

PROCEEDINGS OF THE TERREBONNE PARISH SCHOOL BOARD

June 4, 2019

The Terrebonne Parish School Board met today at 6:00 P.M. in regular session at its regular meeting place, the Terrebonne Parish School Board Office, 201 Stadium Drive, Houma, Louisiana, with Mrs. Debi Benoit, president, presiding, and the following members present: Mrs. Stacy V. Solet, vice president; Mr. Michael T. LaGarde, Mr. Gregory Harding, Mr. Matthew J. Ford, Mr. Clyde F. Hamner, Mr. Roger Dale DeHart, Dr. MayBelle N. Trahan, and Mr. Dane Voisin.

ABSENT: None

Mr. LaGarde led the Board and audience in the invocation and Pledge of Allegiance to the Flag.

A moment of silence was observed in memory of Caleb Leonard, 7th grade student at Evergreen Jr. High School; Diana Marant, retired school teacher, and Kathie D. Folse, retired school teacher, who recently passed away.

Motion of Mr. Hamner, seconded by Mr. Ford, unanimously carried, the Board approved the minutes of School Board Meeting of May 7, 2019, as recorded.

Several announcements were made by President Benoit relative to upcoming meetings.

The following report of the Education, Technology, and Policy Committee meeting was presented to the Board with Dr. Trahan, chairwoman, presiding:

Dear Members of the Board:

The **EDUCATION, TECHNOLOGY, and POLICY COMMITTEE** met on Tuesday, May 21, 2019, at 4:30 P.M. in the Board Room of the School Board Office with the following members present: Dr. MayBelle Trahan, chairwoman; Mr. Matthew Ford, vice chairman, and Mrs. Debi Benoit. Also in attendance were Mr. Michael LaGarde, Mrs. Stacy Solet, Board vice president, Mr. Clyde Hamner, Mr. Roger Dale DeHart, Mr. Dane Voisin, Superintendent Philip Martin, and members of the staff.

Chairwoman Trahan called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mrs. Mary Aucoin, Supervisor of Special Education, presented the Interagency Agreement between Terrebonne Parish School Board and the Terrebonne Parish Consolidated Government Head Start Program for the 2019-2020 School Year (attached).

RECOMMENDATION NO. 1

The Committee recommends that the Board approve, as presented, the Interagency Agreement between Terrebonne Parish School Board and the Terrebonne Parish Consolidated Government Head Start Program for the 2019-2020 School Year and authorize the Board president to sign all necessary documents pertaining thereto.

Dr. Myra Austin, District Assessment and Accountability Administrator, presented revisions to the 2019-2020 Pupil Progression Plan (PPP). Dr.

Austin explained that the main change is Spelling, English, and Reading are now combined into English Language Arts due to changes in curriculum.

RECOMMENDATION NO. 2

The Committee recommends that the Board approve, as presented, the revised Pupil Progression Plan for the 2019-2020 school year.

Mr. Gregory Harding entered the meeting at this time.

Superintendent Martin presented information on the consolidation of Elysian Fields Middle School and Oaklawn Jr. High School on the Oaklawn Jr. High School campus. He explained that the move is being made with the best interest of the students in mind and that this consolidation will match grade configuration of other middle schools in the parish.

RECOMMENDATION NO. 3

The Committee recommends that the Board approve the consolidation of Elysian Fields Middle School and Oaklawn Jr. High School on the Oaklawn Jr. High School campus, beginning with the 2019-2020 School Year.

There being no further business to come before the **Education, Technology, and Policy Committee**, the meeting adjourned at 4:56 P.M.

Respectfully submitted,

MayBelle Trahan, Ed.D., Chairwoman

Matthew Ford, Vice Chairman

Debi Benoit

ABO/jb

Motion of Mr. Voisin, seconded by Mr. Hamner, unanimously carried, the Board approved, as presented, the Interagency Agreement between Terrebonne Parish School Board and the Terrebonne Parish Consolidated Government Head Start Program for the 2019-2020 School Year and authorized the Board president to sign all necessary documents pertaining thereto.

Motion of Mr. DeHart, seconded by Mr. Ford, unanimously carried, the Board approved, as presented, the revised Pupil Progression Plan for the 2019-2020 school year.

Motion of Mr. Ford, seconded by Mrs. Benoit, unanimously carried, the Board approved the consolidation of Elysian Fields Middle School and Oaklawn Jr. High School on the Oaklawn Jr. High School campus, beginning with the 2019-2020 School Year.

Several citizens addressed the Board regarding the foregoing motion.

The report of the Education, Technology, and Policy Committee meeting was concluded, and President Benoit reassumed the Chair.

The following report of the Buildings, Food Service, and Transportation Committee meeting was presented to the Board with Mr. Harding, chairman, presiding:

Dear Members of the Board:

The **BUILDINGS, FOOD SERVICE, AND TRANSPORTATION COMMITTEE** met immediately following the 4:30 P.M. Education, Technology, and Policy Committee on Tuesday, May 21, 2019, in the Board Room of the School Board Office with the following members present: Mr. Gregory Harding, chairman; Mr. Dane Voisin, vice chairman, and Mr. Roger Dale DeHart. Also in attendance were Mrs. Debi Benoit, Board president; Mrs. Stacy Solet, Board vice president; Dr. MayBelle Trahan, Mr. Clyde Hamner, Mr. Michael LaGarde, Mr. Matthew Ford, Superintendent Philip Martin, and members of the staff.

