

TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360

AGENDA

School Board Meeting – February 2, 2016

Order of Business

6:00 P.M.

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes of School Board Meetings of January 5, 2016, and January 19, 2016

RECOMMENDATION: That the Board approve the minutes of School Board Meetings of January 5, 2016, and January 19, 2016, as recorded.

6. Recognition and Announcements
 - A. In Appreciation to Past Board President, Mr. Roosevelt Thomas – District 1
- 2/1-29** African American History Month
- 2/1-5** National School Counseling Week
- 2/8-12** Mardi Gras Holidays for Schools
- 2/14-16** LSBA (Louisiana School Boards Association) Convention –

Baton Rouge, LA

2/16

6:00 Regular School Board Meeting – **(Canceled Due to LSBA Convention)**

2/22

5:00 Joint Buildings, Food Service, & Transportation/Finance, Insurance, & Section 16 Lands Committee

2/29

5:00 Education, Technology, & Policy Committee

3/1

6:00 Regular School Board Meeting

7. Committee Meeting Reports

- A. Finance, Insurance, and Section 16 Lands Committee (See Attached Committee Report of January 25, 2016, Meeting)
- B. Executive Committee (See Attached Committee Report of January 19, 2016, Meeting)
- C. Board of Directors of Terrebonne Construction Company, Inc. (See Attached Committee Report of January 19, 2016, Meeting)

8. Superintendent's Agenda

A. Agenda Items

- (1) Approval of Proclamation Recognizing February 1-5, 2016, as National School Counseling Week

RECOMMENDATION: That the Board approve the following proclamation recognizing February 1-5, 2016, as National School Counseling Week in Terrebonne Parish Schools:

PROCLAMATION

Whereas School Counselors are employed in public and private schools to help students reach their full potential;

Whereas School Counselors are actively committed to helping students explore their abilities, strengths, interests, and talents as these traits relate to career awareness and development;

Whereas School Counselors help parents focus on ways to further the educational, personal, and social growth of their children;

Whereas School Counselors work with teachers and other educators to help students explore their potential and set realistic goals for themselves;

Whereas School Counselors seek to identify and utilize community resources that can enhance and complement comprehensive school counseling programs and help students become productive members of society; and

Whereas comprehensive developmental school counseling programs are considered an integral part of the educational process that enables all students to achieve success in schools; now, therefore, be it

Resolved, that the Terrebonne Parish School Board recognizes February 1-5, 2016, as National School Counseling Week in Terrebonne Parish Public Schools; and be it further

Resolved, that copies of this proclamation be forwarded to all Terrebonne Parish Public Schools and office buildings.

(2) Personnel Section

(a) Leave of Absence

1) Family and Medical Leave

RECOMMENDATION: That the Board approve a family and medical leave in accordance with Policy (FILE: F-11.4a) for Rebecca Boudreaux, Teacher at Elysian Fields Middle School, beginning February 5, 2016, through May 13, 2016 (family).

9. Adjournment

Philip Martin, Superintendent
Terrebonne Parish School Board
P. O. Box 5097
Houma, Louisiana 70361
985-876-7400

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Philip Martin, Superintendent, Terrebonne Parish School Board, at 985-876-7400, Ext. 233, describing the assistance that is necessary.

RLB

**TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360**

February 2, 2016

Dear Members of the Board:

The FINANCE, INSURANCE, and SECTION 16 LANDS COMMITTEE met in the Board Room of the School Board Office, 201 Stadium Drive, at 5:00 P.M. on Monday, January 25, 2016, with the following members present: Mr. Donald Duplantis, Chairman, Mr. Roosevelt Thomas, Vice-Chairman, and Dr. Brenda Leroux Babin. Also in attendance were Mr. Roger Dale DeHart, Board President, Mr. L. P. Bordelon, III, Vice-President, Superintendent Philip Martin, and members of the staff.

Chairman Duplantis called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mr. Mark Felger, Lanoux & Felger, CPA, presented the Committee with a PowerPoint presentation regarding the June 30, 2015, Terrebonne Parish School Board Audit Report. He stated the financial statements ending June 30, 2015, had received an "unmodified opinion," which is the best possible rating. Mr. Felger briefly explained the internal control, compliance, independent accountant reports, and the required communication letter.

Dr. Babin, seconded by Mr. Thomas, offered the following motion:

RECOMMENDATION NO. 1

The Committee recommends that the Board receive the June 30, 2015, Terrebonne Parish School Board Audit Report, as presented.

Ms. Carolyn Champagne, Purchasing Agent, addressed the Committee regarding the bid results (attached) for the sale of the surplus property

located at 1505 East Tunnel Blvd., Houma, LA 70363 (Honduras/Walgreens Property).

