

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

School Board Meeting – June 7, 2022

Order of Business

6:00 P.M.

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes of School Board Meeting of May 3, 2022, and Special School Board Meeting of May 17, 2022

RECOMMENDATION: That the Board approve the minutes of School Board Meeting of May 3, 2022, and Special School Board Meeting of May 17, 2022, as recorded.

6. Special Recognitions:
 - A. South Terrebonne High School 2022 Class 4A Baseball State Champions
 - B. Camden Duthu, Ellender Memorial High School Junior, and Kobie Kraemer, South Terrebonne High School Sophomore, for passing 10 Test Component for Automotive Service Excellence (ASE)
7. Superintendent Philip Martin's Message
8. Citizen Presentation

- A. Ashlee Barahona, Executive Director, Terrebonne Foundation for Academic Excellence (TFAE)
9. Citizen Concerns
- A. Vicki Cloutier – Federal Lunch Money Withheld
 - B. Glenda Fanguy – School Lunch threatened by Biden Administration; Boys using Girls' Restrooms
 - C. George Crowdus – Recent Federal push to allow access to previously Female only Facilities for those identifying as Transgender
10. Announcements
- 6/21** 5:00 Finance, Insurance, & Section 16 Lands Committee
Executive Committee
Education, Technology, & Policy Committee
Buildings, Food Service, & Transportation Committee
 - 7/05** 6:00 Regular School Board Meeting
11. Board Committee Meeting Reports
- A. Buildings, Food Service, and Transportation Committee (see attached Committee report of May 17, 2022, meeting)
 - B. Finance, Insurance, and Section 16 Lands Committee (see attached Committee report of May 17, 2022, meeting)
 - C. Executive Committee (see attached Committee report of May 17, 2022, meeting)
 - D. Education, Technology, and Policy Committee (see attached Committee report of May 17, 2022, meeting)
12. Superintendent's Agenda
- A. Agenda Items

- (1) Matter bearing upon acceptance of bid received for site preparation at Broadmoor Elementary and Bourg Elementary Schools' modulares (**recommendation to be placed at desk Board meeting night**)
- (2) Matter bearing upon acceptance of bid received for Abatement Services in response to Hurricane Ida at East Street School/TAPPS

RECOMMENDATION: That the Board accept the lowest bid received, meeting all specifications, for Abatement Services in response to Hurricane Ida, at East Street School/TAPPS, in the amount of \$48,500.00, from 1 Priority Environmental Services, LLC, 4028 Daley Ave., Fort Worth, TX 76180, and further, authorize the Board president to sign all necessary documents pertaining thereto.

- (3) Matter bearing upon acceptance of bid received for Abatement Services in response to Hurricane Ida at South Terrebonne High School

RECOMMENDATION: That the Board accept the bid received, meeting all specifications, for Abatement Services in response to Hurricane Ida, at South Terrebonne High School, in the amount of \$136,750.00, from Gill Industries, Ltd., 1718 Engineers Road Suite B, Belle Chasse, LA 70037, and further, authorize the Board president to sign all necessary documents pertaining thereto.

- (4) Matter bearing upon acceptance of bid received for Abatement & Remediation Services in response to Hurricane Ida at Ellender Memorial High School

RECOMMENDATION: That the Board accept the bid received, meeting all specifications, for Abatement & Remediation Services in response to Hurricane Ida, at Ellender Memorial High School, in the amount of \$305,000.00, from Gill Industries, Ltd., 1718 Engineers Road Suite B, Belle Chasse, LA 70037, and further, authorize the Board president to sign all necessary documents pertaining thereto.

- (5) Matter bearing upon acceptance of proposal received for Architectural Services for the Window Replacement Project (**recommendation to be placed at desk Board meeting night**)
- (6) Matter bearing upon acceptance of proposal received for Architectural Services for Outdoor Classroom/Play Spaces (**recommendation to be placed at desk Board meeting night**)
- (7) Personnel Section
 - (a) Leave of Absence
 - 1) Family and Medical Leave

RECOMMENDATION: That the Board approve a family and medical leave in accordance with Policy (FILE: F-11.4a) for Dorothy Rose, School Bus Operator in the Transportation Department, beginning May 20, 2022, through May 31, 2022 (medical).