Chairman Harding called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Ms. Diane Powell, Administrator, Terrebonne Parish Consolidated Government Head Start Program, addressed the Committee regarding renewal of the agreement between Terrebonne Parish School Board and the Terrebonne Parish Consolidated Government Head Start Program (attached).

RECOMMENDATION NO. 1

The Committee recommends that the Board renew the Intergovernmental Agreement, as presented, between Terrebonne Parish School Board and the Terrebonne Parish Consolidated Government Head Start Program, under the current terms and conditions, for preparation of meals at Legion Park Elementary, Schriever Elementary, Gibson Elementary, and Southdown Elementary Schools beginning August 13, 2019, and ending May 28, 2020, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Mrs. Monica Walther, MS, RD, LDN, Supervisor, Child Nutrition Program, addressed the Committee regarding acceptance of bids received on Meat and Frozen Items for the 2019-2020 Fall session (attached).

RECOMMENDATION NO. 2

The Committee recommends that the Board accept the lowest bids received, meeting all specifications, on Meats and Frozen Items for the 2019-2020 Fall Session from Diamond Food Distributors, Inc., Jefferson, LA, in the amount of \$135,444.40; F. Christiana & Company, Inc., Marrero, LA, in the amount of \$48,064.90; Lacassagne's, LLC, Baton Rouge, LA, in the amount of \$41,763.00; and Pon Food Corporation, Ponchatoula, LA, in the amount of \$398,064.04, funds to be derived from the Child Nutrition Program Fund.

Mrs. Walther addressed the Committee regarding acceptance of bids received on Canned and Dry Goods for the 2019-2020 Fall session (attached).

RECOMMENDATION NO. 3

The Committee recommends that the Board accept the lowest bids received, meeting all specifications, on Canned and Dry Goods for the 2019-2020 Fall session from Diamond Food Distributors, Inc., Jefferson, LA, in the amount of \$104,411.33; F. Christiana & Company, Inc., Marrero, LA, in the amount of \$5,136.00; G & J Land and Marine Food Distributors, Morgan City, LA, in the amount of \$85.00; Groetsch Wholesale Grocers,

Harahan, LA, in the amount of \$65,087.16; Lacassagne's, LLC, Baton Rouge, LA, in the amount of \$40,949.40; and Pon Food Corporation, Ponchatoula, LA, in the amount of \$66,727.84, funds to be derived from the Child Nutrition Program Fund.

Mrs. Walther addressed the Committee regarding acceptance of bids received on Milk and Milk Products for the 2019-2020 school session (attached).

RECOMMENDATION NO. 4

The Committee recommends that the Board accept the lowest bid received, meeting all specifications, on Milk and Milk Products for the 2019-2020 school session from LaFleur Dairy Products, Inc., 101 Security Blvd., Houma, LA, 70360, funds to be derived from the Child Nutrition Program Fund.

Brown's Dairy Lactaid	\$0.7000/8 oz. carton
Brown's Milk, Skim	\$0.2149/8 oz. carton
Brown's Milk, 1% Fat	\$0.2149/8 oz. carton
Brown's Milk, Chocolate, Skim	\$0.2149/8 oz. carton
Brown's Milk, Strawberry, Skim	\$0.2149/8 oz. carton

Mrs. Walther addressed the Committee regarding acceptance of bids received on Fruit Juice for the 2019-2020 school session (attached).

RECOMMENDATION NO. 5

The Committee recommends that the Board accept the lowest bid received, meeting all specifications, on Fruit Juice for the 2019-2020 school session from Lacassagne's, LLC, Baton Rouge, LA, in the amount of \$150,000.00, funds to be derived from the Child Nutrition Program Fund.

Mrs. Walther addressed the Committee regarding acceptance of bids received on Supplies and Disposables for the 2019-2020 school session (attached).

RECOMMENDATION NO. 6

The Committee recommends that the Board accept the lowest bids received, meeting all specifications, on Supplies and Disposables for the 2019-2020 school session from Richard's Restaurant & Supply, Houma, LA, in the amount of \$2,181.18; Alack Refrigeration, Hammond, LA, in the amount of \$21,640.40; Cintas Corporation, Thibodaux, LA, in the amount of \$53,471.52; Daxwell, LLC, Houston, TX, in the amount of \$31,554.00; Interboro Packaging Corporation, Montgomery, NY, in the amount of \$7,527.20, and Economical Paper and Janitorial Supplies, Harahan, LA, in the amount of \$233,514.60, funds to be derived from the Child Nutrition Program Fund.

Mrs. Walther addressed the Committee regarding acceptance of bids received on Fresh Fruits and Vegetables for the 2019-2020 school session (attached).

RECOMMENDATION NO. 7

The Committee recommends that the Board accept the lowest bid received, meeting all specifications, on Fresh Fruit and Vegetables for the 2019-2020 school session from Capitol City Produce, Baton Rouge, LA, in

the amount of \$120,000.00, funds to be derived from the Child Nutrition Program Fund.

