

# PROCEEDINGS OF THE TERREBONNE PARISH SCHOOL BOARD

July 6, 2021

The Terrebonne Parish School Board met today at 6:00 P.M. in regular session at its regular meeting place, the Terrebonne Parish School Board Office, 201 Stadium Drive, Houma, Louisiana, with Mr. Gregory Harding, president presiding, and the following members present: Dr. MayBelle N. Trahan, vice president; Mr. Michael T. LaGarde, Mr. Matthew J. Ford, Mrs. Debi Benoit, Mrs. Stacy V. Solet, Mr. Clyde F. Hamner, and Mr. Dane Voisin.

ABSENT: Mr. Roger Dale DeHart

Dr. Trahan led the Board and audience in the invocation and Pledge of Allegiance to the Flag.

A moment of silence was observed in memory of Landon P. Eschete, student at South Terrebonne High School; Ward J. Trahan, retired school administrator; Janice H. Dagate, retired school teacher; Earline S. Lewis, retired school food service technician; Wallace U. Diggs, retired school bus operator; Houston U. Johnson, retired school teacher; Ruth L. Ziepke, retired Central Office secretary; Ken T. Broussard, retired school teacher; Mamie B. Lyons, retired school secretary; Susie W. Ross, retired school food service technician; James "Mike" Adams, retired school coach/teacher; Pauline "Polly" Broussard Martin, retired school teacher; Charles U. Navy, retired custodian, and Sindy Jo M. Clough, retired school teacher, who recently passed away.

Motion of Mr. Hamner, seconded by Mrs. Solet, unanimously carried, the Board approved the minutes of School Board Meeting of June 1, 2021, and Special School Board Meeting of June 22, 2021, as recorded.

President Harding made several announcements relative to upcoming meetings.

The following Executive Committee report was presented to the Board with Dr. Trahan, vice president, presiding:

Dear Members of the Board:

**The EXECUTIVE COMMITTEE** met at 4:30 P.M. on Tuesday, June 15, 2021, in the Board Room of the School Board Office with the following members present: Dr. MayBelle Trahan, vice president, and Mr. Michael LaGarde. Mr. Gregory Harding, president, was absent. Also in attendance were Mr. Matthew Ford, Mrs. Stacy Solet, Mr. Clyde Hamner, Superintendent Philip Martin, and Mrs. Rebecca Breaux.

Board Vice President Trahan called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

**The Executive Committee** examined and authorized payment of invoices for the current month (including supplemental payroll and travel expenses).

There were no Committee member concerns.

There being no further business to come before the **Executive Committee**, the meeting was adjourned at 4:32 P.M.

Respectfully submitted,

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MayBelle Trahan, Ed.D., Vice President

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Michael LaGarde

RB/bp

Motion of Mr. Harding, seconded by Mr. LaGarde, unanimously carried, the Board accepted, as presented, the foregoing Executive Committee report in its entirety.

The Executive Committee report was concluded, and President Harding reassumed the Chair.

The following report of the Finance, Insurance, and Section 16 Lands Committee meeting was presented to the Board with Mr. Hamner, chairman, presiding:

Dear Members of the Board:

**The FINANCE, INSURANCE, and SECTION 16 LANDS COMMITTEE** met at 5:00 P.M. on Tuesday, June 15, 2021, in the Board Room of the School Board Office with the following members present: Mr. Clyde Hamner, chairman, Mr. Michael LaGarde, vice chairman, and Mrs. Stacy Solet. Also in attendance were Mr. Dane Voisin, Dr. MayBelle Trahan, Mr. Matthew Ford, Mr. Roger Dale DeHart, Mrs. Debi Benoit, Superintendent Philip Martin, and members of the staff.

Chairman Hamner called the meeting to order.

Mr. Curtis Constrantiche, Risk Manager, addressed the Committee regarding the renewal of Student Accident Insurance.

#### **RECOMMENDATION NO. 1**

**The Committee recommends** that the Board accept the proposal from Marc Harris (Agent of Record), underwritten by Mutual of Omaha, for Student Accident Insurance, including Volunteer Workers, with limits of \$25,000.00 per accident, and Catastrophic Athletic Accident Insurance underwritten by Zurich Insurance Co., with limits of \$1,000,000.00, effective August 1, 2021, with an annual premium of \$188,106.00.

Mr. Constrantiche addressed the Committee regarding the renewal of Crime Insurance.

#### **RECOMMENDATION NO. 2**

**The Committee recommends** that the Board accept the proposal from Travelers Casualty and Surety Co. (USI, Broker of Record) for Crime Insurance, increasing limits to \$100,000.00 and with additional limits of \$150,000.00 on key personnel, subject to a \$1,000.00 deductible, effective July 29, 2021, with an annual premium in the amount of \$6,975.00.

