXPENSES	42,629,525
 OTHER FINANCING SOURCES (USES)	
Other Sources of Funds	2,000,000
 NET CHANGE IN FUND BALANCE	 2,185,475
 FUND BALANCE	
Beginning	<u>5,236,303</u>
Ending	<u>\$7,421,778</u>

Mrs. Klingman addressed the Committee on consideration of approval of the Budget Revisions for the Special Revenue Funds for 2022/2023 Fiscal Year.

RECOMMENDATION NO. 4

The Committee recommends that the Board approve the following Budget Revisions for the Special Revenue Funds for the 2022/2023 Fiscal Year:

**SPECIAL REVENUE FUNDS
REVISED BUDGETS
2022/2023 FISCAL YEAR**

<u>FUND NUMBER</u>	<u>FEDERAL FUNDS</u>	<u>CURRENT BUDGET</u>	<u>INCREASE (DECREASE)</u>	<u>REVISED BUDGET</u>
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220	ESSA TITLE I	\$7,081,462	239,366	\$7,320,828
225	ESSA DIRECT STUDENT SERVICES	\$0	269,001	\$269,001
230	ESSA TITLE I MIGRANT	\$264,401	137,314	\$401,715
280	US DEPARTMENT OF HEALTH AND HUMAN SERVICES Early Childhood Community Lead Agency CCDF Ready Start Networks CCDF Ready Start Network PDG Believe 1-CRRSA Believe 3-CCDBG Believe 4-CCDBG Community Supply Building-ARPA TOTAL	\$40,036 41,744 58,256 0 0 0 0 0	0 0 (58,256) 102,000 60,000 40,000 <u>100,000</u> 243,744	\$40,036 41,744 0 102,000 60,000 40,000 <u>100,000</u> \$383,780
281	ESSA Ready Start Networks PDG	\$0	58,256	\$58,256
310	ESSA TITLE III PART A	\$76,789	33,855	\$110,644
320	ESSA TITLE IV, PART A ESSA TITLE IV, PART A Set Aside TOTAL	\$547,744 <u>20,000</u> \$567,744	483,234 <u>0</u> 483,234	1,030,978 <u>20,000</u> \$1,050,978
370	ESSA TITLE II- PART A EISENHOWER ACT	\$1,008,338	133,888	\$1,142,226
410	ESSA TITLE VII INDIAN EDUCATION	\$380,031	4,794	\$384,825
490	LCTCS FEDERAL ADULT EDUCATION Federal Basic Current Year Prior Year English	\$363,751 0	63,692 155,224	\$427,443 155,224

	Lang/Civics			
	Current Year	25,255	5,480	30,735
	Federal Leadership			
	Award Prior Year	<u>0</u>	<u>60,000</u>	<u>60,000</u>
	TOTAL	\$389,006	284,396	\$673,402
560	ESSA TITLE IX PART A	\$88,538	146,256	\$234,794
590	CARL PERKINS FEDERAL VOCATIONAL ED	\$224,316	(8,435)	\$215,881
750	ESSA IDEA SPECIAL ED			
	IDEA Part B	\$4,532,703	(106,874)	\$4,425,829
	IDEA Set Aside	32,350	0	32,350
	IDEA PBIS	<u>53,125</u>	<u>0</u>	<u>53,125</u>
	TOTAL	\$4,618,178	(106,874)	\$4,511,304
760	ESSA IDEA SPECIAL ED			
	Preschool	\$131,516	53,316	\$184,832
	Preschool-Set Aside	<u>5,000</u>	<u>0</u>	<u>5,000</u>
	TOTAL	\$136,516	53,316	\$189,832
FUND NUMBER	STATE FUNDS	CURRENT BUDGET	INCREASE (DECREASE)	REVISED BUDGET
142	MFP LEVEL 4 FUNDING REVENUE			
	Supplemental Course Allocation			
	MFP	\$506,100	(52,080)	\$454,020
	Career Development Funds	570,082	0	570,082
	Career Development Funds – JAG	<u>6,390</u>	<u>0</u>	<u>6,390</u>
	TOTAL	1,082,572	(52,080)	1,030,492
	EXPENDITURES			
	Supplemental Course Allocation			
	MFP	325,000	0	325,000
	Career Development Funds	570,767	0	570,767
	Career Development Funds-JAG	<u>6,390</u>	<u>0</u>	<u>6,390</u>

