

PROCEEDINGS OF THE TERREBONNE PARISH SCHOOL BOARD

April 5, 2011

The Terrebonne Parish School Board met today at 7:00 P.M. in regular session at its regular meeting place, the Terrebonne Parish School Board Office, 201 Stadium Drive, Houma, Louisiana, with Mr. L. P. Bordelon, III, President, presiding, and the following members present: Mr. Roosevelt Thomas, Vice-President, Mr. Gregory Harding, Ms. Debi Benoit, Ms. Brenda Leroux Babin, Mr. Roger Dale DeHart, Mr. Donald Duplantis, and Mr. Hayes J. Badeaux.

ABSENT: Mr. Richard Jackson

Ms. Benoit led the Board and audience in the invocation and Pledge of Allegiance to the Flag.

Motion of Mr. Duplantis, seconded by Mr. DeHart, unanimously carried, the Board approved the minutes of School Board Meetings of March 1, and 22, 2011, as recorded.

The following report of the Buildings, Food Service, and Transportation Committee meeting was presented to the Board with Mr. Badeaux, Chairman, presiding:

Dear Members of the Board:

The **Buildings, Food Service, and Transportation Committee** met on Monday, March 21, 2011, at 5:00 P. M. in the Board Room of the School Board Office, 201 Stadium Drive, with the following members present: Mr. Hayes J. Badeaux, Chairman, Mr. Roger Dale DeHart, Vice-Chairman, and Mr. Gregory Harding. Others in attendance were Mr. L. P. Bordelon, III, Mr. Richard Jackson, Superintendent Philip Martin, and members of the staff.

Mr. Badeaux called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Motion by Mr. DeHart, seconded by Mr. Badeaux, the Committee deviated from the regular order of the agenda to take up agenda items #3-5.

Mr. DeHart addressed the Committee relative to the addition of fire alarm auto dialing for Terrebonne Parish Schools to local fire departments.

Superintendent Martin addressed the Committee regarding negotiations to acquire property adjacent to the current property at #1 Reservation Drive.

Superintendent Martin addressed the Committee regarding purchasing land located adjacent to the current property at 2161 Grand Caillou Road.

RECOMMENDATION NO. 1

The Committee recommends that the Board authorize administration to purchase from Walter Land Company approximately 2.776 acres for the sum of \$27,138.00, located adjacent to the current property at 2161 Grand Caillou Road (previously donated by Walter Land Company), and further, authorize the Board President to sign all necessary documents pertaining thereto, subject to Board attorney review.

At this time, the Committee reverted to agenda item #2.

Mr. Michael Slage, South Louisiana Center for the Arts, addressed the Committee relative to use of H. L. Bourgeois and Ellender Memorial High Schools' auditorium(s) for their annual theater rehearsals and performances.

RECOMMENDATION NO. 2

The Committee recommends that the Board grant the request of South Louisiana Center for the Arts to waive Terrebonne Parish School Board policy relative to usage fee for Ellender Memorial High School's auditorium on April 11-14, 2011, for rehearsals, and April 15-17, 2011, for performances; and H. L. Bourgeois High School's auditorium on May 2-5, 2011, for rehearsals, and May 6-8, 2011, for performances, provided that the necessary insurance, non-profit status, and all other School Board policy requirements are met, all costs associated with janitorial services are paid, and approval is obtained from the principals.

Mr. Harding addressed the Committee relative to high school track repairs.

Mr. Donald Chamberlain, Plant Operations Manager, gave an update on in-house projects.

There being no further business to come before the Buildings, Food Service, and Transportation Committee, the meeting was adjourned.

Respectfully submitted,

Hayes J. Badeaux, Chairman

Roger Dale DeHart, Vice-Chairman

Gregory Harding

JB

Motion of Mr. DeHart, seconded by Mr. Thomas, unanimously carried, the Board authorized administration to purchase from Walter Land Company approximately 2.776 acres for the sum of \$27,138.00, located adjacent to the current property at 2161 Grand Caillou Road (previously donated by Walter Land Company), and further, authorized the Board President to sign all necessary documents pertaining thereto, subject to Board attorney review.