Mr. Constrantiche addressed the Committee regarding the renewal of Student Nurse Professional Liability Insurance.

#### **RECOMMENDATION NO. 3**

**The Committee recommends** that the Board accept the proposal from Mercer Consumer for Student Nurse Professional Liability Insurance, with limits

of \$1,000,000.00 with a \$3,000,000.00 aggregate per any one student, with an annual premium of approximately \$824.00.

Mrs. Alli Dugas, Purchasing Agent, addressed the Committee regarding bid results for Ink and Toner Cartridges.

**RECOMMENDATION NO. 4**

**The Committee recommends** that the Board accept the lowest bid received, meeting all specifications, for Ink and Toner Cartridges from The Tree House, P.O. Box 413, Norwood, MA 02062, for a twelve (12) month period beginning July 1, 2021, with the option to renew for two (2) additional one (1) year periods under the same terms and conditions, and upon mutual agreement between the Terrebonne Parish School Board and The Tree House.

Mrs. Rebecca Breaux, Chief Financial Officer, presented the 2020/2021 original budgets for the Special Revenue Funds.

**RECOMMENDATION NO. 5**

**The Committee recommends** that the Board adopt the following 2020/2021 original budgets for the Special Revenue Funds:

**Special Revenue Funds  
Original Budgets  
2020/2021 Fiscal Year**

<u>FUND NUMBER</u>	<u>FEDERAL FUNDS</u>	<u>CURRENT BUDGET</u>	<u>INCREASE (DECREASE)</u>	<u>REVISED BUDGET</u>
435	ESSER CRRSA ACT	\$0	10,913,434	\$10,913,434
440	ESSER ARP ACT	\$0	9,804,009	\$ 9,804,009

Mrs. Breaux presented the 2020/2021 revised budgets for the Special Revenue Funds.

**RECOMMENDATION NO. 6**

**The Committee recommends** that the Board adopt the following 2020/2021 revised budgets for the Special Revenue Funds:

**Special Revenue Funds  
Revised Budgets  
2020/2021 Fiscal Year**

<u>FUND NUMBER</u>	<u>FEDERAL FUNDS</u>	<u>CURRENT BUDGET</u>	<u>INCREASE (DECREASE)</u>	<u>REVISED BUDGET</u>
240	US DEPARTMENT OF HEALTH AND HUMAN SERVICES Federal - Jobs for America's Graduates Multi-Year Program – TANF	\$73,920	0	\$73,920
	Federal – Jobs for	<u>8,050</u>	<u>19,080</u>	<u>27,130</u>

	America's Graduates Middle School Program - TANF			
	TOTAL	\$81,970	19,080	\$ 101,050
430	ESSER CARES ACT			
	ESSERF-FORMULA	\$5,966,119	0	\$5,966,119
	ESSERF-INCENTIVE	494,355	0	494,355
	GEERF	2,030,772	0	2,030,772
	REAL	<u>30,000</u>	<u>51,000</u>	<u>81,000</u>
	TOTAL	\$8,521,246	51,000	\$8,572,246
<b>FUND NUMBER</b>	<b>STATE FUNDS</b>	<b>CURRENT BUDGET</b>	<b>INCREASE (DECREASE)</b>	<b>REVISED BUDGET</b>
142	MFP LEVEL 4 FUNDING REVENUE			
	Supplemental Course Allocation MFP	\$417,366	(28,988)	\$388,378
	Career Development Funds	435,194	0	435,194
	Career Development Funds – JAG	26,080	0	26,080
	High Cost Services	<u>634,328</u>	<u>0</u>	<u>634,328</u>
	TOTAL REVENUE	\$1,512,968	(28,988)	\$1,483,980
	EXPENDITURES			
	Supplemental Course Allocation MFP	319,625	0	319,625
	Career Development Funds	529,599	0	529,599
	Career Development Funds – JAG	26,080	0	26,080
	High Cost Services	<u>634,328</u>	<u>0</u>	<u>634,328</u>
	TOTAL	1,509,632	0	1,509,632
	EXPENDITURES EXCESS (DEFICIENCY) OF REVENUES	3,336	(28,988)	(25,652)
	BEGINNING FUND BALANCE	718,060	0	718,060
	ENDING FUND BALANCE	\$721,396	(28,988)	\$692,408
680	LCTCS STATE ADULT EDUCATION			

Basic-Current Year HiSET Math Boot Camp Grant Testing & Reimbursement TOTAL	\$246,330  0 <u>7,599</u> \$253,929	0 10,000 <u>0</u> 10,000	\$246,330 10,000 <u>7,599</u> \$263,929
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Mrs. Breaux presented the 2020/2021 Variable Budgets.