- (b) Personnel Actions for Period of April 25, 2022, through May 27, 2022 [list of non-instructional/support personnel (appointments, resignations, and retirements – Information Only)]

13. Individual School Board Members

- A. Mr. Gregory Harding – Acknowledgment of Official School Board Member Training Hours Earned for Terrebonne Parish School Board Members (Mr. Michael LaGarde–District 1, Mr. Gregory Harding–District 2, Mr. Matthew Ford–District 3, Mrs. Debi Benoit–District 4, Mrs. Stacy Solet–District 5, Mr. Clyde Hamner–District 6, Mr. Roger Dale DeHart–District 7, Dr. MayBelle Trahan–District 8, and Mr. Dane Voisin–District 9) for Calendar Year 2021 by the Louisiana School Boards Association, in accordance with Act 705

RECOMMENDATION: That the Board acknowledge the official transcript from the Louisiana School Boards Association for the Training Hours earned by Terrebonne Parish School Board Members for Calendar Year 2021, in accordance with Act 705, and further, order said acknowledgment spread across the minutes, as follows:

**Louisiana School Boards Association
620 Florida Street, Suite 100
Baton Rouge, LA 70801**

2021 TRANSCRIPT

Michael LaGarde – District 1 Compliance Status: Compliant

2021 LSBA Convention Credit Hrs. 7.5
2021 Southern Region Conference Credit Hrs. 6
2021 Ethics Governance Credit Hr. 1

Yearly Total: 14.5 Hours

Gregory Harding – District 2 Compliance Status: Compliant

2021 LSBA Convention Credit Hrs. 10
2021 Southern Region Conference Credit Hrs. 6
2021 School System Credit Hrs. 1
2021 Ethics Governance Credit Hr. 1

Yearly Total: 18 Hours

Matthew Ford – District 3 Compliance Status: Compliant

2021 Southern Region Conference Credit Hrs. 7
2021 Ethics Governance Credit Hr. 1

Yearly Total: 8 Hours

Debi Benoit – District 4 Compliance Status: Compliant

2021 LSBA Convention Credit Hrs. 6
2021 Southern Region Conference Credit Hrs. 8
2021 School System Credit Hrs. 1
2021 Ethics Governance Credit Hr. 1

Yearly Total: 16 Hours

Stacy Solet – District 5 Compliance Status: Compliant

2021 Southern Region Conference Credit Hrs. 8
2021 School System Credit Hrs. 1
2021 Ethics Governance Credit Hr. 1

Yearly Total: 10 Hours

Clyde Hamner – District 6 Compliance Status: Compliant

2021 LSBA Convention Credit Hrs. 7.5

2021 Southern Region Conference Credit Hrs. 7

2021 School System Credit Hrs. 1

2021 Ethics Governance Credit Hr. 1

Yearly Total: 16.5 Hours

Roger Dale DeHart – District 7 Compliance Status: Compliant

2021 Southern Region Conference Credit Hrs. 8

2021 School System Credit Hrs. 1

2021 Ethics Governance Credit Hr. 1

Yearly Total: 10 Hours

Dr. MayBelle Trahan – District 8 Compliance Status: Compliant

2021 Southern Region Conference Credit Hrs. 9.5

2021 School System Credit Hrs. 1

2021 Ethics Governance Credit Hr. 1

Yearly Total: 11.5 Hours

Dane Voisin – District 9 Compliance Status: Compliant

2021 Southern Region Conference Credit Hrs. 9.5

2021 School System Credit Hrs. 1

2021 Ethics Governance Credit Hr. 1

Yearly Total: 11.5 Hours

14. Adjournment

Philip Martin, Superintendent
Terrebonne Parish School Board
201 Stadium Drive/P.O. Box 5097
Houma, LA 70360
985-876-7400

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Philip Martin, Superintendent, Terrebonne Parish School Board, at 985-876-7400, Ext. 860-213, describing the assistance that is necessary.

PM/rlb

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

June 7, 2022

Dear Members of the Board:

The **BUILDINGS, FOOD SERVICE, AND TRANSPORTATION COMMITTEE** met immediately following the 5:00 P.M. Special School Board meeting on Tuesday, May 17, 2022, in the Board Room of the School Board Office with the following members present: Mr. Dane Voisin, Chairman, and Mr. Gregory Harding. Mr. Roger Dale DeHart, Vice Chairman, was absent. Also in attendance were Mr. Clyde Hamner, Mrs. Debi Benoit, Mr. Matthew Ford, Mrs. Stacy Solet, Mr. Michael LaGarde, Superintendent-Elect Bubba Orgeron, and members of the staff.

Chairman Voisin called the meeting to order.