Mrs. Walther addressed the Committee regarding the option to extend the current contract to provide Linen Service for the 2019-2020 school session (attached).

RECOMMENDATION NO. 8

The Committee recommends that the Board extend the current contract for Linen Services for the 2019-2020 school session with Cintas Corporation, Thibodaux, LA, under the same terms and conditions, funds to be derived from the Child Nutrition Program Fund.

Mrs. Walther addressed the Committee regarding the option to extend the current contract to provide Concentrated Detergents and Related Items for the 2019-2020 school session (attached).

RECOMMENDATION NO. 9

The Committee recommends that the Board extend the current contract to provide Concentrated Detergents and Related Items for the 2019-2020 school session for all cafeterias with Sanitech Systems, Inc., Lakeland, FL, under the same terms and conditions, funds to be derived from the Child Nutrition Program Fund.

Mr. Curtis Constrantiche, Purchasing Agent, addressed the Committee regarding acceptance of bids received on Elementary Playground Equipment (attached).

RECOMMENDATION NO. 10

The Committee recommends that the Board accept the lowest bid received, meeting all specifications, for playground equipment at seventeen (17) elementary schools, from PlayCore Holding, Inc., dba GameTime, 150 PlayCore Drive SE, Fort Payne, Alabama 35967, for a total base bid in the amount of \$453,821.00, funds to be derived from the Building Fund, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Mr. Constrantiche addressed the Committee regarding acceptance of bids received for two (2) replacement Satellite Delivery Trucks.

RECOMMENDATION NO. 11

The Committee recommends that the Board accept the lowest bids received, meeting all specifications, on two Satellite Delivery Trucks from Southland Dodge Chrysler Jeep, LLC, 6161 West Park Avenue, Houma, LA 70364, in the amount of \$57,560.00 for each vehicle, for a total cost of \$115,120.00, funds to be derived from the Child Nutrition Program Fund.

Superintendent Martin addressed the Committee regarding a construction update of artificial turf installation at Terrebonne and South Terrebonne High School Stadiums.

Mr. Merlin Lirette, AIA, CEFP, The Merlin Group, Ltd., addressed the Committee regarding a construction update of the Mulberry Elementary School addition (attached).

Mr. Lirette addressed the Committee regarding a construction update of the new Southdown Elementary School (attached).

At this time, the Committee deviated from the regular order of the agenda to allow Mr. Danny Hebert, P.E., dba Civil and Environmental Consulting Engineer, to discuss the matter pertaining to a construction update of artificial turf installation at Terrebonne and South Terrebonne High School Stadiums, then returned to the regular order of the agenda.

Mr. Sammy Poiencot, Plant Operations Manager, addressed the Committee regarding maintenance updates.

There being no further business to come before the **Buildings, Food Service, and Transportation Committee**, the meeting was adjourned at 5:52 P.M.

Respectfully submitted,

Gregory Harding, Chairman

Dane Voisin, Vice Chairman

Roger Dale DeHart

SP/sn

Motion of Mr. Hamner, seconded by Dr. Trahan, unanimously carried, the Board renewed the Intergovernmental Agreement, as presented, between Terrebonne Parish School Board and the Terrebonne Parish Consolidated Government Head Start Program, under the current terms and conditions, for preparation of meals at Legion Park Elementary, Schriever Elementary, Gibson Elementary, and Southdown Elementary Schools beginning August 13, 2019, and ending May 28, 2020, and further, authorized the Board president to sign all necessary documents pertaining thereto.

Motion of Mrs. Benoit, seconded by Mr. Hamner, unanimously carried, the Board accepted the lowest bids received, meeting all specifications, on Meats and Frozen Items for the 2019-2020 Fall Session from Diamond Food Distributors, Inc., Jefferson, LA, in the amount of \$135,444.40; F. Christiana & Company, Inc., Marrero, LA, in the amount of \$48,064.90; Lacassagne's, LLC, Baton Rouge, LA, in the amount of \$41,763.00; and Pon Food Corporation, Ponchatoula, LA, in the amount of \$398,064.04, funds to be derived from the Child Nutrition Program Fund.

Motion of Mr. LaGarde, seconded by Mrs. Solet, unanimously carried, the Board accepted the lowest bids received, meeting all specifications, on Canned and Dry Goods for the 2019-2020 Fall session from Diamond Food Distributors, Inc., Jefferson, LA, in the amount of \$104,411.33; F. Christiana & Company, Inc., Marrero, LA, in the amount of \$5,136.00; G & J Land and Marine Food Distributors, Morgan City, LA, in the amount of \$85.00; Groetsch Wholesale Grocers, Harahan, LA, in the amount of \$65,087.16; Lacassagne's, LLC, Baton Rouge, LA, in the amount of \$40,949.40; and Pon Food Corporation, Ponchatoula, LA, in the amount of \$66,727.84, funds to be derived from the Child Nutrition Program Fund.

