

**TERREBONNE PARISH SCHOOL BOARD  
201 STADIUM DRIVE  
HOUMA, LOUISIANA 70360**

**School Board Meeting – March 8, 2022**

**Order of Business**

**6:00 P.M.**

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes of School Board Meeting of February 1, 2022, Special School Board Meeting of February 15, 2022, and Special School Board Meeting of February 24, 2022

**RECOMMENDATION:** That the Board approve the minutes of School Board Meeting of February 1, 2022, Special School Board Meeting of February 15, 2022, and Special School Board Meeting of February 24, 2022, as recorded.

6. Recognition and Announcements
  - A. Special recognition of Evan Blanchard, Terrebonne High School Senior, for being named Terrebonne Parish “Teenager of the Year” by the American Legion Post

**Announcements**

**3/10**

5:00 ERC (Employee Representative Committee)

**3/14 (Monday)**

5:00 Finance, Insurance, & Section 16 Lands Committee

Executive Committee  
Education, Technology, & Policy Committee  
Buildings, Food Service, & Transportation Committee

**3/15**

5:00 Special School Board Meeting (Superintendent Applicant Interviews)

**3/22**

Special School Board Meeting (Selection of New Superintendent – Time to be Announced)

**4/05**

6:00 Regular School Board Meeting

7. Citizen Concerns

- A. Vicki Cloutier – Coffee Bean Program (A program being presented to certain superintendents, Louisiana legislators, and the Office of Public Corrections to put prisoners on parole directly into kindergarten through 5<sup>th</sup> grade classrooms as teachers)
- B. Shari Champagne – SEL (Social Emotional Learning) being implemented in Terrebonne Parish Schools Code of Conduct for all employees who have contact with children/students

8. Committee Meeting Reports

- A. Executive Committee (See attached Committee report of February 15, 2022, meeting)
- B. Buildings, Food Service, & Transportation Committee (See attached Committee report of February 15, 2022, meeting)
- C. Finance, Insurance, & Section 16 Lands Committee (See attached Committee report of February 15, 2022, meeting)
- D. Education, Technology, & Policy Committee (See attached Committee report of February 15, 2022, meeting)

9. Superintendent's Agenda

A. Agenda Items

- (1) Matter bearing upon authorization to advertise for Request for Quotations (RFQs) for professional services for Surveying and Geotechnical Testing

**RECOMMENDATION:** That the Board authorize the Purchasing Department to advertise for Request for Quotations (RFQs) for professional services for Surveying and Geotechnical Testing in response to Hurricane Ida.

- (2) Approval of Proclamation recognizing March 17, 2022, as “Retired Teachers Day”

**RECOMMENDATION:** That the Board approve the following proclamation recognizing March 17, 2022, as “Retired Teachers’ Day” in the Terrebonne Parish School District:

**PROCLAMATION**

**Whereas** Louisiana’s retired teachers have devoted their careers to the education and training of tens of thousands of Louisiana’s youth; and

**Whereas** Louisiana’s retired teachers have provided job and social skill training for adults throughout the state; and

**Whereas** Louisiana’s retired teachers have rendered valuable services in diverse leadership roles to their communities and institutions throughout their careers and continue to render such services as retirees; and

**Whereas** Louisiana’s retired teachers represent the profession, which is given the basic responsibility for launching the careers of state and national leaders, and for laying the foundation for the welfare of all members of our society; and

**Whereas** Louisiana's retired teachers have toiled ceaselessly to improve the quality of life in the state and nation; often in less than adequate circumstances and for less than adequate pay; and

**Whereas** Louisiana's retired teachers represent a tremendous pool of experience and training which remains dedicated to the betterment of society everywhere; and

**Whereas** Louisiana's retired teachers represent a loyal, patriotic, and concerned citizenry which provides a dedicated and dependable support to the leaders in our communities, state and nation; now, therefore, be it

**Resolved**, that by proclamation of the Honorable Governor John Bel Edwards, the Terrebonne Parish School Board also recognizes and hereby proclaims March 17, 2022, as "**Retired Teachers' Day**;" and be it further

**Resolved**, that copies of this proclamation be forwarded to all Terrebonne Parish Public Schools and office buildings.

- (3) Resolution in Observance of Secretaries' Week (April 25-29, 2022), and Secretaries' Day (April 27, 2022)

**RECOMMENDATION:** That the Board approve the following resolution recognizing April 25-29, 2022, as Secretaries' Week and April 27, 2022, as Secretaries' Day:

## **RESOLUTION**

**Whereas** April 25-29, 2022, has been proclaimed as Secretaries' Week;

**Whereas** Wednesday, April 27, 2022, has been designated as Secretaries' Day;

**Whereas** school and department secretaries are responsive to the well-being of students, professional personnel, support personnel, parents, and the community; and

**Whereas** the Terrebonne Parish School Board wishes to publicly recognize the contributions that school and department secretaries make to the educational process in our district; now, therefore, be it

**Resolved**, that the Terrebonne Parish School Board hereby recognizes the week of April 25-29, 2022, as Secretaries' Week and April 27, 2022, as Secretaries' Day and expresses deep appreciation to the secretaries for their unselfish service to schools, departments, and the community; and be it further

**Resolved**, that copies of this resolution be forwarded to all Terrebonne Parish public schools and office buildings.

(4) Personnel Section

(a) Leave of Absence

1) Family and Medical Leaves

**RECOMMENDATION:** That the Board approve a family and medical leave in accordance with Policy (FILE: F-11.4a) for Bettye Harris, ECSE Paraprofessional at Schriever Elementary School, beginning January 31, 2022, through April 6, 2022 (medical).