Mr. Curtis Constrantiche, Risk Manager, addressed the Committee regarding a Bus Lease Agreement between Gulf Coast Social Services and Terrebonne Parish School Board.

RECOMMENDATION NO. 1

The Committee recommends that the Board enter into a Bus Lease Agreement between Gulf Coast Social Services and Terrebonne Parish School Board, effective June 14, 2022, to July 26, 2022, to provide bus usage for Gulf Coast Services' LeCirque Summer Camp, provided buses shall run during normal operating hours on weekdays, as needed, mileage reimbursement at a rate of \$1.75 per mile driven, provide and pay bus drivers approved by Terrebonne Parish School Board, provided all necessary insurance requirements are met, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Mr. Constrantiche addressed the Committee regarding Bus Lease

Agreement between Terrebonne 4-H and Terrebonne Parish School Board.

RECOMMENDATION NO. 2

The Committee recommends that the Board enter into a Bus Lease Agreement between Terrebonne 4-H and Terrebonne Parish School Board, effective June 21, 2022, to June 24, 2022, to provide bus usage for the Discovery Center’s Youth Program, provided buses shall run during normal operating hours on weekdays, as needed, mileage reimbursement at a rate of \$1.75 per mile driven, provide and pay bus drivers approved by Terrebonne Parish School Board, provided all necessary insurance requirements are met, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Ms. Diane Powell, Administrator, Terrebonne Parish Consolidated Government Head Start Program, addressed the Committee regarding renewal of an agreement between the Terrebonne Parish Consolidated Government Head Start Program and Terrebonne Parish School Board (attached).

RECOMMENDATION NO. 3

The Committee recommends that the Board renew the agreement between the Terrebonne Parish Consolidated Government Head Start Program and Terrebonne Parish School Board, for the preparation of meals at Legion Park Elementary, Schriever Elementary, Gibson Elementary, and Southdown Elementary Schools’ cooking sites for the 2022-2023 school year, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Mr. Marco Gonzalez, Volkert, Inc., addressed the Committee regarding Roof Repair/Replacement Project at Evergreen Jr. High School in response to Hurricane Ida.

RECOMMENDATION NO. 4

The Committee recommends that the Board issue a “NOTICE TO PROCEED” (as per contractual agreement) to Duplantis Design Group,

APC, for plans and specifications for a Roof Repair/Replacement Project at Evergreen Jr. High School, funds to be derived from FEMA reimbursement funds, authorize the advertising of bids, direct that any major project changes be reported to the Buildings, Food Service, and Transportation Committee prior to advertising for bids, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Mr. Scott Griffith, Project Manager, Hammerman & Gainer, addressed the Committee regarding Roof Repair/Replacement Project at Oaklawn Middle School in response to Hurricane Ida.

RECOMMENDATION NO. 5

The Committee recommends that the Board issue a “NOTICE TO PROCEED” (as per contractual agreement) to Duplantis Design Group, APC, for plans and specifications for a Roof Repair/Replacement Project at Oaklawn Middle School, funds to be derived from FEMA reimbursement funds, authorize the advertising of bids, direct that any major project changes be reported to the Buildings, Food Service, and Transportation Committee prior to advertising for bids, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Mr. Gonzalez addressed the Committee regarding Roof Repair/Replacement Project at Lacache Middle School in response to Hurricane Ida.

RECOMMENDATION NO. 6

The Committee recommends that the Board issue a “NOTICE TO PROCEED” (as per contractual agreement) to Archestrade, LLC, for plans and specifications for a Roof Repair/Replacement Project at Lacache Middle School, funds to be derived from FEMA reimbursement funds, authorize the advertising of bids, direct that any major project changes be reported to the Buildings, Food Service, and Transportation Committee prior to advertising for bids, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Mr. Gonzalez addressed the Committee regarding Roof Repair/Replacement Project at Legion Park Elementary School in response to Hurricane Ida.

RECOMMENDATION NO. 7

The Committee recommends that the Board issue a “NOTICE TO PROCEED” (as per contractual agreement) to Archestrade, LLC, for plans and specifications for a Roof Repair/Replacement Project at Legion Park Elementary School, funds to be derived from FEMA reimbursement funds, authorize the advertising of bids, direct that any major project changes be reported to the Buildings, Food Service, and Transportation Committee prior to advertising for bids, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Mr. Gonzalez addressed the Committee regarding Roof Repair/Replacement Project at Acadian Elementary School in response to Hurricane Ida.