**RECOMMENDATION NO. 7**

**The Committee recommends** that the Board adopt, as presented, the Final 2020/2021 Budgets for the designated funds, that the Board allow the final budgets for the funds be deemed a variable budget with estimated revenues set equal to actual revenues, provided that such revenues do not exceed those approved by the Board and/or State or Federal regulatory authorities, and further, that the final budget for appropriations be set equal to amounts actually expended, provided that such expenditures do not exceed those approved by the Board and/or State or Federal regulatory authorities:

<u>FUND NUMBER</u>	<u>FEDERAL FUNDS</u>	<u>CURRENT BUDGET</u>	<u>INCREASE (DECREASE)</u>	<u>FINAL BUDGET</u>
210	ESSA TITLE I-SRCL	\$387,022		*
220	ESSA TITLE I	\$8,929,519		*
225	ESSA DIRECT STUDENT SERVICES	\$521,181		*
230	ESSA TITLE I-MIGRANT	\$369,000		*
240	USDHHS TANF	\$101,050		*
280	USDHHS CHILD CARE & DEV. BLOCK GRANT	\$201,865		*
290	ESSA TITLE I-SCHOOL REDESIGN	\$289,769		*
310	ESSA TITLE III	\$136,319		*
320	ESSA TITLE IV A-SSAE	\$971,670		*
370	ESSA TITLE II	\$1,459,344		*
410	ESSA TITLE VII	\$1,148,214		*
430	ESSER FUND CARES ACT	\$8,572,246		*
490	FEDERAL ADULT EDUCATION	\$662,231		*
560	ESSA TITLE IX A	\$142,507		*

590	FEDERAL VOCATIONAL EDUCATION	\$258,221		*
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750	SPECIAL EDUCATION IDEA	\$5,364,158		*
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760	SPECIAL EDUCATION IDEA PRESCHOOL	\$178,588		*
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<u>FUND NUMBER</u>	<u>STATE FUNDS</u>	<u>CURRENT BUDGET</u>	<u>INCREASE (DECREASE)</u>	<u>FINAL BUDGET</u>
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142	MFP LEVEL 4 FUNDING REVENUES	\$1,483,980		*
	EXPENDITURES	1,509,632		*
	BEGINNING FUND BALANCE	718,060		*
	ENDING FUND BALANCE	\$692,408		*

510	EDUCATION EXCELLENCE REVENUES	\$359,027		*
	EXPENDITURES	350,796		*
	BEGINNING FUND BALANCE	11,226		*
	ENDING FUND BALANCE	\$19,457		*

520	EC COMMUNITY NETWORK LEAD AGENCY	\$19,065		*
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550	CECIL J. PICARD LA4 PRE-K PROGRAM	\$3,893,000		*
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610	FORMULA TRANSITION - 8(G) BELIEVE AND PREPARE	\$10,000		*
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630	LQEA 8(G) STUDENT ENHANCEMENT	\$152,110		*
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680	STATE ADULT EDUCATION	\$263,929		*
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<u>FUND NUMBER</u>	<u>LOCAL FUNDS</u>	<u>CURRENT BUDGET</u>	<u>INCREASE (DECREASE)</u>	<u>FINAL BUDGET</u>
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110	GENERAL OPERATING FUND REVENUES	\$126,852,767		*
	EXPENDITURES	124,595,815		*
	BEGINNING FUND			

	BALANCE	16,939,530	*
	ENDING FUND		
	BALANCE	\$19,196,482	*
150	CHILD NUTRITION PROGRAM FUND		
	REVENUES	\$7,673,476	*
	EXPENDITURES	9,779,052	*
	BEGINNING FUND		
	BALANCE	2,118,815	*
	ENDING FUND		
	BALANCE	\$13,239	*
170	1 CENT SALES TAX FUND		
	REVENUES	\$22,117,288	*
	EXPENDITURES	20,702,711	*
	BEGINNING FUND		
	BALANCE	5,675,023	*
	ENDING FUND		
	BALANCE	\$7,089,600	*
180	1/2 CENT SALES TAX FUND		
	REVENUES	\$10,970,596	*
	EXPENDITURES	10,028,621	*
	BEGINNING FUND		
	BALANCE	6,048,606	*
	ENDING FUND		
	BALANCE	\$6,990,581	*
190	3/4 CENT SALES TAX FUND		
	REVENUES	\$16,588,176	*
	EXPENDITURES	18,264,822	*
	BEGINNING FUND		
	BALANCE	4,190,974	*
	ENDING FUND		
	BALANCE	\$2,514,328	*
460	MISCELLANEOUS GRANTS		*
	REVENUES	\$106,000	
	EXPENDITURES	218,593	
	BEGINNING FUND	112,593	
	BALANCE		
	ENDING FUND		
	BALANCE	\$0	
470	BILLABLE SERVICES	\$298,396	*
740	TEXTBOOKS & MATERIALS FUND		
	REVENUES	\$1,091,400	*
	EXPENDITURES	940,400	*
	BEGINNING FUND		