**RECOMMENDATION:** That the Board approve a family and medical leave in accordance with Policy (FILE: F-11.4a) for Sherkendra Short, School Bus Operator in the Transportation Department, beginning February 1, 2022, through April 6, 2022 (medical).

**RECOMMENDATION:** That the Board approve a family and medical leave in accordance with Policy (FILE: F-11.4a) for Lisa Griffin, School Bus Operator in the Transportation Department, beginning February 18, 2022, through March 7, 2022 (medical).

**RECOMMENDATION:** That the Board approve a family and medical leave in accordance with Policy (FILE: F-11.4a) for Alyssa Rhodes, Teacher at Legion Park Elementary School, beginning February 21, 2022, through March 11, 2022 (family).

**RECOMMENDATION:** That the Board approve a family and medical leave in accordance with Policy (FILE: F-11.4a) for Nicole Saulsberry, School Bus Operator in the Transportation Department, beginning February 24, 2022, through May 24, 2022 (medical).

**RECOMMENDATION:** That the Board approve a family and medical leave in accordance with Policy (FILE: F-11.4a) for Stacey Pellegrin, School Bus Operator in the Transportation Department, beginning March 8, 2022, through June 1, 2022 (medical).

**RECOMMENDATION:** That the Board approve a family and medical leave in accordance with Policy (FILE: F-11.4a) for Dana Robichaux, Speech Therapist at Dularge Elementary School, beginning March 23, 2022, through June 3, 2022 (medical).

(b) Personnel Actions for Period of January 24, 2022 - February 18, 2022 [list of professional instructional and non-instructional/support personnel (appointments, resignations, and retirements – Information Only)]

#### 10. Individual School Board Member

- A. Mr. Gregory Harding – Matter pertaining to time change for monthly Executive Committee Meeting, from 4:30 P.M. to 5:00 P.M. (to immediately follow the Finance, Insurance, and Section 16 Lands Committee meeting), beginning with the month of March 2022 (Information Only)
- B. Mr. Gregory Harding – Matter pertaining to “Revised” Tentative Schedule for 2022 School Board and Committee Meeting Dates (Information Only)

**Per Board action of February 5, 2019, School Board meetings will be held on the first Tuesday (few exceptions for holidays) of each month at 6:00 P.M. in the Board Room. Standing Committees, including the Executive Committee of the Board, will meet at 5:00 P.M. on the 3<sup>rd</sup> Tuesday of each month, on a rotating basis (few exceptions for holidays), in the Board Room.**

## **JANUARY**

- 4 School Board Meeting
- 11 Special Board Meeting (Public Forum for Superintendent Search)
- 18 Executive  
Education/Technology/Policy  
Buildings/Food Service/Transportation  
Finance/Insurance/Section 16 Lands – reports to Board February 1  
Special School Board Meeting (immediately following committee meetings)

## **FEBRUARY**

- 1 School Board Meeting
- 15 Executive  
Buildings/Food Service/Transportation  
Finance/Insurance/Section 16 Lands  
Education/Technology/Policy - reports to Board March 8 (due to Mardi Gras Holidays)

## **MARCH**

- 8 School Board Meeting
- 14 Finance/Insurance/Section 16 Lands  
Executive Committee  
Education/Technology/Policy  
Buildings/Food Service/Transportation – reports to Board April 5
- 15 Special School Board Meeting (Superintendent Interviews)
- 22 Special School Board Meeting (Selection of New Superintendent)

## **APRIL**

- 5 School Board Meeting
- 19 Education/Technology/Policy  
Buildings/Food Service/Transportation  
Finance/Insurance/Section 16 Lands  
Executive Committee - reports to Board May 3

## **MAY**

- 3 School Board Meeting
- 17 Buildings/Food Service/Transportation  
Finance/Insurance/Section 16 Lands  
Executive Committee  
Education/Technology/Policy - reports to Board June 7

## **JUNE**

- 7 School Board Meeting
- 21 Finance/Insurance/Section 16 Lands  
Executive Committee  
Education/Technology/Policy  
Buildings/Food Service/Transportation - reports to Board July 5
- 28 Special School Board Meeting (Superintendent's Evaluation – 6:00 P.M.)  
tentative

## **JULY**

- 5 School Board Meeting
- 19 Education/Technology/Policy  
Buildings/Food Service/Transportation

Finance/Insurance/Section 16 Lands  
Executive Committee - reports to Board August 2

**AUGUST**

2 School Board Meeting  
16 Buildings/Food Service/Transportation  
Finance/Insurance/Section 16 Lands  
Executive Committee  
Education/Technology/Policy - reports to Board September 6

**SEPTEMBER**

6 School Board Meeting  
20 Finance/Insurance/Section 16 Lands  
Executive Committee  
Education/Technology/Policy  
Buildings/Food Service/Transportation - reports to Board October 4

