

PROCEEDINGS OF THE TERREBONNE PARISH SCHOOL BOARD

MAY 17, 2016

The Terrebonne Parish School Board met today at 6:00 P.M. in regular session at its regular meeting place, the Terrebonne Parish School Board Office, 201 Stadium Drive, Houma, Louisiana, with Mr. Roger Dale DeHart, President, presiding, and the following members present: Mr. L. P. Bordelon, III, Vice-President; Mr. Roosevelt Thomas, Mr. Gregory Harding, Mr. Richard Jackson, Dr. Brenda Leroux Babin, Mr. Donald Duplantis, and Mrs. Vicki Bonvillain.

ABSENT: Mrs. Debi Benoit

President DeHart led the Board and audience in the invocation and Pledge of Allegiance to the Flag.

A moment of silence was observed in memory of Charlene Corbin Bordelon, wife of School Board Member, Mr. L. P. Bordelon, III; Rodrick "Benny" Broussard, retired School Principal; Lottie Furr, retired School Teacher; Willie J. Comeaux, retired School Teacher; Alice Chauvin, retired School Teacher; Gloria Verret, retired School Teacher, and Delores Sevin, retired School Bus Driver, who recently passed away.

At this time, the Board and Superintendent Philip Martin recognized and congratulated Liz Diaz, Evergreen Junior High School Student, and 1st Place Winner in her respective category at the 2016 Louisiana State Science and Engineering Fair recently held in Baton Rouge, LA.

The Board and Superintendent Martin then recognized Gabrielle White and Adeline Martin, South Terrebonne High School Students, and 1st and 2nd Place Winners, respectively, at the District Level, and represented Terrebonne Parish School District at the International Science and Engineering Fair in Phoenix, Arizona.

Several announcements were made by President DeHart relative to upcoming meetings.

Ms. Priscilla Boudreaux, citizen, addressed the Board regarding "Gratitude and Thanks for Terrebonne High School Baseball Field."

Several members of the Terrebonne High School Baseball Team, along with parents and coaches, were also in attendance at tonight's meeting.

The following report of the Buildings, Food Service, and Transportation Committee meeting was presented to the Board with Mr. Bordelon, Chairman, presiding:

Dear Members of the Board:

The Buildings, Food Service, and Transportation Committee met at 5:00 P.M. on Monday, May 9, 2016, in the Board Room of the School Board Office with the following members present: Mr. L. P. Bordelon, III, Chairman, Mr. Roger Dale DeHart, Vice-Chairman, and Mr. Gregory Harding. Also in attendance were Mr. Richard Jackson, Mr. Donald Duplantis, Mr. Roosevelt Thomas, Mrs. Vicki Bonvillain, Superintendent Philip Martin, and members of the staff.

Chairman Bordelon called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mr. Andy Positerry, II, AIA, NCARB, LEED AP, Duplantis Design Group, PC, addressed the Committee regarding an update of the Acadian Elementary School Re-Roofing Project (attached).

RECOMMENDATION NO. 1

The Committee recommends that the Board award the Acadian Elementary School Re-Roofing Project to the lowest responsible bidder, meeting all specifications, Edward J. Laperouse Metal Works, Inc., for a total base bid of \$276,122.00, subject to timely receipt of all required post-bid documentation, monies to be derived from the One-Cent Sales Tax Fund; and further, authorize the Board President to sign all necessary documents pertaining thereto.

Mr. Walt Medley, Project Manager, All South Consulting Engineers, LLC, addressed the Committee regarding the Southdown Elementary School Demolition.

RECOMMENDATION NO. 2

The Committee recommends that the Board declare the apparent low bidder for the demolition of Southdown Elementary School, Construction Management Enterprises, LLC, as non-responsive for failure to provide required documentation as per Louisiana Bid Law; reject the bid from Construction Management Enterprises, LLC, and accept the lowest responsible bid, meeting all specifications, from D. H. Griffin of Texas, Inc., 8690 Lambright Road, Houston, Texas 77075, in the amount of \$324,629.00, subject to the timely receipt of all required post-bid documentations, pending Board Attorney review and approval; and further, authorize the Board President to sign all necessary documents pertaining thereto.

Mr. Merlin Lirette, AIA, CEFP, The Merlin Group, Ltd., addressed the Committee regarding the Schematic Design Drawings for Southdown Elementary School.