	BALANCE	903,107	*
	ENDING FUND		
	BALANCE	\$1,054,107	*
880	BUILDING FUND		
	REVENUES	\$1,159,889	*
	EXPENDITURES	4,125,214	
	BEGINNING FUND		
	BALANCE	17,602,143	*
	ENDING FUND		
	BALANCE	\$14,636,818	*
84	CAPITAL PROJECTS		
	FUND-SERIES 2019		
	REVENUES	\$4,045,795	*
	EXPENDITURES	14,411,452	*
	BEGINNING FUND		
	BALANCE	10,365,657	*
	ENDING FUND		
	BALANCE	\$0	*
930	WORKERS		
	COMPENSATION		
	FUND		
	REVENUES	\$1,278,000	*
	EXPENDITURES	790,700	*
	BEGINNING FUND		
	BALANCE	2,359,802	*
	ENDING FUND		
	BALANCE	\$2,847,102	*
940	LOSS FUND		
	REVENUES	\$2,545,500	*
	EXPENDITURES	3,712,229	*
	BEGINNING FUND		
	BALANCE	1,550,354	*
	ENDING FUND		
	BALANCE	\$383,625	*
950	GROUP INSURANCE		
	CLAIMS FUND		
	REVENUES	\$46,578,737	*
	EXPENDITURES	46,728,505	*
	BEGINNING FUND		
	BALANCE	3,612,910	*
	ENDING FUND		
	BALANCE	\$3,463,142	*

Mrs. Breaux presented information on a Monthly Budget-to-Actual Comparison report (attached).

Mrs. Breaux presented an update on the Sales Tax collections report (attached). She stated that sales tax collections for the month of April 2021 are approximately 31% higher than April 2020.



There being no further business to come before the **Finance, Insurance, and Section 16 Lands Committee**, the meeting was adjourned at 5:14 P.M.

Respectfully submitted,

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Clyde Hamner, Chairman

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Michael LaGarde, Vice Chairman

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Stacy Solet

RB/bp

Motion of Mrs. Solet, seconded by Mr. Voisin, unanimously carried, the Board accepted the proposal from Marc Harris (Agent of Record), underwritten by Mutual of Omaha, for Student Accident Insurance, including Volunteer Workers, with limits of \$25,000.00 per accident, and Catastrophic Athletic Accident Insurance underwritten by Zurich Insurance Co., with limits of \$1,000,000.00, effective August 1, 2021, with an annual premium of \$188,106.00.

Motion of Mr. LaGarde, seconded by Dr. Trahan, unanimously carried, the Board accepted the proposal from Travelers Casualty and Surety Co. (USI, Broker of Record) for Crime Insurance, increasing limits to \$100,000.00 and with additional limits of \$150,000.00 on key personnel, subject to a \$1,000.00 deductible, effective July 29, 2021, with an annual premium in the amount of \$6,975.00.

Motion of Mr. Harding, seconded by Mrs. Solet, unanimously carried, the Board accepted the proposal from Mercer Consumer for Student Nurse Professional Liability Insurance, with limits of \$1,000,000.00 with a \$3,000,000.00 aggregate per any one student, with an annual premium of approximately \$824.00.

Motion of Mrs. Solet, seconded by Mr. LaGarde, unanimously carried, the Board accepted the lowest bid received, meeting all specifications, for Ink and Toner Cartridges from The Tree House, P.O. Box 413, Norwood, MA 02062, for a twelve (12) month period beginning July 1, 2021, with the option to renew for two (2) additional one (1) year periods under the same terms and conditions, and upon mutual agreement between the Terrebonne Parish School Board and The Tree House.

Motion of Mrs. Benoit, seconded by Mrs. Solet, unanimously carried, the Board adopted, as presented and outlined in the foregoing report, the 2020/2021 original budgets for the Special Revenue Funds.

Motion of Mr. Voisin, seconded by Mrs. Solet, unanimously carried, the Board adopted, as presented and outlined in the foregoing report, the 2020/2021 revised budgets for the Special Revenue Funds.

Motion of Mr. Harding, seconded by Mrs. Solet, unanimously carried, the Board adopted, as presented and outlined in the foregoing report, the Final 2020/2021 Budgets for the designated funds, allowed the final budgets for the funds be deemed a variable budget with estimated revenues set equal to actual revenues, provided that such revenues do not exceed those approved by the Board and/or State or Federal regulatory authorities, and further, that the final budget for appropriations be set equal to amounts actually expended, provided that such expenditures do not exceed those approved by the Board and/or State or Federal regulatory authorities.

Mrs. Rebecca Breaux, Chief Financial Officer, addressed the Board regarding the foregoing motion.

The report of the Finance, Insurance, and Section 16 Lands Committee meeting was concluded, and President Harding reassumed the Chair.