Motion of Mr. Hamner, seconded by Mrs. Benoit, unanimously carried, the Board accepted the following lowest bid received, meeting all specifications, on Milk and Milk Products for the 2019-2020 school session from LaFleur Dairy

Products, Inc., 101 Security Blvd., Houma, LA, 70360, funds to be derived from the Child Nutrition Program Fund:

Brown's Dairy Lactaid	\$0.7000/8 oz. carton
Brown's Milk, Skim	\$0.2149/8 oz. carton
Brown's Milk, 1% Fat	\$0.2149/8 oz. carton
Brown's Milk, Chocolate, Skim	\$0.2149/8 oz. carton
Brown's Milk, Strawberry, Skim	\$0.2149/8 oz. carton

Mr. Mike Porche, representing H & S Distributors, addressed the Board regarding the foregoing motion.

Mrs. Kathryn Richard, Board Attorney, and Mrs. Monica Walther, Supervisor of Child Nutrition Program, also addressed the Board regarding the foregoing motion.

Motion of Mr. Voisin, seconded by Mrs. Benoit, unanimously carried, the Board accepted the lowest bid received, meeting all specifications, on Fruit Juice for the 2019-2020 school session from Lacassagne's, LLC, Baton Rouge, LA, in the amount of \$150,000.00, funds to be derived from the Child Nutrition Program Fund.

Motion of Mr. Hamner, seconded by Mr. Voisin, unanimously carried, the Board accepted the lowest bids received, meeting all specifications, on Supplies and Disposables for the 2019-2020 school session from Richard's Restaurant & Supply, Houma, LA, in the amount of \$2,181.18; Alack Refrigeration, Hammond, LA, in the amount of \$21,640.40; Cintas Corporation, Thibodaux, LA, in the amount of \$53,471.52; Daxwell, LLC, Houston, TX, in the amount of \$31,554.00; Interboro Packaging Corporation, Montgomery, NY, in the amount of \$7,527.20, and Economical Paper and Janitorial Supplies, Harahan, LA, in the amount of \$233,514.60, funds to be derived from the Child Nutrition Program Fund.

Motion of Mr. LaGarde, seconded by Mrs. Benoit, unanimously carried, the Board accepted the lowest bid received, meeting all specifications, on Fresh Fruit and Vegetables for the 2019-2020 school session from Capitol City Produce, Baton Rouge, LA, in the amount of \$120,000.00, funds to be derived from the Child Nutrition Program Fund.

Motion of Mr. DeHart, seconded by Dr. Trahan, unanimously carried, the Board extended the current contract for Linen Services for the 2019-2020 school session with Cintas Corporation, Thibodaux, LA, under the same terms and conditions, funds to be derived from the Child Nutrition Program Fund.

Motion of Mr. DeHart, seconded by Mr. LaGarde, unanimously carried, the Board extended the current contract to provide Concentrated Detergents and Related Items for the 2019-2020 school session for all cafeterias with Sanitech Systems, Inc., Lakeland, FL, under the same terms and conditions, funds to be derived from the Child Nutrition Program Fund.

Motion of Mr. Hamner, seconded by Mrs. Benoit, unanimously carried, the Board accepted the lowest bid received, meeting all specifications, for playground equipment at seventeen (17) elementary schools, from PlayCore Holding, Inc., dba GameTime, 150 PlayCore Drive SE, Fort Payne, Alabama 35967, for a total base bid in the amount of \$453,821.00, funds to be derived from the Building Fund, and further, authorized the Board president to sign all necessary documents pertaining thereto.

Motion of Mr. DeHart, seconded by Mr. LaGarde, unanimously carried, the Board accepted the lowest bids received, meeting all specifications, on two

Satellite Delivery Trucks from Southland Dodge Chrysler Jeep, LLC, 6161 West Park Avenue, Houma, LA 70364, in the amount of \$57,560.00 for each vehicle, for a total cost of \$115,120.00, funds to be derived from the Child Nutrition Program Fund.

The report of the Buildings, Food Service, and Transportation Committee meeting was concluded, and Mrs. Benoit reassumed the Chair.

The following report of the Finance, Insurance, and Section 16 Lands Committee meeting was presented to the Board with Mr. Hamner, chairman, presiding:

Dear Members of the Board:

The **FINANCE, INSURANCE, AND SECTION 16 LANDS COMMITTEE** met immediately following the 4:30 P.M. Education, Technology, and Policy Committee; and the Buildings, Food Service, and Transportation Committee on Tuesday, May 21, 2019, in the Board Room of the School Board Office with the following members present: Mr. Clyde Hamner, chairman; Mr. Michael LaGarde, vice chairman, and Mrs. Stacy Solet. Also in attendance were Mrs. Debi Benoit, Board president; Mr. Dane Voisin, Dr. MayBelle Trahan, Mr. Roger Dale DeHart, Mr. Gregory Harding, Superintendent Philip Martin, and members of the staff.

Chairman Hamner called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mr. Jack Moore, Risk Manager, addressed the Committee regarding Crime Insurance renewal (attached).

RECOMMENDATION NO. 1

The Committee recommends that the Board authorize the renewal of Crime Insurance through Travelers Casualty and Surety Co. (USI, Broker of Record), with an annual premium in the amount of \$3,869.00, subject to a \$1,000.00 deductible, effective July 29, 2019.

Mr. Moore addressed the Committee regarding Flood Insurance renewal (attached).