RECOMMENDATION NO. 3

The Committee recommends that the Board accept the Schematic Design Drawings for Southdown Elementary School, as presented.

Mr. Jack Moore, Risk Manager, addressed the Committee regarding the Bus Lease Agreement between the Diocese of Houma-Thibodaux and the Terrebonne Parish School Board (attached).

RECOMMENDATION NO. 4

The Committee recommends that the Board enter into a Bus Lease Agreement between the Diocese of Houma-Thibodaux and the Terrebonne Parish School Board beginning June 1, 2016, through May 30, 2017, for bus usage, provided buses shall run during normal operating hours on weekdays, as needed, mileage reimbursement at a rate of \$1.75 per mile driven, provide and pay bus drivers approved by Terrebonne Parish School Board, provided all necessary insurance requirements are met; and further, authorize the Board President to sign all necessary documents pertaining thereto.

Mr. Moore addressed the Committee regarding the Bus Lease Agreement between Bayouland YMCA and Terrebonne Parish School Board (attached).

RECOMMENDATION NO. 5

The Committee recommends that the Board enter into a Bus Lease Agreement between Bayouland YMCA and Terrebonne Parish School Board beginning June 1, 2016, through August 30, 2016, for bus usage for the Summer Camp Program, provided buses shall run during normal operating hours on weekdays, as needed, mileage reimbursement at a rate of \$1.75 per mile driven, provide and pay bus drivers approved by Terrebonne Parish School Board, provided all necessary insurance requirements are met; and further, authorize the Board President to sign all necessary documents pertaining thereto.

Mrs. Monica Walther, MS, RD, LDN, Supervisor of Child Nutrition, addressed the Committee regarding the acceptance of bids received on Fruit Juice for the 2016-2017 school session (attached).

RECOMMENDATION NO. 6

The Committee recommends that the Board accept the lowest bid received, meeting all specifications, on Fruit Juice for the 2016-2017 school session from Lacassagne's, Inc., Baton Rouge, LA, in the amount of \$167,655.00, funds to be derived from the Child Nutrition Fund.

Mrs. Walther addressed the Committee regarding the acceptance of bids received on Meat and Frozen Items for the 2016-2017 Fall session (attached).

RECOMMENDATION NO. 7

The Committee recommends that the Board accept the lowest bids received, meeting all specifications, on Meat and Frozen Items for the 2016-2017 Fall session from Diamond Food Distributors, Inc., Jefferson, LA, in the amount of \$624,614.71; and F. Christiana & Company, Inc., Marrero, LA, in the amount of \$51,591.01, funds to be derived from the Child Nutrition Fund.

Mrs. Walther addressed the Committee regarding the acceptance of bids received on Milk and Milk Products for the 2016-2017 school session (attached).

RECOMMENDATION NO. 8

The Committee recommends that the Board accept the lowest bid received, meeting all specifications, on Milk and Milk Products for the 2016-2017 school session from LaFleur Dairy Products, Inc., Houma, LA (see below), funds to be derived from the Child Nutrition Fund.

Brown's Milk, Fat Free Skim	\$0.2447/8 oz. carton
Brown's Milk, Low Fat 1%	\$0.2447/8 oz. carton
Brown's Skim, Chocolate	\$0.2447/8 oz. carton
Brown's Skim, Strawberry	\$0.2447/8 oz. carton
Brown's Milk, 1% Fat	\$0.4400/8 oz. carton

Mrs. Walther addressed the Committee regarding the acceptance of bids received on Fresh Fruits and Vegetables for the 2016-2017 school session (attached).

RECOMMENDATION NO. 9

The Committee recommends that the Board accept the lowest bid received, meeting all specifications, on Fresh Fruit and Vegetables for the

2016-2017 school session from Capitol City Produce, Baton Rouge, LA, in the amount of \$49,000.00, funds to be derived from the Child Nutrition Fund.

Mrs. Walther addressed the Committee regarding the acceptance of bids received on Canned and Dry Goods for the 2016-2017 Fall session (attached).