RECOMMENDATION NO. 8

The Committee recommends that the Board issue a “NOTICE TO PROCEED” (as per contractual agreement) to Archestrade, LLC, for plans and specifications for a Roof Repair/Replacement Project at Acadian Elementary School, funds to be derived from FEMA reimbursement funds, authorize the advertising of bids, direct that any major project changes be reported to the Buildings, Food Service, and Transportation Committee prior to advertising for bids, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Mr. Griffith addressed the Committee regarding Classroom Addition to Building M at Louis Miller Terrebonne Career and Technical High School to replace a portable building damaged by Hurricane Ida.

RECOMMENDATION NO. 9

The Committee recommends that the Board issue a “NOTICE TO

PROCEED” (as per contractual agreement) to Cheramie + Bruce Architects, APC, for plans and specifications for a Classroom Addition to Building M at Louis Miller Terrebonne Career and Technical High School, to replace the damaged Portable Building, funds to be derived from FEMA reimbursement funds, authorize the advertising of bids, direct that any major project changes be reported to the Buildings, Food Service, and Transportation Committee prior to advertising for bids, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Mr. Gonzalez addressed the Committee regarding purchase of Modular Classroom Buildings at Broadmoor Elementary and Bourg Elementary Schools to replace modular and portable buildings damaged by Hurricane Ida.

RECOMMENDATION NO. 10

The Committee recommends that the Board issue a “NOTICE TO PROCEED” (as per contractual agreement) to Cheramie + Bruce Architects, APC, for plans and specifications for the purchase of an 8-classroom modular building for Broadmoor Elementary School and a 10-classroom modular building for Bourg Elementary School, including demolition of damaged modular and portable buildings and site preparation, funds to be derived from FEMA reimbursement funds, authorize the advertising of bids, direct that any major project changes be reported to the Buildings, Food Service, and Transportation Committee prior to advertising for bids, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Mrs. Rebecca Breaux, Chief Financial Officer, addressed the Committee regarding a change in funding source for the Terrebonne High School HVAC Upgrade Project.

RECOMMENDATION NO. 11

The Committee recommends that the Board approve a change in funding source for the Terrebonne High School HVAC Upgrade Project from ESSER III to the Building Fund, and establish a budget of

\$3,282,772.00 in the Building Fund.

Mr. Sammy Poiencot, Supervisor of Plant Operations, addressed the Committee regarding authorization to advertise for Request for Qualifications for Engineering Services for H. L. Bourgeois High School HVAC Project.

RECOMMENDATION NO. 12

The Committee recommends that the Board authorize the Purchasing Department to advertise for Request for Qualifications for Engineering Services for H. L. Bourgeois High School HVAC Project, funds to be derived from ESSER III Funds.

Mrs. Alli Dugas, Purchasing Agent, addressed the Committee regarding contract renewal for the Kitchen Hood Inspection Contract.

RECOMMENDATION NO. 13

The Committee recommends that the Board authorize the renewal of the Kitchen Hood Inspection Contract with Safeworx Safety Solutions, LLC, 195 Corporate Drive, Houma, LA 70360, at the current rates, for a twelve (12) month period, from July 1, 2022, through June 30, 2023, under the same terms and conditions, upon mutual agreement between Terrebonne Parish School Board and Safeworx Safety Solutions.

Mrs. Dugas addressed the Committee regarding contract renewal for the Fire Extinguisher Contract.

RECOMMENDATION NO. 14

The Committee recommends that the Board authorize the renewal of the Fire Extinguisher Contract with Safeworx Safety Solutions, LLC, 195 Corporate Drive, Houma, LA 70360, at the current rates, for a twelve (12) month period, from July 1, 2022, through June 30, 2023, under the same terms and conditions, upon mutual agreement between Terrebonne Parish School Board and Safeworx Safety Solutions.

Mrs. Dugas addressed the Committee regarding contract renewal for Kitchen Equipment Repair Services.

RECOMMENDATION NO. 15

The Committee recommends that the Board renew the contracts for Kitchen Equipment Repair Services (Section 1) and Refrigeration Repair Services (Section 2), from the following vendors, for a period of twelve (12) months (July 1, 2022, through June 30, 2023), upon mutual agreement of both Terrebonne Parish School Board and the awarded vendor, under the same terms and conditions:

Section 1: Kitchen Equipment Repair Services

Michael Blanchard, Inc. dba, Blanchard's Refrigeration
314 South Hollywood Rd.
Houma, LA 70360

Section 2: Refrigeration Repair Services

Michael Blanchard, Inc. dba, Blanchard's Refrigeration
314 South Hollywood Rd.
Houma, LA 70360

Mrs. Dugas addressed the Committee regarding acceptance of bids received for Maintenance and Repair Services for the 2022-2023 school year.