RECOMMENDATION NO. 2

The Committee recommends that the Board authorize the renewal of Flood Insurance through Wright National Flood Insurance Co. (Ledet Agency, Inc., Broker of Record), with an estimated annual premium in the amount of \$147,009.00, effective July 1, 2019.

Mr. Moore addressed the Committee regarding Student Accident Insurance renewal (attached).

RECOMMENDATION NO. 3

The Committee recommends that the Board accept the proposal from Marc Harris (Agent of Record), underwritten by Mutual of Omaha, for Student Accident Insurance, including Volunteer Workers, with limits of \$25,000.00 per accident, and Catastrophic Athletic Accident Insurance underwritten by Zurich Insurance Co., with limits of \$1,000,000.00, effective August 1, 2019, with an annual premium in the amount of \$199,528.00.

Mr. Curtis Constrantiche, Purchasing Agent, addressed the Committee regarding the Official Journal for 2019-2020 Fiscal Year.

RECOMMENDATION NO. 4

The Committee recommends that the Board select *The Courier* to serve as the Official Journal for the Terrebonne Parish School Board, at the current rates, from July 1, 2019, through June 30, 2020.

Superintendent Martin addressed the Committee regarding the Receipt of the Proposed Operating Budgets for Fiscal Year 2019-2020 and establishing a Public Hearing.

RECOMMENDATION NO. 5

The Committee recommends that the Board receive the Proposed Operating Budgets for the General Operating Fund, Child Nutrition Program Fund, 1 Cent Sales Tax Fund, 1/2 Cent Sales Tax Fund, 3/4 Cent Sales Tax Fund, and various Special Revenue Funds for the 2019-2020 Fiscal Year and establish a Public Hearing on the same: Wednesday, June 5, 2019, at 6:00 P.M. in the Board Room of the Terrebonne Parish School Board Office, 201 Stadium Drive, Houma, LA 70360.

Mrs. Rebecca Breaux, Chief Financial Officer, presented information on 2019 Millages (attached).

Mrs. Breaux presented information on a Monthly Budget-to-Actual Comparison report (attached).

Mrs. Breaux presented an update on the Sales Tax collections report (attached). She stated that sales tax collections for the month of March 2019 are approximately the same as March 2018.

There being no further business to come before the **Finance, Insurance, and Section 16 Lands Committee**, the meeting adjourned at 6:02 P.M.

Respectfully submitted,

Clyde Hamner, Chairman

Michael LaGarde, Vice Chairman

Stacy Solet

RB/bp

Motion of Mr. DeHart, seconded by Mr. Harding, unanimously carried, the Board authorized the renewal of Crime Insurance through Travelers Casualty and Surety Co. (USI, Broker of Record), with an annual premium in the amount of \$3,869.00, subject to a \$1,000.00 deductible, effective July 29, 2019.

Motion of Mr. Harding, seconded by Mrs. Solet, unanimously carried, the Board authorized the renewal of Flood Insurance through Wright National Flood Insurance Co. (Ledet Agency, Inc., Broker of Record), with an estimated annual premium in the amount of \$147,009.00, effective July 1, 2019.

Motion of Mr. DeHart, seconded by Dr. Trahan, unanimously carried, the Board accepted the proposal from Marc Harris (Agent of Record), underwritten by Mutual of Omaha, for Student Accident Insurance, including Volunteer

Workers, with limits of \$25,000.00 per accident, and Catastrophic Athletic Accident Insurance underwritten by Zurich Insurance Co., with limits of \$1,000,000.00, effective August 1, 2019, with an annual premium in the amount of \$199,528.00.

Motion of Mr. Harding, seconded by Mr. LaGarde, with the exception of Mr. DeHart and Mr. Ford who objected, the Board selected *The Courier* to serve as the Official Journal for the Terrebonne Parish School Board, at the current rates, from July 1, 2019, through June 30, 2020.

Motion of Mrs. Benoit, seconded by Mrs. Solet, unanimously carried, the Board received the Proposed Operating Budgets for the General Operating Fund, Child Nutrition Program Fund, 1 Cent Sales Tax Fund, 1/2 Cent Sales Tax Fund, 3/4 Cent Sales Tax Fund, and various Special Revenue Funds for the 2019-2020 Fiscal Year and established a Public Hearing on the same: Wednesday, June 5, 2019, at 6:00 P.M. in the Board Room of the Terrebonne Parish School Board Office, 201 Stadium Drive, Houma, LA 70360.

The report of the Finance, Insurance, and Section 16 Lands Committee meeting was concluded, and President Benoit reassumed the Chair and presided for the remainder of the proceedings.

The Executive Committee report was then presented to the Board.

Motion of Mrs. Solet, seconded by Mr. Hamner, unanimously carried, the Board received the following Executive Committee report in its entirety:

Dear Members of the Board:

The **EXECUTIVE COMMITTEE** met at 5:30 P.M. on Tuesday, May 7, 2019, in the Board Room of the School Board Office with the following members present: Mrs. Debi Benoit, president, and Mrs. Stacy Solet, vice president. Mr. Michael LaGarde was absent. Also in attendance were Mr. Matthew Ford, Mr. Clyde Hamner, Mr. Roger Dale DeHart, Mr. Dane Voisin, Dr. MayBelle Trahan, Superintendent Philip Martin, and Mrs. Rebecca Breaux.