	TOTAL	902,157	0	902,157
	EXCESS (DEFICIENCY) OF REVENUE	180,415	(52,080)	128,335
	BEGINNING FUND BALANCE	624,815	406,389	1,031,204
	ENDING FUND BALANCE	\$805,230	354,309	\$1,159,539
510	EDUCATION EXCELLENCE REVENUE	\$369,099	(6,186)	\$362,913
	EXPENDITURES	369,099	(7,131)	361,968
	EXCESS (DEFICIENCY) OF REVENUE	0	945	945
	BEGINNING FUND BALANCE	10,000	(945)	9,055
	ENDING FUND BALANCE	\$10,000	0	\$10,000
550	THE CECIL J PICARD LA 4 EARLY CHILDHOOD PROGRAM	\$3,526,600	770,000	\$4,296,600
630	8(g)PRESCHOOL/EARLY CHILDHOOD PROGRAM-8(g) Student Enhancement Block Grant	\$137,511	(12,036)	\$125,475
680	LCTCS STATE ADULT EDUCATION Basic Grant Testing & Reimbursement TOTAL	\$197,895 7,599 \$205,494	29,730 0 29,730	\$227,625 7,599 \$235,224
740	STATE TEXTBOOKS REVENUE General Fund Textbooks Non Public Textbooks	\$1,000,000 87,679	0 1,111	\$1,000,000 88,790

	Lost/Damaged Books	<u>1,000</u>	<u>0</u>	<u>1,000</u>
	TOTAL	1,088,679	1,111	1,089,790
	EXPENDITURES			
	Textbooks	911,128	0	911,128
	Non Public Textbooks	<u>87,679</u>	<u>1,111</u>	<u>88,790</u>
	TOTAL	998,807	1,111	999,918
	EXCESS (DEFICIENCY) OF REVENUE	89,872	0	89,872
	BEGINNING FUND BALANCE	928,273	76,802	1,005,075
	ENDING FUND BALANCE	\$1,018,145	76,802	\$1,094,947
<u>FUND NUMBER</u>	<u>LOCAL FUNDS</u>	<u>CURRENT BUDGET</u>	<u>INCREASE (DECREASE)</u>	<u>REVISED BUDGET</u>
460	MISCELLANEOUS GRANTS REVENUE			
	Chevron Basic Grant	\$0	50,000	\$50,000
	EXPENDITURES			
	Chevron Basic Grant	0	92,456	92,456
	Project Lead the Way	<u>0</u>	<u>98,931</u>	<u>98,931</u>
	TOTAL	0	191,387	191,387
	EXCESS (DEFICIENCY) OF REVENUE	0	(141,387)	(141,387)
	BEGINNING FUND BALANCE	0	141,387	141,387
	ENDING FUND BALANCE	\$0	0	\$0

Mrs. Alli Dugas, Purchasing Agent, addressed the Committee on consideration of approval of bid results for Ink and Toner Cartridges.

RECOMMENDATION NO. 5

The Committee recommends that the Board approve and accept the lowest bid received, meeting all specifications, for Ink and Toner Cartridges from The Tree House, P. O. Box 413, Norwood, MA 02062, for a twelve (12) month period

beginning December 7, 2022, with the option to renew for two (2) additional one (1) year period, under the same terms and conditions, and upon mutual agreement between Terrebonne Parish School Board and The Tree House.

Mrs. Dugas addressed the Committee on consideration of approval for the renewal of the Catalog Contract for Material and Supplies for Teaching.

RECOMMENDATION NO. 6

The Committee recommends that the Board approve the renewal of the Catalog Contract for Material and Supplies for Teaching with Stire Office World, P.O. Box 2954, Houma, LA 70361, at the current terms and conditions, for a period of one (1) year.

Mrs. Dugas addressed the Committee on consideration of approval for the renewal of Campsite leases on Section 16 Lands.

RECOMMENDATION NO. 7

The Committee recommends that the Board approve the renewal of the following Campsite leases on Section 16 Lands for a period of ten (10) years beginning December 21, 2022, through December 20, 2032; and further, authorize the Board President to sign all necessary documents pertaining thereto:

<u>Section 16, Township 19 South, Range 16 East, Near Lake Decade Lot B</u>	
Justin Domangue	\$650.00
150 Del Rio Drive	
Houma, LA 70360	

<u>Section 16, Township 20 South, Range 19 East, Bayou Barre Lot A</u>	
Wayne Brogdon	\$750.00
968 West Lake Drive	
Port Allen, LA 70767	

Mrs. Rebecca Breaux, Chief Financial Officer, presented an update on Hurricane Ida FEMA reimbursement.

Mrs. Debi Benoit entered the meeting at this time.