**OCTOBER**

4 School Board Meeting  
18 Education/Technology/Policy  
Buildings/Food Service/Transportation  
Finance/Insurance/Section 16 Lands  
Executive Committee - reports to Board November 1

**NOVEMBER**

1 School Board Meeting  
15 Buildings/Food Service/Transportation  
Finance/Insurance/Section 16 Lands  
Executive Committee  
Education/Technology/Policy - reports to Board December 6

**DECEMBER**

6 School Board Meeting  
20 Finance/Insurance/Section 16 Lands  
Executive Committee  
Education/Technology/Policy  
Buildings/Food Service/Transportation - reports to Board January 3

C. Mr. Gregory Harding – Report of Superintendent Search Screening Committee Meeting of February 23, 2022, and announcement of applicants for Superintendent

Dear Members of the Board:

The **Superintendent Search Screening Committee** met on Wednesday, February 23, 2022, at 5:00 P.M. in the Board Room of the School Board Office, 201 Stadium Drive, Houma, LA 70360, with the following Committee members in attendance:

Mr. Stan Duval, Board Attorney

Mr. Gregory Harding, Board President  
Dr. MayBelle Trahan, Board Vice President  
Mrs. Stacy Solet, Board Member  
Mr. Clyde Hamner, Board Member  
Dr. Debra Yarbrough, Supervisor of Personnel  
Mrs. Ramona Brunet, Executive Assistant to the Board

Mr. Hamner led the Board and audience in the invocation and Pledge of Allegiance to the Flag.

Motion of Mr. Hamner, seconded by Dr. Trahan, the Committee, as amended, acknowledged receipt and acceptance of the applicants for the new Superintendent and authorized Dr. Debra Yarbrough, Supervisor of Personnel, Mrs. Ramona Brunet, Executive Assistant to the Board, and Mr. Stan Duval, Board Legal Counsel, to verify superintendent applicants' credentials that meet all requirements, for a report to the full Board a list of applicants that met all requirements on March 8, 2022.

Motion of Mr. Hamner, seconded by Dr. Trahan, the meeting of the Superintendent Search Screening Committee adjourned at 5:15 P.M.

Respectfully,

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Stan Duval, Board Attorney

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Gregory Harding, Board President

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Dr. MayBelle Trahan, Board Vice President

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Stacy Solet, Board Member

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Clyde Hamner, Board Member

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Dr. Debra Yarbrough, Supervisor of Personnel

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Ramona Brunet, Executive Assistant to the Board

RLB

- D. Mr. Gregory Harding – Matter pertaining to New Superintendent interview process **(recommendation to be placed at desk Board meeting night)**

## 11. Adjournment

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Philip Martin, Superintendent  
Terrebonne Parish School Board  
P. O. Box 5097  
Houma, Louisiana 70361  
985-876-7400

**In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Philip Martin, Superintendent, Terrebonne Parish School Board, at 985-876-7400, Ext. 860-213, describing the assistance that is necessary.**

RLB

**TERREBONNE PARISH SCHOOL BOARD  
201 STADIUM DRIVE  
HOUMA, LOUISIANA 70360**

March 8, 2022

Dear Members of the Board:

**The EXECUTIVE COMMITTEE** met at 4:30 P.M. on Tuesday, February 15, 2022, in the Board Room of the School Board Office with the following members present: Dr. MayBelle Trahan, vice president, and Mr. Michael LaGarde. Mr. Gregory Harding was absent. Also in attendance were Mr. Clyde Hamner, Mrs. Stacy Solet, and Mrs. Rebecca Breaux.

Vice President Trahan called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

**The Executive Committee** examined and authorized payment of invoices for the current month (including supplemental payroll and travel expenses).

There were no Committee member concerns.

There being no further business to come before the **Executive Committee**, the meeting was adjourned at 4:33 P.M.

Respectfully submitted,

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MayBelle Trahan, Ed.D., Vice President

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Michael LaGarde

RB/bp

**TERREBONNE PARISH SCHOOL BOARD  
201 STADIUM DRIVE  
HOUMA, LOUISIANA 70360**

March 8, 2022

Dear Members of the Board:

**The BUILDINGS, FOOD SERVICE, AND TRANSPORTATION COMMITTEE** met at 5:00 P.M. on Tuesday, February 15, 2022, in the Board Room of the School Board Office with the following members present: Mr. Dane Voisin, chairman, and Mr. Gregory Harding. Mr. Roger Dale DeHart, vice chairman, was absent. Also in attendance were Mrs. Stacy Solet, Dr. MayBelle Trahan, Board vice president, Mr. Clyde Hamner, Mr. Matthew Ford, Mr. Michael LaGarde, Mrs. Debi Benoit, Superintendent Philip Martin, and members of the staff.

Chairman Voisin called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mr. Travis Ward, Louisiana Hornets II AAU Basketball Coach, addressed the Board regarding the use of Oaklawn Middle School's gym.