The meeting began with an invocation and Pledge of Allegiance to the Flag.

The Executive Committee examined and authorized payment of invoices for the current month (including supplemental payroll and travel expenses).

There were no Committee member concerns.

There being no further business to come before the **Executive Committee**, the meeting was adjourned at 5:42 P.M.

Respectfully submitted,

Debi Benoit, President

Stacy Solet, Vice President

RB/bp

The Executive Committee report was concluded.

Superintendent Philip Martin addressed the Board regarding “School-Based Health Clinic.”

Following a lengthy discussion, motion of Mr. Harding, seconded by Mr. Hamner, unanimously carried, the Board approved the school-based health center proposal, as presented by Superintendent Philip Martin, between Teche Action Clinic and the Terrebonne Parish School Board; said health clinic to be located at Acadian Elementary School beginning with the 2019-2020 school session, and further, authorized the Board president to sign all necessary documents pertaining thereto, subject to Board attorney review.

Mr. Travis Carrell, citizen; Dr. Gary Wiltz, Chief Executive Officer, Teche Action Board, Inc., and Mr. John Navy, Terrebonne Parish Councilman/School Guidance Counselor, addressed the Board regarding the foregoing motion.

Motion of Mr. DeHart, seconded by Mrs. Solet, unanimously carried, the Board approved a leave of absence without pay in accordance with Policy (FILE: F-11.10) for Courtney Marcel, teacher at Dularge Elementary School, for the 2019-2020 school session (personal).

At this time, Superintendent Martin presented the following personnel actions for the period of April 26, 2019 – May 24, 2019 [list of professional instructional and non-instructional/support personnel (appointments, resignations, terminations, and retirements – Information Only)]:

New Employees - Non-Instructional Personnel

Name	Position		Location	Effective Date
CELESTIN, ROSALYN	CUSTODIAN III-A 12M		TERREBONNE HIGH	04/30/19
DEHART, KAYLYN	ADMIN SECRETARY I		WEST PARK ANNEX - FEDERAL	05/20/19
GUY, TIFFANY	HR/POS CONTROL SPEC		CENTRAL OFFICE	05/08/19
PAYNE, BEVERLY	CUSTODIAN III-A 12M		EVERGREEN JUNIOR HIGH	05/06/19
SAMANIE, LINSI	CUSTODIAN III-A 12M		SCHRIEVER ELEMENTARY	05/08/19

Resignations - Professional Instructional Personnel

Name	Position	Certification	Location	Term Code	Term Date
BLANCHARD, WHITNEY	ELEM 1-8 TEACHER	Certified	COTEAU-BAYOU BLUE ELEMENTARY	Resigned	05/24/19
BONVILLAIN, BRENT	BUSINESS TEACHER	Certified	H L BOURGEOIS HIGH	Resigned	05/24/19
BOURG, KAREN	ELEM 1-8 TEACHER	Certified	SCHRIEVER ELEMENTARY	Resigned	05/24/19
CHAUVIN, GINA	PRE-K TEACHER	Certified	UPPER LITTLE CAILLOU ELEM	Resigned	05/24/19
DAIGLE, ANDREA	SECONDARY TEACHER	Certified	TERREBONNE HIGH	Resigned	05/24/19
DUPRE, BRIDGET	ELEM 1-8 TEACHER	Certified	GRAND CAILLOU ELEMENTARY	Resigned	05/24/19
FEAZEL, LESA	M/M RESOURCE/SC TCHR	Certified	MULBERRY ELEMENTARY	Resigned	05/24/19
GAUTREAUX, MARY	ELEM 1-8 TEACHER	Certified	LACACHE MIDDLE	Resigned	05/24/19
GUILLEN, ALICIA	SECONDARY TEACHER	Certified	TERREBONNE HIGH	Resigned	05/24/19
HARDING, REBECCA	ELEM 1-8 TEACHER	Certified	HOUMA JUNIOR HIGH	Terminated	05/17/19
JACKSON, BRANDY	SECONDARY TEACHER	Certified	ELLENDER MEMORIAL HIGH	Resigned	05/24/19
KENEKER, RENADA	ELEM 1-8 TEACHER	Certified	OAKSHIRE ELEMENTARY	Resigned	04/30/19
MARCHAND, KIMBERLY	KINDERGARTEN TEACHER	Certified	BROADMOOR ELEMENTARY	Resigned	05/24/19
MAZE, FLESHANNE	ELEM 1-8 TEACHER	Degreed/Non-Certified	OAKLAWN JUNIOR HIGH	Terminated	05/02/19