Dr. Babin, seconded by Mr. Thomas, offered the following motion: that the Board accept the highest bid received, meeting all specifications, for the sale of surplus property located at 1505 East Tunnel Blvd., Houma, LA 70363 (Honduras/Walgreens Property), from Financial Packaging Companies, 6 Hidden Ledge Road, Englewood, NJ 07631, in the amount of \$200,000.00, pending Board Attorney review and approval, and further, authorize the Board President to sign all necessary documents pertaining thereto; proceeds to be deposited in the Building Fund and designated for future building projects.

Following discussion, Mr. Thomas, seconded by Dr. Babin, with the exception of Chairman Duplantis who objected, offered the following substitute motion:

RECOMMENDATION NO. 2

The Committee recommends that the Board accept the highest bid received, meeting all specifications, for the sale of surplus property located at 1505 East Tunnel Blvd., Houma, LA 70363 (Honduras/Walgreens Property), from Financial Packaging Companies, 6 Hidden Ledge Road, Englewood, NJ 07631, in the amount of \$200,000.00, pending Board Attorney review and approval, and further, authorize the Board President to sign all necessary documents pertaining thereto; \$50,000.00 of the proceeds will be designated to Honduras Elementary School and the remaining \$150,000.00 of the proceeds to be deposited in the Building Fund and designated for future building projects.

Ms. Breaux presented an update on the Sales Tax collections report (attached). She stated sales tax collections for the month of November 2015 are approximately 10% lower than November 2014.

There being no further business to come before the **Finance, Insurance, and Section 16 Lands Committee**, motion of Mr. Thomas, seconded by Dr. Babin, the meeting adjourned at 5:32 P.M.

Respectfully submitted,

Donald Duplantis, Chairman

Roosevelt Thomas, Vice-Chairman

Brenda Leroux Babin, Ph.D.

MH

TERREBONNE PARISH SCHOOL BOARD
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360

February 2, 2016

Dear Members of the Board:

The **Executive Committee** met at 5:30 P.M. on Tuesday, January 19, 2016, in the Board Room of the School Board Office with the following members present: Mr. Roger Dale DeHart, President, and Mr. L. P. Bordelon, III, Vice-President. Others in attendance were Ms. Vicki Bonvillain, Mr. Donald Duplantis, Superintendent Philip Martin, and Ms. Rebecca Breaux.

The meeting began with an invocation and Pledge of Allegiance to the Flag.

The **Executive Committee** examined and authorized payment of invoices for the current month (including supplemental payroll and travel expenses).

The **Executive Committee** addressed member concerns.

There being no further business to come before the **Executive Committee**, the meeting was adjourned.

Respectfully submitted,

Roger Dale DeHart, President

L. P. Bordelon, III, Vice-President

MH

TERREBONNE CONSTRUCTION COMPANY, INC.
201 STADIUM DRIVE
HOUMA, LOUISIANA 70360

February 2, 2016

Dear Members of the School Board:

The **Board of Directors of Terrebonne Construction Company, Inc.** met immediately following the Executive Committee meeting on Tuesday, January 19, 2016, in the Board Room of the School Board Office with the following members present: Mr. Roger Dale DeHart, Mr. L. P. Bordelon, III, Ms. Vicki Bonvillain, Mr. Donald Duplantis, Superintendent Philip Martin, and Ms. Rebecca Breaux.

The **Board of Directors** selected officers for the 2016 Calendar year; Mr. Roger Dale DeHart to serve as President, and Mr. L. P. Bordelon, III, to serve as Secretary/Treasurer of the Board of Directors of Terrebonne Construction Company, Inc.

The **Board of Directors** voted to continue banking with JP Morgan Chase Bank, designated the President and Secretary/Treasurer of the Board of Directors and the Superintendent of the Terrebonne Parish School Board to become signatories to the account, authorized any two of those three individuals to sign checks, and further, authorized the President and/or Secretary/Treasurer of the corporation to execute JP Morgan Chase Bank's standard corporate resolution reflecting the decision as to whom is authorized to sign.

Dr. Brenda Leroux Babin entered the meeting at this time.

The **Board of Directors** received the December 2015 financial statement (attached).

The **Board of Directors** approved the renewal of Flood Insurance from Nationwide Mutual Insurance Company for the period of February 16,

2016, through February 16, 2017, for 240 Barrow Street - \$842.00; 252 Barrow Street - \$1,345.00; and 623 Belanger Street - \$1,977.00, for a total premium of \$4,164.00.

The **Board of Directors** declared property located at 623-625 Belanger Street, 240-240R Barrow Street, and 244-252A Barrow Street, Houma, Louisiana 70360 (Terrebonne Construction Company) as surplus, authorized administration to obtain an appraisal and advertise for bids for the sale of said property in accordance with applicable laws, all transactions subject to Board Attorney review and approval, and further, authorized the Board President to sign all necessary documents pertaining thereto.

There being no further business to come before the **Board of Directors of Terrebonne Construction Company, Inc.**, the meeting was adjourned.

Respectfully submitted,

Roger Dale DeHart, President

L. P. Bordelon, III, Secretary/Treasurer

MH