**RECOMMENDATION NO. 1**

**The Committee recommends** that the Board grant the request of the Louisiana Lady Hornets II AAU basketball team to waive Policy FILE: E-1.6 Use of School Facilities relative to the usage fee for Oaklawn Middle School's gym for the 2022-2023 basketball season (February 6, 2022, to February 6, 2023), from 6:00 P.M. to 8:00 P.M. on Monday through Thursday and some Saturdays and Sundays, if needed, provided that the necessary insurance, non-profit status, and all other School Board policy requirements are met; and approval is obtained from the school's principal.

Mrs. Monica Walther, MS, RD, LDN, Supervisor of Child Nutrition Program, addressed the Committee regarding acceptance of bids received on Kitchen Equipment (attached).

## **RECOMMENDATION NO. 2**

**The Committee recommends** that the Board accept the lowest bids received, meeting all specifications, on Kitchen Equipment from Michael Blanchard, Inc., 314 South Hollywood Road, Houma, LA, in the amount of \$186,582.25; Lafayette Restaurant & Supply, 1103 Hugh Wallis Road South, Lafayette, LA, in the amount of \$90,610.00; and Associated Food Equipment & Supplies, 1935 Melrose Street, Pineville, LA, in the amount of \$2,115.72, funds to be derived from the 2021 National School Lunch Program Equipment Assistance Grants for School Food Authorities and the Child Nutrition Program Fund.

Mrs. Walther addressed the Committee regarding authorization to advertise for yearly bids for Milk Products; Fruit Juice; Fresh Fruits and Vegetables; and Supplies and Disposables for the 2022-2023 school session.

## **RECOMMENDATION NO. 3**

**The Committee recommends** that the Board authorize the Child Nutrition Department to proceed with the advertisement of yearly bids (July 1, 2022, through June 30, 2023), for Milk Products; Fruit Juice; Fresh Fruits and Vegetables; and Supplies and Disposables for the 2022-2023 school session.

Mrs. Walther addressed the Committee regarding authorization to advertise for six month bids for Meats and Frozen Items, and Canned and Dry Goods for the 2022 fall session.

## **RECOMMENDATION NO. 4**

**The Committee recommends** that the Board authorize the Child Nutrition Department to proceed with the advertisement of six month bids (July 1, 2022, through December 31, 2022), for Meats and Frozen Items, and Canned and Dry Goods for the 2022 fall session.

Mr. Joey Cehan, Operations Manager, Terrebonne Parish Consolidated Government, addressed the Board regarding a portion of property located at Elysian Fields School (attached).

## **RECOMMENDATION NO. 5**

**The Committee recommends** that the Board declare, as surplus, a portion of property, as per the attached map, measuring approximately 1.083 acres, located at the rear of Elysian Fields School, authorize the sale of the property via any method allowed by Louisiana Law, pending Board attorney review and approval, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Mrs. Becky Breaux, CPA, CLSBA, CGFO, Chief Financial Officer, addressed the Committee regarding authorization to advertise for Maintenance and Repair Services for the 2022-2023 school year.

## **RECOMMENDATION NO. 6**

**The Committee recommends** that the Board authorize the Purchasing Department to advertise for bids for the following Maintenance and Repair Services for the 2022-2023 school year:

- Chiller/Boiler Mechanic Services
- HVAC Mechanic Services
- General Electrical Services
- Electric Motor Repair Services
- Plumbing Services
- General Contractor Services
- Ceiling Tile and Grid Installation Services
- Floor Tile Removal and Installation Services
- Exterior Replacement Door Services
- Locksmith-Parts and Labor Services
- Glass and Mirror Cutting Services
- Painting Services
- Environmental Abatement and/or Lead Paint, Mold/Mildew Remediation Services
- Fence Installation Services
- Tree Trimming, Cutting, and Removal Services
- Equipment Rental with Operator Services
- Welding Services
- Grease Trap and Sewer Sump Station Services
- Roofing Services
- Window Blind Installation Services

Mrs. Breaux addressed the Committee regarding authorization to advertise for Maintenance Supplies and Equipment for the 2022-2023 school year.

### **RECOMMENDATION NO. 7**

**The Committee recommends** that the Board authorize the Purchasing Department to advertise for bids for the following Maintenance Supplies and Equipment for the 2022-2023 school year:

- AC Supplies and Equipment
- Boilers and Chillers
- Plumbing Supplies and Equipment
- V Belts
- Electrical Supplies and Equipment
- Building Supplies
- Equipment Rental
- Top Soil, River Sand, Limestone, Drainage, and Concrete
- New Sewer Treatment Plant Parts/Repairs/Blower Packages
- Miscellaneous Custodial Supplies

Mrs. Breaux addressed the Committee regarding authorization to advertise for bids for Custodial Cleaning Products Contract for the 2022-2023 school year.

### **RECOMMENDATION NO. 8**

**The Committee recommends** that the Board authorize the Purchasing Department to advertise for bids for a Custodial Cleaning Products Contract for the 2022-2023 school year.

Mrs. Breaux addressed the Committee regarding authorization to advertise for bids for HVAC Filter Supplies and Delivery Services.

### **RECOMMENDATION NO. 9**

**The Committee recommends** that the Board authorize the Purchasing Department to advertise for bids for HVAC Filter Supplies and Delivery Services.

Mrs. Breaux addressed the Committee regarding authorization to advertise for bids for Lawn Care Services.