RECOMMENDATION NO. 10

The Committee recommends that the Board accept the lowest bids received, meeting all specifications, on Canned and Dry Goods for the 2016-2017 Fall session from Groetsch Wholesale Grocers, Harahan, LA, in the amount of \$258,535.29; Lacassagne's, Inc., Jefferson, LA, in the amount of \$20,006.50; and F. Christiana & Company, Inc., Marrero, LA, in the amount of \$24,866.80, funds to be derived from the Child Nutrition Fund.

Mrs. Walther addressed the Committee regarding the acceptance of bids received on Linen Service for the 2016-2017 school session (attached).

RECOMMENDATION NO. 11

The Committee recommends that the Board accept the lowest bid received, meeting all specifications, on Linen Service for the 2016-2017 school session from Cintas Corporation, Thibodaux, LA, in the amount of \$14,100.00, funds to be derived from the Child Nutrition Fund.

Mrs. Walther addressed the Committee regarding the acceptance of bids received on Supplies and Disposables for the 2016-2017 school session (attached).

RECOMMENDATION NO. 12

The Committee recommends that the Board accept the lowest bids received, meeting all specifications, on Supplies and Disposables for the 2016-2017 school session from Calico Industries, Inc., Annapolis Junction MD, in the amount of \$9,901.40; Cintas Corporation, Thibodaux, LA, in the amount of \$24,416.00; Daxwell, LLC, Houston, TX, in the amount of \$32,982.00; Economical Janitorial & Paper Supplies, LLC, New Orleans, LA, in the amount of \$165,237.59; Interboro Packaging Corporation, Montgomery, NY, in the amount of \$2,802.00; Pon Food Corporation, Ponchatoula, LA, in the amount of \$4,869.43, and Schneider Paper Products, Inc., Baton Rouge, LA, in the amount of \$3,788.75, funds to be derived from the Child Nutrition Fund.

Mrs. Walther addressed the Committee regarding the acceptance of bids received on Concentrated Detergents for the 2016-2017 school session with the option to renew for an additional two (2) years (attached).

RECOMMENDATION NO. 13

The Committee recommends that the Board accept the lowest bid received, meeting all specifications, on Concentrated Detergents for the 2016-2017 school session from SFSPac, Division of PortionPac Chemical Corp., in the amount of \$32,875.00, with the option to renew for an additional two (2) years, funds to be derived from the Child Nutrition Fund.

Mrs. Carolyn Champagne, Purchasing Agent, addressed the Committee regarding the authorization to advertise for Pest and Rodent Control Services.

RECOMMENDATION NO. 14

The Committee recommends that the Board authorize the Purchasing Department to proceed with the advertisement of bids for Pest and Rodent Control Services.

Mrs. Champagne addressed the Committee regarding the acceptance to continue the service contract with S.T.A.T. Waste Stream Services, Inc. (attached).

RECOMMENDATION NO. 15

The Committee recommends that the Board continue the service contract with S.T.A.T. Waste Stream Services, Inc., under the same terms and conditions as the current contract, for five (5) years beginning July 1, 2016, through June 30, 2021; and further, authorize the Board President to sign all necessary documents pertaining thereto.

Mr. Donald Chamberlain, Plant Operations Manager, addressed the Committee regarding maintenance updates.

There being no further business to come before the **Buildings, Food Service, and Transportation Committee**, the meeting was adjourned at 5:40 P.M.

Respectfully submitted,

L. P. Bordelon, III, Chairman

Roger Dale DeHart, Vice-Chairman

Gregory Harding

SN

Motion of Mr. Duplantis, seconded by Mr. DeHart, unanimously carried, the Board awarded the Acadian Elementary School Re-Roofing Project to the lowest responsible bidder, meeting all specifications, Edward J. Laperouse Metal Works, Inc., for a total base bid of \$276,122.00, subject to timely receipt of all required post-bid documentation, monies to be derived from the One-Cent Sales Tax Fund; and further, authorized the Board President to sign all necessary documents pertaining thereto.

Motion of Mr. Duplantis, seconded by Mrs. Bonvillain, unanimously carried, the Board declared the apparent low bidder for the demolition of Southdown Elementary School, Construction Management Enterprises, LLC, as non-responsive for failure to provide required documentation as per Louisiana Bid Law; rejected the bid from Construction Management Enterprises, LLC, and accepted the lowest responsible bid, meeting all specifications, from D. H. Griffin of Texas, Inc., 8690 Lambright Road, Houston, Texas 77075, in the amount of \$324,629.00, subject to the timely receipt of all required post-bid documentations, pending Board Attorney review and approval; and further, authorized the Board President to sign all necessary documents pertaining thereto.