Mrs. Klingman presented information on the Monthly Budget-to-Actual Comparison report (attached) and gave an update on the Sales Tax collections report (attached). She stated that sales tax collections for the month of September 2022 are approximately 24.8% higher than September 2021.

There being no further business to come before the **Finance, Insurance, and Section 16 Lands Committee**, the meeting adjourned at 5:14 P.M.

Respectfully submitted,

Clyde Hamner, Chairman

Michael LaGarde, Vice Chairman

Stacy Solet

RB/bp

B. Education, Technology, & Policy Committee (Report of November 14, 2022, meeting)

Dear Members of the Board:

The **EDUCATION, TECHNOLOGY, and POLICY COMMITTEE** met immediately following the 5:00 P.M. Finance, Insurance, and Section 16 Lands Committee meeting on Tuesday, November 14, 2022, in the Board Room of the School Board Office with the following members present: Mrs. Debi Benoit, Chairwoman, Mr. Matthew Ford, Vice Chairman, and Dr. MayBelle Trahan. Also in attendance were Mr. Clyde Hamner, Mr. Roger Dale DeHart, Mr. Michael LaGarde, Mrs. Stacy Solet, Superintendent Bubba Orgeron, and members of the staff.

Chairwoman Benoit called the meeting to order.

Mr. Nathan Cotten, Science, Technology, Engineering, and Mathematics (STEM) Curriculum Specialist, presented information on the “Game On” grant from Chevron for \$50,000.00. He stated that the grant is for ESports in the following four (4) high schools: H. L. Bourgeois High School, Ellender Memorial High School, South Terrebonne High School, and Terrebonne High School. ESports is a competitive gaming curriculum that promotes teamwork, engages students, and boost the exploration of STEM concepts and career paths in the gaming field.

Mr. Christopher Babin, Network System Administrator, requested acceptance and approval of Request for Proposals (RFP) results for Wide-Area Network (WAN) Services. He stated the recommendations that follow would be partially paid through ERate funding.

RECOMMENDATION NO. 1

The Committee recommends that the Board approve and accept the highest qualified score, meeting all specifications for Wide-Area Network (WAN) Services, from AT&T, 840 Poydras Street, New Orleans, LA 70112, for a total yearly cost of \$149,640.00, including warranty services and licenses, for a three

(3) year period, with an optional two (2) year renewal at the same yearly rate, subject to Board attorney review, and further, authorize the Board President to sign all necessary documents pertaining thereto.

Mr. Babin requested acceptance and approval of Request for Proposals (RFP) results for Network Core Switch upgrades.

RECOMMENDATION NO. 2

The Committee recommends that the Board approve and accept the highest qualified score, meeting all specifications, for Network Core Switch upgrades from Transformyx, 6867 Bluebonnet Blvd., Baton Rouge, LA 70810, for a total cost of \$929,667.20, including warranty services and licenses, for a three (3) year period.

Mr. Babin requested acceptance and approval of Request for Proposals (RFP) results for Small Form Factor Modules (SFPs).

RECOMMENDATION NO. 3

The Committee recommends that the Board approve and accept the highest qualified score, meeting all specifications, for Small Form Factor Modules (SFPs) from Transformyx, 6867 Bluebonnet Blvd., Baton Rouge, LA 70810, for a total cost of \$78,205.92, including warranty services.

Mrs. Cheryl Degruise, Supervisor of Federal Programs, presented an update on the Federal Funded Programs (Pre K, McKinney Vento and Migrant, English Learners, and Indian Programs) in the Terrebonne Parish School District.

There being no further business to come before the **Education, Technology, and Policy Committee**, the meeting was adjourned at 5:44 P.M.

Respectfully submitted,

Debi Benoit, Chairwoman

Matthew Ford, Vice Chairman

Dr. MayBelle Trahan

SL/jb

C. Executive Committee (Report of November 15, 2022, meeting)

Dear Members of the Board:

The **EXECUTIVE COMMITTEE** met immediately following the 5:00 P.M. Special School Board Meeting on Tuesday, November 15, 2022, in the Board Room of the School Board Office with the following members present: Mr. Gregory Harding, President, Dr. MayBelle Trahan, Vice President, and Mr. Michael LaGarde. Also in attendance were Mr. Clyde Hamner, Mr. Matthew Ford, Mr. Roger Dale DeHart, Mrs. Stacy Solet, Mr. Dane Voisin, Superintendent Bubba Orgeron, and members of the staff.

Vice President Trahan called the meeting to order.