### **RECOMMENDATION NO. 10**

**The Committee recommends** that the Board authorize the Purchasing Department to advertise for bids for Lawn Care Services.

Mr. Mark Torbert, Supervisor of Secondary Education, addressed the Committee regarding update of athletic facilities (attached).

Mr. John Hebert, Terrebonne High School Girls Soccer Team Coach, addressed the Committee concerning the soccer field at Southdown Elementary School.

Mr. Harding, seconded by Mr. Voisin, offered the following motion:

### **RECOMMENDATION NO. 11**

**The Committee recommends** that the Board secure a cost analysis and timeline to provide lighting for the soccer field at Southdown Elementary School and report back to the next Buildings, Food Service, and Transportation Committee meeting.

Mr. Merlin Lirette, AIA, CEFP, The Merlin Group, Ltd., addressed the Committee regarding a construction update of the Mulberry Elementary School addition (attached).

Mr. Ryan Smith, Project Manager, Volkert, Inc., addressed the Committee regarding update of Hurricane Ida response (attached).

Mr. Scott Griffith, Project Manager, Hammerman & Gainer, LLC, addressed the Committee regarding update of Hurricane Ida response (attached).

Mr. Sammy Poiencot, Supervisor of Plant Operations, addressed the Committee regarding maintenance updates (attached).

Mr. Daniel Bruce, Cheramie and Bruce Architects, APC, addressed the Committee regarding an update on South Terrebonne High School.

There being no further business to come before the **Buildings, Food Service, and Transportation Committee**, the meeting was adjourned at 5:50 P.M.

Respectfully submitted,

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Dane Voisin, Chairman

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Gregory Harding

SP/sn

**TERREBONNE PARISH SCHOOL BOARD  
201 STADIUM DRIVE  
HOUMA, LOUISIANA 70360**

March 8, 2022

Dear Members of the Board:

**The FINANCE, INSURANCE, AND SECTION 16 LANDS COMMITTEE** met immediately following the 5:00 P.M. Buildings, Food Service, and Transportation Committee meeting on Tuesday, February 15, 2022, in the Board Room of the School Board Office with the following members present: Mr. Clyde Hamner, chairman, Mr. Michael LaGarde, vice chairman, and Mrs. Stacy Solet. Also in attendance were Mr. Gregory Harding, president, Dr. MayBelle Trahan, vice president, Mr. Dane Voisin, Mr. Matthew Ford, Mrs. Debi Benoit, Superintendent Philip Martin, and members of the staff.

Chairman Hamner called the meeting to order.

Mr. Len Fontaine, Senior Vice President, Hub International, presented information on Group Health Claims for calendar year 2021.

Mr. Reggie Dupre, Executive Director, Terrebonne Levee and Conservation District, addressed the Committee regarding a request that the Board grant a Right-of-Way to the Terrebonne Levee and Conservation District (TLCD) on Section 16, Township 20 South, Range 16 East for the purpose of levee construction and levee maintenance.

**RECOMMENDATION NO. 1**

**The Committee recommends** that the Board grant a Right-of-Way to the Terrebonne Levee and Conservation District (TLCD) on Section 16, Township 20 South, Range 16 East for the purpose of levee construction and levee maintenance, pending Board attorney review, and further authorize the Board president to sign all necessary documents pertaining thereto.

Mrs. Rebecca Breaux, Chief Financial Officer, presented Revised Budgets for General Operating Fund, Child Nutrition Program Fund, 1 Cent Sales Tax Fund, 1/2 Cent Sales Tax Fund, 3/4 Cent Sales Tax Fund, and various Special Revenue Funds for Fiscal Year 2021/2022.

**RECOMMENDATION NO. 2**

**The Committee recommends** that the Board adopt the following Revised Budgets for General Operating Fund, Child Nutrition Program Fund, 1 Cent Sales Tax Fund, 1/2 Cent Sales Tax Fund, 3/4 Cent Sales Tax Fund, and various Special Revenue Funds for 2021/2022 Fiscal Year:

**GENERAL OPERATING FUND  
REVISED BUDGET  
2021/2022 FISCAL YEAR**

**REVENUES**

Local Revenues	\$19,977,373
State Revenues	<u>89,269,171</u>
<b>TOTAL REVENUES</b>	<b>109,246,544</b>

**EXPENDITURES**

Instructional	71,757,994
Instructional Support Services	48,704,329
Operation of Non-Instructional Services	<u>862,783</u>
<b>TOTAL EXPENDITURES</b>	<b>121,325,106</b>

**OTHER FINANCING SOURCES (USES)**

Other Sources of Funds	26,390,989
Other Uses of Funds	<u>(19,331,336)</u>

**TOTAL OTHER FINANCING SOURCES (USES)** 7,059,653

**NET CHANGE IN FUND BALANCE** (5,018,909)

**FUND BALANCE**

Beginning Fund Balance	26,676,417
Ending Fund Balance	
Unassigned	<u>21,657,508</u>
<b>TOTAL ENDING FUND BALANCE</b>	<u><b>\$21,657,508</b></u>