Motion of Mr. Duplantis, seconded by Mr. Harding, with the exception of Mr. DeHart who objected, the Board granted the request of South Louisiana Center for the Arts and waived Terrebonne Parish School Board policy relative to usage fee for Ellender Memorial High School's auditorium on April 11-14, 2011, for rehearsals, and April 15-17, 2011, for performances; and H. L. Bourgeois High School's auditorium on May 2-5, 2011, for rehearsals, and May 6-8, 2011, for performances, provided that the necessary insurance, non-profit status, and all other School Board policy requirements are met, all costs associated with janitorial services are paid, and approval is obtained from the principals.

Ms. Anna Roberts, Executive Director of South Louisiana Center for the Arts, addressed the Board regarding the foregoing motion.

The Buildings, Food Service, and Transportation Committee report was concluded, and President Bordelon reassumed the Chair.

The following report of the Finance, Insurance, and Section 16 Lands Committee meeting was presented to the Board with Mr. Duplantis, Chairman, presiding:

Dear Members of the Board:

The FINANCE, INSURANCE, and SECTION 16 LANDS COMMITTEE met in the Board Room of the School Board Office, 201 Stadium Drive, at 5:00 P.M. on Monday, March 28, 2011, with the following members present: Mr. Donald Duplantis, Chairman, Mr. Roosevelt Thomas, Vice-Chairman, and Ms. Debi Benoit. Also in attendance were Mr. L. P. Bordelon, III, Board President, Mr. Richard Jackson, Superintendent Philip Martin, and members of the staff.

Mr. Duplantis called the meeting to order. The meeting began with the invocation and Pledge of Allegiance to the Flag.

Mr. Jack Moore presented the Property Insurance renewal effective May 1, 2011.

Mr. Ed Daigle, representative of USI Insurance Services, Inc., addressed the Committee concerning the Property Insurance renewal.

Mr. Thomas, seconded by Ms. Benoit, offered the following motion:

RECOMMENDATION NO. 1

The Committee recommends that the Board cancel the current Property Insurance policy, effective May 1, 2011, and re-write Property Insurance coverage through USI Insurance Services, Inc., providing \$50 million dollars limits per occurrence with \$10 million dollars sub-limits for wind/hail, subject to \$100,000 deductible per occurrence all perils except \$500,000 deductible per occurrence for wind/hail and 3% deductible per occurrence for Named Storms, effective May 1, 2011, with an annual premium of \$1,000,000.

Mr. Moore presented the proposed changes in benefits of the Group Health Plan effective May 1, 2011 (see attached).

Mr. Donald Bascle, President of the Terrebonne Retired Teacher's Association, and Ms. Joan Moise, Insurance Advisory Committee Member, addressed the Committee concerning how the changes in health benefits will affect retirees.

Mr. Len Fontaine, Terrebonne Parish School Board Group Health Plan Broker, discussed prescription changes.

Ms. Benoit, seconded by Mr. Thomas, offered the following motion:

RECOMMENDATION NO. 2

The Committee recommends that the Board adopt the proposed changes in benefits of the Group Health Plan effective May 1, 2011.

Mr. Herbert Carreker presented the request from Wagner Oil Company to assign all of their rights, title, and interest in the Terrebonne Parish School Board oil, gas, and mineral lease in Section 7, Township 17 South, Range 17 East dated March 30, 1954.

Mr. Thomas, seconded by Ms. Benoit, offered the following motion:

RECOMMENDATION NO. 3

The Committee recommends that the Board adopt the attached resolution granting permission for Wagner Oil Company, whose address is 500 Commerce Street, Suite 600, Fort Worth, Texas 76102, to assign all their rights, title, and interest in Terrebonne Parish School Board oil, gas, and mineral lease in Section 7, Township 17 South, Range 17 East dated March 30, 1954, unto Carancahua, LP, whose address is 500 Commerce Street, Suite 600, Fort Worth, Texas 76102, and authorize the Board President and/or Superintendent to sign all necessary documents pertaining thereto.

Mr. Dwayne Eschete presented the lowest bids received for materials and supplies for teaching received on February 11, 2011.