The **Executive Committee** examined and authorized payment of invoices for the current month (including supplemental payroll and travel expenses).

There were no Committee member concerns.

There being no further business to come before the **Executive Committee**, the meeting was adjourned at 6:10 P.M.

Respectfully submitted,

Gregory Harding, President

MayBelle Trahan, Ed.D., Vice President

Michael LaGarde

RB/bp

D. Buildings, Food Service, & Transportation Committee (Report of November 15, 2022, meeting)

Dear Members of the Board:

The **BUILDINGS, FOOD SERVICE, AND TRANSPORTATION COMMITTEE** met immediately following the 5:00 P.M. Special School Board Meeting; and Executive Committee meeting on Tuesday, November 15, 2022, in the Board Room of the School Board Office with the following members present: Mr. Dane Voisin, Chairman, Mr. Roger Dale DeHart, Vice Chairman, and Mr. Gregory Harding. Also in attendance were Mr. Matthew Ford, Mrs. Stacy Solet, Dr. MayBelle Trahan, Mr. Clyde Hamner, Mr. Michael LaGarde, Superintendent Bubba Orgeron, and members of the staff.

Chairman Voisin called the meeting to order.

Mrs. Wendy Delgado, Track Coach, Houma Christian School, addressed the Committee on consideration of approval for use of Terrebonne High School's track (attached).

RECOMMENDATION NO. 1

The Committee recommends, with objection by Mr. DeHart, that the Board approve the request of Houma Christian School, to waive Policy FILE: E-1.6 Use of Facilities, relative to the usage fee for Terrebonne High School's track for the 2023 track and field season for practices only (February 7, 2023, through May 4, 2023), on Tuesdays and Thursdays from 4:00 P.M. to 5:00 P.M., provided that the necessary insurance, non-profit status, and all other School Board policy requirements are met, and approval is obtained from the school's principal.

Mr. Avery Carrere, citizen, addressed the Committee regarding the foregoing recommendation.

Mr. Butch Theriot, Athletic Director, Houma Christian School, addressed the Committee on consideration of approval for use of Southdown Elementary School's gym (attached).

RECOMMENDATION NO. 2

The Committee recommends, with objection by Mr. DeHart, that the Board approve the request of Houma Christian School, to waive Policy FILE: E-1.6 Use of Facilities, relative to the usage fee for Southdown Elementary School's gym for the 2022-2023 basketball season for practices only (December 7, 2022, through February 27, 2023), on Sundays from 4:00 P.M. to 7:00 P.M., provided that the necessary insurance, non-profit status, and all other School Board policy requirements are met, and approval is obtained from the school's principal.

Mrs. Monica Walther, MS, RD, LDN, Supervisor, Child Nutrition Program, addressed the Committee on consideration of approval of bids received on Meats and Frozen Items for the 2022-2023 spring session (attached).

RECOMMENDATION NO. 3

The Committee recommends that the Board accept and approve the lowest bids received, meeting all specifications, on Meats and Frozen Items for the 2022-2023 spring session from Diamond Food Distributors, Inc., Jefferson, LA, in the amount of \$425,614.25; and Pon Food Corporation, Ponchatoula, LA, in the amount of \$534,604.44, funds to be derived from the Child Nutrition Program Fund.

Mrs. Walther addressed the Committee on consideration of approval of bids received on Canned and Dry Goods for the 2022-2023 spring session (attached).

RECOMMENDATION NO. 4

The Committee recommends that the Board accept and approve the lowest bids received, meeting all specifications, on Canned and Dry Goods for the 2022-2023 spring session from Diamond Food Distributors, Inc., Jefferson, LA, in the amount of \$234,987.70; and Pon Food Corporation, Ponchatoula, LA, in the amount of \$295,656.51, funds to be derived from the Child Nutrition Program Fund.

Mrs. Walther addressed the Committee on consideration of approval for authorization to advertise for bids for Kitchen Equipment.

RECOMMENDATION NO. 5

The Committee recommends that the Board approve and authorize the Child Nutrition Department to advertise for bids for Kitchen Equipment, funds to be derived from the USDA 2022 National School Lunch Program (NSLP) Equipment Assistance Grants for School Food Authorities and the Child Nutrition Program Fund.

Superintendent Orgeron addressed the Committee on consideration of approval of a plan for the replacement of Grand Caillou Elementary School with the following options:

Option 1

- Grand Caillou Elementary remains at Elysian Fields site

Option 2

- Grand Caillou Middle merges with Oaklawn to make “Ellender Middle”
- Grand Caillou Elementary will occupy Grand Caillou Middle building

Option 3a

- Rebuild Grand Caillou Elementary on its original site

Option 3b

- Rebuild Grand Caillou Elementary on the Grand Caillou Middle Site

Mr. John Campbell, Principal, Grand Caillou Middle School, addressed the Committee regarding the foregoing matter.