**CHILD NUTRITION PROGRAM  
REVISED BUDGET  
2021/2022 FISCAL YEAR**

**REVENUES**

Local Sources	\$258,400
State Sources	118,368
Federal Sources	<u>8,281,608</u>
<b>TOTAL REVENUES</b>	<b>8,658,376</b>

**EXPENDITURES**

Salaries	2,853,970
Employee Benefits	1,940,731
Purchased Services	893,721
Supplies	3,652,608
Property	<u>90,100</u>
<b>TOTAL EXPENDITURES</b>	<b>9,431,130</b>

**OTHER FINANCING SOURCES (USES)**

Other Sources of Funds	<u>404,822</u>
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>404,822</b>

**NET CHANGE IN FUND BALANCE** (367,932)

**FUND BALANCE**

Beginning Fund Balance	1,273,265
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Ending Fund Balance	
Assigned	<u>905,333</u>
<b>TOTAL ENDING FUND BALANCE</b>	<b><u>\$905,333</u></b>

**ONE CENT SALES TAX FUND (1996)**  
**REVISED BUDGET**  
**2021/2022 FISCAL YEAR**

**REVENUES**

Local Sales Tax	\$24,877,485
Interest	<u>48,000</u>
<b>TOTAL REVENUES</b>	<b>24,925,485</b>

**EXPENDITURES**

Compensation & Benefits	14,658,286
Technology	908,415
Capital & Building Improvements	16,095
Debt Service	<u>141,997</u>
<b>TOTAL EXPENDITURES</b>	<b>15,724,793</b>

**OTHER FINANCING SOURCES (USES)**

Other Uses of Funds	<u>(4,709,693)</u>
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>(4,709,693)</b>

<b>NET CHANGE IN FUND BALANCE</b>	<b>4,490,999</b>
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**FUND BALANCE**

Beginning Fund Balance	10,507,500
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Ending Fund Balance	
Restricted, Salaries & Benefits	13,251,657
Restricted, Technology/Construction	<u>1,760,842</u>

<b>TOTAL ENDING FUND BALANCE</b>	<b><u>\$15,012,499</u></b>
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**1/2 Cent Sales Tax Fund (2014)**  
**REVISED BUDGET**  
**2021/2022 FISCAL YEAR**

**REVENUES**

Local Sales Tax	\$12,372,865
Interest	<u>20,000</u>
<b>TOTAL REVENUES</b>	12,392,865

**EXPENDITURES**

Salaries	6,933,354
Employee Benefits	1,865,043
Purchased Services	<u>79,377</u>
<b>TOTAL EXPENDITURES</b>	8,877,774

**FUND BALANCE**

Beginning Fund Balance	8,507,290
Ending Fund Balance	
Restricted, Salaries & Benefits	<u>\$12,022,381</u>

**3/4 CENT SALES TAX FUND (1976)**  
**REVISED BUDGET**  
**2021/2022 FISCAL YEAR**

**REVENUES**

Local Sales Tax	\$18,658,114
Interest	<u>10,000</u>
<b>TOTAL REVENUES</b>	18,668,114

**EXPENDITURES**

Purchased Services	1,946,965
Materials & Supplies	3,331,318
Debt Service & Miscellaneous	<u>15,500</u>
<b>TOTAL EXPENDITURES</b>	5,293,783

<b>OTHER FINANCING SOURCES (USES)</b>	
Other Financing Uses	<u>(14,838,630)</u>
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>(14,838,630)</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>(1,464,299)</b>
Beginning Fund Balance	5,115,197
Ending Fund Balance	
Restricted, Instructional Programs	3,444,101
Committed, Band Uniforms	<u>206,797</u>
<b>TOTAL ENDING FUND BALANCE</b>	<b><u>\$3,650,898</u></b>

**SPECIAL REVENUE FUNDS  
REVISED BUDGET  
2021/2022 FISCAL YEAR**

<u>FUND NUMBER</u>	<u>FEDERAL FUNDS</u>	<u>CURRENT BUDGET</u>	<u>INCREASE (DECREASE)</u>	<u>REVISED BUDGET</u>
220	ESSA TITLE I	\$7,137,169	1,181,610	\$8,318,779
225	ESSA DIRECT STUDENT SERVICES	\$237,797	264,706	\$502,503
230	ESSA TITLE I MIGRANT	\$304,506	139,814	\$444,320
280	US DEPARTMENT OF HEALTH AND HUMAN SERVICES Early Childhood Community Network Lead Agency Fed Ready Start Network-CCDF Ready Start Network PDG COVID-19 Community Child Care Recovery	\$51,865 0 0 0	(10,569) 52,463 47,537	\$41,296 52,463 47,537 <u>150,000</u>