Mrs. Kathryn Richard, Board Attorney, addressed the Board regarding the foregoing motion.

Mr. Stephen Smith, representing All South Consulting Engineers, also addressed the Board regarding the foregoing motion.

Motion of Mr. Thomas, unanimously seconded, unanimously carried, the Board accepted the Schematic Design Drawings for Southdown Elementary School, as presented.

Motion of Mr. DeHart, seconded by Mrs. Bonvillain, unanimously carried, the Board entered into a Bus Lease Agreement between the Diocese of Houma-Thibodaux and the Terrebonne Parish School Board beginning June 1, 2016, through May 30, 2017, for bus usage, provided buses shall run during normal operating hours on weekdays, as needed, mileage reimbursement at a rate of \$1.75 per mile driven, provide and pay bus drivers approved by Terrebonne Parish School Board, provided all necessary insurance requirements are met; and further, authorized the Board President to sign all necessary documents pertaining thereto.

Motion of Mr. Thomas, seconded by Dr. Babin, unanimously carried, the Board entered into a Bus Lease Agreement between Bayouland YMCA and Terrebonne Parish School Board beginning June 1, 2016, through August 30, 2016, for bus usage for the Summer Camp Program, provided buses shall run during normal operating hours on weekdays, as needed, mileage reimbursement at a rate of \$1.75 per mile driven, provide and pay bus drivers approved by Terrebonne Parish School Board, provided all necessary insurance requirements are met; and further, authorized the Board President to sign all necessary documents pertaining thereto.

Motion of Mr. Duplantis, seconded by Mrs. Bonvillain, unanimously carried, the Board accepted the lowest bid received, meeting all specifications, on Fruit Juice for the 2016-2017 school session from Lacassagne's, Inc., Baton Rouge, LA, in the amount of \$167,655.00, funds to be derived from the Child Nutrition Fund.

Motion of Mrs. Bonvillain, seconded by Mr. Thomas, unanimously carried, the Board accepted the lowest bids received, meeting all specifications, on Meat and Frozen Items for the 2016-2017 Fall session from Diamond Food Distributors, Inc., Jefferson, LA, in the amount of \$624,614.71; and F. Christiana & Company, Inc., Marrero, LA, in the amount of \$51,591.01, funds to be derived from the Child Nutrition Fund.

Motion of Mrs. Bonvillain, seconded by Mr. DeHart, unanimously carried, the Board accepted the following lowest bid received, meeting all specifications, on Milk and Milk Products for the 2016-2017 school session from LaFleur Dairy Products, Inc., Houma, LA, funds to be derived from the Child Nutrition Fund:

Brown's Milk, Fat Free Skim	\$0.2447/8 oz. carton
Brown's Milk, Low Fat 1%	\$0.2447/8 oz. carton
Brown's Skim, Chocolate	\$0.2447/8 oz. carton
Brown's Skim, Strawberry	\$0.2447/8 oz. carton
Brown's Milk, 1% Fat	\$0.4400/8 oz. carton

Motion of Mrs. Bonvillain, seconded by Mr. Jackson, unanimously carried, the Board accepted the lowest bid received, meeting all specifications, on Fresh Fruit and Vegetables for the 2016-2017 school session from Capitol City Produce, Baton Rouge, LA, in the amount of \$49,000.00, funds to be derived from the Child Nutrition Fund.

Motion of Mr. DeHart, seconded by Mrs. Bonvillain, unanimously carried, the Board accepted the lowest bids received, meeting all specifications, on Canned and Dry Goods for the 2016-2017 Fall session from Groetsch Wholesale Grocers, Harahan, LA, in the amount of \$258,535.29; Lacassagne's, Inc., Jefferson, LA, in the amount of \$20,006.50; and F. Christiana & Company, Inc., Marrero, LA, in the amount of \$24,866.80, funds to be derived from the Child Nutrition Fund.

Motion of Mr. Duplantis, seconded by Mrs. Bonvillain, unanimously carried, the Board accepted the lowest bid received, meeting all specifications, on Linen Service for the 2016-2017 school session from Cintas Corporation, Thibodaux, LA, in the amount of \$14,100.00, funds to be derived from the Child Nutrition Fund.