Mr. Thomas, seconded by Ms. Benoit, offered the following motion:

RECOMMENDATION NO. 4

The Committee recommends that the Board accept the lowest bids received meeting all specifications on materials and supplies for teaching from the following vendors:

AFP Industries Miami, FL 33155	\$ 2,483.53
Pyramid School Products Tampa, FL 33610-1994	\$55,403.43
David Marx Co. Kenner, LA 70062	\$ 843.31
Quill Corporation Lincolnshire, IL 60069-3621	\$10,080.56
Dell Marketing, LP. Round Rock, TX 78682	\$ 3,270.70
School Specialty Greenville, WS 54948	\$ 6,019.30
DGS Educational Products Delray Beach, FL 33445	\$ 2,353.55
Standard Stationary Wheeling, PA 60090-6508	\$18,570.84
Economical Janitorial Supply Harahan, LA 70123	\$ 5,347.90
The Tree House Newton, MA 02459	\$87,678.60
Elgin School Supply Co., Inc. Chico, CA 95973-9058	\$ 974.97
Unisource Baton Rouge, LA 70809	\$294,979.50
Hammond & Stephens	\$ 172.84

Freemont, NB 68026

Unity Educational Res. Harahan, LA 70123	\$ 864.19
National Art & Supplies Rahway, NJ 07065	\$ 21,840.66
Total for all vendors	<u>\$510,883.88</u>

Mr. Carreker presented the bids received for an Office Supply Catalog Contract received on March 18, 2011.

Mr. Thomas, seconded by Ms. Benoit, offered the following motion:

RECOMMENDATION NO. 5

The Committee recommends that the Board award the March 18, 2011, Office Supply Catalog Contract bid to the lowest responsible bidder meeting all specifications, Stire Office World, 600 Belanger Street, Houma, LA 70360, for a period of twelve months with an option to renew for an additional twelve months under the same original terms and conditions upon mutual agreement between the School Board and Stire Office World, and further, authorize the Board President and/or Superintendent to sign any necessary documents pertaining thereto.

Mr. Carreker stated there were no seismic permits.

Mr. Harris Henry updated the Committee on the Sales Tax collections report. He said sales tax collections for the month of January 2011 are higher than January 2010.

There being no further business to come before the **Finance, Insurance, and Section 16 Lands Committee**, motion of Mr. Thomas, seconded by Ms. Benoit, the meeting adjourned at 6:00 P.M.

Respectfully submitted,

Donald Duplantis, Chairman

Roosevelt Thomas, Vice-Chairman

Debi Benoit

MH

Motion of Mr. DeHart, seconded by Ms. Benoit, unanimously carried, the Board voted to cancel the current Property Insurance policy, effective May 1, 2011, and re-write Property Insurance coverage through USI Insurance Services, Inc., providing \$50 million dollars limits per occurrence with \$10 million dollars sub-limits for wind/hail, subject to \$100,000 deductible per occurrence all perils except \$500,000 deductible per occurrence for wind/hail and 3% deductible per occurrence for Named Storms, effective May 1, 2011, with an annual premium of \$1,000,000.

Mr. Jack Moore, Risk Manager, addressed the Board regarding the foregoing motion.

Mr. Badeaux moved, seconded by Mr. Thomas, that the Board adopt the proposed changes in benefits of the Group Health Plan effective May 1, 2011.

Mr. Moore addressed the Board regarding the foregoing motion.

Ms. Benoit, seconded by Ms. Babin, offered a substitute motion, that the Board keep the Group Health Plan co-payment at the same rate currently in place, eliminate the 90-day script plan benefit altogether, increase to a \$200.00 script deductible, and retain items 2-6 as proposed previously in Committee.

A lengthy discussion ensued.

A roll call vote having been called for on the substitute motion, the vote thereon was as follows:

YEAS: Ms. Benoit

NAYS: Mr. Thomas, Mr. Harding, Ms. Babin, Mr. Bordelon, Mr. DeHart, Mr. Duplantis, and Mr. Badeaux

ABSENT: Mr. Jackson

President Bordelon declared the substitute motion failed to carry.

A roll call vote then having been called for on the original motion, the vote thereon was as follows:

YEAS: Mr. Thomas, Mr. Harding, Mr. Bordelon, Mr. DeHart, Mr. Duplantis, and Mr. Badeaux

NAYS: Ms. Benoit and Ms. Babin

ABSENT: Mr. Jackson

President Bordelon declared the original motion carried.

Motion of Mr. Thomas, seconded by Mr. DeHart, unanimously carried, the Board adopted the resolution, as presented, granting permission for Wagner Oil Company, whose address is 500 Commerce Street, Suite 600, Fort Worth, Texas 76102, to assign all their rights, title, and interest in Terrebonne Parish School Board oil, gas, and mineral lease in Section 7, Township 17 South, Range 17 East dated March 30, 1954, unto Carancahua, LP, whose address is 500 Commerce Street, Suite 600, Fort Worth, Texas 76102, and authorized the Board President and/or Superintendent to sign all necessary documents pertaining thereto.

