

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

School Board Meeting - March 20, 2018

Order of Business

6:00 P.M.

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes of School Board Meetings of February 6, 2018, and February 20, 2018

RECOMMENDATION: That the Board approve the minutes of School Board Meetings of February 6, 2018, and February 20, 2018, as recorded.

6. Award, Commendation, Recognition, and Announcements
 - A. Special Recognition of Louisiana School Boards Association (LSBA) 2018 Artwork Contest Winner:
 - First Place Winner (9-12 Category) – Tobias Bailey, H. L. Bourgeois High School

Announcements:

3/26

5:00 Education, Technology, & Policy Committee

4/09

5:00 Buildings, Food Service, & Transportation Committee

4/10

6:00 Regular School Board Meeting

4/12

5:00 ERC

6:00 Parent Representative Committee

4/16

5:00 Finance, Insurance, & Section 16 Lands Committee

4/17

5:30 Executive Committee

6:00 Regular School Board Meeting

4/23

5:00 Education, Technology, & Policy Committee

4/28

Relay for Life (Houma-Terrebonne Civic Center)

7. Report of Committee

A. Buildings, Food Service, and Transportation Committee (See Attached Committee Report of March 12, 2018, Meeting)

8. Superintendent's Agenda

A. Agenda Items

(1) Personnel Section

(a) Personnel Actions for Period of February 1, 2018, through March 14, 2018 [list of professional instructional and non-instructional/support personnel (appointments, resignations, termination,

and retirements – Information Only]

(b) Leave of Absence

1) Family and Medical Leave

RECOMMENDATION: That the Board approve a family and medical leave in accordance with Policy (FILE: F-11.4a) for Kristie Shockley, bus attendant in the Transportation Department, beginning March 14, 2018, through May 24, 2018 (medical).

(2) Parent Appeal for Student #134940 Readmission
(Executive Session)

9. Individual School Board Member

A. Mr. Roger Dale DeHart – Reschedule School Board Meeting of April 3, 2018, to April 10, 2018 (Due to Easter Holidays), and Reschedule the Agenda Deadline from Noon Wednesday, March 28, 2018, to Noon Tuesday, March 27, 2018.

RECOMMENDATION: That the Board reschedule the School Board Meeting of April 3, 2018, to April 10, 2018 (due to Easter Holidays), and reschedule the agenda deadline from noon Wednesday, March 28, 2018, to noon Tuesday, March 27, 2018.

10. Adjournment

Philip Martin, Superintendent
Terrebonne Parish School Board
P. O. Box 5097
Houma, Louisiana 70361
985-876-7400

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Philip Martin, Superintendent, Terrebonne Parish School Board, at 985-876-7400, Ext. 233, describing the assistance that is necessary.

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

March 20, 2018

Dear Members of the Board:

The Buildings, Food Service, and Transportation Committee met at 5:00 P.M. on Monday, March 12, 2018, in the Board Room of the School Board Office with the following members present: Mr. Richard Jackson, chairman, and Mr. L. P. Bordelon, III, vice chairman. Mr. Gregory Harding was absent. Also in attendance were Mr. Donald Duplantis, Mr. Roger Dale DeHart, Board president, Mr. Roosevelt Thomas, Superintendent Philip Martin, and members of the staff.

Chairman Jackson called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mrs. Monica Walther, MS, RDN, LDN, Supervisor, Child Nutrition Program, addressed the Committee regarding acceptance of bids received for Kitchen Equipment (attached).

RECOMMENDATION NO. 1

The Committee recommends that the Board accept the lowest bids received, meeting all specifications, on Kitchen Equipment from Associated Food Equipment & Supplies, Inc., Pineville, LA, in the amount of \$25,375.00; Caire Hotel & Restaurant Supply, Inc., New Orleans, LA, in the amount of \$17,008.00; and Lafayette Restaurant Supply, Inc., Lafayette, LA, in the amount of \$20,089.00, funds to be derived from the Child Nutrition Program Fund.

Mr. Curtis Constrantiche, Purchasing Agent, addressed the Committee regarding authorization to advertise for Request for Proposals for maintenance/inspection of kitchen equipment repair, refrigerator repair, and kitchen hood inspections.

RECOMMENDATION NO. 2

The Committee recommends that the Board authorize the Purchasing Department to advertise for Request for Proposals (RFPs) for a contract for maintenance/inspection of kitchen equipment repair, refrigerator repair, and kitchen hood inspections.

Mr. Constrantiche addressed the Committee regarding surplus property located at 900, 908, and 912 Church Street.

RECOMMENDATION NO. 3

The Committee recommends that the Board enter into a contract with LaRussa Real Estate, 120 Progressive Blvd., Suite 103, Houma, LA 70360, for the sale of surplus property located at 900, 908, and 912 Church Street, Houma, LA for a period of 6 months, as per policy FILE: D-3.9 Sale of Buildings and Land, fees not to exceed 5% of the sale price, contingent upon the completion of the sale, subject to Board attorney review, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Mr. Daniel Bruce, AIA, Cheramie and Bruce Architects, APC, addressed the Committee regarding change orders for the re-roofing of the Ellender Memorial High School Auditorium (attached).

RECOMMENDATION NO. 4

The Committee recommends that the Board ratify two (2) deduct change orders for the re-roofing of the Ellender Memorial High School Auditorium totaling \$13,597.00 (\$10,972.00 for un-used unit pricing on repairs and \$2,625.00 for water damage to the stage floor), and approve a change order to increase the contract time by fourteen (14) days due to delay in receiving the smoke hatches, changing the contract completion date from February 6, 2018, to February 20, 2018, as provided for in the contract, and further, authorize the Board president to sign all necessary documents pertaining thereto.

Mr. Bruce addressed the Committee regarding substantial completion of the re-roofing of the Ellender Memorial High School Auditorium (attached).

RECOMMENDATION NO. 5

The Committee recommends that the Board approve the substantial completion dated February 20, 2018, for the re-roofing of the Ellender Memorial High School Auditorium, subject to the punch list; upon completion of the punch list, final inspection, and receipt of the lien-free certificate, authorize the release of retainage; and further, authorize the Board president to sign all necessary documents pertaining thereto.

Mr. Merlin Lirette, AIA, CEFP, The Merlin Group, Ltd., addressed the Committee regarding construction updates of the new Southdown Elementary School (attached).

Mr. Lirette addressed the Committee regarding update of the new Electrical Building at Louis Miller Terrebonne Career and Technical High School (attached).

Superintendent Martin addressed the Committee regarding maintenance updates.

There being no further business to come before the **Buildings, Food Service, and Transportation Committee**, the meeting was adjourned at 5:27 P.M.

Respectfully submitted,

Richard Jackson, Chairman

L. P. Bordelon, III, Vice Chairman

DC/sn