MCDONALD, MANDEE	ELEM 1-8 TEACHER	Certified	LISA PARK ELEMENTARY	Resigned	05/24/19
MILES, CASEY	ELEM 1-8 TEACHER	Certified	LACACHE MIDDLE	Resigned	05/24/19
MILLER, MICHELLE	PRE-K TEACHER	Certified	BROADMOOR ELEMENTARY	Resigned	05/24/19
NAQUIN, ELIZABETH	ELEM 1-8 TEACHER	Certified	ACADIAN ELEMENTARY	Resigned	05/24/19
OCKER, PEYTON	KINDERGARTEN TCHR	Certified	VILLAGE EAST ELEMENTARY	Resigned	05/24/19
RODRIGUEZ, ELENO	SECONDARY TEACHER	Certified	H L BOURGEOIS HIGH	Resigned	05/24/19
SEVIN, MAC	ELEM 1-8 TEACHER	Certified	LISA PARK ELEMENTARY	Resigned	05/24/19
SIKES, AVA	ECSE TEACHER	Certified	WEST PARK ANNEX SP ED	Resigned	05/24/19
THERIOT, ALYCE	ELEM 1-8 TEACHER	Certified	MONTEGUT MIDDLE	Resigned	05/24/19
TRAHAN, DAWN	SECONDARY TEACHER	Certified	H L BOURGEOIS HIGH	Resigned	05/24/19

Resignations - Non-Instructional Personnel

Name	Position		Location	Term Code	Term Date
DICKERSON, JASMINE	CUSTODIAN III-A 12M		MULBERRY ELEMENTARY	Resigned	05/09/19

Retirements - Professional Instructional Personnel

Name	Position	Service Years	Location	Term Code	Term Date
ABBOUD, KATHLEEN	ELEM 1-8 TEACHER	25.51 YEARS	OAKSHIRE ELEMENTARY	Service Retirement	05/24/19
BAJON, BETH	SECONDARY TEACHER	31.33 YEARS	ELLENDER MEMORIAL HIGH	Service Retirement	05/24/19
BORDELON, REBECCA	SECONDARY TEACHER	20.07 YEARS	H L BOURGEOIS HIGH	Service Retirement	05/24/19
BOUDREAU, ANGELA	ELEM 1-8 TEACHER	25.79 YEARS	MULBERRY ELEMENTARY	Service Retirement	05/24/19
CIPOLLA, MARIE	SECONDARY TEACHER	20.02 YEARS	H L BOURGEOIS HIGH	Service Retirement	05/24/19
DEHART, ARLENE	SECONDARY TEACHER	41.44 YEARS	TERREBONNE HIGH	Service Retirement	05/24/19
DUPRE, MICHELLE	ELEM COMP LAB TCHR	20.00 YEARS	BOURG ELEMENTARY	Service Retirement	05/24/19
ESCHETE, BRENDA	GIFTED TEACHER	33.00 YEARS	MULBERRY ELEMENTARY	Service Retirement	05/24/19
FOLSE, JAIMIE	M/M INCLUSION TCHR	30.80 YEARS	MULBERRY ELEMENTARY	Service Retirement	05/24/19
GUIDROZ, TESSIE	ELEM COMP LAB TCHR	32.74 YEARS	COTEAU-BAYOU BLUE ELEMENTARY	Service Retirement	05/24/19
GUIDRY, CATHERINE	KINDERGARTEN TEACHER	33.00 YEARS	MULBERRY ELEMENTARY	Service Retirement	05/24/19
HAWKES, DEBRA	ELEM 1-8 TEACHER	28.00 YEARS	CALDWELL MIDDLE	Service Retirement	05/24/19
HICKS, GAY	SPEECH THERAPY ASST	29.03 YEARS	LISA PARK ELEMENTARY	Service Retirement	05/24/19
LANDRY, PATRICIA	M/M RESOURCE/SC TCHR	25.00 YEARS	TERREBONNE HIGH	Service Retirement	05/24/19
LEDET, ANGEL	PRE-K TEACHER	20.00 YEARS	UPPER LITTLE CAILLOU ELEM	Service Retirement	05/24/19
LEDET, DOROTHY	ELEM 1-8 TEACHER	25.00 YEARS	MULBERRY ELEMENTARY	Service Retirement	05/24/19
LINER, QUARNELL	ELEM 1-8 TEACHER	21.00 YEARS	HOUMA JUNIOR HIGH	Service Retirement	05/24/19
LUCKETT, BILLY	SECONDARY TEACHER	29.00 YEARS	SOUTH TERREBONNE HIGH	Service Retirement	05/24/19
PARR, NICOLE	ELEM 1-8 TEACHER	22.42 YEARS	OAKSHIRE ELEMENTARY	Service Retirement	05/24/19
PITRE, JO ANNE	PRE-K TEACHER	34.84 YEARS	LISA PARK ELEMENTARY	Service Retirement	05/24/19
SCOTT, VICKI	M/M INCLUSION TCHR	20.92 YEARS	GRAND CAILLOU ELEMENTARY	Service Retirement	05/24/19
SEVIN, JOEY	ELEM 1-8 TEACHER	16.74 YEARS	LACACHE MIDDLE	Service Retirement	05/24/19
SHELY, AMY	ELEMENTARY LIBRARIAN	20.81 YEARS	ACADIAN ELEMENTARY	Service Retirement	05/24/19
SRIGLEY,	ELEM 1-8	23.92 YEARS	ACADIAN	Service	05/24/19

LAUREN	TEACHER		ELEMENTARY	Retirement	
VERRET, PETER	M/M INCLUSION TCHR	33.14 YEARS	H L BOURGEOIS HIGH	Service Retirement	05/24/19
WASHINGTON, JOAQUINA	ELEM 1-8 TEACHER	30.50 YEARS	HOUMA JUNIOR HIGH	Service Retirement	05/24/19
ZERINGUE, JULIE	ECSE TEACHER	30.26 YEARS	MULBERRY ELEMENTARY	Service Retirement	05/24/19