Motion of Mr. DeHart, seconded by Mr. Thomas, unanimously carried, the Board accepted the lowest bids received meeting all specifications on materials and supplies for teaching from the various vendors, as outlined in the foregoing report.

Mr. Herbert Carreker, Purchasing Agent, addressed the Board regarding the foregoing motion.

Motion of Mr. Badeaux, seconded by Mr. DeHart, unanimously carried, the Board awarded the March 18, 2011, Office Supply Catalog Contract bid to the lowest responsible bidder meeting all specifications, Stire Office World, 600 Belanger Street, Houma, LA 70360, for a period of twelve months with an option to renew for an additional twelve months under the same original terms and conditions upon mutual agreement between the School Board and Stire Office

World, and further, authorized the Board President and/or Superintendent to sign any necessary documents pertaining thereto.

The report of the Finance, Insurance, and Section 16 Lands Committee meeting was concluded, and President Bordelon reassumed the Chair and presided for the remainder of the proceedings.

The Executive Committee report was presented to the Board.

Motion of Mr. Badeaux, seconded by Mr. DeHart, unanimously carried, the Board received the following Executive Committee report in its entirety:

Dear Members of the Board:

The **Executive Committee** met at 6:00 P.M. on Tuesday, March 22, 2011, in the Board Conference Room of the School Board Office with the following members present: Mr. L. P. Bordelon, III, President, Mr. Roosevelt Thomas, Vice-President, and Mr. Roger Dale DeHart. Others in attendance were Superintendent Philip Martin and Mrs. Rebecca Breaux.

The meeting began with an invocation and Pledge of Allegiance to the Flag.

The **Executive Committee** examined and authorized payment of invoices for the current month (including supplemental payroll and travel expenses).

There being no further business to come before the **Executive Committee**, the meeting was adjourned.

Respectfully submitted,

L. P. Bordelon, III, President

Roosevelt Thomas, Vice-President

Roger Dale DeHart

MH

The Executive Committee report was concluded.

The report of the Board of Directors of Terrebonne Construction Company, Inc. was then presented to the Board.

Motion of Mr. DeHart, seconded by Ms. Babin, unanimously carried, the Board received the following report of the Board of Directors of Terrebonne Construction Company, Inc. in its entirety:

Dear Members of the School Board:

The **Board of Directors of Terrebonne Construction Company, Inc.** met at 6:30 P.M. on Tuesday, March 22, 2011, in the Board Conference Room of the School Board Office with the following members present: Mr. L. P. Bordelon, III, President, Mr. Roosevelt Thomas, Secretary/Treasurer, and Mr. Roger Dale DeHart. Others in attendance were Superintendent Philip Martin and Mrs. Rebecca Breaux.

The **Board of Directors** received the February 2011 financial statement (attachment).

The **Board of Directors** voted to allow the Superintendent or his designee to have the property owned by Terrebonne Construction Company, Inc. appraised.

There being no further business to come before the **Board of Directors of Terrebonne Construction Company, Inc.**, the meeting was adjourned.

Respectfully submitted,

L. P. Bordelon, III, President

Roosevelt Thomas, Secretary/Treasurer

Roger Dale DeHart

The report of the Board of Directors of Terrebonne Construction Company, Inc. was concluded.

Motion of Mr. Duplantis, unanimously seconded, unanimously carried, the Board approved the following resolution recognizing April 17-23, 2011, as Secretaries' Week and April 20, 2011, as Secretaries' Day:

RESOLUTION

WHEREAS, April 17-23, 2011, has been proclaimed as Secretaries' Week; and

WHEREAS, Wednesday, April 20, 2011, has been designated as Secretaries' Day; and

WHEREAS, School and department secretaries are responsive to the well-being of students, professional personnel, support personnel, parents, and the community; and

WHEREAS, The Terrebonne Parish School Board wishes to publicly recognize the contributions that school and department secretaries make to the educational process in our district; now

THEREFORE, BE IT RESOLVED, That the Terrebonne Parish School Board hereby recognizes the week of April 17-23, 2011, as Secretaries' Week and April 20, 2011, as Secretaries' Day and expresses deep appreciation to the secretaries for their unselfish service to schools, departments, and the community; and

BE IT FURTHER RESOLVED, That copies of this resolution be forwarded to all Terrebonne Parish public schools and office buildings.