The following report of the Education, Technology, and Policy Committee meeting was presented to the Board with Mrs. Benoit, chairwoman, presiding:

Dear Members of the Board:

The **EDUCATION, TECHNOLOGY, AND POLICY COMMITTEE** met on Tuesday, June 15, 2021, immediately following the 5:00 p.m. Finance, Insurance, and Section 16 Lands Committee in the Board Room of the School Board Office with the following members present: Mrs. Debi Benoit, chairwoman, Mr. Matthew Ford, vice chairman, and Dr. MayBelle Trahan. Also in attendance were Mr. Clyde Hamner, Mr. Roger Dale DeHart, Mr. Michael LaGarde, Mrs. Stacy Solet, Mr. Dane Voisin, Superintendent Philip Martin, and members of the staff.

Chairwoman Benoit called the meeting to order.

Dr. Monica Breaux, Supervisor of Special Education, introduced Ms. Diane Powell, Administrator, Terrebonne Parish Consolidated Government Head Start Program, who presented information on the Interagency Agreement between Terrebonne Parish School Board and Terrebonne Parish Consolidated Government (attached).

#### **RECOMMENDATION NO. 1**

**The Committee recommends** that the Board approve, as presented, the Interagency Agreement between Terrebonne Parish School Board and the Terrebonne Parish Head Start Program for the 2021-2022 School Year and authorize the Board president to sign all necessary documents pertaining thereto.

Mr. Bubba Orgeron, Assistant Superintendent, introduced Mr. Travis Theriot and Mr. Wade Elliot, Houma Police Department, who presented information on student vaping and the effects it has on the body. Mr. Theriot stated that at least sixty-six (66) cases were reported and arrests were made, this year alone, on school campuses. He added that they are working together with Terrebonne Parish School District to find ways of proactively preventing vaping on school campuses.

There being no further business to come before the **Education, Technology, and Policy Committee**, the meeting was adjourned at 5:56 P.M.

Respectfully submitted,

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Debi Benoit, Chairwoman

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Matthew Ford, Vice Chairman

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MayBelle Trahan, Ed.D.

ABO/jb

Motion of Mr. Ford, seconded by Dr. Trahan, unanimously carried, the Board approved, as presented, the Interagency Agreement between Terrebonne Parish

School Board and the Terrebonne Parish Head Start Program for the 2021-2022 School Year and authorized the Board president to sign all necessary documents pertaining thereto.

The report of the Education, Technology, and Policy Committee meeting was concluded, and President Harding reassumed the Chair.

The following report of the Buildings, Food Service, and Transportation Committee meeting was presented to the Board with Mr. Voisin, chairman, presiding:

Dear Members of the Board:

The **BUILDINGS, FOOD SERVICE, AND TRANSPORTATION COMMITTEE** met immediately following the 5:00 P.M. Finance, Insurance, and Section 16 Lands Committee; and the Education, Technology, and Policy Committee on Tuesday, June 15, 2021, in the Board Room of the School Board Office with the following members present: Mr. Dane Voisin, chairman, and Mr. Roger Dale DeHart, vice chairman. Mr. Gregory Harding was absent. Also in attendance were Mrs. Debi Benoit, Mrs. Stacy Solet, Dr. MayBelle Trahan, Board vice president, Mr. Clyde Hamner, Mr. Michael LaGarde, Mr. Matthew Ford, Superintendent Philip Martin, and members of the staff.

Chairman Voisin called the meeting to order.

Ms. Diane Powell, Administrator, Terrebonne Parish Consolidated Government Head Start Program, addressed the Committee regarding the renewal of an Intergovernmental Agreement (attached).

#### **RECOMMENDATION NO. 1**

**The Committee recommends** that the Board approve the renewal of the Intergovernmental Agreement, as presented, between Terrebonne Parish School Board and the Terrebonne Parish Consolidated Government Head Start Program, under the same terms and conditions, for preparation of meals at Legion Park Elementary, Gibson Elementary, Schriever Elementary, and Southdown Elementary Schools beginning July 1, 2021, through June 30, 2022, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Superintendent Martin addressed the Committee regarding surplus property located at 114 Myrtle Street, Houma, Louisiana 70363.

#### **RECOMMENDATION NO. 2**

**The Committee recommends** that the Board declare four (4) vacant lots located at 114 Myrtle Street (Lots 11, 12, 13, and 14, Block 2, Elizabeth Place), as surplus, authorize the Superintendent to have the property appraised, authorize the sale of said property in accordance with applicable laws, all transactions subject to Board attorney review and approval; and further, authorize the Board president and/or Superintendent to sign all necessary documents pertaining thereto.

Mr. Craig Hebert, AIA, A Professional Architect Corp., addressed the Committee regarding the acceptance of bids received for the Gym Roof Replacement at South Terrebonne High School (attached).