Mrs. Monica Walther, Supervisor of Child Nutrition Program, addressed the Board regarding the foregoing motion.

Motion of Mrs. Bonvillain, seconded by Mr. Harding, unanimously carried, the Board accepted the lowest bids received, meeting all specifications, on Supplies and Disposables for the 2016-2017 school session from Calico Industries, Inc., Annapolis Junction MD, in the amount of \$9,901.40; Cintas Corporation, Thibodaux, LA, in the amount of \$24,416.00; Daxwell, LLC, Houston, TX, in the amount of \$32,982.00; Economical Janitorial & Paper Supplies, LLC, New Orleans, LA, in the amount of \$165,237.59; Interboro Packaging Corporation, Montgomery, NY, in the amount of \$2,802.00; Pon Food Corporation, Ponchatoula, LA, in the amount of \$4,869.43, and Schneider Paper Products, Inc., Baton Rouge, LA, in the amount of \$3,788.75, funds to be derived from the Child Nutrition Fund.

Mrs. Walther addressed the Board regarding the foregoing motion.

Motion of Mrs. Bonvillain, seconded by Mr. Duplantis, unanimously carried, the Board accepted the lowest bid received, meeting all specifications, on Concentrated Detergents for the 2016-2017 school session from SFSPac, Division of PortionPac Chemical Corp., in the amount of \$32,875.00, with the option to renew for an additional two (2) years, funds to be derived from the Child Nutrition Fund.

Motion of Mrs. Bonvillain, seconded by Mr. Jackson, unanimously carried, the Board authorized the Purchasing Department to proceed with the advertisement of bids for Pest and Rodent Control Services.

Motion of Mr. DeHart, seconded by Mr. Duplantis, unanimously carried, the Board authorized the continuance of the service contract with S.T.A.T. Waste Stream Services, Inc., under the same terms and conditions as the current contract, for five (5) years beginning July 1, 2016, through June 30, 2021; and further, authorized the Board President to sign all necessary documents pertaining thereto.

Mr. Tim Champagne, representing S.T.A.T. Waste Stream Services, Inc., addressed the Board regarding the foregoing motion.

The report of the Buildings, Food Service, and Transportation Committee meeting was concluded, and President DeHart reassumed the Chair.

The following report of the Finance, Insurance, and Section 16 Lands Committee meeting was presented to the Board with Mr. Duplantis, Chairman, presiding:

Dear Members of the Board:

The FINANCE, INSURANCE, and SECTION 16 LANDS COMMITTEE met at 5:00 P.M. on Monday, May 16, 2016, in the Board Room of the Terrebonne Parish School Board Office, with the following members present: Mr. Donald Duplantis, Chairman, Mr. Roosevelt Thomas, Vice-Chairman, and Dr. Brenda Leroux Babin. Also in attendance were Mr. Roger Dale DeHart, Board President, Mr. L. P. Bordelon, III, Vice-President, Mrs. Vicki Bonvillain, Mr. Richard Jackson, Superintendent Philip Martin, and members of the staff.

Chairman Duplantis called the meeting to order. The meeting began with

the invocation and Pledge of Allegiance to the Flag.

Mrs. Carolyn Champagne, Purchasing Agent, addressed the Committee regarding the Official Journal for the 2016/2017 Fiscal Year.

Mr. Thomas, seconded by Dr. Babin, offered the following motion:

RECOMMENDATION NO. 1

The Committee recommends that the Board select *The Courier* to serve as the Official Journal for Terrebonne Parish School Board, at current rates, from July 1, 2016, to June 30, 2017.

Mr. Len Fontaine, Senior Vice-President, Employee Benefit Specialist, presented the Committee with the January 1, 2016, to April 30, 2016, Group Health Plan Analysis (attached).

Mr. Jack Moore, Risk Manager, addressed the Committee regarding the Excess Workers' Compensation Insurance renewal (attached).

Dr. Babin, seconded by Mr. Thomas, offered the following motion:

RECOMMENDATION NO. 2

The Committee recommends that the Board accept the renewal proposal for Excess Workers' Compensation Insurance from Safety National Casualty Corporation (USI Insurance Services, LLC, Broker of Record), with \$500,000.00 Self-Insured Retention and a minimum annual premium in the amount of \$77,625.00, a decrease of \$2,356.00 from the prior year premium, effective July 1, 2016, through July 1, 2018.