Retirements - Non-Instructional Personnel

Name	Position	Service Years	Location	Term Code	Term Date
ELLENDER, MARCIA	BUS DRIVER REG ED	26.81 YEARS	TRANSPORTATION	Service Retirement	05/24/19
ELLIOT, ALICE	SPECIAL ED PARA	23.00 YEARS	MONTEGUT ELEMENTARY	Service Retirement	05/24/19
MATHERNE, BILLIE	SPECIAL ED PARA	22.88 YEARS	SOUTH TERREBONNE HIGH	Service Retirement	05/24/19
MATHERNE, JOYCE	SPECIAL ED PARA	35.00 YEARS	SCHOOL FOR EXCEPT CHILDREN	Service Retirement	05/24/19
TANNER, MELINDA	SPECIAL ED PARA	21.43 YEARS	TERREBONNE HIGH	Service Retirement	05/24/19
TAYLOR, ALICE	BUS DRIVER SP ED	21.98 YEARS	TRANSPORTATION	Service Retirement	05/24/19
WARREN, KATHY	CUSTODIAN III 9M	22.80 YEARS	ACADIAN ELEMENTARY	Service Retirement	05/24/19

elb

At this time, President Benoit addressed the Board regarding School Board Member Training Hours earned by Terrebonne Parish School Board Members, in accordance with Act 705.

Motion of Mr. DeHart, seconded by Mrs. Solet, unanimously carried, the Board acknowledged the official transcript from the Louisiana School Boards Association for the Training Hours earned by Terrebonne Parish School Board Members for the 2018 Calendar Year, in accordance with Act 705, and further, ordered said acknowledgment spread across the minutes, as follows:

**Louisiana School Boards Association
7912 Summa Avenue
Baton Rouge, LA 70809**

2018 Transcript

Roosevelt Thomas – District 1 Compliance Status: Compliant

2018 LSBA Convention Credit Hrs. 8.5
2018 LSBA Workshop Credit Hrs. 2
2018 School System Credit Hrs. 2.5
2018 Ethics Governance Credit Hrs. 1
2018 Ethics Campaign Finance Credit Hrs. 1

Yearly Total: 15 Hours

Gregory Harding – District 2 Compliance Status: Compliant

2018 LSBA Convention Credit Hrs. 6.5
2018 School System Credit Hrs. 3.5
2018 Ethics Governance Credit Hrs. 1
2018 Ethics Campaign Finance Credit Hrs. 1

Yearly Total: 12 Hours

Richard Jackson – District 3 Compliance Status: Compliant

2018 LSBA Convention Credit Hrs. 4
2018 School System Credit Hrs. 4.5
2018 Ethics Governance Credit Hrs. 1
2018 Ethics Campaign Finance Credit Hrs. 1

Yearly Total: 10.5 Hours

Debi Benoit – District 4 Compliance Status: Compliant

2018 LSBA Convention Credit Hrs. 3.5
2018 School System Credit Hrs. 3.5
2018 Southern Region Conference Credit Hrs. 9.5
2018 Ethics Governance Credit Hrs. 1
2018 Ethics Campaign Finance Credit Hrs. 1
Yearly Total: 18.5 Hours

Dr. Brenda Leroux Babin – District 5 Compliance Status: Compliant

2018 LSBA Convention Credit Hrs. 8.5
2018 School System Credit Hrs. 1
2018 Southern Region Conference Credit Hrs. 9.5
2018 LSBA Workshop Credit Hrs. 2
2018 Ethics Governance Credit Hrs. 1
Yearly Total: 22 Hours

L. P. Bordelon, III – District 6 Compliance Status: Compliant

2018 LSBA Convention Credit Hrs. 8.5
2018 School System Credit Hrs. 9
2018 LSBA Workshop Credit Hrs. 2
2018 Ethics Governance Credit Hrs. 1
Yearly Total: 20.5 Hours

Roger Dale DeHart – District 7 Compliance Status: Compliant

2018 LSBA Convention Credit Hrs. 8.5
2018 School System Credit Hrs. 3.5
2018 LSBA Workshop Credit Hrs. 2
2018 Ethics Governance Credit Hrs. 1
Yearly Total: 15 Hours

Donald Duplantis – District 8 Compliance Status: Compliant

2018 LSBA Convention Credit Hrs. 8.5
2018 School System Credit Hrs. 7
2018 Ethics Governance Credit Hrs. 1
Yearly Total: 16.5 Hours

Vicki Bonvillain – District 9 Compliance Status: Compliant

2018 LSBA Convention Credit Hrs. 8.5
2018 School System Credit Hrs. 7
2018 Ethics Governance Credit Hrs. 1
Yearly Total: 16.5 Hours

Mr. Hamner, Legislative Liaison for Terrebonne Parish School Board, gave a brief update on current legislation being proposed.

Motion of Mr. DeHart, seconded by Mrs. Solet, unanimously carried, the Board voted to adjourn its meeting **(8:00 P.M.)**.

/s/ Philip Martin, Secretary

/s/ Debi Benoit, President

RLB