#### **RECOMMENDATION NO. 3**

**The Committee recommends** that the Board accept the lowest responsible bid received, meeting all specifications, for the South Terrebonne High School Gym Roof Replacement, from Edward J. Laperouse Metal Works, Inc., P.O. Box 9017, Houma, LA, 70361, for a total base bid of \$173,891.00, subject to timely receipt of all required post-bid documentation, monies to be derived from the Building Fund; and further, authorize the Board president to sign all necessary documents pertaining thereto.

Superintendent Martin addressed the Committee regarding HVAC upgrade at South Terrebonne High School.

Mr. Merlin Lirette, AIA, CEFP, The Merlin Group, Ltd., addressed the Committee regarding a construction update of the Mulberry Elementary School addition (attached).

Mr. Sammy Poiencot, Plant Operations Manager, addressed the Committee regarding maintenance updates (attached).

There being no further business to come before the **Buildings, Food Service, and Transportation Committee**, the meeting was adjourned at 6:25 P.M.

Respectfully submitted,

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Dane Voisin, Chairman

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Roger Dale DeHart, Vice Chairman

SP/sn

Motion of Mrs. Solet, seconded by Mrs. Benoit, unanimously carried, the Board approved the renewal of the Intergovernmental Agreement, as presented, between Terrebonne Parish School Board and the Terrebonne Parish Consolidated Government Head Start Program, under the same terms and conditions, for preparation of meals at Legion Park Elementary, Gibson Elementary, Schriever Elementary, and Southdown Elementary Schools beginning July 1, 2021, through June 30, 2022, and further, authorized the Board president to sign all necessary documents pertaining thereto.

Motion of Mrs. Solet, seconded by Mr. Hamner, unanimously carried, the Board declared four (4) vacant lots located at 114 Myrtle Street (Lots 11, 12, 13, and 14, Block 2, Elizabeth Place), as surplus, authorized the Superintendent to have the property appraised, authorized the sale of said property in accordance with applicable laws, all transactions subject to Board attorney review and approval; and further, authorized the Board president and/or Superintendent to sign all necessary documents pertaining thereto.

Motion of Mr. Dr. Trahan, seconded by Mr. Hamner, unanimously carried, the Board accepted the lowest responsible bid received, meeting all specifications, for the South Terrebonne High School Gym Roof Replacement, from Edward J. Laperouse Metal Works, Inc., P.O. Box 9017, Houma, LA, 70361, for a total base bid of \$173,891.00, subject to timely receipt of all required post-bid documentation, monies to be derived from the Building Fund; and further, authorized the Board president to sign all necessary documents pertaining thereto.

The report of the Buildings, Food Service, and Transportation Committee meeting was concluded, and President Harding reassumed the Chair and presided for the remainder of the proceedings.

At this time, Superintendent Philip Martin presented the following personnel actions for the period of May 24, 2021, through June 18 2021 [list of professional instructional and non-instructional/support personnel actions (appointments, resignations, and retirements – Information Only)]:

<b>New Employees - Non-Instructional Personnel</b>					
Name	Position		Location		Effective Date
CHAMPAGNE, MELISSA	CUSTODIAN III-A 12M		BOURG ELEMENTARY		06/08/21
<b>Resignations - Professional Instructional Personnel</b>					
Name	Position	Certification	Location	Term Code	Term Date
ALEMAN, BRITTANI	ELEM 1-8 TEACHER	Certified	MULBERRY ELEMENTARY	Resigned	06/11/21
BERGERON, MARGARET	ELEM 1-8 TEACHER	Certified	MONTEGUT ELEMENTARY	Resigned	06/11/21
CARRELL, MORGAN	SECONDARY TEACHER	Certified	TERREBONNE HIGH	Resigned	06/11/21
CHAPPEL, JOLET	ELEM 1-8 TEACHER	Certified	VILLAGE EAST ELEMENTARY	Resigned	06/11/21
DECOU, HEIDI	VOCAL MUSIC TEACHER	Certified	SOUTH TERREBONNE HIGH	Resigned	06/11/21
DELAUNE, KATELYN	SECONDARY TEACHER	Certified	TERREBONNE HIGH	Resigned	06/11/21
ESPADRON, DEIDRE	ELEM 1-8 TEACHER	Certified	OAKLAWN MIDDLE	Resigned	06/11/21
FALGOUST, BRANDY	KINDERGARTEN TEACHER	Certified	SCHRIEVER ELEMENTARY	Resigned	06/11/21
FORET, CYNTHIA	ELEM 1-8 TEACHER	Certified	BOURG ELEMENTARY	Resigned	06/11/21
FULLER, VALERY	ELEM 1-8 TEACHER	Certified	HOUMA JUNIOR HIGH	Resigned	06/11/21
GERVAIS, ALEX	ELEM 1-8 TEACHER	Certified	LACACHE MIDDLE	Resigned	06/11/21
HASSELL, SARA	ELEM 1-8 TEACHER	Certified	SCHRIEVER ELEMENTARY	Resigned	06/11/21
KEEHN, NORA	ELEM 1-8 TEACHER	Certified	VILLAGE EAST ELEMENTARY	Resigned	06/11/21
LEWIS, JASMINE	ALT ELEM TEACHER	Certified	SCHOOL FOR EXCEPT CHILDREN	Resigned	06/11/21
MARTINEZ, SHAYLA	ELEM 1-8 TEACHER	Certified	SCHRIEVER ELEMENTARY	Resigned	06/11/21
MCCORMICK, MICHELLE	MM INCLUSION TCHR	Certified	LEGION PARK ELEMENTARY	Resigned	06/11/21
OVERLEY, BROOKE	ELEM 1-8 TEACHER	Practitioner	VILLAGE EAST ELEMENTARY	Resigned	06/11/21
PILLSBURY, JODY	HOME EC TEACHER	Certified	H L BOURGEOIS HIGH	Resigned	06/11/21
PITRE, BETSY	KINDERGARTEN TEACHER	Certified	ACADIAN ELEMENTARY	Resigned	06/11/21
PLAISANCE, MIRANDA	KINDERGARTEN TEACHER	Certified	ACADIAN ELEMENTARY	Resigned	06/11/21
POOL, TREVOR	MM INCLUSION TCHR	Certified	HOUMA JUNIOR HIGH	Resigned	06/11/21
PRESTENBACH, MELISSA	ELEM 1-8 TEACHER	Certified	HOUMA JUNIOR HIGH	Resigned	05/24/21
RICHARDSON, REBEKAH	ELEM 1-8 TEACHER	Certified	MULBERRY ELEMENTARY	Resigned	06/11/21
RODEWALD-BATES, EMILY	ELEM 1-8 TEACHER	Certified	EVERGREEN JUNIOR HIGH	Resigned	06/11/21
SIMMONS, NICHOLE	ELEM 1-8 TEACHER	Degreed/Non-Certified	OAKSHIRE ELEMENTARY	Resigned	06/11/21
ZERINGUE, JOSHUA	ELEM 1-8 TEACHER	Certified	OAKSHIRE ELEMENTARY	Resigned	06/11/21
<b>Resignations - Non-Instructional Personnel</b>					
Name	Position		Location	Term Code	Term Date
HENN, LISA	CUSTODIAN III-A 12M		H L BOURGEOIS HIGH	Resigned	06/03/21
KEAGHEY, RANDALL	DRIVER/GEN LABORER		PURCHASING & WAREHOUSE	Resigned	06/07/21
LAPEYROUSE, JEANETTE	PRE-K PARA		LEGION PARK ELEMENTARY	Resigned	06/11/21
LITTLE, TABITHA	CUSTODIAN III-A 12M		GRAND CALLOU ELEMENTARY	Resigned	06/07/21
PELLEGRIN, JESSE	CUSTODIAN III-A 12M		BOURG ELEMENTARY	Resigned	05/28/21
ROUNDTREE, HALE	BUS DRIVER SPECIAL ED		TRANSPORTATION	Resigned	06/11/21
<b>Retirements - Professional Instructional Personnel</b>					
Name	Position	Service Years	Location	Term Code	Term Date
ALLEMOND, MIGUEL	SCH PSYCHOLOGIST9.5M	31.90 YEARS	WEST PARK ANNEX SP ED	Service Retirement	06/16/21
AUTHEMENT, LISA	ELEM 1-8 TEACHER	31.32 YEARS	LACACHE MIDDLE	Service Retirement	06/11/21
BELANGER, DENISE	ELEMENTARY LIBRARIAN	25.48 YEARS	HONDURAS ELEMENTARY	Service Retirement	06/11/21
BELL, ROBIN	SCH PSYCHOLOGIST9.5M	27.00 YEARS	WEST PARK ANNEX SP ED	Service Retirement	06/16/21