RECOMMENDATION NO. 16

The Committee recommends that the Board accept the lowest bids received, meeting all specifications, for the following Maintenance and Repair Services for the 2022-2023 school year and allow the Purchasing Department to re-advertise those sections where no bid was received:

Chiller/Boiler Mechanic, HVAC Mechanic Services

LeBlanc & Associates, LLC
132 Intracoastal Dr.
Houma, LA 70363

General Electrical Labor Services

Tony James Electrical Service

206 Bayou Bend Drive
Houma, LA 70364

Electric Motor Repair Services

Gulf South Armature, Inc.
8550 Park Ave.
Houma, LA 70363

Plumbing Services

Volute, Inc.
313 Venture Blvd.
Houma, LA 70360

Floor Tile Removal and Installation Services

A & R Floor Center, Inc.
278 Highway 3185
Thibodaux, LA 70301

Exterior Replacement Door Services

Dwayne's Glass & Mirror Works, Inc.
1425 West Tunnel Blvd., Suite C
Houma, LA 70360

Glass and Mirror Cutting Services

Dwayne's Glass & Mirror Works, Inc.
1425 West Tunnel Blvd., Suite C
Houma, LA 70360

Painting Services

Southern Contractors & Lawn Care Service
106 Main Street
Franklin, LA 70538

Environmental Abatement and/or Lead Paint, Mold/Mildew Remediation Services

LLJ Environmental Construction, LLC
1904 Engineers Road
Belle Chasse, LA 70037

Fence Installation Services

Norris and Boudreaux Contractors, LLC
1606 Bull Run Road
Schriever, LA 70395

Tree Trimming, Cutting, and Removal Services

Rock's Lawn Care/Stump Out, LLC
126 Shamrock Drive
Gray, LA 70359

Welding Services

Tamco Professional Coatings, Inc. dba Prana Fabrication Services
175 Thompson Road
Houma, LA 70363

Grease Trap and Sewer Sump Station Services

A-1 Vacuum Services
P. O. Box 1833
Gray, LA 70359

Window Blind Installation Services

A & R Floor Center, Inc.
278 Highway 3185
Thibodaux, LA 70301

Mrs. Dugas addressed the Committee regarding acceptance of bids received for Maintenance Supplies and Equipment for the 2022-2023 school year.

RECOMMENDATION NO. 17

The Committee recommends that the Board accept the lowest bids received, meeting all specifications, for the following Maintenance Supplies and Equipment for the 2022-2023 school year and allow the Purchasing Department to re-advertise those sections where no bid was received:

AC Supplies and Equipment, New General Supplies

A/C Supply, Inc.
1305 Edwards Avenue
Harahan, LA 70123

AC Supplies and Equipment, New OEM Parts

A/C Supply, Inc.
1305 Edwards Avenue
Harahan, LA 70123

AC Supplies and Equipment, New Compressors

Universal Supply & Equipment, LLC, dba, CIS Supply
600 Time Saver Ave.
Harahan, LA 70123

Plumbing Supplies and Equipment, New Plumbing Equipment

Coburn Supply Company, Inc.
350 Pine Street, Suite 850
Beaumont, TX 77701

Plumbing Supplies and Equipment, Plumbing Services

Coburn Supply Company, Inc.
350 Pine Street, Suite 850
Beaumont, TX 77701

Electrical Supplies and Equipment

Bayou Black Electric Supply
5086 Highway 311
Houma, LA 70360

Building Supplies-Light Bulbs

Economical Janitorial and Paper Supplies, LLC
P.O. Box 23607
New Orleans, LA 70183

Building Supplies-New Building Supplies

Morrison Terrebonne Lumber Center
605 Barataria Avenue
Houma, LA 70360

Building Supplies-Foil Type Insulation Products

Morrison Terrebonne Lumber
605 Barataria Avenue
Houma, LA 70360

Building Supplies-Ceiling Tile Supplies

Morrison Terrebonne Lumber
605 Barataria Avenue
Houma, LA 70360

Equipment Rental

Ironman Industrial, LLC
2131 Bayou Blue Rd.
Houma, LA 70364

Topsoil, River Sand, Limestone, Drainage, and Concrete Work

Norris & Boudreaux Contractors, LLC
1606 Bull Run Road
Schriever, LA 70395

New Sewer Treatment Plant Parts/Repairs/Blower Packages

Integrated Treatment Systems & Supplies, Inc.
P. O. Box 107
Houma, LA 70361

Miscellaneous Custodial Supplies

HD Supply Facilities Maintenance, LTS.
701 San Marco Blvd.
Jacksonville, FL 32207

Mrs. Breaux addressed the Committee regarding surplus property located at 1236 Highway 665, Montegut, Louisiana 70377 (Pointe-Aux-Chenes Elementary School).