Mr. Harding moved, seconded by Mr. Voisin, with objection by Mr. DeHart, that the Board consider Option #2 as a replacement for Grand Caillou Elementary School; however, discussion continued.

Ms. Judy Gaspard, Mr. Avery Carrere, Mr. Abraham Parfait, Ms. Brynn Sapia, Mrs. Candace Chauvin, and Mr. Janzen Verdin, citizens, addressed the

Committee regarding the foregoing matter.

Following a lengthy discussion, Mr. DeHart, seconded by Mr. Voisin, offered the following substitute motion:

RECOMMENDATION NO. 6

The Committee recommends that all options presented by Superintendent Orgeron regarding the replacement of Grand Caillou Elementary School, due to Hurricane Ida, be considered and voted upon at the Board meeting on December 6, 2022.

Informational Agenda Item #8 on potential plan for Oaklawn Middle School was withdrawn from the agenda.

Mr. Marco Gonzalez, representing Volkert, Inc., addressed the Committee regarding update of Hurricane Ida response.

Mr. Curtis Lee, Project Manager, Hammerman & Gainer, addressed the Committee regarding update of Hurricane Ida response.

Mr. Sammy Poiencot, Supervisor of Plant Operations, addressed the Committee regarding maintenance updates (attached).

There being no further business to come before the **Buildings, Food Service, and Transportation Committee**, the meeting was adjourned at 7:57 P.M.

Respectfully submitted,

Dane Voisin, Chairman

Roger Dale DeHart, Vice Chairman

Gregory Harding

SP/sn

8. Superintendent's Agenda

A. Agenda Items

(1) Consideration of Rejection of Bid received for the Roof Repair/Replacement Project at the Fletcher Building

RECOMMENDATION: That the Board reject the bid received for roof repairs at the Fletcher Building, in response to Hurricane Ida, from Group

Contractors, LLC, 15055 Jefferson Hwy., Baton Rouge, LA 70817, due to the bid exceeding the budget, and further authorize the re-advertising of the bid.

(2) Consideration of Approval of Bid received for the South Terrebonne High School Baseball Field and Fencing

RECOMMENDATION: That the Board approve and accept the lowest bid received, meeting all specifications, for repairs to the baseball field and fencing at South Terrebonne High School, in response to Hurricane Ida, from Thompson Construction Company, LLC, 100 Saint Peter Road, Thibodaux, LA 70301 in the amount of \$431,124.00, and further, authorize the Board President to sign all necessary documents pertaining thereto.

(3) Consideration of Approval of Bid received for the H. L. Bourgeois High School HVAC Replacement/Upgrade Project

RECOMMENDATION: That the Board approve and accept the lowest bid received, meeting all specifications, for HVAC Replacement and Upgrades at H. L. Bourgeois High School from Volute, Inc., 313 Venture Blvd., Houma, LA, in the amount of \$4,892,700.00, increase the budget by \$2,285,068.13, for a total project budget of (\$5,342,491.13), funds to be derived from the American Rescue Plan Act-ARPA (ESSER III), and further, authorize the Board President to sign all necessary documents pertaining thereto.

(4) Personnel Section

(a) Leaves of Absence

1) Leave Without Pay

RECOMMENDATION: That the Board approve a leave of absence without pay in accordance with Policy (FILE: F-11.10) for Tyrone Smith, III, School Bus Operator in the Transportation Department, beginning October 31, 2022, through October 31, 2023 (personal).

RECOMMENDATION: That the Board approve a leave of absence without pay in accordance with Policy (FILE: F-11.10) for Shantel M. Brown, School Bus Operator in the Transportation Department, beginning November 30, 2022, through November 30, 2023 (medical).

(b) Personnel Actions for Period of October 31, 2022, through November 25, 2022 [list of professional instructional and non-instructional/support personnel (appointments, resignations, and retirements – Information Only)]

(5) Parent Appeal for Student #0009756 Readmission (Executive session)

9. Adjournment

**Bubba Orgeron, Superintendent
Terrebonne Parish School Board
P. O. Box 5097
Houma, Louisiana 70361
985-876-7400**

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Bubba Orgeron, Superintendent, Terrebonne Parish School Board, at 985-876-7400, Ext. 860-213, describing the assistance that is necessary.

RLB