BOURGEOIS, SYLVIA	SPANISH INTERPRETER	25.59 YEARS	WEST PARK ANNEX - FEDERAL	Service Retirement	06/11/21
CLARK, SYLVIA	ELEM 1-8 TEACHER	23.00 YEARS	HONDURAS ELEMENTARY	Service Retirement	06/11/21
CUROLE, KIM	PRE-KINDERGARTEN TEACHER	27.48 YEARS	OAKSHIRE ELEMENTARY	Service Retirement	06/11/21
DUPLANTIS, KELLY	MM INCLUSION TCHR	20.69 YEARS	GRAND CALLOU ELEMENTARY	Service Retirement	06/11/21
FORET, JOEY	CAR & TECH TCHR 9.5M	36.04 YEARS	TERRE CAREER AND TECH HIGH	Service Retirement	06/16/21
GILLELAND, ROSE	ECSE TEACHER	37.70 YEARS	WEST PARK ANNEX SP ED	Service Retirement	06/11/21
HARDING, MARY	ECSE TEACHER	40.10 YEARS	WEST PARK ANNEX SP ED	Service Retirement	06/11/21
JOHNS, MELANIE	PRE-K TEACHER	27.85 YEARS	SCHRIEVER ELEMENTARY	Service Retirement	06/11/21
JONES, LAFERN	KINDERGARTEN TCHR	32.30 YEARS	VILLAGE EAST ELEMENTARY	Service Retirement	06/01/21
LEBLANC, DARNELL	SECONDARY COUNSELOR	29.49 YEARS	EVERGREEN JUNIOR HIGH	Service Retirement	06/16/21
LIRETTE, MARION	ELEMENTARY LIBRARIAN	34.67 YEARS	MONTEGUT ELEMENTARY	Service Retirement	06/11/21
MALCOLM, STEVEN	MM INCLUSION TCHR	19.54 YEARS	LACACHE MIDDLE	Service Retirement	06/11/21
MCCULLA, EVELYN	ESL TEACHER	32.65 YEARS	WEST PARK ANNEX - FEDERAL	Service Retirement	06/11/21
MILLER, DAWN	ELEM COMP LAB TCHR	27.43 YEARS	BROADMOOR ELEMENTARY	Service Retirement	06/11/21
MYERS, LYNN	ADAPTIVE PE TEACHER	32.96 YEARS	ACADIAN ELEMENTARY	Service Retirement	06/11/21
NAQUIN, ANGELA	ADAPTIVE PE TEACHER	30.38 YEARS	LISA PARK ELEMENTARY	Service Retirement	06/11/21
PLAISANCE, BAMBILYNN	ECSE TEACHER	29.00 YEARS	WEST PARK ANNEX SP ED	Service Retirement	06/11/21
SEVIN, SANDRA	INTERVENTIONIST	27.00 YEARS	GRAND CALLOU MIDDLE	Service Retirement	06/11/21
SIKES, GLENN	GIFTED TEACHER	20.02 YEARS	COTEAU-BAYOU BLUE ELEMENTARY	Service Retirement	06/11/21
THERIOT, DYMPHNA	ELEM 1-8 TEACHER	22.53 YEARS	ACADIAN ELEMENTARY	Service Retirement	06/11/21
<b>Retirements - Non-Instructional Personnel</b>					
Name	Position	Service Years	Location	Term Code	Term Date
ANGERON, EVELYN	PRE-K PARA	31.00 YEARS	MONTEGUT ELEMENTARY	Service Retirement	06/11/21
BILLIOT, SONIA	PRE-K PARA	34.93 YEARS	GRAND CALLOU ELEMENTARY	Service Retirement	06/11/21
CARRERE, RUTH	TITLE I PARA	23.78 YEARS	GRAND CALLOU ELEMENTARY	Service Retirement	06/11/21
CHAMBERS, BEVERLY	BUS DRIVER REGULAR ED	15.31 YEARS	TRANSPORTATION	Service Retirement	06/11/21
DOIRON, TRUDY	PRE-K PARA	36.55 YEARS	ACADIAN ELEMENTARY	Service Retirement	06/11/21
FANGUY, EVALINA	SFS TECHNICIAN	6.95 YEARS	MULBERRY ELEMENTARY	Service Retirement	06/14/21
GALLIANO, KAREN	SP ED INTERPRTR/PARA	28.00 YEARS	GRAND CALLOU MIDDLE	Service Retirement	06/11/21
GLEASON, JUNE	ADULT ED PARA	21.31 YEARS	BAYOU CANE ADULT ED CENTER	Service Retirement	06/11/21
LANDRY, ALISA	SFS MANAGER	21.00 YEARS	EVERGREEN JUNIOR HIGH	Service Retirement	06/14/21
LECOMPTE, DEBORAH	SFS TECHNICIAN	15.00 YEARS	ACADIAN ELEMENTARY	Service Retirement	06/14/21
THOMAS, BLANE	CUSTODIAN III 9M	30.86 YEARS	ELLENDER MEMORIAL HIGH	Service Retirement	06/11/21
<b>NOTE: QUESTIONS REGARDING THE ABOVE PERSONNEL ACTIONS SHOULD BE DIRECTED TO SUPERINTENDENT PHILIP MARTIN OR DR. DEBRA YARBROUGH, PERSONNEL SUPERVISOR</b>					
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Mr. Hamner, Legislative Liaison for Terrebonne Parish School Board, gave a brief update on current legislation being proposed.

Motion of Mrs. Benoit, seconded by Mr. Hamner, unanimously carried, the Board voted to adjourn its meeting **(6:35 P.M.)**.

/s/ Philip Martin, Secretary

/s/ Gregory Harding, President

RLB