RECOMMENDATION NO. 18

The Committee recommends that the Board declare property located at 1236 Highway 665, Montegut, Louisiana 70377 (Pointe-Aux-Chenes Elementary School) as surplus, and authorize the Superintendent to have the building and property appraised.

Mr. Merlin Lirette, AIA, CEFP, The Merlin Group, Ltd., addressed the Committee regarding a construction update of the Mulberry Elementary School addition (attached).

Mr. Griffith and representatives from Hammerman and Ganier addressed the Committee regarding update of Hurricane Ida response.

Mr. Gonzalez addressed the Committee regarding update of Hurricane Ida response (attached).

Mr. Poiencot addressed the Committee regarding maintenance updates (attached).

There being no further business to come before the **Buildings, Food Service, and Transportation Committee**, the meeting was adjourned at 6:22 P.M.

Respectfully submitted,

Dane Voisin, Chairman

Gregory Harding

SP/sn

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

June 7, 2022

Dear Members of the Board:

The **FINANCE, INSURANCE, AND SECTION 16 LANDS COMMITTEE** met immediately following the 5:00 P.M. Special School Board Meeting and the Buildings, Food Service, and Transportation Committee meeting on Tuesday, May 17, 2022, in the Board Room of the School Board Office with the following members present: Mr. Clyde Hamner, Chairman, Mr. Michael LaGarde, Vice Chairman, and Mrs. Stacy Solet. Also in attendance were Mr. Gregory Harding, President, Mr. Dane Voisin, Mrs. Debi Benoit, Mr. Matthew Ford, Superintendent-Elect Bubba Orgeron, and members of the staff.

Chairman Hamner called the meeting to order.

Mr. Len Fontaine, Senior Vice President, Hub International, presented information on Group Health Claims for the 1st quarter of 2022.

Mr. Curtis Constrantiche, Risk Manager, presented information from the Insurance Advisory Committee meeting of April 27, 2022.

Mr. Constrantiche addressed the Committee regarding renewal of Student Accident Insurance (attached).

RECOMMENDATION NO. 1

The Committee recommends that the Board accept the proposal from Marc Harris (Agent of Record) underwritten by Mutual of Omaha, for Student Accident Insurance, including Volunteer Workers, with limits of \$25,000.00 per accident, and Catastrophic Athletic Accident Insurance, underwritten by Zurich Insurance Co., with limits of \$1,000,000.00, effective August 1, 2022, with an annual premium in the amount of \$182,651.00.

Mr. Constrantiche addressed the Committee regarding renewal of Crime Insurance (attached).

RECOMMENDATION NO. 2

The Committee recommends that the Board accept the proposal from Travelers Casualty and Surety Co. (USI, Broker of Record) for Crime Insurance, with limits of \$100,000.00, and with additional limits of \$150,000.00 on key personnel, subject to a \$1,000.00 deductible, effective July 1, 2022, with an annual premium in the amount of \$7,835.00, guaranteed for three (3) years.

Mr. Constrantiche addressed the Committee regarding renewal of Excess Casualty Insurance (attached).

RECOMMENDATION NO. 3

The Committee recommends that the Board accept the renewal offer for Excess Casualty Insurance from Lloyd's of London/Brit Group (Arthur J. Gallagher of Louisiana, Inc., Broker of Record) covering Automobile Liability, General Liability, Errors and Omissions Liability, and Sexual Abuse/Harassment Liability, with limits of \$1,000,000.00 per occurrence with a \$3,000,000.00 General Aggregate limit for General Liability, \$1,000,000.00 per accident for Auto Liability, and \$1,000,000.00 per claim for Errors and Omissions and Sexual Abuse/Harassment Liability, subject to \$300,000.00 Self-Insured Retention, with an annual premium of \$215,991.00, rejecting Uninsured/Underinsured Motorist Liability and Terrorism, effective July 1, 2022, through July 1, 2023, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Mr. Constrantiche addressed the Committee regarding renewal of Boiler and Machinery Insurance (attached).