	TOTAL	\$51,865	239,431	\$291,296
290	ESSA-REDESIGN	\$531,228	(285,128)	\$246,100
310	ESSA TITLE III PART A	\$85,169	58,147	\$143,316
320	ESSA TITLE IV, PART A ESSA TITLE IV, PART A Set Aside	\$603,113 0	709,154 <u>18,000</u>	1,312,267 <u>18,000</u>
	TOTAL	\$603,113	727,154	\$1,330,267
370	ESSA TITLE II- PART A EISENHOWER ACT	\$1,043,021	325,601	\$1,368,622
410	ESSA TITLE VII INDIAN EDUCATION Current Year NYCP Current Year NYCP Prior Year TOTAL	\$398,850 118,133 0 \$516,983	6,797 (8,661) <u>37,992</u> 36,128	\$405,6470 109,472 <u>37,992</u> \$553,111
435	ESSER CRRSA ACT ESSERF II-Formula ESSERF II-Incentive TOTAL	\$21,826,868 0 \$21,826,868	2,301,042 <u>176,000</u> 2,477,042	\$24,127,910 <u>176,000</u> \$24,303,910
440	ESSER APR ACT ESSERF III-Formula ESSERF III-Incentive TOTAL	\$49,020,044 0 \$49,020,044	5,230,907 <u>261,852</u> 5,492,759	\$54,250,951 <u>261,852</u> \$54,512,803
490	LCTCS FEDERAL ADULT EDUCATION Basic Current Year Prior Year Carryover English Lang/Civics Current Year Federal Leadership Award Prior Year TOTAL	\$437,400 0 0 38,661 0 \$476,061	(73,649) 221,266 1,575 (13,406) <u>1,421</u> 137,207	\$363,751 221,266 1,575 25,255 <u>1,421</u> \$613,268

560	ESSA TITLE IX PART A	\$89,272	49,039	\$138,311
590	CARL PERKINS FEDERAL VOCATIONAL ED Current Year	\$258,221	3,741	\$261,962
750	ESSA IDEA SPECIAL ED IDEA Part B IDEA Set Aside Redesign IDEA ARP TOTAL	\$4,495,577 49,384 85,677 0 \$4,630,638	497,893 0 (85,677) 1,021,026 1,433,242	\$4,993,470 49,384 0 1,021,026 \$6,063,880
760	ESSA IDEA SPECIAL ED Preschool Preschool-Set Aside Preschool ARP TOTAL	\$139,315 4,348 0 \$143,663	46,939 0 83,875 130,814	\$186,254 4,348 83,875 \$274,477

<u>FUND NUMBER</u>	<u>STATE FUNDS</u>	<u>CURRENT BUDGET</u>	<u>INCREASE (DECREASE)</u>	<u>REVISED BUDGET</u>
142	MFP LEVEL 4 FUNDING REVENUE Supplemental Course Allocation MFP Career Development Funds Career Development Funds – JAG TOTAL	\$417,366 278,960 26,080 722,406	9,204 40,916 0 50,120	\$426,570 319,876 26,080 772,526
	EXPENDITURES Supplemental Course Allocation MFP Career Development Funds Career Development	898,169 490,565	(390,308) 1,083	507,861 491,648

	Funds-JAG	<u>26,080</u>	<u>0</u>	<u>26,080</u>
	TOTAL	1,414,814	(389,225)	1,025,589
	EXCESS (DEFICIENCY) OF REVENUE	(692,408)	439,345	(253,063)
	BEGINNING FUND BALANCE	692,408	185,469	877,877
	ENDING FUND BALANCE	\$0	624,814	\$624,814
510	EDUCATION EXCELLENCE REVENUE	\$355,745	4,394	\$360,139
	EXPENDITURES	360,352	10,567	350,796
	EXCESS (DEFICIENCY) OF REVENUE	(4,457)	(6,173)	(10,630)
	BEGINNING FUND BALANCE	19,457	1,173	20,630
	ENDING FUND BALANCE	\$15,000	(5,000)	\$10,000
520	EARLY CHILDHOOD COMMUNITY NETWORK LEAD AGENCY-STATE Lead Agency	\$18,065	489	\$18,554
630	8(g)PRESCHOOL/EARLY CHILDHOOD PROGRAM-8(g) Student Enhancement Block Grant	\$152,110	(14,599)	\$137,511
680	LCTCS STATE ADULT EDUCATION Basic Grant Testing & Reimbursement	\$246,330 <u>7,599</u>	(48,435) <u>0</u>	\$197,895 <u>7,599</u>

	TOTAL	\$253,929	(48,435)	\$205,494
740	STATE TEXTBOOKS			
	REVENUE			
	General Fund-			
	Textbooks	\$1,000,000	0	\$1,000,000
	Non Public Textbooks	90,400	(2,721)	87,679
	Lost/Damaged Books	<u>1,000</u>	<u>0</u>	<u>1,000</u>
	TOTAL	1,091,400	(2,721)	1,088,679
	EXPENDITURES			
	Textbooks	850,000	0	850,000
	Non Public Textbooks	<u>90,400</u>	<u>(2,721)</u>	<u>87,679</u>
	TOTAL	940,400	(2,721)	937,679
	EXCESS (DEFICIENCY)			
	OF REVENUE	151,000	0	151,000
	BEGINNING FUND			
	BALANCE	1,054,107	(276,834)	777,273
	ENDING FUND			
	BALANCE	\$1,205,107	(276,834)	\$928,273