Motion of Mr. Badeaux, seconded by Mr. Thomas, with the exception of Ms. Benoit and Ms. Babin who objected, the Board approved a request to allow Travis Bourg, Network System Engineer, and Ramon Blanchard, Technical Support Specialist, in the Central Office, to attend the Linux Summit/JBoss World Conference in Boston, Massachusetts, May 3-6, 2011 (Tuesday-Friday), in accordance with Policy (FILE: F-11.2), expenses to be borne by budgeted technology funds.

Mr. Chris Babin, Network System Administrator, addressed the Board regarding the foregoing motion.

Motion of Mr. Badeaux, seconded by Mr. DeHart, unanimously carried, the Board approved a family and medical leave in accordance with Policy (FILE: F-11.4a) for Dianne Bonvillain, Teacher at South Terrebonne High School, beginning May 2, 2011, through May 24, 2011 (medical).

Motion of Mr. DeHart, seconded by Mr. Thomas, unanimously carried, the Board adopted the following resolution, as presented, relative to the property expropriated by the State (Walter Land Company Donation) in order to retrieve the monies (\$27,138.00) from the Registry of the Court of the 32nd Judicial District Court, Parish of Terrebonne, State of Louisiana:

RESOLUTION NO. 1830

WHEREAS, the State of Louisiana, Department of Transportation and Development, has filed expropriation proceedings against the Terrebonne Parish School Board in that matter entitled "STATE OF LOUISIANA, DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT v. TERREBONNE PARISH SCHOOL BOARD, ET AL," Docket No. 163021, 32nd Judicial District Court, Parish of Terrebonne, State of Louisiana; and

WHEREAS, the property being expropriated is a small strip of land located along Louisiana State Highway No. 57 (Grand Caillou Road) and is being expropriated for the purpose of widening said highway; and

WHEREAS, the expropriated property has been valued at \$27,138.00, and this sum has been placed in the registry of the Court of the 32nd Judicial District Court, Parish of Terrebonne, State of Louisiana; and

WHEREAS, the Terrebonne Parish School Board desires to settle this matter and accept the funds placed in the registry of the Court as compensation for the transfer of the expropriated property;

NOW, THEREFORE, BE IT RESOLVED, that the Terrebonne Parish School Board accept the sum of \$27,138.00 placed in the registry of the 32nd Judicial District Court, Parish of Terrebonne, State of Louisiana as compensation for the property expropriated in that matter entitled "STATE OF LOUISIANA, DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT v. TERREBONNE PARISH SCHOOL BOARD, ET AL," Docket No. 163021, 32nd Judicial District Court, Parish of Terrebonne, State of Louisiana; and

BE IT FURTHER RESOLVED that L. P. Bordelon, III, President of the Terrebonne Parish School Board, and Clayton E. Lovell, Attorney for the Terrebonne Parish School Board, are authorized to execute any and all documents and pleadings necessary to accomplish the intent of this resolution.

Motion of Mr. DeHart, seconded by Ms. Babin, unanimously carried, the Board voted to go into executive session (8:15 P.M.), as requested by the parent, regarding an appeal for readmission of student #100114 into the Terrebonne Parish School System.

Motion of Mr. Thomas, seconded by Mr. DeHart, unanimously carried, the Board reconvened in regular session (8:50 P.M.) with all members present, with the exception of Mr. Jackson who was absent.

Motion of Mr. Duplantis, seconded by Mr. Badeaux, with the exception of Ms. Benoit who objected, the Board allowed student #100114 to return to school in August 2011, subject to signing a contract, and based on a favorable recommendation from the Superintendent.

Motion of Mr. Harding, seconded by Mr. Thomas, unanimously carried, the Board rescheduled the May 3, 2011, School Board Meeting agenda deadline from noon, Wednesday, April 27, 2011, to noon Tuesday, April 19, 2011 (due to Easter Holidays).

Motion of Mr. Duplantis, seconded by Mr. DeHart, unanimously carried, the Board voted to adjourn its meeting **(9:00 P.M.)**.

/s/ Philip Martin, Secretary

/s/ L. P. Bordelon, III, President

RLB