RECOMMENDATION NO. 4

The Committee recommends that the Board accept the renewal offer for Boiler and Machinery Insurance from Travelers Insurance Company (Arthur J. Gallagher of Louisiana, Inc., Broker of Record), with an

annual premium of \$12,217.00, subject to \$2,500.00 deductible, effective July 1, 2022, through July 1, 2023.

Mr. Constrantiche addressed the Committee regarding the proposal of Excess Workers' Compensation Insurance (attached).

RECOMMENDATION NO. 5

The Committee recommends that the Board accept the proposal for Excess Workers' Compensation Insurance from Midwest Employers Casualty (USI Insurance Services, LLC, Broker of Record), with \$500,000.00 Self-Insured Retention, effective July 1, 2022, through July 1, 2024, with a minimum annual premium in the amount of \$99,715.00.

Mr. Constrantiche addressed the Committee regarding renewal of Flood Insurance (attached).

RECOMMENDATION NO. 6

The Committee recommends that the Board authorize the renewal of Flood Insurance with Ledet Agency, Inc., through Wright National Flood Insurance Co., effective July 1, 2022, with an estimated annual premium in the amount of \$153,356.00.

Mr. Constrantiche addressed the Committee regarding renewal of Cyber Liability Insurance (attached).

RECOMMENDATION NO. 7

The Committee recommends that the Board accept the renewal for Cyber Liability Insurance from Houston Casualty (USI Insurance Services, LLC, Broker of Record), with an annual premium of \$53,428.00, subject to a \$100,000.00 deductible, with limits of \$1,000,000.00, effective July 1, 2022, through June 30, 2023.

Mrs. Alli Dugas, Purchasing Agent, addressed the Committee regarding the Official Journal for the 2022-2023 Fiscal Year.

RECOMMENDATION NO. 8

The Committee recommends that the Board select *The Courier* to serve as the Official Journal for the Terrebonne Parish School Board, at the current rates, from July 1, 2022, through June 30, 2023.

Mrs. Dugas addressed the Committee regarding renewal of the Ink and Toner Cartridges contract.

RECOMMENDATION NO. 9

The Committee recommends that the Board authorize the renewal of the Ink and Toner Cartridges Contract with The Tree House, P.O. Box 413, Norwood, MA 02062, at the current rates, for a twelve (12) month period beginning July 1, 2022, through June 30, 2023, under the same terms and conditions, and upon mutual agreement between Terrebonne Parish School Board and The Tree House.

Mrs. Dugas addressed the Committee regarding renewal of the Office Supply Catalog contract.

RECOMMENDATION NO. 10

The Committee recommends that the Board authorize the renewal of the Office Supply Catalog Contract with Stire Office World, 1060 West Tunnel Boulevard, Houma, LA 70360, at the current rates, for a twelve (12) month period, from July 1, 2022, through June 30, 2023, under the same terms and conditions, and upon mutual agreement between Terrebonne Parish School Board and Stire Office World.

Mrs. Dugas addressed the Committee regarding a campsite renewal for Campsite Lot A on the left descending bank of Minor's Canal in Section 16, Township 19 South, Range 16 East (Near Lake Decade).

RECOMMENDATION NO. 11

The Committee recommends that the Board approve the renewal of a campsite lease for Campsite Lot A on the left descending bank of Minor's Canal in Section 16, Township 19 South, Range 16 East (Near Lake Decade), with Lance Schouest, for a period of ten (10) years beginning July 3, 2022, through July 3, 2032, with an annual lease rate

of \$500.00; and further, authorize the Board president to sign all necessary documents pertaining thereto.

The topic regarding the reclassification of one of the two existing Child Welfare and Attendance positions as Director of Child Welfare and Attendance, with permission to advertise the Director of Child Welfare and Attendance position, was presented.

A motion was offered by Mr. LaGarde; however, the motion failed to carry due to lack of a second.

The topic regarding the addition of the Director of Human Resources position, with permission to advertise the Director of Human Resources position, was presented.

A motion was offered by Mrs. Solet; however, the motion failed to carry due to lack of a second.

Mrs. Rebecca Breaux, Chief Financial Officer, presented information on the Monthly Budget-to-Actual Comparison report (attached) and gave an update on the Sales Tax collections report (attached). She stated that sales tax collections for the month of March 2022 are approximately 17.5% higher than March 2021.

There being no further business to come before the **Finance, Insurance, and Section 16 Lands Committee**, the meeting was adjourned at 7:18 P.M.