Mr. Moore addressed the Committee regarding the Flood Insurance renewal (attached).

Mr. Thomas, seconded by Dr. Babin, offered the following motion:

RECOMMENDATION NO. 3

The Committee recommends that the Board authorize the renewal of Flood Insurance through Wright National Flood Insurance Company (Ledet Agency, Inc., Broker of Record), with an estimated annual premium in the amount of \$131,313.00, an increase of \$8,765.00 from the prior year premium, effective July 1, 2016.

Mr. Moore addressed the Committee regarding the Boiler and Machinery Insurance renewal (attached).

Mr. Thomas, seconded by Dr. Babin, offered the following motion:

RECOMMENDATION NO. 4

The Committee recommends that the Board accept the renewal proposal for Boiler and Machinery Insurance from Travelers Insurance Company (Arthur J. Gallagher of Louisiana, Inc., Broker of Record), with an annual premium in the amount of \$14,897.00, an increase of \$391.00 from the prior year premium, subject to a \$2,500.00 deductible, effective July 1, 2016.

Superintendent Martin addressed the Committee regarding the Receipt of the Proposed Operating Budgets for Fiscal Year 2016/2017 and establishing a

Public Hearing.

Dr. Babin, seconded by Mr. Thomas, offered the following motion:

RECOMMENDATION NO. 5

The Committee recommends that the Board receive the Proposed Operating Budgets for the General Operating Fund, Child Nutrition Program Fund, One Cent Sales Tax Fund, ½ Cent Sales Tax Fund, ¾ Cent Sales Tax Fund, and various Special Revenue Funds for the 2016/2017 Fiscal Year and establish a Public Hearing on the same: Tuesday, June 14, 2016, at 6:00 P.M. in the Board Room of the Terrebonne Parish School Board Office, 201 Stadium Drive, Houma, LA 70360.

Mrs. Rebecca Breaux, Chief Financial Officer, addressed the Committee regarding the bid results for the Fiscal Agent Banking Services (attached).

Dr. Babin, seconded by Mr. Thomas, offered the following motion:

RECOMMENDATION NO. 6

The Committee recommends that the Board accept the bid for Fiscal Agent Banking Services from JP Morgan Chase Bank, N.A. for a three (3) year contract, beginning July 1, 2016, and terminating June 30, 2019, with an option to renew for an additional three (3) years; authorize the Superintendent and/or his designee to complete the contract documents; and further, authorize the Board President to sign all necessary documents pertaining thereto.

Mrs. Breaux addressed the Committee regarding the 2016 Millages.

Dr. Babin, seconded by Mr. Thomas, offered the following motion:

RECOMMENDATION NO. 7

The Committee recommends that the Board allow the administration to advertise, as per the necessary notices, in order to consider and levy the 2016 Millages and establish a Public Hearing on the same: Tuesday, July 5, 2016, at 6:00 P.M. in the Board Room of the Terrebonne Parish School Board Office, located at 201 Stadium Drive, Houma, LA 70360.

Mrs. Breaux presented an update on the Sales Tax collections report (attached). She stated sales tax collections for the month of March 2016 are approximately 13% lower than March 2015.

There being no further business to come before the **Finance, Insurance, and Section 16 Lands Committee**, motion of Mr. Thomas, seconded by Dr. Babin, the meeting adjourned at 5:30 P.M.

Respectfully submitted,

Donald Duplantis, Chairman

Roosevelt Thomas, Vice-Chairman

Brenda Leroux Babin, Ph.D.

MH

Motion of Mrs. Bonvillain, seconded by Mr. Thomas, unanimously carried, the Board selected *The Courier* to serve as the Official Journal for Terrebonne Parish School Board, at current rates, from July 1, 2016, to June 30, 2017.

Motion of Mr. Jackson, seconded by Mr. DeHart, unanimously carried, the Board accepted the renewal proposal for Excess Workers' Compensation Insurance from Safety National Casualty Corporation (USI Insurance Services, LLC, Broker of Record), with \$500,000.00 Self-Insured Retention and a minimum annual premium in the amount of \$77,625.00, a decrease of \$2,356.00 from the prior year premium, effective July 1, 2016, through July 1, 2018.