<u>FUND NUMBER</u>	<u>LOCAL FUNDS</u>	<u>CURRENT BUDGET</u>	<u>INCREASE (DECREASE)</u>	<u>REVISED BUDGET</u>
460	MISCELLANEOUS GRANTS REVENUE			
	Chevron Basic Grant	\$0	25,000	\$25,000
	LSU Cain Center	<u>0</u>	<u>7,635</u>	<u>7,635</u>
	TOTAL	0	32,635	32,635
	EXPENDITURES			
	Chevron Basic Grant	0	76,721	76,721
	LSU Cain Center	0	7,635	7,635
	Conoco Phillips	0	1,881	1,881
	Project Lead the Way-Chevron/John Deere	<u>0</u>	<u>83,167</u>	<u>83,167</u>
	TOTAL	0	169,404	169,404
	EXCESS			

(DEFICIENCY) OF REVENUE	0	(136,769)	(136,769)
BEGINNING FUND BALANCE	0	136,769	136,769
ENDING FUND BALANCE	\$0	0	\$0

Mrs. Breaux presented Original Budgets for Special Revenue Funds for Fiscal Year 2021/2022.

**RECOMMENDATION NO. 3**

**The Committee recommends** that the Board adopt the following Original Budgets for the Special Revenue Funds for 2021/2022 Fiscal Year:

**SPECIAL REVENUE FUND  
ORIGINAL BUDGETS  
2021/2022 FISCAL YEAR**

<b><u>FUND NUMBER</u></b>	<b><u>FEDERAL FUNDS</u></b>	<b><u>CURRENT BUDGET</u></b>	<b><u>INCREASE (DECREASE)</u></b>	<b><u>REVISED BUDGET</u></b>
430	ESSER CARES ACT			
	REAL Current Year	0	118,650	\$118,650
	REAL Prior Year	<u>0</u>	<u>803</u>	<u>803</u>
	TOTAL	\$0	119,453	\$119,453
610	8g BLOCK GRANT			
	Believe and Prepare		7,000	\$7,000

Chairman Hamner addressed the Committee regarding a one-time salary supplement for Fiscal Year 2021/2022.

**RECOMMENDATION NO. 4**

**The Committee recommends** that the Board approve a one-time salary supplement for Fiscal Year 2021/2022 for all full-time employees in the amount of \$1,500 for all instructional/professional employees, \$750 for all non-instructional/support employees, and \$300 for all regularly scheduled (20 hours per week) part-time employees, employed as of February 25,

2022, pro-rated for those employees with an employment date on or after January 3, 2022, monies to be derived from CRRSA (ESSER II) Funds, payable in March 2022.

Mrs. Breaux presented information on a Monthly Budget-to-Actual Comparison report (attached).

Mrs. Breaux presented an update on the Sales Tax collections report (attached). She stated that sales tax collections for the month of December 2021 are approximately 37% higher than December 2020.

There being no further business to come before the **Finance, Insurance, and Section 16 Lands Committee**, the meeting adjourned at 6:15 P.M.

Respectfully submitted,

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Clyde Hamner, Chairman

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Michael LaGarde, Vice Chairman

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Stacy Solet

RB/bp

**TERREBONNE PARISH SCHOOL BOARD  
201 STADIUM DRIVE  
HOUMA, LOUISIANA 70360**

March 8, 2022

Dear Members of the Board:

**The EDUCATION, TECHNOLOGY, AND POLICY COMMITTEE** met on Tuesday, February 15, 2022, immediately following the 5:00 p.m. Buildings, Food Service, and Transportation Committee; and the Finance, Insurance, and Section 16 Lands Committee meetings in the Board Room of the School Board Office with the following members present: Mrs. Debi Benoit, chairwoman, Mr. Matthew Ford, vice chairman, and Dr. MayBelle Trahan. Also in attendance were Mr. Clyde Hamner, Mr. Gregory Harding, Board president, Mr. Michael LaGarde, Mrs. Stacy Solet, Mr. Dane Voisin, Superintendent Philip Martin, and members of the staff.

Chairwoman Benoit called the meeting to order.

Mr. Bubba Orgeron, Assistant Superintendent, presented the names of the 2022-2023 Principals and Teachers of the Year, and the 2021-2022 Students of the Year (listed below). They will represent Terrebonne Parish School District at the regional and/or state level.

**2022-2023 Principals of the Year (District)**

**Elementary** - Jennifer Blanchard, Bourg Elementary School

**Middle/Jr. High** - Torrey Carter, Oaklawn Middle School

**High School** - Marilyn Schwartz, Bayou Cane Adult Education

**2022-2023 Teachers of the Year (District)**

**Elementary** - Emily Tuttle, Village East Elementary

**Middle/Jr. High** - Raquel Ray, Caldwell Middle School

**High School** - Erin Boudreaux, Terrebonne High School

**2021-2022 Students of the Year (District)**

**Elementary** - Riley Richard, 5<sup>th</sup> Grade, Lisa Park Elementary School

**Middle/Jr. High** - Kate Henning, 8<sup>th</sup> Grade, Houma Jr. High School

**High School** – Justin Dufresne, 12<sup>th</sup> Grade, Terrebonne High School

There being no further business to come before the **Education, Technology, and Policy Committee**, the meeting adjourned at 6:23 P.M.

Respectfully submitted,

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Debi Benoit, Chairwoman

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Matthew Ford, Vice Chairman

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MayBelle Trahan, Ed.D.

ABO/jb