Respectfully submitted,

Clyde Hamner, Chairman

Michael LaGarde, Vice Chairman

Stacy Solet

RB/bp

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

June 7, 2022

Dear Members of the Board:

The **EXECUTIVE COMMITTEE** met immediately following the 5:00 P.M. Special School Board Meeting; the Buildings, Food Service, and Transportation Committee meeting; and the Finance, Insurance, and Section 16 Lands Committee meeting on Tuesday, May 17, 2022, in the Board Room of the School Board Office with the following members present: Mr. Gregory Harding, President, and Mr. Michael LaGarde. Dr. MayBelle Trahan, Vice President, was absent. Also in attendance were Mr. Clyde Hamner, Mrs. Debi Benoit, Mr. Matthew Ford, Mrs. Stacy Solet, Mr. Dane Voisin, Superintendent-Elect Bubba Orgeron, and Mrs. Rebecca Breaux.

President Harding called the meeting to order.

The Executive Committee examined and authorized payment of invoices for the current month (including supplemental payroll and travel expenses).

There were no Committee member concerns.

There being no further business to come before the **Executive Committee**, the meeting was adjourned at 7:20 P.M.

Respectfully submitted,

Gregory Harding, President

Michael LaGarde

RB/bp

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

June 7, 2021

Dear Members of the Board:

The **EDUCATION, TECHNOLOGY, AND POLICY COMMITTEE** met immediately following the 5:00 P.M. Special School Board Meeting; Buildings, Food Service, and Transportation Committee; Finance, Insurance, and Section 16 Lands Committee; and Executive Committee meetings on Tuesday, May 17, 2022, in the Board Room of the School Board Office with the following members present: Mrs. Debi Benoit, Chairwoman, Mr. Matthew Ford, Vice Chairman, and Mrs. Stacy Solet, Ad-hoc Member. Dr. MayBelle Trahan was absent. Also in attendance were Mr. Clyde Hamner, Mr. Michael LaGarde, Mr. Dane Voisin, Superintendent-Elect Bubba Orgeron, and members of the staff.

Chairwoman Benoit called the meeting to order.

Mr. Nathan Cotten, S.T.E.M. Curriculum Specialist, presented information regarding the American Petroleum Institute Delta Chapter Advisory Board Teacher Award. The Award consists of three (3) categories: Service in Teaching Award (\$200), Distinguished Teacher Award (\$300), and Chairman's Award (\$500). Ms. Adrianna Adams, Science Teacher at South Terrebonne High School, was awarded the Chairman's Award; and Ms. Emily Stoufflet, Algebra I Teacher at Terrebonne High School, was awarded the Distinguished Teacher Award. The Committee extended congratulations to each of the ladies and thanked them for their continued support in our schools.

Mr. Ford, presented information regarding approval to live-stream all Committee meetings (regular and special).

RECOMMENDATION NO. 1

The Committee recommends that the Board approve live-streaming of

all Committee meetings (regular and special), and archive the meetings on the Terrebonne Parish School Board website.

Dr. Monica Breaux, Supervisor of Special Education, presented information regarding the Interagency Agreement between Terrebonne Parish School Board and Terrebonne Parish Consolidated Government, on behalf of the Head Start Program (attached).

RECOMMENDATION NO. 2

The Committee recommends that the Board approve, as presented, the Interagency Agreement between Terrebonne Parish School Board and Terrebonne Parish Consolidated Government, on behalf of the Head Start Program, for the 2022-2023 School Year, and further, authorize the Board President to sign all necessary documents pertaining thereto.

Agenda Item #5, Matter pertaining to revision of Policy FILE: F-11.4 Sick Leave, failed in Committee due to lack of a motion.

Superintendent-Elect Orgeron presented information regarding revisions to Policy FILE: H-3.4 Mandatory School Uniforms (attached).

RECOMMENDATION NO. 3

The Committee recommends that the Board approve, as presented, revised Policy FILE: H-3.4 Mandatory School Uniforms.

Superintendent-Elect Orgeron presented information regarding adjusted make-up days on the 2022-2023 school calendar (attached).

RECOMMENDATION NO. 4

The Committee recommends that the Board approve, as presented, the adjusted make-up days on the 2022-2023 school calendar.

There being no further business to come before the **Education, Technology, and Policy Committee**, the meeting was adjourned at 7:53 P.M.

Respectfully submitted,

Debi Benoit, Chairwoman

Matthew Ford, Vice Chairman

Stacy Solet, Ad-hoc Member

ABO/jb