Motion of Mr. Thomas, seconded by Mr. DeHart, unanimously carried, the Board authorized the renewal of Flood Insurance through Wright National Flood Insurance Company (Ledet Agency, Inc., Broker of Record), with an estimated annual premium in the amount of \$131,313.00, an increase of \$8,765.00 from the prior year premium, effective July 1, 2016.

Motion of Mr. Bordelon, seconded by Mrs. Bonvillain, unanimously carried, the Board accepted the renewal proposal for Boiler and Machinery Insurance from Travelers Insurance Company (Arthur J. Gallagher of Louisiana, Inc., Broker of Record), with an annual premium in the amount of \$14,897.00, an increase of \$391.00 from the prior year premium, subject to a \$2,500.00 deductible, effective July 1, 2016.

Motion of Mrs. Bonvillain, seconded by Mr. Jackson, unanimously carried, the Board received the Proposed Operating Budgets for the General Operating Fund, Child Nutrition Program Fund, One Cent Sales Tax Fund, ½ Cent Sales Tax Fund, ¾ Cent Sales Tax Fund, and various Special Revenue Funds for the 2016/2017 Fiscal Year and established a Public Hearing on the same: Tuesday, June 14, 2016, at 6:00 P.M. in the Board Room of the Terrebonne Parish School Board Office, 201 Stadium Drive, Houma, LA 70360.

Motion of Mr. Thomas, seconded by Mr. Jackson, unanimously carried, the Board accepted the bid for Fiscal Agent Banking Services from JP Morgan Chase Bank, N.A. for a three (3) year contract, beginning July 1, 2016, and terminating June 30, 2019, with an option to renew for an additional three (3) years; authorized the Superintendent and/or his designee to complete the contract documents; and further, authorized the Board President to sign all necessary documents pertaining thereto.

Motion of Dr. Babin, seconded by Mr. DeHart, unanimously carried, the Board allowed the administration to advertise, as per the necessary notices, in order to consider and levy the 2016 Millages and established a Public Hearing on the same: Tuesday, July 5, 2016, at 6:00 P.M. in the Board Room of the Terrebonne Parish School Board Office, located at 201 Stadium Drive, Houma, LA 70360.

The report of the Finance, Insurance, and Section 16 Lands Committee meeting was concluded, and President DeHart reassumed the Chair and presided for the remainder of the proceedings.

The report of the Board of Directors of Terrebonne Construction Company, Inc. was then presented to the Board.

Motion of Mr. Duplantis, seconded by Mr. Bordelon, unanimously carried, the Board received the following report of the Board of Directors of Terrebonne Construction Company, Inc.:

Dear Members of the School Board:

The **Board of Directors of Terrebonne Construction Company, Inc.** met immediately following the Executive Committee meeting on Tuesday, May 17, 2016, in the Board Room of the Terrebonne Parish School Board Office with the following members present: Mr. Roger Dale DeHart, President, Mr. L. P. Bordelon, III, Secretary/Treasurer, and Mrs. Vicki Bonvillain. Also in attendance were Mr. Donald Duplantis, Mr. Roosevelt Thomas, Superintendent Philip Martin, and Mrs. Rebecca Breaux.

The **Board of Directors** received the April 2016 financial statement (attached).

The **Board of Directors** accepted the highest bid received (attached), meeting all specifications, for the sale of Terrebonne Construction Company Property located at 240 and 240R Barrow Street, Houma, LA 70360, from HTV10 (Folse Productions, Inc.), as represented by Mr. Martin Folse, 7938 Main Street, Houma, LA 70360, in the amount of \$250,000.00, pending Board Attorney review and approval, re-advertise Terrebonne Construction Company Property located at 623 and 625 Belanger Street, Houma, LA 70360, and 244, 248, 250A, 252, and 252A Barrow Street due to no bids received, and further, authorized the Board President and/or Superintendent to sign all necessary documents pertaining thereto; proceeds to be deposited in the Building Fund.

There being no further business to come before the **Board of Directors of Terrebonne Construction Company, Inc.**, the meeting was adjourned.

Respectfully submitted,

Roger Dale DeHart, President

L. P. Bordelon, III, Secretary/Treasurer

Vicki Bonvillain

MH

Motion of Mr. Duplantis, seconded by Mr. Bordelon, unanimously carried, the Board accepted the highest bid received, meeting all specifications, for the sale of Terrebonne Construction Company Property located at 240 and 240R Barrow Street, Houma, LA 70360, from HTV10 (Folse Productions, Inc.), as represented by Mr. Martin Folse, 7938 Main Street, Houma, LA 70360, in the amount of \$250,000.00, pending Board Attorney review and approval, re-advertise Terrebonne Construction Company Property located at 623 and 625 Belanger Street, Houma, LA 70360, and 244, 248, 250A, 252, and 252A Barrow Street due to no bids received, and further, authorized the Board President and/or Superintendent to sign all necessary documents pertaining thereto; proceeds to be deposited in the Building Fund.

The report of the Board of Directors of Terrebonne Construction Company, Inc. was concluded.

Motion of Mr. Jackson, seconded by Mr. Duplantis, unanimously carried, the Board approved a family and medical leave in accordance with Policy (FILE: F-11.4a) for Tonya Hearn, Educational Facilitator at West Park Annex, beginning May 30, 2016, through June 7, 2016 (family).

At this time, Superintendent Martin presented the following personnel actions for the period of April 13, 2016, through May 11, 2016 [list of professional

instructional and non-instructional/support personnel (appointments, resignations, and retirements – Information Only):

New Employees – Non-Instructional Personnel

Curtis Johnson, Jr., Custodian III-A, Coteau-Bayou Blue Elementary - Syble Adair, Transferred, 05/11/16

Donovan Chisley, Custodian III-A, Oakshire Elementary - Nicole Delco, Resigned, 05/09/16

Robert Harris, Custodian III-A, Southdown Elementary - Mona Steverson, Resigned, 05/09/16

Haden Sasser, Custodian III-A, Upper Little Caillou Elementary - Heather Breaux, Resigned, 05/09/16

Cynthia Pellegrin, Bus Driver, Transportation Department - Russell Fanguy, Retired, 04/25/16

Cathy Stegall, Bus Driver, Transportation Department - Jeanne Punch, Transferred, 04/25/16

Alli Dugas, Buyer, Purchasing & Warehouse - Dwayne Eschete, On Leave, 05/09/16

Resignations – Professional Instructional Personnel

Mandi Austin, Math Teacher, Degreed/Non-Certified, H. L. Bourgeois High - Resigned, 04/15/16

Dalayne Veillon, 2nd Grade Teacher, Certified, Legion Park Elementary - Resigned, 05/04/16

Resignations – Non-Instructional Personnel

Heather Breaux, Custodian III-A, Upper Little Caillou Elementary - Resigned, 04/29/16

Tori Conklin, Bus Driver, Transportation Department - Resigned, 05/03/16

Rose Guidroz, Early Childhood Special Ed Paraprofessional, Coteau-Bayou Blue Elementary - Resigned, 04/22/16

Martika Smith, Custodian III-A, Grand Caillou Elementary - Resigned, 04/22/16

Mona Steverson, Custodian III-A, Southdown Elementary - Resigned, 04/27/16

Retirements – Non-Instructional Personnel

Robert Blanchard, General Leaderman, Maintenance Department - Service Retirement, 31.70 Years, 04/27/16

Motion of Mrs. Bonvillain, seconded by Mr. Bordelon, unanimously carried, the Board waived Policy FILE: C-3.6, Superintendent Evaluation, and rescheduled the Special School Board Meeting of June 28, 2016, to July 19, 2016, at 6:00 P.M., with the Regular School Board Meeting to immediately follow the Special School Board Meeting; and further, rescheduled the agenda deadline from noon Wednesday, June 22, 2016, to noon Wednesday, July 13, 2016.

Motion of Mr. Duplantis, seconded by Mrs. Bonvillain, unanimously carried, the Board rescheduled the School Board Meeting of June 21, 2016, to June 28, 2016 (Due to SkillsUSA National Conference in Louisville, Kentucky, June 20-25,

2016), and rescheduled the agenda deadline from noon Wednesday, June 15, 2016, to noon Wednesday, June 22, 2016.

Motion of Mr. Duplantis, seconded by Mr. Bordelon, unanimously carried, the Board voted to adjourn its meeting **(6:55 P.M.)**.

/s/ Philip Martin, Secretary

/s/ Roger Dale DeHart, President

RLB